



Colorado NetDMR Training Program

Water Quality Control Division



COLORADO
Department of Public
Health & Environment



Instructor & System Contacts

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Getting Help and Information

If you leave a voice message or send an email to get help please provide the following information:

1. Who you are and how to reach you
2. Your discharge permit ID or certificate ID
3. Which version of NetDMR (test or production) you are having trouble with
4. Describe the problem including the name of the page you were on and what you were trying to do when you had trouble
5. If possible include a screen capture of the error page or the problem

We will get back to you with a solution or info!

Capturing Screen Images

There is a screen capture tool built into the Windows operating system. Use it to capture an image of the active window on your computer

1. First, activate your browser window if it is not already active by clicking anywhere on the window or tab that shows the problem
2. Resize the window to eliminate anything that does not provide information
 - The upper right corner of a of program displayed full screen looks like this: 
 - The window is resizable when it looks like this: 
 - Resize the window by dragging the sides or corners
3. Capture the image by holding down the “Alt” key  then pressing “Print Screen”  .
4. Paste the image into your email message or an MS Word document
5. After pasting, resize the image to “original size” or “100%” before you send the message & image.

Snipping Tool

3 Click

4 Click

5 Click & choose Rectangular Snip

2 Click

1 Click

7 Copy image

8 Save image

6 Click, drag & release

Paste image into a document and save as
"MyNetDMRsecurityQuestions"

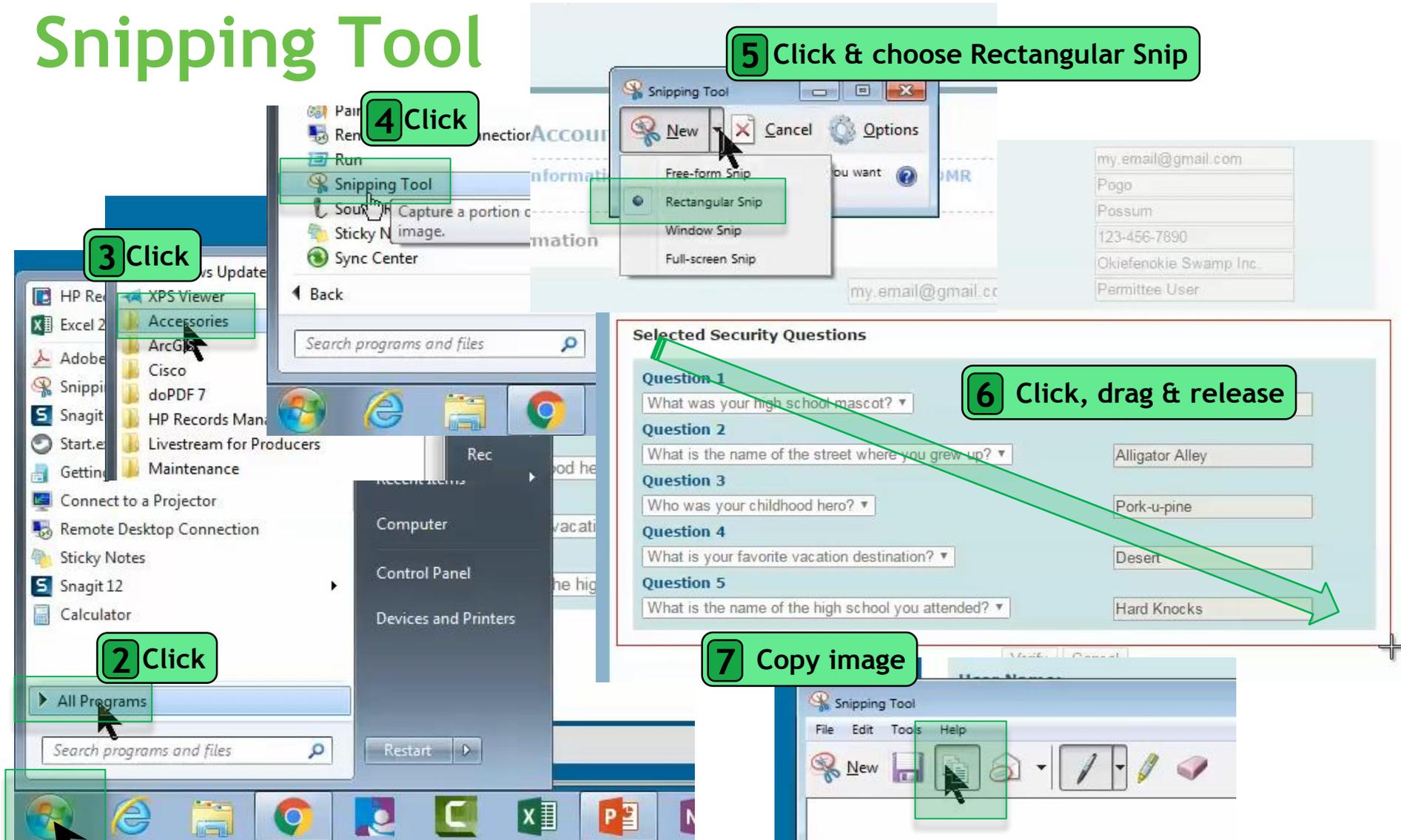


Table of Contents

NetDMR training program

1. Introduction to NetDMR

- a) e-Reporting Rule
- b) Your NetDMR training plan
- c) How NetDMR works
- d) Getting NetDMR to work for you
- e) What to do with your test-NetDMR Account
- f) Becoming a signatory in production-NetDMR
 - 1) 'Regulation 61.4
 - 2) How to get there

