



Brighton Fire Rescue District

500 South 4th Avenue, 3rd Floor • Brighton, Colorado 80601
Telephone: (303) 659-4101 • Fax: (303) 659-4103 • Website: www.brightonfire.org

NOTICE OF MEETING AND PROPOSED AGENDA

6:00 p.m. Wednesday — April 8, 2015
500 S. 4th Avenue, 6th Floor, Brighton, Colorado 80601

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in the meeting should please advise the Administrative Assistant at (303) 659-4101 of their specific need(s) 48 hours before the meeting.

AGENDA

1. Call to Order
2. Call of Roll
3. Presentation(s)
4. Call for changes to and approval of the Agenda
5. Public Comment (Speakers limited to 5 minutes)
6. Action Items

- a. Consent Agenda

ITEMS OF A ROUTINE AND NON-CONTROVERSIAL NATURE ARE PLACED ON THE CONSENT AGENDA TO ALLOW THE DISTRICT BOARD TO SPEND ITS TIME AND ENERGY ON THE IMPORTANT ITEMS ON A LENGTHY AGENDA. ANY BOARD MEMBER MAY REQUEST THAT AN ITEM BE "PULLED" FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY. AGENDA ITEMS PULLED FROM THE CONSENT AGENDA WILL BE PLACED ON THE AGENDA AT THE END OF THE MATTERS LISTED UNDER "ACTION ITEMS."

1. Approval of Financial Report year to date ending February 28, 2015
2. Approval of March 2015 accounts payable checks

GF check numbers 28515 to 25878 and ACH AFLAC, Local 4477 and Anthem

HW check numbers 364 to 370 and
check numbers 1771 to 1776 and ACH Anthem premiums,
Allegiance Cobra Services, and on-going Flexible Spending
Account

CD check numbers 26280 to 26282

Total March 2015 expenditures \$539,730

3. Approval of March 11, 2015 Board Meeting Minutes
Approval of March 25, 2015 Special Meeting Minutes

7. Reports/Informational Items

a. Staff Reports

1. Fire Chief
2. Deputy Chief
3. Fire Marshal
4. Finance Manager
5. Attorney's Report

b. Brighton City Liaison Report

8. Old Business

- a. Revised Strategic Plan – Acknowledge Receipt

9. New Business

- a. Vehicle Purchase Recommendations – Ratify Approval

10. Adjournment

BRIGHTON FIRE RESCUE DISTRICT

FINANCIAL STATEMENT ANALYSIS

AS OF FEBRUARY 28, 2015

Prepared by Rita Saunders

- When comparing the actual expenses to the budget, two months is 16%. The insurance and benefits amounts and liability insurance premiums should be 25% because of timing of payment.
- The work flow and processes for the on-line purchase order system are being defined, testing will occur and staff will then be trained. Expected staff training will be in several months.
- The Purchasing and Contracting SOG will be amended as approval levels will be better defined during the development stages of the on-line purchase order system.
- Options for on-line retrieval of pay checks and other withholding forms is currently being reviewed. Security is a primary factor when determining if an option is feasible.

CASH INVESTMENT OVERVIEW AS OF 3/31/15

Institution	Amount	CD Maturity Date	Annual Interest Rate
Guaranty Bank	\$251,657	08/13/15	0.20%
CSAFE balance @ 3/31/15	\$2,198,736		0.14%
Colo Trust balance @ 3/31/15	\$1,069,605		0.14%
Savings Account	\$24,671		0.01%
Checking Accounts	\$65,749		0.00%

TOTAL CASH \$3,610,417

BRIGHTON FIRE RESCUE DISTRICT
FUND ACTIVITY
For the Two Months Ending Saturday, February 28, 2015

	<u>Year to Date</u>	<u>2015 Aprvd Bud</u>	<u>Act/Bud %</u>	<u>Act/Bud \$\$\$</u>
GENERAL FUND				
BEGINNING FUND BALANCE	\$2,245,310	\$2,248,982	100%	(\$3,672)
REVENUE	1,937,794	7,511,985	26%	(5,574,191)
LESS EXPENSES	<u>(1,189,214)</u>	<u>(7,761,800)</u>	15%	<u>6,572,586</u>
ENDING FUND BALANCE	<u>2,993,890</u>	<u>1,999,167</u>	<u>150%</u>	<u>994,723</u>
CAPITAL DEVELOPMENT FUND				
BEGINNING FUND BALANCE	1,025,199	1,014,841	101%	10,358
REVENUE	35,620	782,155	5%	(746,535)
LESS EXPENSES	<u>(141,057)</u>	<u>(1,011,166)</u>	14%	<u>870,109</u>
ENDING FUND BALANCE	<u>919,762</u>	<u>785,830</u>	<u>117%</u>	<u>133,932</u>
HEALTH & WELLNESS FUND				
BEGINNING FUND BALANCE	258,690	247,413	105%	11,277
REVENUE	57,582	757,720	8%	(700,138)
LESS EXPENSES	<u>(219,744)</u>	<u>(1,005,133)</u>	22%	<u>785,389</u>
ENDING FUND BALANCE	<u>96,528</u>	<u>0</u>	<u>0</u>	<u>96,528</u>
PENSION FUND				
BEGINNING FUND BALANCE	3,791,102	3,702,900	102%	88,202
REVENUE	0	206,649	0	(206,649)
LESS EXPENSES	<u>0</u>	<u>(389,200)</u>	0	<u>389,200</u>
ENDING FUND BALANCE	<u>3,791,102</u>	<u>3,520,349</u>	<u>108%</u>	<u>270,753</u>

**BRIGHTON FIRE RESCUE DISTRICT
PROFIT AND LOSS STATEMENT
FOR ALL FUNDS
For the Two Months Ending Saturday, February 28, 2015**

	<u>Year to Date</u>	<u>2015 Aprvd Bud</u>	<u>Act/Bud %</u>	<u>Act/Bud \$\$\$</u>
REVENUE				
GENERAL PROPERTY TAX	\$1,781,102	\$6,660,564	27%	(\$4,879,462)
OWNERSHIP & DELINQ TAX	104,474	614,500	17%	(510,026)
INTEREST	545	65,575	1%	(65,030)
FIRE PREV & OTHER REVENUE	6,956	83,300	8%	(76,344)
E-470 IGA REVENUE	9,000	9,000	100%	0
MISCELLANEOUS INCOME	8,400	8,400	100%	0
PVA REIMBURSEMENTS	35,955	148,121	24%	(112,166)
GRANT REVENUE	0	108,640	0	(108,640)
STATE MATCHING FUND	0	56,649	0	(56,649)
REALZD/UNREALZD GAIN/(LOSS)	0	30,000	0	(30,000)
SALE OF ASSETS	0	3,000	0	(3,000)
PROCEEDS FROM BURA	0	237,240	0	(237,240)
TOTAL REVENUE	<u>1,946,432</u>	<u>8,024,989</u>	<u>24%</u>	<u>(6,078,557)</u>
SALARIES				
SALARIES	712,076	4,457,796	16%	(3,745,720)
OVERTIME	6,537	149,345	4%	(142,808)
SICK TIME INCENTIVE	0	2,750	0	(2,750)
LONGEVITY PAY	32,862	34,331	96%	(1,469)
VOLUNTEER REIMBURSEMENTS	2,628	15,000	18%	(12,372)
PAYROLL TAXES	80,682	483,496	17%	(402,814)
SUBTOTAL SALARIES	<u>834,785</u>	<u>5,142,718</u>	<u>16%</u>	<u>(4,307,933)</u>
BENEFITS				
EDUCATION, TUITION & FEES	2,164	18,000	12%	(15,836)
INSURANCE & WELLNESS	180,468	826,583	22%	(646,115)
WORKERS' COMP INSURANCE	37,006	170,925	22%	(133,919)
SUBTOTAL BENEFITS	<u>219,638</u>	<u>1,015,508</u>	<u>22%</u>	<u>(795,870)</u>
ADMINISTRATIVE EXPENSES				
ADMIN. OFFICE OPERATING FEES	2,350	15,450	15%	(13,100)
ATTORNEY'S FEES	4,302	43,175	10%	(38,873)
AUDIT	88	10,320	1%	(10,232)
AWARDS & RECOGNITION	4,064	7,850	52%	(3,786)
BOARD EXPENSES	128	4,609	3%	(4,481)
COMPUTER - SUPPORT & EQUIP	23,102	45,214	51%	(22,112)
DUES/SUBSCRIPTIONS	4,090	7,540	54%	(3,450)
ELECTION	3,118	5,250	59%	(2,132)
FORT LUPTON IGA	207	210	99%	(3)
ACCREDITATION COSTS	0	10,800	0	(10,800)
INSURANCE PREMIUMS	22,104	83,000	27%	(60,896)
OFFICE SUPPLIES & POSTAGE	2,007	12,057	17%	(10,050)
CONFERENCES & TRAVEL	1,784	15,103	12%	(13,319)
TAX COLLECTION FEES	26,731	100,958	26%	(74,227)
SUBTOTAL ADMINISTRATION	<u>94,075</u>	<u>361,536</u>	<u>26%</u>	<u>(267,461)</u>

