



## **COLORADO**

**Executive Director's Office**

Department of Personnel  
& Administration

1525 Sherman St.  
Denver, CO 80203

### **NOTICE OF HEARING**

**TO:** Secretary of State; All State Government Departments, Agencies, Higher-Ed Institutions and Other Interested Parties

**FROM:** Kathy Nesbitt, State Personnel Director  
Department of Personnel & Administration

**DATE:** October 10, 2014

**SUBJECT:** NOTICE OF PUBLIC HEARING TO CONSIDER ADOPTION OF ADMINISTRATIVE PROCEDURES

The State Personnel Director and Executive Director of the Department of Personnel & Administration (DPA) will hold a public hearing on November 14, 2014, to consider adoption of personnel director's administrative procedures for the Division of Human Resources (found at 4 CCR 801-1). The November 14, 2014 public hearing will commence at 9:30 a.m. in Room 513, Fifth Floor, at 1525 Sherman Street. All interested persons are urged to attend this public hearing and to submit written comments for consideration concerning the proposed procedures.

The Hearing Officer will take comments as follows:

In order to facilitate review of written comments by the Hearing Officer, all interested parties are strongly encouraged to submit their written comments prior to the hearing;

Written comments submitted prior to the hearing must be submitted to Doug Platt at 1525 Sherman Street, Denver, CO 80203 or via email at [doug.platt@state.co.us](mailto:doug.platt@state.co.us) on before 5:00 p.m. on November 7, 2014.

All written comments submitted on or before 5:00 p.m. on November 7, 2014, will be posted on the DPA website and linked to the Division of Human Resources website, on or before 5:00 p.m. on November 10, 2014.

Any written comments submitted after 5:00 p.m. on November 7, 2014, must be submitted a) at the hearing on November 14, 2014; b) in hard copy format with an original and five (5) copies.

Oral comment may be provided at the hearing as follows:

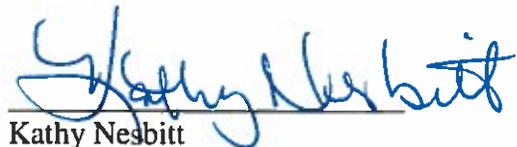
- Each speaker will be allowed to testify;
- All persons wishing to provide oral comment must sign up to do so at the hearing, noting whom they represent and/or if they are ceding any portion of their time to another speaker;
- Any person signing up to speak may cede any portion or all of their time to another speaker, however, no speaker may be ceded the time of more than two other speakers, and
- At her discretion, the Hearing Officer may limit or extend the time of any speaker.

After taking public comment, the Hearing Officer will commence deliberations regarding adoption of the proposed administrative procedures.

Reasonable accommodation will be provided upon request for persons with disabilities. If you are a person with a disability who requires an accommodation to participate in this public hearing, please notify Doug Platt at 303-866-6095 by no later than November 7, 2014.

The Executive Director will consider adoption of new administrative procedures, which are located at 4 CCR 801-1. The procedures are being promulgated to modify Procedures 5-19 and 5-20 to align with the Family Care Act (§8-13.3-201 *et seq.*, C.R.S.).

The proposed procedures, notice of hearing and the proposed statement of basis, specific statutory authority and purpose will be available for review by interested persons on or before close of business October 10, 2014, at the Department's Executive Director's office, 1525 Sherman Street, 5th floor, Denver, Colorado 80203, or on the Executive Director's website, "What's New," at <http://www.colorado.gov/dpa>. In addition, they are available for review at the Division of Human Resources offices, 1525 Sherman Street, 2nd floor, Denver, Colorado 80203 or on the Division of Human Resources website "What's New" at <https://www.colorado.gov/dhr>. The specific authority of the State Personnel Director to promulgate these procedures is found at: *Colo. Const., art. XII, §§ 13, 14 and 15, §24-50-101 et seq., C.R.S.*

  
Kathy Nesbitt  
State Personnel Director  
Department of Personnel & Administration