2. Getting started

- a) Create NetDMR account
- b) Request access to permits

3. Using NetDMR

- a) Home page
- b) My account page
- d) Administrative tasks
 - 1) Granting/denying access
 - 2) Deleting access
 - 3) Submission confirmation email list
- e) Working with your DMRs
 - 1) Searching for DMRs
 - i. Search types
 - ii. Monitoring period end date search
 - iii. Straggler & oddball search
 - iv. DMRs ready to Sign & submit (hazardous)
 - v. Submission confirmation code search
 - 2) Search results
 - 3) Electronic DMR features
 - i. Action commands
 - ii. Header

iii. NODI Picklists

iv. Body

v. Footer

4) Attachments

i. Naming your files

ii. Secure Online File Storage

a. Documents you can officially submit

b. Documents you can only store in NetDMR

5) Tricky data

i. More about NODI codes

ii. Reporting < PQL or NODI B

iii. Conditional monitoring

a. Residual Chlorine

b. Oil & Grease

iv. Microbial TNTC

6) Error scan

i. Technical (hard) errors

ii. Compliance violations (soft error)

iii. Explain violations

7) Processing groups of DMRs (from search results page)

i. NODI code groups of DMRs

ii. Sign & submit groups of DMRs

8) Tracking DMRs to completion

i. Submission confirmation

ii. Completion confirmation

iii. Potential problems: submission errors and warnings

4. Additional resources

a) Web hyperlinks

b) Definitions

Click these icons to
return here (contents)



```
graph TD; A((NetDMR Training Program)) --> B[Getting started]; A --> C[Using NetDMR]; A --> D[Introduction to NetDMR]; A --> E[Additional Resources];
```

Getting started

Using NetDMR

Introduction to NetDMR

**NetDMR
Training
Program**

Additional Resources

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Introduction to NetDMR

- e-Reporting rule**
- Your NetDMR training plan**
- How NetDMR works**
- Getting NetDMR to work for you**
- What to do with your test-NetDMR account**
- Becoming a signatory in production-NetDMR**

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What is it?

- EPA regulation
- No more paper
- Changes how you report, *not* what you report



Why is it needed



- More efficient government
- Electronic records increase transparency (CORA/FOIA)
- Data instantly available for better decision making (floods etc...)

e-Reporting Rule summary

- The intention behind the e-Reporting Rule is to make paper obsolete
- With this change in regulations, now is a great time to transition to a paperless office