BRIGHTON FIRE RESCUE DISTRICT
PROFIT AND LOSS STATEMENT
FOR ALL FUNDS
For the Two Months Ending Saturday, February 28, 2015

	<u>Year to Date</u>	<u>2015 Aprvd Bud</u>	<u>Act/Bud %</u>	<u>Act/Bud \$\$\$</u>
OPERATING EXPENSES				
ADCOM	89,887	365,899	25%	(276,012)
EMERGENCY MANAGEMENT	11,500	69,786	16%	(58,286)
RADIOS, CELL & COMM SYSTEM	3,242	32,055	10%	(28,813)
STATION MAINTENANCE	19,874	77,390	26%	(57,516)
UTILITIES	20,425	124,235	16%	(103,810)
SUBTOTAL OPERATING	144,928	669,365	22%	(524,437)
FIRE/EMS EXPENSES				
BUNKER EQUIPMENT	151	47,800	0	(47,649)
UNIFORMS	871	22,000	4%	(21,129)
FIRE SUPPLIES	0	20,210	0	(20,210)
HOSES & MONITORS	0	4,900	0	(4,900)
EMS	1,889	19,956	9%	(18,067)
SPECIAL TEAMS	2,139	27,920	8%	(25,781)
TRUCK MAINT & OPERATION	14,899	151,400	10%	(136,501)
SUBTOTAL FIRE/EMS	19,949	294,186	7%	(274,237)
CAPITAL PURCHASES				
APPARATUS ADDS & UPGRADES	0	100,000	0	(100,000)
EQUIPMENT - FIRE/EMS	0	58,840	0	(58,840)
EQUIPMENT - FIRE PREVENTION	0	2,500	0	(2,500)
EQUIPMENT - COMMUNICATIONS	0	128,000	0	(128,000)
EQUIPMENT - FLEET/FAC SVCS	0	4,000	0	(4,000)
EQUIPMENT - ADMINISTRATION	0	19,900	0	(19,900)
STATION IMPROVEMENTS	649	135,500	0	(134,851)
SUBTOTAL CAPITAL PURCHASES	649	448,740	0	(448,091)
FIRE PREVENTION				
PUBLIC EDUCATION & PROGRAMS	345	33,245	1%	(32,900)
REFERENCE LIBRARY	0	1,750	0	(1,750)
SUBTOTAL FIRE PREVENTION	345	34,995	1%	(34,650)
TRAINING				
CERTIFICATION & TESTING	3,195	6,580	49%	(3,385)
TRAINING LIBRARY	366	500	73%	(134)
TRAINING PROGRAMS	7,114	16,020	44%	(8,906)
SUBTOTAL TRAINING	10,675	23,100	46%	(12,425)
VOLUNTEER PENSION FUND				
PAYOUTS & ADMINISTRATION	0	382,000	0	(382,000)
LOAN PAYMENTS				
	140,408	561,631	25%	(421,223)
TOTAL EXPENSES	1,465,452	8,933,779	16%	(7,468,327)
NET INCOME/(LOSS)	480,980	(908,790)	(53%)	1,389,770

MARCH 2015 CHECKS ISSUED

Fund	Check #	Vendor Check Name	Check Date		Description
GENERAL		Regular Payroll		\$234,614	Regular payroll checks
		Work schedule reconciliation		\$5,497	Payment for extra time worked
		FPPA		\$64,054	Payroll tax payments to FPPA
		COLORADO DEPARTMENT OF REVENUE		\$11,455	State tax withholding payments
		EFTPS - PAYROLL TAX PAYMENTS		\$46,772	Federal withholding, FICA and Medicare tax pymnts
		CCOERA		\$14,465	457 Fund contributions
GENERAL					
	25815	ADAMS COUNTY CLERK AND RECORDER	3/4/2015	\$27	Property list
	25816	ADP SCREENING AND SELECTION SE	3/6/2015	\$332	Motor vehicle report
	25817	AGFINITY INC	3/6/2015	\$1,384	Propane and station supplies
	25818	BOMGAARS	3/6/2015	\$6	Hose coupling for Station 51
	25819	BUCKLEY HOMEOWNERS ASSN	3/6/2015	\$300	Homeowner's dues
	25820	COLORADO DIVISION OF FIRE SAFE	3/6/2015	\$90	Test fees
	25821	COMCAST	3/6/2015	\$7	Cable
	25822	FIRST AID & SAFETY 2000	3/6/2015	\$300	First aid kits
	25823	KROGER-KING SOOPERS	3/6/2015	\$45	North Area Chief's meeting
	25824	LEWAN & ASSOCIATES INC	3/6/2015	\$122	Monthly copy machine maintenance
	25825	MCGLADREY LLP	3/6/2015	\$3,258	Annual contract for the accounting software
	25827	NICOLETTI-FLATER ASSOC	3/6/2015	\$200	Psychological evaluation
	25828	ROCKY MTN GARAGE DOOR SERV	3/6/2015	\$1,138	Garage door repairs @ Station 51
	25829	TG TECHNICAL SERVICES	3/6/2015	\$164	CO gas refill
	25831	B & E AUTO SERVICE	3/13/2015	\$1,559	Repair body damage of E-52
	25831	GUEST SERVICES NATIONAL FIRE A	3/12/2015	\$167	Meal ticket for national fire academy
	25832	BRIGHTON URBAN RENEWAL AUTH	3/13/2015	\$300	Armory use fee for the awards banquet
	25833	BRODY CHEMICAL	3/13/2015	\$1,478	Floor cleaner, truck soap, brushes & squeegees
	25834	CENTURY LINK	3/13/2015	\$800	Telephone and data charges
	25835	COMCAST	3/13/2015	\$9	Cable
	25836	DIRECTV	3/13/2015	\$90	Cable
	25837	FAMILY SUPPORT REGISTRY	3/13/2015	\$1,281	Child support pay check withholding payment
	25838	G&K SERVICES	3/13/2015	\$81	Towel & rag service
	25839	GATOR RUBBISH REMOVAL	3/13/2015	\$75	Trash pick up for used recliners
	25840	LEWAN & ASSOCIATES INC	3/13/2015	\$122	Monthly copy machine maintenance
	25841	MIDWEST TRUCK PARTS	3/13/2015	\$284	Filters
	25842	NAPA AUTO PARTS	3/13/2015	\$344	parts
	25843	OFFICE DEPOT	3/13/2015	\$400	Office supplies
	25844	TRANSWEST TRUCKS INC	3/13/2015	\$280	Crank case filters
	25845	WEX BANK	3/13/2015	\$3,143	Fuel
	25846	XCEL ENERGY	3/13/2015	\$2,222	Gas
	25847	COLORADO BUREAU OF INVESTIGATI	3/13/2015	\$17	Fingerprint check
	25849	U.S. BANKCORP	3/17/2015	\$23,097	See Page 2
	25850	BRIGHTON ELKS LODGE #1586	3/20/2015	\$80	Ad for Little Britches rodeo program
	25851	CENTURY LINK	3/20/2015	\$12	Long distance
	25852	COLORADO BRAKE	3/20/2015	\$771	Brakes for E-54
	25853	FORT LUPTON FIRE PROT DIST	3/20/2015	\$207	Final payment for the IGA
	25854	G&K SERVICES	3/20/2015	\$89	Towel & rag service
	25855	INTERSTATE BATTERY OF THE ROCK	3/20/2015	\$319	Batteries
	25856	KENZ & LESLIE DISTRIBUTING	3/20/2015	\$281	Oil and fuel treatment
	25857	MCDONALD FARMS ENTERPRISES	3/20/2015	\$843	Sand trap clean-out at Station 52
	25858	5 STAR LIFE INSURANCE CO	3/27/2015	\$156	Supplemental insurance premium
	25859	ADAMS COUNTY	3/27/2015	\$20	Voting booth rental fee
	25860	MARK BRASEL	3/27/2015	\$866	Tuition reimbursement
	25861	COLORADO DIVISION OF FIRE SAFE	3/27/2015	\$90	Test fees
	25862	CUMMINS ROCKY MOUNTAIN LLC	3/27/2015	\$650	Insite lite registration
	25863	CUSTOM FLAG COMPANY	3/27/2015	\$975	Flag for each station
	25864	DENVER FIRE DEPT	3/27/2015	\$800	Extrication seminar for four
	25865	DIRECTV	3/27/2015	\$109	Cable
	25866	FRONT RANGE FIRE APPARATUS	3/27/2015	\$1,706	Ladder service & adjustment to T-51
	25867	GATOR RUBBISH REMOVAL	3/27/2015	\$290	Trash removal
	25868	GCR TIRES & SERVICE	3/27/2015	\$3,999	Tires for Truck 53
	25869	GRAINGER	3/27/2015	\$203	Station supplies
	25870	HOME DEPOT	3/27/2015	\$372	Stations' parts and supplies
	25871	JT'S SMOKED MEATS & CATERING L	3/27/2015	\$1,000	Deposit for the awards banquet meal
	25872	MIDWEST TRUCK PARTS	3/27/2015	\$278	Filters
	25873	ROCKY MTN GARAGE DOOR SERV	3/27/2015	\$630	Engine bay door repair at Station 55
	25874	MICHAEL SCHUPPE	3/27/2015	\$743	Tuition reimbursement
	25875	TG TECHNICAL SERVICES	3/27/2015	\$718	Detector calibration and gas
	25876	VERIZON WIRELESS	3/27/2015	\$1,083	Cell phone
	25877	WAL-MART	3/27/2015	\$359	Station supplies
	25878	CHRIS WOOLLEY	3/27/2015	\$121	Reimbursement for meals at accreditation conf.

MARCH 2015 CHECKS ISSUED

Fund	Check #	Vendor/Check Name	Check Date		Description
	ACH	BRIGHTON PROF FF LOCAL 4477	3/5/2015	\$1,891	Union dues withholding payment
	ACH	AMERICAN FAMILY LIFE ASSURANCE	3/13/2015	\$1,996	Supplemental insurance
	ACH	ANTHEM BLUE CROSS/BLUE SHIELD	3/27/2015	\$516	Supplemental insurance
SUBTOTAL				\$442,153	
HEALTH & WELLNESS					
	364	MIKE NEKVASIL	3/2/2015	\$131	Medical and child care reimbursement
	365	RITA SAUNDERS	3/2/2015	\$434	Flexible spending account reimbursement
	366	MICHAEL SCHUPPE	3/12/2015	\$1,105	Health care reimbursement
	367	BRYCEN GARRISON	3/12/2015	\$119	Health care reimbursement
	368	MICHAEL SCHUPPE	3/16/2015	\$229	Health care reimbursement
	369	BRADLEY COGBURN	3/17/2015	\$123	Health care reimbursement
	370	BRYCEN GARRISON	3/24/2015	\$45	Health care reimbursement
	1771	INJURY CARE OF COLORADO	3/6/2015	\$570	2 physicals; one post accident
	1772	FLEX MAGIC CONSULTING INC	3/20/2015	\$265	Monthly contract fee
	1773	GALLAGHER BENEFIT SERVICES INC	3/20/2015	\$2,166	Commission expense
	1774	INJURY CARE OF COLORADO	3/20/2015	\$403	Random tests and one physical
	1775	PINNACOL ASSURANCE	3/27/2015	\$16,170	Workman's compensation premium
	1776	ALLEGIANCE COBRA SERVICES	3/31/2015	\$60	Monthly contract fee
	ACH	ANTHEM BLUE CROSS/BLUE SHIELD	3/2/2015	\$5,569	Dental insurance
	ACH	ANTHEM BLUE CROSS/BLUE SHIELD	3/27/2015	\$61,609	Medical, vision, life & short term disability insurance
	on-going	Flexible Spending Account usage		\$4,112	Medical/dental needs & health reimb.
SUBTOTAL				\$93,109	
CAPITAL DEVELOPMENT					
	26280	U.S. BANKCORP	3/17/2015	\$132	Landscape material for statue
	26281	JAMES WRENFROW	3/23/2015	\$250	Balance due for statue landscaping
	26282	OCX NETWORK CONSULTANTS LLC	3/27/2015	\$4,086	Wi-Fi parts and licenses
SUBTOTAL				\$4,468	
TOTAL PAYMENTS				\$539,730	
DISTRICT VISA - CREDIT CARD ITEMIZATION					
		Postage		\$116	
		SDA Membership dues		\$1,238	
		Membership dues		\$450	
		Computer equipment		\$485	
		Station Supplies		\$402	
		United Power		\$7,822	
		City of Brighton - water & sewer		\$532	
		Training courses & meetings		\$1,158	
		E-470/NW Parkway toll refill		\$108	
		Mattresses - 2 @ St 52 & 53		\$1,546	
		Recliners - 4 @ St 54; 3 @ St 55		\$1,953	
		Legal - two months		\$7,287	
TOTAL				\$23,097	

RECORD OF PROCEEDINGS

PENSION BOARD MEETING GREATER BRIGHTON FIRE PROTECTION DISTRICT PENSION BOARD OF TRUSTEES

500 S. 4th AVENUE, 6th FLOOR, BRIGHTON, COLORADO 80601

March 11, 2015

1. The meeting was called to order at 6:15 p.m. by President Jacobucci.
2. Flag Salute
3. Roll Call

Present

Jeff Jacobucci, President/ Chairman
Robert Baumgartner, Vice President
Arlin Riggi, Secretary
Dean Morris, Trustee
Scott Gerhardt, Trustee
Frank Serafini, Trustee
Don Rowe, Trustee

DRAFT

Also in Attendance

Mark A. Bodane, Fire Chief
Mike Schuppe, Deputy Fire Chief
Michelle Ferguson, Legal Counsel
Rita Saunders, Finance Manager
Carol Thompson, Administrative Assistant

Chris Woolley, Battalion Chief
Brycen Garrison, Lieutenant
David DiLorenzo, Engineer
Travis Hahl, Firefighter
Ken Maine, Firefighter

Lynn Baca, Councilwoman
Carl Craige, PVMC
Ron Delvanthal, Retiree

4. Call For Changes To and Approval of the Agenda

There were no changes made to the agenda.

5. Approval of Minutes

Motion: Trustee Gerhardt made a motion to approve the February 12, 2014 Pension Board Meeting Minutes as presented.

Second: Trustee Morris

Approval: Motion carried unanimously.

6. Public Information and Input

None.

7. Reports/Informational Items

RECORD OF PROCEEDINGS

President's Report – FPPA changed the way the Actuary is done every two years. Pension Board now submits in January a census of retirees and their pension amount, followed by the proposed actuary distribution documents. We should receive results between June 2015 and September 2015.

8. Financial Report

Motion: Trustee Serafini made a motion to approve the year end financials dated December 31, 2014 as presented.

Second: Trustee Rowe

Approval: Motion carried unanimously.

9. New Business

No new business was brought before the Board.

8. Unfinished Business

No unfinished business was brought before the Board.

9. Adjournment

Motion: Trustee Morris made a motion to adjourn the meeting at 6:20 p.m.

Second: Trustee Rowe

Approval: Motion carried unanimously.

The meeting was adjourned at 6:20 p.m.

Arlin Riggi, Secretary

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4th Avenue, 6th Floor, BRIGHTON, COLORADO 80601

March 11, 2015

- Call to Order

President Morris called the meeting to order at 6:21 p.m.