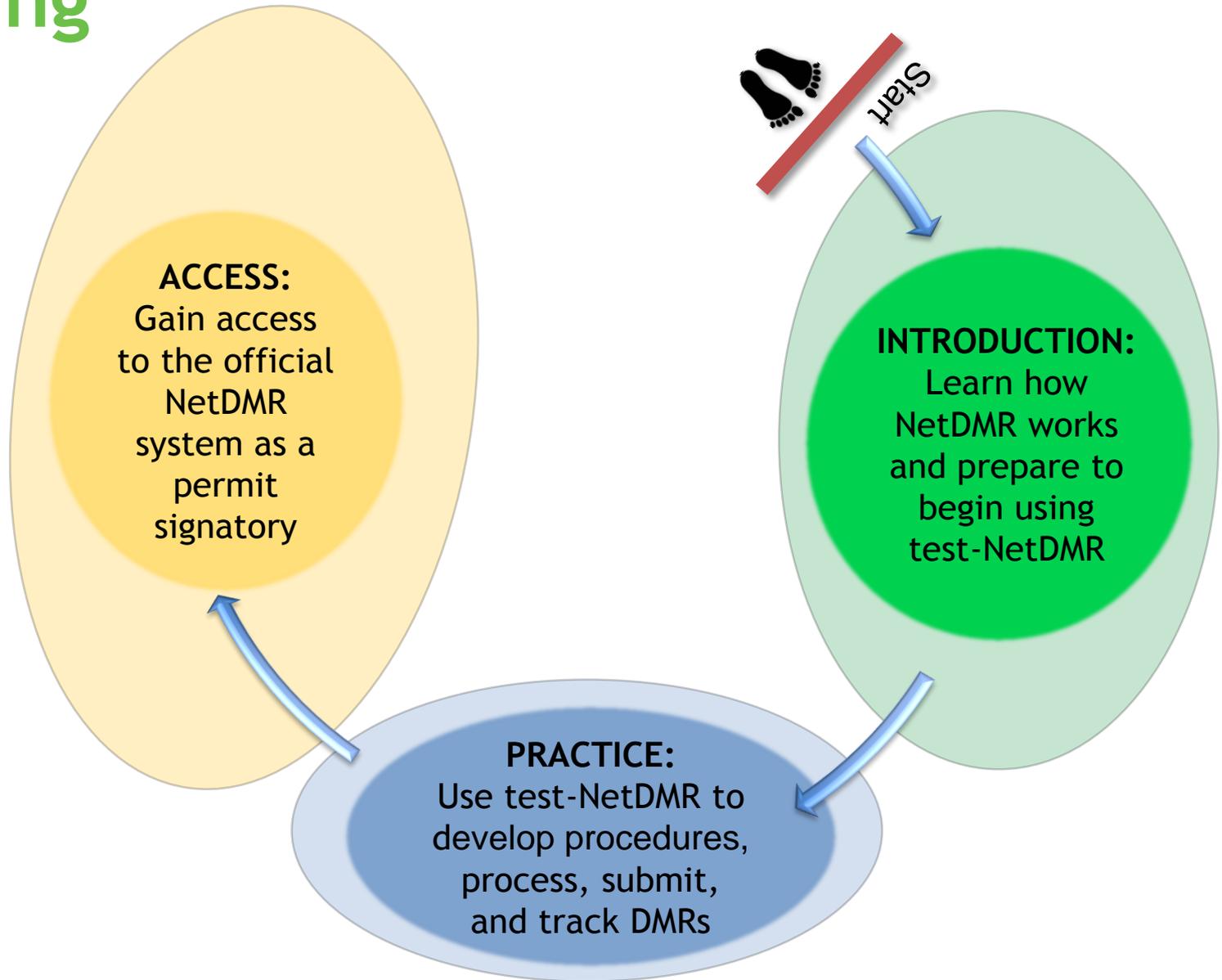


Introduction to NetDMR

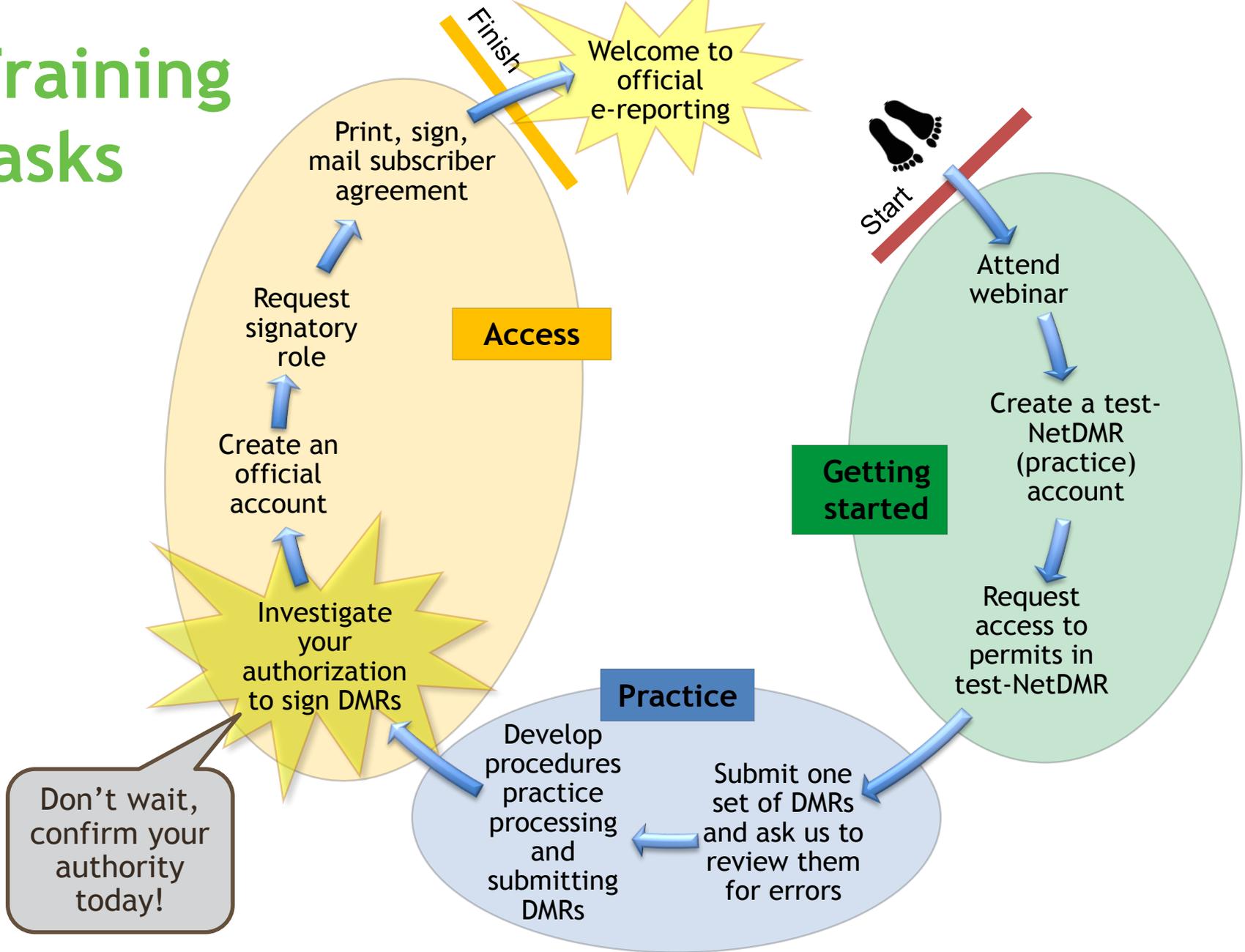
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- What to do with your test-NetDMR account
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Training tasks



Training tasks



Introduction to NetDMR

- ✓ e-Reporting rule
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NetDMR Training Program

□ Introduction to NetDMR

How NetDMR works

□ General Information

□ Roles and responsibilities

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NetDMR, why was it created?

NetDMR will allow you to stop using paper to fulfill two permit compliance requirements

- Submit periodic discharge reports (DMRs)
- Securely store, and maintain records that document your permit compliance efforts



Why do we use two versions of NetDMR?

Answer: They are good for different tasks

➤ Test-NetDMR

- New user training
- Testing new versions of NetDMR

➤ Production-NetDMR

- Official NPDES reporting and recordkeeping



Why is test-NetDMR good for training?

Answer: No legal consequences or requirements

Therefore...