- Roll Call

Present

Dean Morris, President
Scott Gerhardt, Vice President
Arlin Riggi, Secretary
Frank Serafini, Treasurer
Don Rowe, Assistant Secretary

Also in Attendance

Mark A. Bodane, Fire Chief	Chris Woolley, Battalion Chief	Carl Craigle, PVA
Mike Schuppe, Deputy Fire Chief	Brycen Garrison, Lieutenant	Lynn Baca, City Councilwoman
Michelle Ferguson, District Legal Counsel	David DiLorenzo, Engineer	Jeff Jacobucci, Retiree
Rita Saunders, Finance Manager	Travis Hahl, Firefighter	Robert Baumgartner, Retiree
Carol Thompson, Administrative Assistant	Ken Maine, Firefighter	Ron Delvanthal, Retiree

- Presentations

- Call for Changes to the Agenda

MOTION: Vice President Gerhardt made a motion to approve the Agenda.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

- Public Comment

- Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending January 31, 2015
2. Approval of February 2015 accounts payable checks
GF check numbers 25753 to 25814 and ACH AFLAC, Local 4477 and Anthem
HW check numbers 353 to 363 and
check numbers 1765 to 1770 and ACH Anthem premiums and on-going Flexible Spending
Account
CD check numbers 26277 to 26279

Total February 2015 expenditures: \$761,204

RECORD OF PROCEEDINGS

3. Approval of February 11, 2015 Board Meeting Minutes

MOTION: Secretary Riggi made a motion to approve the Consent Agenda as presented.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

- Reports/Informational Items

Chief's Report:

In addition to his written report, Chief Bodane updated the Board on the following items:

1. The District was advised by the State Division of Fire Prevention and Control that the District had the seconding highest passing scores among all other fire agencies within the state last year. The District missed first place by 0.1%.
2. ISO rating process has been completed. Chief Bodane was confident that the District will improve on its current class 4 rating. The District should receive official ISO notification in 3-5 months. He also noted that only 18% of fire departments across the nation are at a 3 rating or better.
3. The District no longer needs the 1984 Tender 51. Following discussions Board directed that Tender 51 be sold through a sealed bid process.

MOTION: Vice President Gerhardt made a motion to publish the sale of Tender 51 through a sealed bid process. District to advertise in local papers.

SECOND: President Morris

APPROVAL: Motion carried unanimously

4. It was noted that in the written survey the City of Brighton conducted, the Fire service approval rating of good/excellent was 83%, EMS/ambulance 84% and Fire prevention and education 72%. In a separate and supplemental web survey, the Fire service received approval rating of 92%, EMS/ambulance 89% and Fire prevention and education 76%.
5. Recognition dinner is scheduled for Friday, May 8, 2015.

Deputy Fire Chief:

In addition to his written report, Chief Schuppe updated the Board on the following items:

1. Two paramedic engines at Stations 53 and 54 went into service on February 14th.
2. Brent Palizzi was hired as a firefighter/paramedic to fill the vacancy created by the leaving of Mike Medina. Brent starts the six week Arvada Fire academy on March 2nd. Chief Schuppe thanked Arvada Fire District for allowing him to join their five (5) new hires. He should be online around mid-May.
3. Crews were commended for their response on a fire at a vacant house with a grow operation. The Board also acknowledged a job well done.

Division Chief – Fire Marshal:

Division Chief Kregel was absent and Fire Chief Bodane addressed questions.

1. It was noted that there was a preliminary meeting with Elmwood Baptist church regarding a parcel of land located at Bromley and the west side of Chambers that they would like to put church on.

RECORD OF PROCEEDINGS

2. There will be a Murphy Express gas station to be located at Fulton Ave. and Bromley, just east of Agfinity.
3. Deputy Fire Marshal Larry Allen has left the District. Firefighters have been helping Fire Inspector Whitney Means with some fire inspections. Fire Marshal Kris Krengel will be handling the plan reviews. The accreditation process has been temporarily put on hold.

Financial Report:

In addition to her written report, Finance Manager Saunders updated the Board on the following items:

1. There was a workers compensation audit held on Friday March 6, 2015. District to receive a refund of \$2,334 from overtime costs that were not incurred as budgeted.
2. Robert Feis will present the 2014 Audit to the Board during the June Board meeting.

Attorneys' Report:

Attorney Ferguson updated the Board on the following item.

1. Working thru election issues relating to new elections laws.
2. Nothing new to report on the status of the Vestas fire station land.
3. Nothing new to report on the status of AT&T project.

City of Brighton Liaison Report:

City Councilwoman, Lynn Baca updated the Board on the following items.

1. Oil and Gas regulations are coming back before City Council on Tuesday, March 17, 2015.
2. Meeting with Prairie Center on future endeavors.

- Old Business
None

- New Business

Resolution 2015-03 – Resolution Urging Voter Approval to Increase Term Limits

Legal Counsel Michelle Ferguson, noted that once an election question is finalized by the Board, The Board is limited by the Fair Campaign Practices Act as to what you can say as a Board. The District can adopt a resolution in support of that ballot question. Based on previous discussions with the Board, Legal Counsel drew up some discussion points for the Boards review. Following the review and further discussions legal counsel will add additional points to the document and bring back before the Board during the March 25th Study Session.

- Adjournment

MOTION: Treasurer Serafini made a motion to adjourn at 6:54 p.m.

SECOND: Assistant Secretary Rowe

RECORD OF PROCEEDINGS

APPROVAL: Motion carried unanimously.

The meeting was adjourned at 6:54 p.m.

Arlin Riggi, Secretary

RECORD OF PROCEEDINGS

SPECIAL MEETING
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
500 S. 4th Avenue, 3rd Floor, BRIGHTON, COLORADO 80601

March 25, 2015

The Special Meeting was called to order at 6:00 p.m. by President Dean Morris.

Present

Dean Morris, President
Scott Gerhardt, Vice President
Arlin Riggi, Secretary
Frank Serafini, Treasurer
Don Rowe, Assistant Secretary

Also in Attendance

Mark Bodane, Fire Chief
Mike Schuppe, Deputy Fire Chief
Kris Kregel, Division Chief
Michelle Ferguson, Legal Counsel

Ken Maine, Firefighter
Carl Craigle, PVA

DRAFT

Discussion Items

1. Resolution 2015-03 – Urging Voter Approval to Increase Term Limits

The Board reviewed and discussed the proposed resolution outlining why the Board believes it is in the best interest of the voters to approve extending term limits by one term to a total of three terms.

MOTION: Treasurer Serafini made a motion to approve Resolution 2015-03

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously

2. Facility Priority Recommendation

Chief Bodane reviewed with the Board the discussions over the last few years on District facility needs and the recommendations on how to proceed. The facility priorities as recommended were:

- a. Replace the existing Station 52 with a new station located south of Bridge Street on Tower Road. The station would be built on about three (3) acres to be purchased, and include four (4) bays double deep apparatus and living areas for ten (10) crew members. The site would also include space for a future addition to house the administrative offices should that need arise.
- b. Remodel of the existing Station 52 for reuse as a vehicle maintenance and training facility. The remodel would include enlarging the vertical size of the south half of the

building for maintenance and remodeling the north half for training related uses. Once that project is completed, the existing vehicle maintenance building would be sold.

c. Remodel of the Living Area of Station 51.

Chief Bodane advised the Board of the discussions with the developer and City of Brighton Staff regarding the new Station 52 project. He also reviewed the discussions with David Bell regarding our financing options.

The Board discussed the need to move forward with these priorities as soon as possible, especially given the rising land and construction costs and future interest rate increases. Chief Bodane stated that we would also seek an Energy/Mineral Grant but that we would need to be ready to proceed should the grant be awarded. He stated that to get to that point we have six to eight months of work to do to purchase the land, complete the City of Brighton process, have architect preliminary designs and costs, and secure the financing.

MOTION: Treasurer Serafini made a motion to direct District staff to proceed with the recommended facility priorities, including the steps necessary to purchase the land, gain City of Brighton land approvals, and architect preliminary drawings/cost estimates on a new Station 52 and remodel of existing Station 52.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

4. Administrative Items

- a. Chief Schuppe updated the Board on the status of the tornado siren grants and the budgeted purchase of two replacement staff vehicles.
- b. Chief Bodane updated the Board on the plan to have Honeywell Building Solutions conduct a free preliminary analysis of our facilities to reduce energy costs and use.

Executive Session

MOTION: Secretary Riggi made a motion to enter into an executive session at 7:15 p.m. pursuant to C.R.S. 24-6-402(4)b)(f) to receive advice of Legal Counsel and to Discuss personnel matters.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously

MOTION: Treasurer Serafini made a motion to return to Special Meeting at 7:33 p.m.

SECOND: President Morris

APPROVAL: Motion carried unanimously

MOTION: Treasurer Serafini made to adjourn Special Meeting at 7:33 p.m.

SECOND: President Morris

APPROVAL: Motion carried unanimously

The Special Meeting was adjourned at 7:33 p.m.

Arlin Riggi, Secretary

Brighton Fire Rescue District
Interoffice Memorandum

To: Board of Directors

From: Mark A. Bodane, Fire Chief

Date: April 3, 2015

Re: Chief's Report

The Firefighter Statue at Station 52 is now complete. We had discussed scheduling a dedication event for the completed project. The Board should discuss whether you would like an evening or weekend ceremony. If you choose a weekend event, the best Saturday in May would be the 16th.

Included in the Board packet is a copy of the final revision to the Strategic Plan. The plan is also on the agenda for the Board to acknowledge receipt of those revisions.

It appears that the City of Thornton will not be pursuing a cohabitation plan with us as they are now planning on building a station at 140th and Quebec. They plan to do so in 2017 and move Medic 75 to that station. They will add an engine company in 2023.

We have begun the initial stages of planning for facility projects. By next month I hope to have developed an estimated timetable to share with the Board.

I attended the Town of Lochbuie "State of the Town" address. They have a number of projects going on, including the planned expansion of the Silver Peaks subdivision in our District.

Chief Kregel will be developing the hiring process for a new fire inspector. We hope to complete the hiring by June 1. We will also be discussing the part-time PIO position for future action.

The Brighton Chamber Golf Tournament is May 29. The District has typically purchased a sponsorship, which includes a foursome. The cost this year is \$1000. If the Board has no objection we will purchase a sponsorship.

Upcoming Calendar

4/22 – Study Session

5/2 – Help for Homes

5/8 – Awards Dinner

5/29 – Chamber of Commerce Golf Tournament

**Fire District Major Project List
April 2015**

Thornton Fire Discussion regarding Station 55 and Cost Sharing

The interim Chief has advised me that the Thornton Council will consider a capital plan this month that includes building a station at 140/Quebec in 2017. They would then relocate Medic 75 to that station, which would eliminate their desire to locate an ambulance at our Station 55. The city capital plan also includes providing a building for the MCCU, which would mean they would take delivery of that unit early next year.

Cell Tower at Station 52

No response from AT&T.

Facility Projects

Meeting with architect next week to discuss the concept development and cost estimating for the new Station 52 and remodel of existing Station 52. A meeting is also scheduled with the property developer in the next week and DOLA regarding the energy/mineral grant for the end of the month.

Mineral Rights Lease

No report.

Fire Station land on WCR4

We are awaiting final approval from Vestas.

Urban Renewal

Consultant is working on a methodology to make the District whole on new construction. We are waiting for the results.

Tornado Sirens at Stations 54 and 55

Stephanie Hackett will update the Board on this project at a future meeting.

Operations Division Monthly Report
Deputy Fire Chief Mike Schuppe
April 2015

Incident Types

Building Fire	2
Fire, Other (Car, Grass, Dumpster, etc)	13
Medical Emergencies	284
Motor Vehicles & Accidents	38
Technical Rescues (Water, Confined, Trench)	0
Hazardous Conditions (Hazmat, CO Alarm, Spills)	8
False Alarms	25
Good Intent/Service/Other Calls	64
Total Calls for the Month of November	434

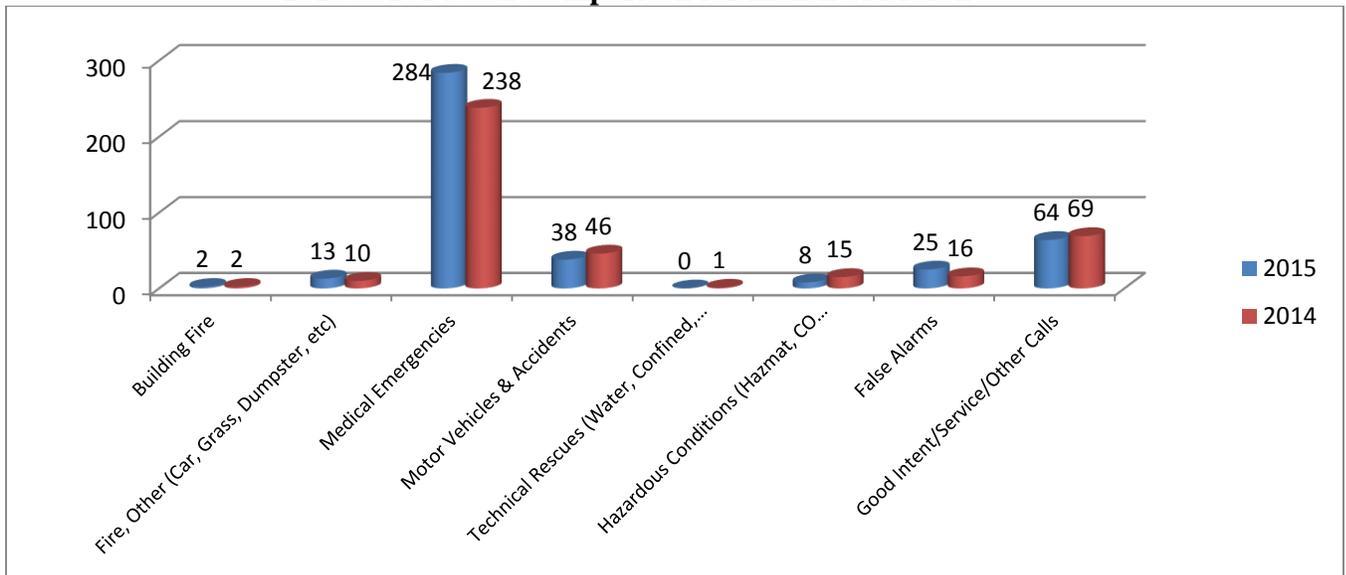
Most Calls per day in March:

20 Calls per day on March 9, 10 & 26

Average Calls per day: 14

Calls Year-to-date 2015: 1262

2015 & 2014 Call Comparison for month of March



Calls of Significant Importance:

- March 11th – Structure Fire: C-shift responded to an early morning fire in the 15100 block of Julius Street in Wattenberg. Upon arrival crews found heavy fire involvement to a single family dwelling. Defensive fire operations were ordered from the beginning and there were no injuries. There was heavy fire damage to the structure.
- March 12th – Structure Fire: B-shift crews responded to a small fire in an out building in the 15400 block of Telluride Street. The fire was quickly extinguished and there was relatively minor damage to the building and contents. Fire was caused by a short in an extension cord.
- March 16th – Mutual Aid Structure Fire: C-shift crews responded at the request of North Metro Fire and Thornton Fire on a couple of out-building and other rubbish in the 700 block of Weld County Road 13. This fire was determined to be in North Metro’s district

and we assist with water supply operations through tender shuttles and provided manpower.

- March 30th – Outside Equipment Fire: B-shfit crews responded to Vestas on a dust collection machine on fire adjacent to the Blades finishing building. The fire was out upon our arrival but caused extensive damage to the machine and some infrastructure. There was no damage to the building or interior contents.

Incidents by Fire Station Response Area

Station 51	138
Station 52	228
Station 53	36
Station 54	9
Station 55	23

Response times Average		1st Arriving <5 min. in Suburban	1st Arriving <9 min. in Rural
Station 51	5:08	74.8%	
Station 52	4:37	83.8%	
Station 53	7:11		79.5%
Station 54	8:44	Only 7 Calls calculated for percentage	57.4%
Station 55	7:12		81.3%

NFPA 1710 Engine Summary

Total Incidents		1st Arriving <5 min.		Full Response <9 min.	
Suburban	47	(25)	55.81%	(18)	81.81%
Rural	21	(4)	23.52%	(1)	20.00%

NFPA 1710 BLS/ALS Summary

Total Incidents		BLS Arriving <5 min.		ALS Arriving <9 min.	
Suburban	266	(189)	71.05%	(241)	92.69%
Rural	41	(9)	21.95%	(19)	57.57%

Fire Related Mutual Aid/Auto Aid

Given	2
Received	2

EMS Related Mutual Aid/Auto Aid

Given	21
Received	1

EMS Transfers/Interfacility

Total: 74

Note: Total transfers are not included in total calls for service.

Training Division Report:

The Training Group continues to meet on a monthly basis and is consistently developing a quality training packet that is applicable and beneficial to all members of the District. The group has committed to continue with their professionalism by placing emphasis on the basics of fire and EMS while implementing advanced level training.

Monthly Emphasis

Fire/Rescue:

Wildland Fire Refresher and Pack Test.

EMS:

IV Therapy and EMT-B support of ALS Operations

Pre-incident Planning : Todd Creek Community Center w/ Thornton FD

Total Training hours for the Month: 1050

Certifications

The Colorado Division of Fire Prevention and Control is still in the process of updating their certification system. The new system will be web-based and will replace the current antiquated system. The upgrade has not been scheduled as of yet, but the process is continuing. This update will facilitate more efficient certification tracking and renewal for the District.