- Mistakes don't count
- You can gain experience rapidly, by working through last years DMRs and data
- Immediate approval as signatory
 - No records review to check qualifications or authorization
- Delegate learning the system to **anyone** you can work with, who has some time and computer skills
 - They learn, then guide you



Accounts & user roles

- One person per account
 - More secure
 - Easier to manage access
- You request access by requesting a role from within your account.
- Each role allows you to do different things
- Access is controlled by administrators who can...
 - Approve your access request
 - Deny your request
 - Revoke your access



How NetDMR works

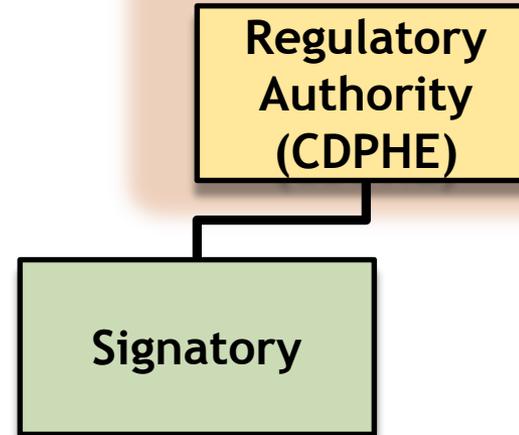
✓ General Information

☐ Roles and responsibilities

Regulatory Authority

Regulatory Authority (CDPHE) –

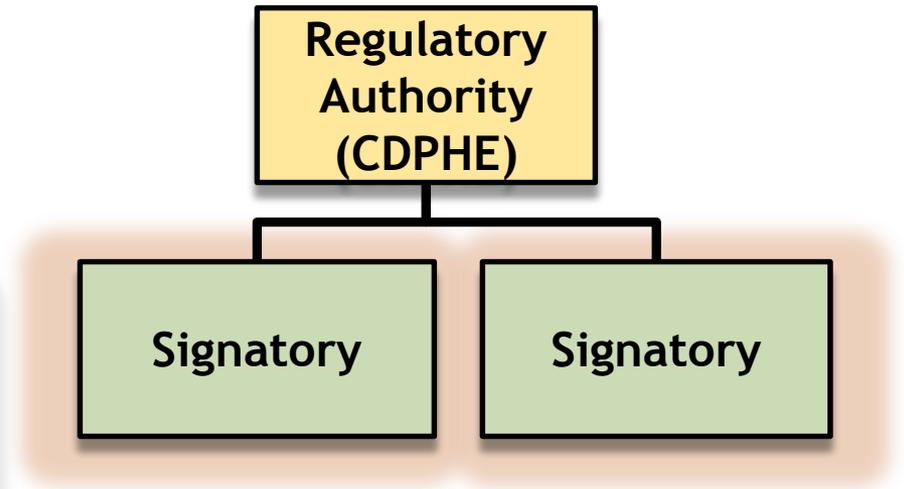
- Control signatory access
- Provide training
- Technical support



Permit Signatory

Signatory –

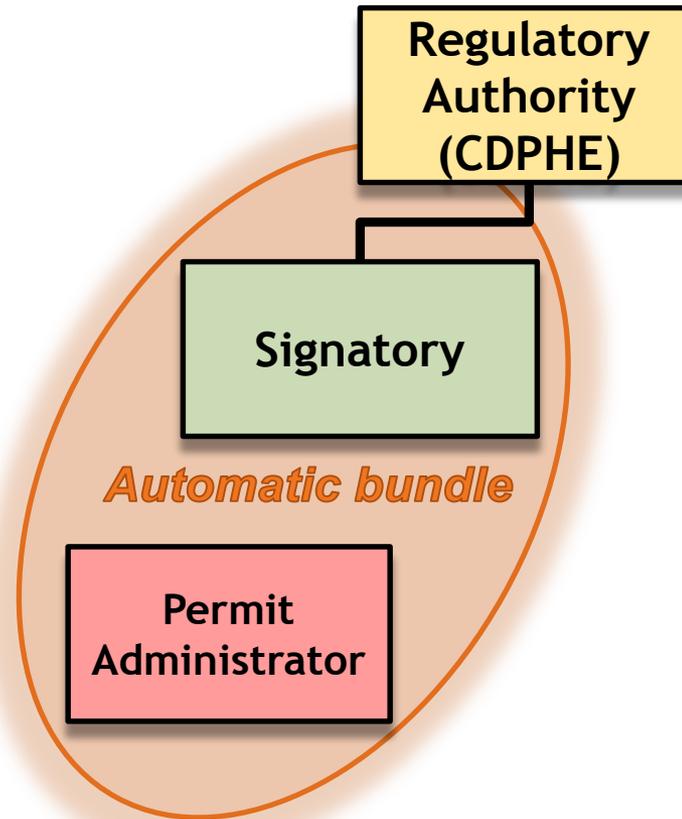
- Responsible for data quality!
- Edit, Sign & Submit DMRs
- You can have more than one signatory per permit



1st Permit Administrator

Permit Administrator –

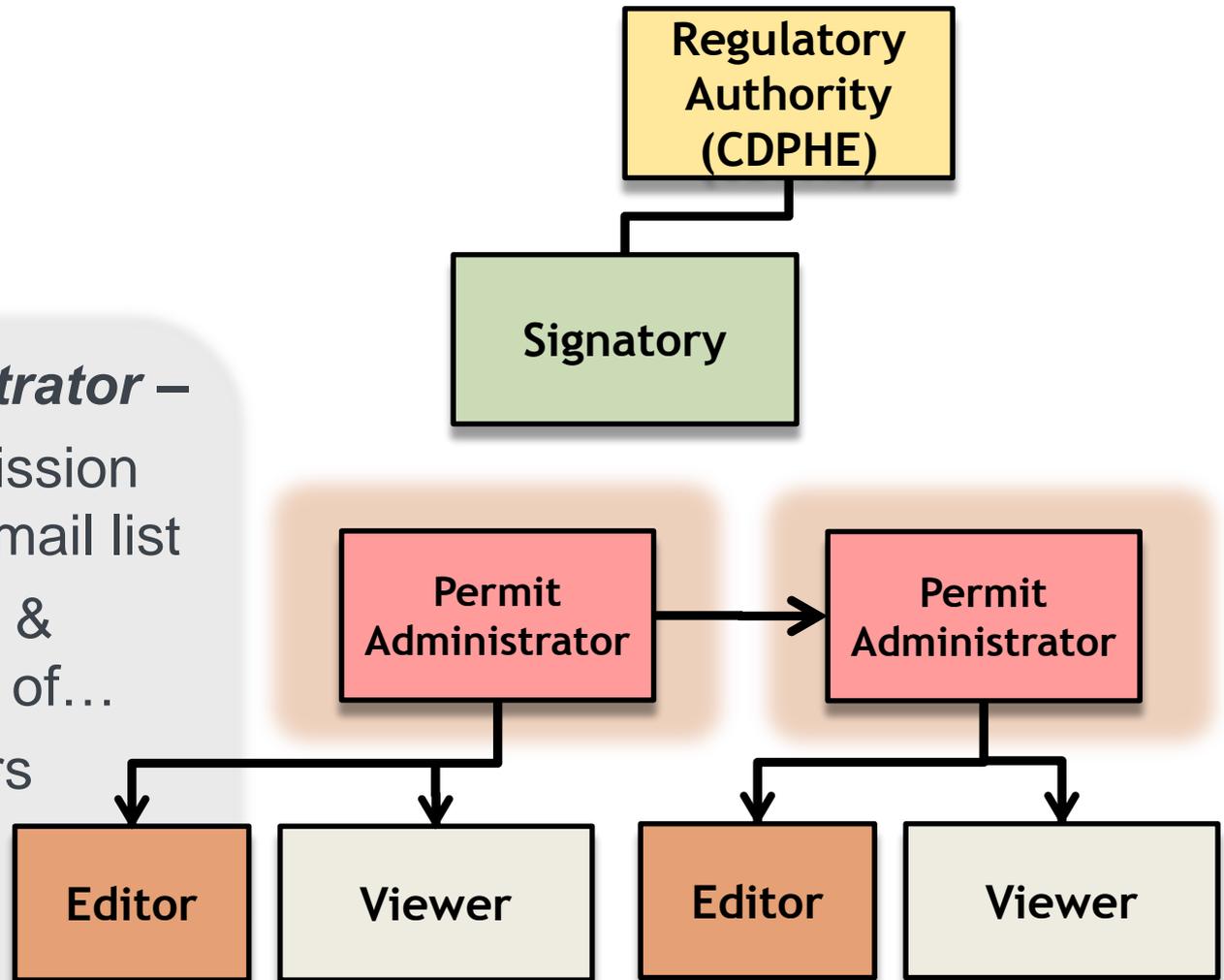
- Automatically bundled with signatory



Permit Administrator Tasks

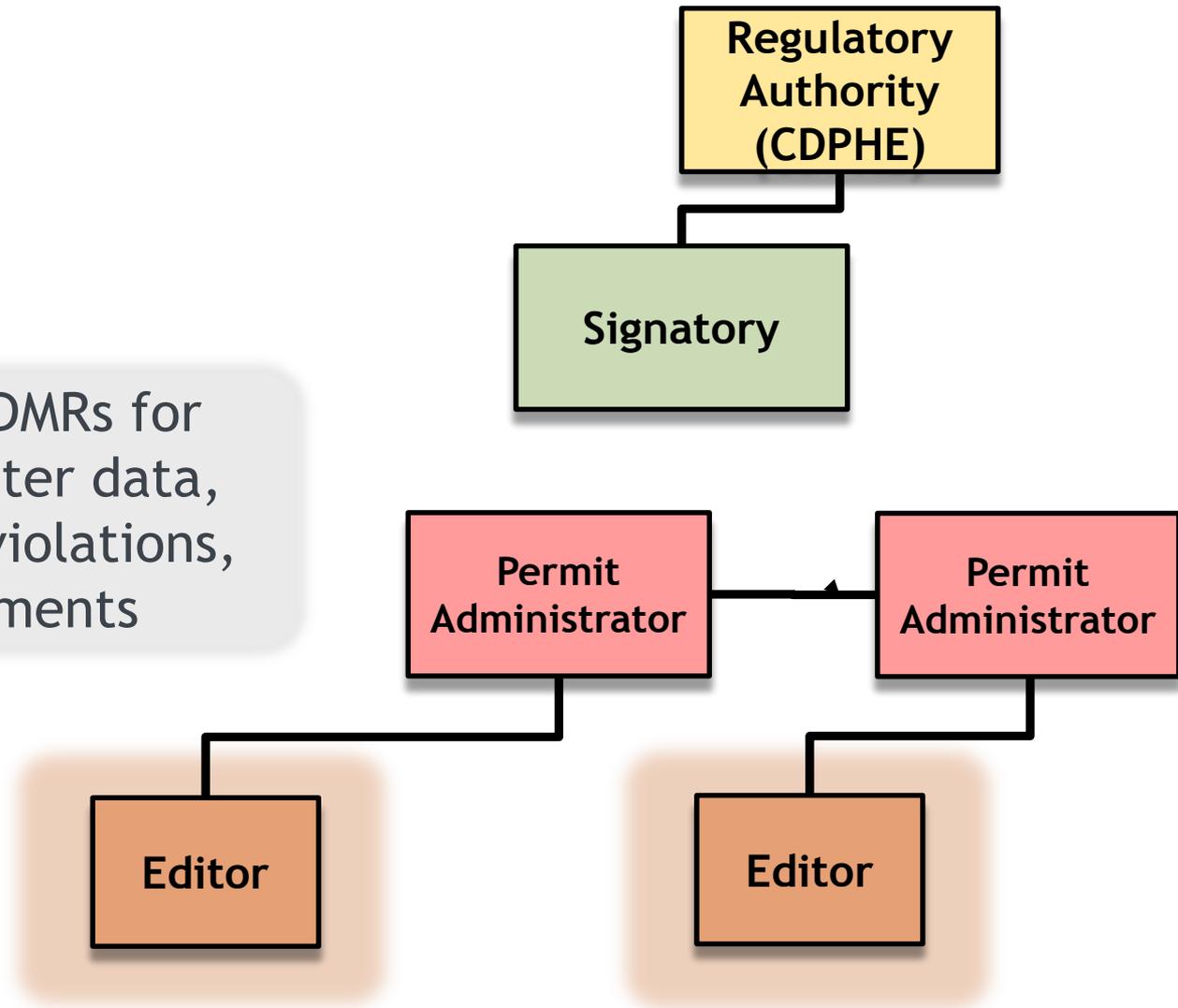
Permit Administrator –

- Manage submission confirmation email list
- Approve, deny & revoke access of...
 - Administrators
 - Editors
 - Viewers



Editor Tasks

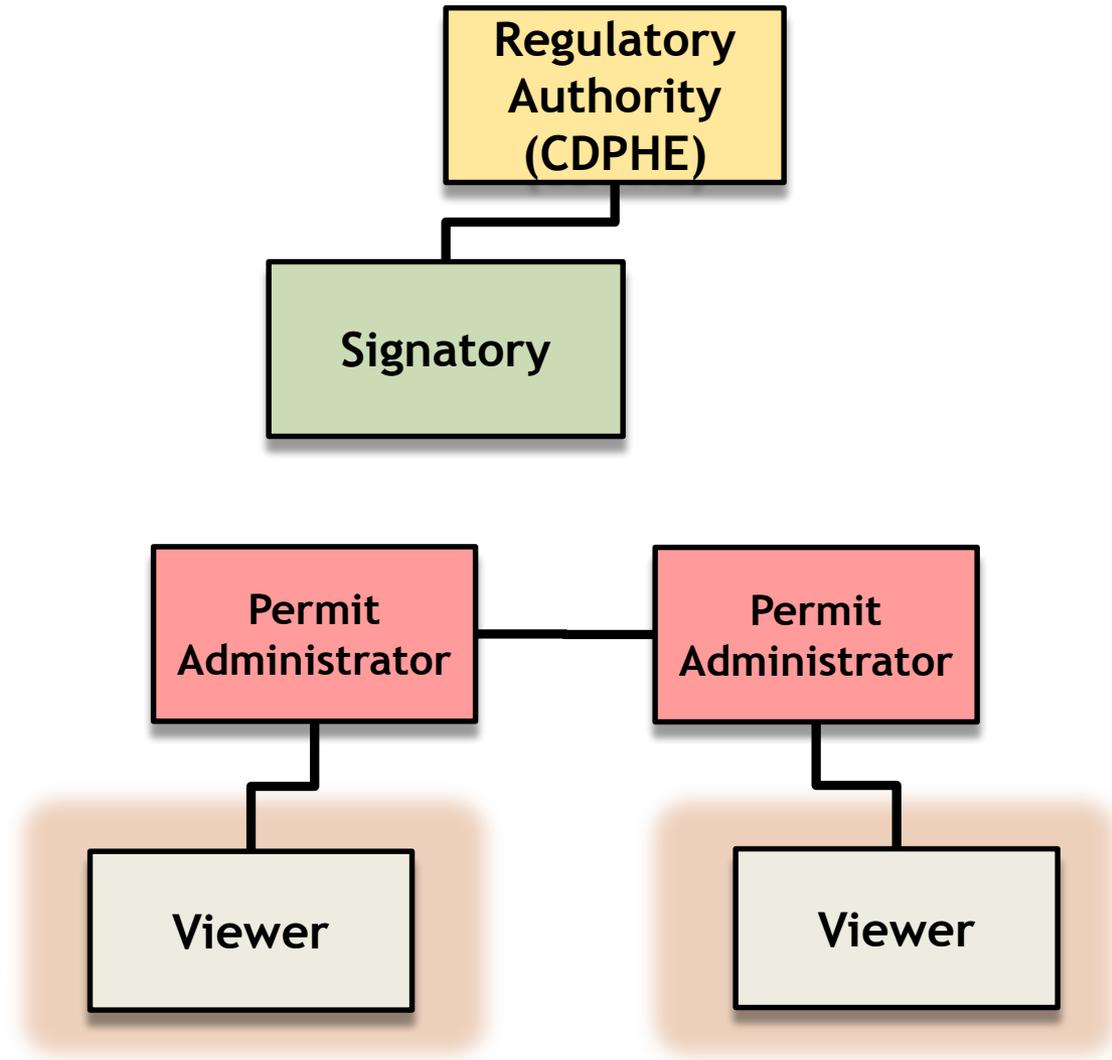
Editor - prep DMRs for submission, enter data, verify permit violations, & attach documents



Viewer Access

Viewer - View & download Copies of Record (CORs)

- Safe role for someone with oversight responsibilities
- Can't change data



Managing your roles

- When you no longer need access to a permit or do not need a particular role you can delete that role, or a permit administrator can delete it for you
- Please do not delete your access to a permit just because it has been terminated. You still have a records retention requirement for that permit for several years and may need access to those records



Roles & Responsibilities: summary

Regulatory Authority

- Only the Regulatory Authority (CDPHE) can grant, deny, or delete the access of signatories