Due to the pending switch, receipt of recertification certificates has been delayed significantly. Verification with the CDFPC on the currency of all certification has completed.

Safety and Health

A review of previous safety and health activities is underway.

The Safety Committee met this month to discuss the safety issues of the first quarter, establish expectations and receive direction on the future activities of the committee. Significant effort will be placed on addressing issues that have been in discussion from previous meetings. The plan for future committee activities is being developed.

Special Operations

A review of special team membership is continuing. In the future, Special Team Coordinators will be providing a detailed roster with certification and developing membership requirements.

Other Activities

- Battalion Chief Woolley continues to meet with the North Area Training Chiefs to develop a North Area Officer Development Program. Dates and curriculum for the program have been set (Special Meeting).
- Battalion Chief Woolley continues to meet with the North Area Training Chiefs to develop consistency in training members of the North Area Departments
- Battalion Chief Woolley attended the CPSE Excellence Conference on Credentialing and Accreditation with Division Chief Kregel.
- Battalion Chief Woolley and Lieutenant Blunt attended the North Area Tech Rescue Team Leader monthly meeting.
- Battalion Chief Woolley assisted with prescribed fire activities on the Rocky Mountain Arsenal.
- Battalion Chief Woolley and Firefighter Tate attended the CDFPC training class for wildfire and all-hazard incident reimbursement.
- Battalion Chief Woolley continues to meet with Target Solutions and other local agencies to develop an effective and efficient training and credentialing program.

PubEd/Prevention Activities:

School Fire Drills:

- 3/18 – B shift – Southeast Elementary
- 3/27 – A shift, Station 52 – My Little World Preschool

Public Education:

- 3/5 – C shift, Station 53 – Job Fair at the Adams County Fairgrounds

- 3/19 – B shift, Station 53 – Storytime at the firehouse
- 3/22 – C shift, Station 51 – Station tour for small group
- 3/26 – A shift, Station 51 – Truck display and question/answer session for group of adults with disabilities

Public Appearance Events:

- 3/5 – C shift, Station 52 – Blood Pressure Checks at Eagle View Adult Center
- 3/7 – B shift, Station 54 – Truck Display at pinewood derby race at Zion Lutheran school
- 3/16 – C shift, Station 52 – Blood Pressure Checks at Eagle View Adult Center
- 3/28 – C shift, Station 55 & Station 51 – Transport Easter Bunny (E55) for Eggstravaganza and then truck display (Twr51) for the event at the Recreation Center
- 3/28 – C shift, Station 53 – Truck Display during Easter Egg Hunt at Prairie Center (Remax Momentum)
- 3/31 – B shift – Join kids for “Male Role Model” breakfast at South Elementary

There were also 6 car seat check/installs completed by crews in March.

Special Teams Reports:

Hazmat Team:

- 1st quarter SW Weld Hazmat training was held at Station 55 on March 26th. Lt. Cogburn ran the training that was a sulfuric acid and hydrochloric acid spill scenario.

Technical Rescue Team:

- Lt. Blunt and BC Woolley attended the March NATR team meeting hosted at Arvada Fire.

Swift Water/Ice Rescue Team:

- Nothing to report at this time.

Wildland/Wildfire Firefighting:

- FF Ryan Tate instructed this month’s training that focused on wildland firefighting and wildland work capacity pack testing was completed throughout the month.

EMS Division Report:

- Lt. Prill attended the monthly meeting with Platte Valley Medical ER Manager, Dr. Harrod, PVAS and area Fire Agencies on March 12th.

Administrative Activities:

- On March 2nd BC Woolley and I attended the first day of the Arvada Fire Department’s career fire academy as Paramedic Palizzi started his fire service career with us on this day.
- Chief Bodane and I met with the Adams County Fair coordinators to hear about some of the changes for the 2015 fair, which will include musical concerts on a couple of nights.
- I attended the ADCOM Fire Task Force meeting on March 10th.
- On March 12th I met with coordinators of the Every 15 Minutes exercise that will be held at Brighton High School on April 7th.

- I attended the North Area Operation Chiefs hosted by South Adams Fire at Station 21 on March 26th.
- BC Beehler met with the developers of PSTRAX on March 31st in an effort to finalize our migration to paperless daily apparatus checks. He is working with them to get all of our equipment entered so that we can go live in April.

Personnel Update:

- FE Mike Nekvasil returned to work on March 30th after his off duty hand injury.
- Lt. Scott Griffith successfully completed his Fire Officer I certification.
- FE Frank DiLorenzo and FF Hahl successfully completed their Driver Operator Aerial certifications.
- FF Mader successfully completed his Driver Operator Utility certification.

Fleet/Facility – Submitted by Doug Tweedy Fleet/Facility Manager

Facility Activities:

- Station painting began the first week of April and we will be painting the interior of Stations 53, 54 and 55.
- We had some sand trap issues at Station 51 and 52 after inspection notices from the City of Brighton. Both sand traps have been taken care of and we are working on a preventative maintenance plan for all sand traps.
- Collin continues to work with station supply/maintenance coordinators on their station purchase and supplies.

Fleet Activities

- Standard preventative maintenance (PM) was completed on Engine 54. At this time the brakes and drums were replaced along with rotation of the tires. It was also sent to the body shop for paint repairs due to damage from the wind in early December.
- Tower 51 was having issues with the PTO and it was sent to Front Range Fire Apparatus for repairs. Front Range reported the Generator PTO had failed and a piece of that PTO gear broke off and ended up falling into the PTO for the aerial. This damage took place while the apparatus was at their shop. Both PTO's were replaced and warranty claims were sent to Pierce for review. While the apparatus was there they also completed the 50 hour ladder service. While it was out of service the PM was completed with replacement of the steer tires.
- Engine 51 was experiencing numerous check engine lights and low power. Fleet road tested and experienced the same issue and it was determined that the apparatus needed to complete a regen-cycle. At this time the fuel filters were replaced along with a small leak in a tire was repaired.
- PM was completed on the Training Division vehicle.
- It was reported that there were voltage issues with the Reserve Engine, tests were conducted and it was determined that the alternator had failed. The unit was replaced with a new rebuilt one from stock.
- Recommendations were made to purchase two vehicles as approved in the 2015 capital budget. Both of these vehicles were ordered on April 1, 2015 in order to meet the factory ordering deadline.

FIRE PREVENTION MONTHLY REPORT

March, 2015

Kris Kregel, Division Chief

Staff has reviewed the following permit applications and associated drawings:

1. **1610 Prairie Center Pkwy** – MOB #2, permit drawings
2. **24805 E 153rd Circle** – new residential sprinkler system (13D)
3. **1093 E Bridge St** – Peak Form Fitness, tenant finish
4. **2325 Prairie Center Pkwy** – Rize Salon, tenant finish
5. **1100 Judicial Center Drive** – ADCO Justice Center, fire alarm upgrade
6. **4700 E Bromley Lane #203** – Citywide Mortgage, sprinkler upgrade
7. **575 Bush St** – Old Senior Center, remodel
8. **30 S 20th Ave** – Salud Women's Clinic, fire alarm upgrade
9. **51 Baseline Pl** – Metro Waste Water, new paint spray booth suppression system
10. **55 W Bromley Ln** – Agfinity, tenant finish/remodel
11. **96 N 50th Ave Unit C** – Super Cuts, tenant finish
12. **8272 CR 4** – new NFPA 13D system, residence
13. **33400 E 156th Ave** – new NFPA 13D system, residence
14. **15700 Monaghan Rd** – new NFPA 13D system, residence
15. **19150 E 160th Ave** – cell tower addition
16. **96 N 50th Ave Unit B** – Nail Salon, tenant finish
17. **34212 E 142nd Place** – new NFPA 13D system, residence
18. **1600 Prairie Center Pkwy** – PVMC, new/replacement MRI unit
19. **2325 Prairie Center Pkwy** – Rize Salon, sprinkler system remodel
20. **3599 E Bridge St** – The Healing Place, fire alarm system remodel

DRC Projects:

1. Preliminary Contact (PLC) meeting for the SWC of N 19th Ave & Baseline Rd (the currently vacant land within the Cherry Meadows Subdivision) for a self-storage facility that would include 12 new buildings ranging in size from 9000 square feet to 12,600 square feet.
2. PLC meeting for the annexation and re-development of 500 N Main Street
3. PLC meeting for the re-development and addition of new buildings at 21 S Main Street (the old Buddhist Church). New buildings are being proposed as re-purposed overseas containers.
4. Annexation application/agreement for the Tomahawk Truck Stop site - approved.
5. Brighton Crossing Filing #3, 4th Amendment; re-plat of currently vacant parcels.