Roles & Responsibilities: summary

Signatories

- Signatories are responsible for data quality and their name is attached to all DMRs submitted through their account
- Signatories can prepare DMRs for submission. Abilities include entering data, importing data, verifying permit violations, attaching documents and entering comments to explain violations
- The signatory role is bundled with both, permit administrator, and viewer roles



Roles & Responsibilities: summary

Permit Administrators

- manage the optional submission notification email address list
- Grant, deny, revoke access all roles except signatory. This includes; other permit administrators, editors, and viewers



Roles & Responsibilities: summary

Editors

- The only completely redundant role. The same abilities as a signatory except for the ability to sign and submit DMRs



Roles & Responsibilities: summary

Viewers

- View and download CORs (legal proof of DMR submission)
- The viewer role is automatically bundled with all other roles but can be requested separately if that is the only role needed



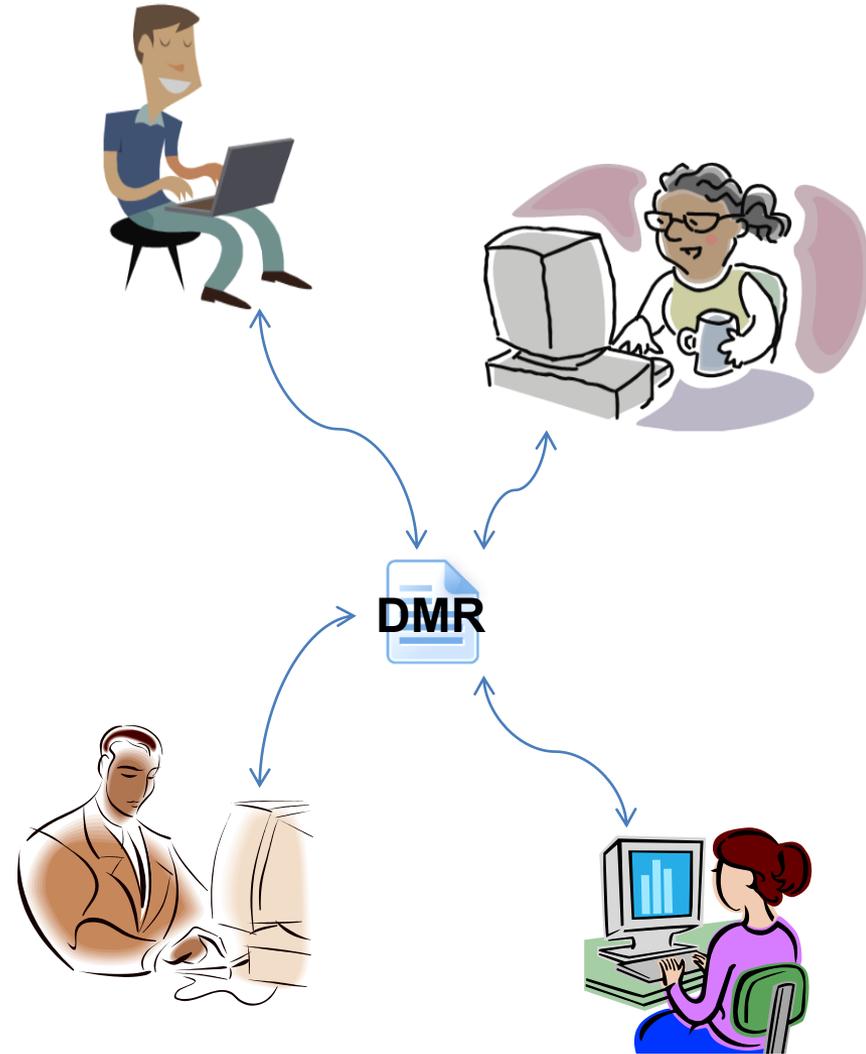
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- ✓ Your NetDMR training plan
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 - What to do with your test-NetDMR account
 - Becoming a signatory in production-NetDMR

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Easy Access

- Online access 24/7/365
- No application to install, pay for, or update
- Process and submit DMRs from anywhere
- Changes are instantly visible to everyone with access



You Create the Copy of Record (COR)

- Legal proof that you have submitted your Discharge Monitoring Report
- A snapshot of your DMR at the moment it was submitted
 - Includes who submitted the DMR and when
 - Created when you submit your DMR
 - Permanent, can't be modified or deleted
- Corrections are self documenting, a new COR every time you submit



NetDMR Saves Time & Money

- Submit DMRs without running to the post office
- Online records can't be misplaced or accidentally lost
- Stop wasting time, no more:
 - Photocopying DMRs for records retention
 - Making folders to store them
 - Or binders
 - Or filing copies



Free Online Data Storage



- Supports your transition to paperless record keeping
- DMRs act as online file folders, attach documents to them for storage
- Attachments become part of the copy of record (COR) when you submit your DMR data
- Prepare in advance for inspection, attach: lab results, data worksheets, etc...
- Download as needed



Track the Progress of each DMR

Status tells what work has been done with your DMR and controls what you can do next

- **Ready for Data Entry** (*blank*)
- **Validation Errors** (*more work to do*)
- **Validated** (*DMR can be submitted*)
- **Signed & Submitted** (*data sent, COR created, email notification sent*)
- **Completed** (*data uploaded to compliance database, you are done!*)