Inspections:

In February, Inspector Means completed 49 initial inspections with 171 violations found; 23 re-inspections which resulted in 21 where all previous violations were corrected; 18 new business license inspections; 3 Knox box service; 6 permit inspections; and 2 PubEd events.

Public Education:

- 3/5 – Job Fair at the Adams County Fairgrounds (apx. 60 students made contact)
- 3/19 – Storytime at the firehouse (5 adults, 9 kids)
- 3/22 – Station tour for small group (9 adults, 7 kids)
- 3/26 – Truck display and question/answer session for group of adults with disabilities (50 adults)

There were also 5 car seat check/installs completed by crews in March

Adams/Weld County:

We approved permit releases for 19 new single family homes in Adams County during this reporting period.

2015 Permits to date:

47 valued at \$7,227.00.



BrightonSM

Brighton Emergency Management

Brighton Fire Rescue District: 04.01.15

Stephanie Hackett, Emergency Management Coordinator

2016- Multi-jurisdictional Communications/Hazmat Full Scale Exercise (Operations CHAOS) –

Identified May 11th, 2016 as date for final full scale exercise. Series of planning/training and drills will lead up to accomplishing goals and objectives. Initial Planning meeting held on January 22nd. Participating organizations and exercise objectives finalized: Operational Coordination, Operational Communications and Public Information and Warning.

PIOs meeting April 2nd

Mid Planning Meeting scheduled for June 18th.

NCR Regional Wildfire Exercise Series- OEM and Fire participating as support. Exercise dates set at May 18th, 19th and 20th. Objectives are similar to operation CHOAS and we will be combining some of the training and exercise component leading up to both exercises.

HMGP- Hazard Mitigation Grant Program- See additional sheet.

Command and Control/Resource Mobilization Workshop- *Adams County Gov't Center- May 1st 2015.* The goals of the workshop will be to identify gaps and opportunities for improvements around utilizing resource mobilization systems and existing mutual aid agreements and the command and control challenges around a type 5 incident escalating to a type 3. This will be considered a piece of the NCR Wildfire exercise series and funded through NCR training and ex funding.

EOC Management Plan- will be developed over 2015 to include Activation Guide development, resource, supply and equipment and maintenance policies underway for Q1 of 2015.

Facility updates- will be working with Norm/IT to have better plan around managing and maintaining EOC equipment, tools (laptops, printers, faxes, etc.)

“WebEOC 101” (opportunity to train jointly with Adams County) held on January 15th. One on one trainings with departments occurring intermittently. Intermediate training held on March 17th

2015 HSGP- (Homeland Security Grant Program)- 2015 cycle starting up project and program ideas are being discussed in respective NCR committees. Deadlines for project submissions were March 31.

Total Requests (approx.)

Generator/Wiring Project for City (PD identified as primary facility)- \$168 K

CERT training and support resources- 8K

Access and Functional Needs Training program (for citizens) (Basic, Intermediate and Advanced series) 15K

Access and Functional Needs Training Program (for planners, responders, shelter managers) 40K

Interpreter funding request (for AFN meetings and CERT classes) 16K

Generator for ARES and CERT- 10K

2015 Fire and Life Safety Educators Conference: April 21-23. OEM attending in support of AFN Committee work. Working with presenters on Home Health Presentation and Medical Reserve Corp (MRC).

Chemical Stockpile Emergency Preparedness Program (CSEPP) –OEM participating in federal full scale exercise evaluation. May 4-7th- full scale exercise, Pueblo EOC Evaluation team.

2015 OEM presentations to City Council:

- Warning/Notification System Update- April 14th
- Adoption of Adams County IGA- June 9th , July 7th
- 2015 EOP updates per grant requirements (2 year update schedule) June 9th , July 7th
- OEM yearly update to council- July 14th
- Operation CHAOS update- July 14th
- September: National Preparedness Month Declaration

HHEPC- Home Health Emergency Preparedness Committee-

Will be presenting at April CDC Conference in Atlanta via prerecorded video. Also, working with State Preparedness Coordinator to create a TTT of basic preparedness program to teach healthcare staff to provide their own trainings in house.

City Call Center/Plan- working with Streets and Fleet on updating contact list of “responders” and on updating forms and available documents in Civic Plus form tracker. Also reviewing 2011

Call Center Plan for updates. And will be setting up Call Center “responders” in Auto messenger system

PetAid/ ESF 11- NCR homeland Security grant award to this organization to develop local “CART” (Community/County Animal Response Teams) programs. Animal Control will be attending regional committee meetings to assist in identifying how Brighton can create a plan to leverage existing resources and assess need to create local team.

ADA Internal Review- City has issued RFP for an internal review of ADA compliance. OEM working with selection group to identify appropriate vendor to undertake efforts. Will continue working with project to evaluate ADA compliance with existing emergency plans, polices procedures

Resource Mobilization Statewide Committee- meets second Wed. of every month. OEM will begin participating 3.11.15 to assess best practices and connect local plans to county state and federal systems.

Safety Committee- emergency working group identified- working on scheduling for SRP training and developing building specific drill schedule for 2015

Alert and Public Warning Notification Plan drafted and will need to include mass notification system through AdCom (First Call or other) outlined for development.

2015 EMPG- Reporting ongoing. **Brighton chosen areas of 2015 focus-**

Resource Mobilization Plan- required elements being identified, City resources currently being inventoried

Notification and Warning Plan- 1st draft developed

EOC Management Plan- elements identified

Job Aids for EOC Positions



Hazard Mitigation Grant Program Award: Brighton Outdoor Warning System Project

Total Estimated* Award (for City of Brighton and Brighton Fire): **\$229,714**

Award in federal and state HMGP reimbursements to *City of Brighton*: **\$143,327**

Total upfront cost to City (1 new siren, 4 upgrades): **\$163,802**

Total cost to City *after* federal and state reimbursements: **\$20,475**

Upgrades/retrofit include sirens located at:

1. 555 N. 11th Avenue, Brighton CO: The Brighton Recreation Center (BR4)
2. 12405 E. 120th Ave. Brighton CO: Prairie View High School (BR7)
3. 15228 Chambers Rd. Brighton CO: Indigo Trails (BR2)
4. 19594 E. 168th Ave. Brighton CO: Brighton East Horizons (BR5)

New siren to be located:

1. 2433 Prairie Center Pkwy Brighton CO: Prairie Center (BR10)

Award in federal and state HMGP reimbursements to *Brighton Fire*: **\$86,387**

Total upfront cost to Fire: (2 new sirens, activation box (encoder/decoder): **\$98,728**

Total cost to Fire *after* federal and state reimbursement: **\$12,341**

2. 15959 Havana St. Brighton CO: BFRD Station 55 (BR11)
3. 15229 Great Rock Rd. Brighton CO: BFRD Station 54 (BR12)

Total Project Cost:	\$262,531
Total Federal Share (75%)	\$196,898
Total State Match (12.5%)	\$32,817
Total Local (City and Fire) Match (12.5%)	\$32,816

*All final amounts are based on actual dollars spent on project execution and are currently estimates

Brighton Fire Rescue District Interoffice Memorandum

To: Fire Chief Mark Bodane

From: Deputy Chief Mike Schuppe *MS*

Date: March 30, 2015

Re: Vehicle Purchase

I am recommending the following capital fleet purchases be made as approved in the 2015 budget. Through a compressive search and comparison of vehicles I am recommending the purchase of a 2015 Chevy Colorado 4WD Midsized Pickup Truck for the Prevention/Life Safety Division and a 2015 Chevy Tahoe 4WD SUV for the Operations Division. Fleet/Facility Manger Tweedy worked on obtaining information and bids for these vehicles including pricing from Johnson Auto Plaza and through the State of Colorado Price Agreement.

As you will see below the pricing from Johnson Auto Plaza is competitive and it is my recommendation that we purchase both vehicles from Johnson Auto Plaza. There is a 60-90 day delivery process and it is recommended that we purchase these vehicle prior to April 2, 2015 otherwise we will have to wait until September of 2015 for these type of factory direct orders.

2015 Chevy Colorado 4WD, Mid-sized Crew Cab Pickup Truck – 12T43

- Johnson Auto Plaza - \$27,497.61
- State Bid Price – \$29,210 with options to match (Dellenbach Motors)

2015 Chevy Tahoe 4WD, 5 Passenger Large Utility SUV – CK15706

- Johnson Auto Plaza – \$33,528.55 – with police package
- State Bid Price - \$33,136 Base Model without police package or options to match. (John Elway Chevy)

Note: Below are some of the upgrades or additions that come as part of the Police Package.

- Active 2-speed electronic autotrac transfer case upgraded from single-speed
- 170-amp high output with idle boost alternator upgraded from 150-amp standard alternator
- Addition of front underbody shield to protect underbody and oil pan
- Additional 730-AMP auxiliary battery
- Additional auxiliary rear power supply center – 100-AMP
- Additional wiring provisions for emergency lighting and siren installation

There are sufficient funds budgeted to complete the outfitting of both vehicles to include but not limited to lettering, emergency lighting packages and additional equipment as needed.

BRIGHTON
Chamber
of COMMERCE

32nd Annual

GOLF TOURNAMENT & LUAU

May 29, 2015

Riverdale Dunes Golf Course

12:00 PM Registration Opens • 1:30 PM Shotgun Start
Men's, Women's, Co-ed Scramble

Lots of chances to win over \$75,000 in prizes!

(\$35,000 Cash, 2015 Car, Airline Tickets, Dixon
Amateur Endorsement, Golf Gear, and MUCH, more!)

*Every player receives a voucher for a complimentary club
valued at up to \$120!*

Luau with great food, contests, games and prizes! 6:00 PM

(Ugliest Hawaiian Shirt, Most Outrageous Hawaiian Get-up, Best Surfer Pose)

Definitely NOT your grandpa's golf tournament!



*"Most fun golf tournament I've ever played in—if you only play
one tournament a year, this is THE ONE to do!" -Larry Barnaby*



6:00 PM - Dinner

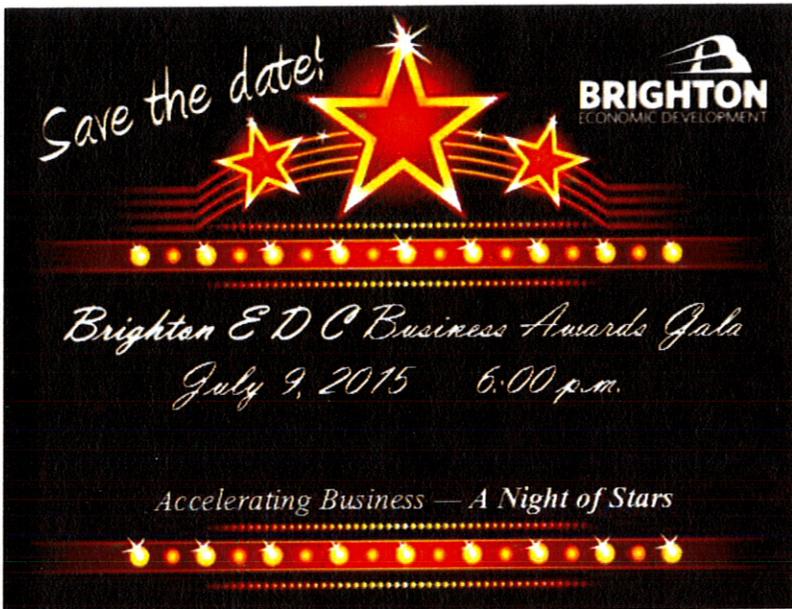
Bodane, Mark

From: Brighton EDC Assistant
Sent: Thursday, March 26, 2015 11:38 AM
Subject: Brighton EDC - Save the Date!

Hello all,

Please save the date and join us for the 2015 Brighton EDC Business Awards Gala.

Be sure to check your email for the outlook calendar appointment requests that will be sent shortly.



The evening will start off with cocktails and appetizers at 6:00 at [The Brighton Armory Events Center](#).

We look forward to seeing you there!

Sincerely,

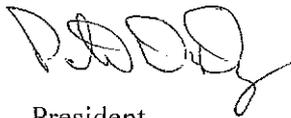
The Brighton EDC Team

School District 27J

The School District 27J Board of Education would like to thank you for participating in the All School Drill this year at Bromley East Charter School. Brighton Fire Rescue is a wonderful community partner for the school district, and we appreciate all you do to assist our schools. The expertise that you provided during the Bromley East exercise helped the School Safety Team work through their tabletop scenario and improved their preparedness.

Sincerely,

Patrick Day

A handwritten signature in black ink, appearing to read 'P. Day', written in a cursive style.

President
27J Board of Education

Bodane, Mark

Subject: FW: March 19 storytime

From: sonic1132 [<mailto:sonic1132@yahoo.com>]

Sent: Monday, March 02, 2015 12:51 PM

To: Blunt, Dawn

Subject: March 19 storytime

Hi Dawn,

Please register my 3 year old Luke Coplen for story time on March 19. So cool of you guys to do this.

Also the guys at Station 53 are so kind. We stopped by last week on Luke's birthday and they gave him the royal treatment. He keeps talking about it.

So please pass along my compliments to whoever it may concern but the three firemen we meet are top notch. (We were there Wed Feb 25. Chris led the tour and we met the lieutenant on duty and another firefighter. Everyone but the driver. Sorry can't remember their names but wanted to make sure they get credit for their kindness and service).

Thanks!
Megan Coplen

Sent via the Samsung Galaxy S™ III, an AT&T 4G LTE smartphone

LOCAL

EASTER FUN IN BRIGHTON



Sunny, springtime weather greeted children, families and the Easter Bunny himself on Saturday, March 28, for the City of Brighton's annual Easter Eggstravaganza.

PHOTOS BY JOHN CARR

PITCHING

from page 13

of chasing a scholarship."

Garza said 96 percent of high school athletes would not earn athletic scholarships to go to college. Those interested in college baseball will not see a lot of money either.

"There isn't any money in baseball," he said. "Quit spending your money on these showcases. If you're good enough, the colleges will find you."

Cardenas, whose offseason program includes three days a week of weight lifting and other strength training, said he had enough pitchers on staff.

"The young kids can't throw as much as the seniors," he said. "A sophomore playing varsity? That needs to be monitored. It's a blanket rule they put in place. But they aren't really thinking a good kid who is a sophomore and somebody overuses him. It's going to be the same effect instead of saying, 'he's a sophomore.' Our younger levels don't throw that many pitches."

"I'm all for it," Garza said. "Coaches have to know their kids and what they are capable of doing and trust the kids. The kids have to be honest with you about labor and fatigue. If the kid is laboring before that 80-pitch count and he's not as strong as he was in the first or second inning, that's all on the coach. The coach has to know his players."



**PROOF OF PUBLICATION
BRIGHTON STANDARD BLADE
COUNTY OF ADAMS SS.
STATE OF COLORADO**

I, Christopher Harrop, do solemnly swear that I am the Managing Editor of the **Brighton Standard Blade** is a weekly newspaper printed and published in the County of Adams State of Colorado, and has a general circulation therein; that said newspaper has been published continuously and uninterruptedly in said county of Adams for a period of more than fifty-two consecutive weeks prior to the first publication of the annexed legal notice or advertisement; that said newspaper has been admitted to the United States mails as second-class matter under the provisions of the act of March 3, 1879, or any amendments thereof, and that said newspaper is a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado. That the annexed legal notice or advertisement was published in the regular and entire issue of every number of said weekly newspaper for the **period of TWO consecutive insertion(s)** and that the first publication of said notice was in the issue of newspaper, dated **25th day of March 2015** the last on the **1st day of April 2015**



Managing Editor, Subscribed and sworn before me,
this **1st day of April 2015**



Notary Public.



My Commission Expires February 02, 2018

The Brighton Fire Rescue District is accepting sealed bids for a fire tender.

1984 Ford LTL 9000 tandem tank truck-, 350 Cummins with jakes, 13 speed eaton trans, power steering, air brakes. 3500 gal. water tank with 500 gpm PTO driven pump, 2 discharges. All tires 40%. New clutch and aux transmission 6 yrs ago-low miles,
Contact Doug Tweedy at (303) 654-8060 for additional vehicle details. Truck is available for inspection on April 2nd and April 9th, between 8a.m. and 4p.m. at 425 S. Main Street. All bids must be submitted to BFRD at 500 S. 4th Ave, 3rd Floor, Brighton Colorado 80601 by April 10, 2015 by 2 pm.

The Brighton Fire Rescue District has the right to reject any and all bids or to waive any irregularity in any bid.