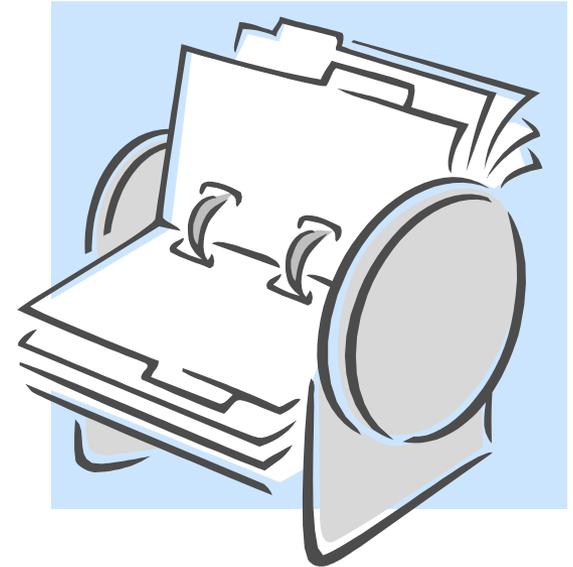
Submission Confirmation (email)

- The signatory is automatically sent a confirmation email message when after they Sign & Submit one or more DMRs
- The email lists each DMR submitted
- At signing you can choose whether to attach the copy of record (COR) of each DMR submitted to the email message
- The COR is attached as a ZIP folder that contains not only a snapshot of the DMR from the moment you signed and submitted it, but also all of the documents that you attached to the DMR



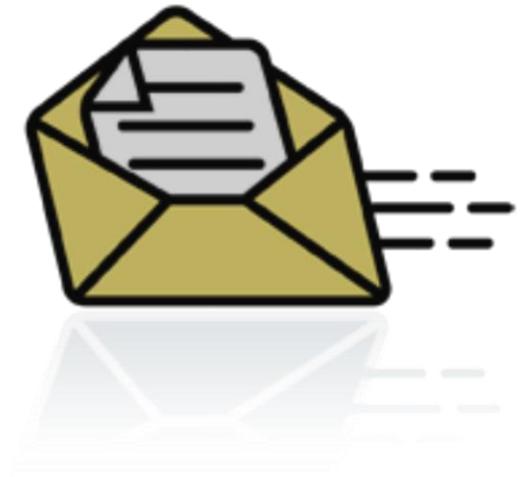
Custom Notification (email)

- Specific lists of email addresses for each permit
- The list of email addresses is managed by the permit administrator
- At signing the signatory chooses whether to attach the COR (ZIP file) to this email message
- **Suggested email addresses:**
 - One or more people you work with, to archive a local copy of the COR and QA: to notice if the submission fails
 - Trustees
 - Clients



Completion Notification (email)

- Confirms data upload to the compliance database (ICIS)
- Lists each DMR submitted in that group
- Indicates success, warning, or fail for each DMR
 - Success: reporting requirement fully met
 - Warning: data uploaded however, review extreme data for typos
 - Fail: system malfunction, notify your regulatory authority



DMR Data Entry Error Checking

When you save your work, NetDMR scans DMR for errors

- Technical errors (hard errors)
 - Violate business rules of the compliance database and must be fixed before you can save your work

- Permit compliance (soft errors)
 - Limit exceedances
 - Blanks on the DMR
 - Changes from permit specifications

- You must fix or acknowledge all errors before you can Sign & Submit DMR



Group DMRs Together for Processing

...up to 100 DMRs at a time

➤ Group your “no discharge” DMRs

- Just a few mouse clicks to code them
- Streamline work flow

➤ Sign & Submit multiple DMRs

- One notification email for all DMRs in that submission
- Easier tracking



eDMR is easy to work with

- eDMR layout similar to your paper DMR
- Custom built for your permit
- Easy 10 Key data entry, enter data and tab to the next field

Parameter		NODI <a>List	Quantity or Loading			Quality or Concentration				# of Ex.	Freq. of Analysis <a>List	Smpl. Type <a>List
<a>Code ▲	<a>Name		Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units			
00010	Temperature, water deg. centigrade	Smpl.						= ▼	deg C ▼ <a>List		01/01 ▼	GR ▼
1 - Effluent Gross												
Season: 0		Req.						<= 32 Maximum	Degrees Centigrade		Daily	GRAB
NODI: ▼		NODI						▼				
00010	Temperature, water deg. centigrade	Smpl.						= ▼	deg C ▼ <a>List		99/99 ▼	RC ▼
P - See Comments												
Season: 0		Req.						Req Mon Maximum Weekly Average	Degrees Centigrade		Continuous	Recorder (auto)
NODI: ▼		NODI						▼				



Data Import (experienced NetDMR users only)

- File format, comma separated value file (CSV)
- Several data management systems with built in utilities
 - Operator10 (AllMax)
 - WIMS (Hach)
 - Excel (good for prototyping and as a learning tool**)
- Contact “NetDMR help” for assistance in developing & troubleshooting your export/import process

** look for Excel file templates and examples in folder “NetDMR_Handouts”
<https://www.dropbox.com/sh/3s9wr48ikca3jd4/K6Rj3OTsMT>

```
1 permit_id,permitted_feature_id,limit_set_txt,mped_txt,form_nodi_cd,parameter_cd,monitoring_location_cd,
2 C00048054,FLOW,2012-12-31,,50050,1,0,,,0.1418,,,,,0.418,,,,,,,,,,,,,
3 C00048054,010,A,2012-12-31,,00094,1,0,,,,,,,,,,,,,2.79,,,,,2.79,,,,,
4 C00048054,010,A,2012-12-31,,00400,1,0,,,,,,,,,,,,,8.8,,,,,8.8,,,,,
5 C00048054,010,A,2012-12-31,,00440,1,0,,,,,,,,,,,,,1260,,,,,1260,,,,,
6 C00048054,010,A,2012-12-31,,00530,1,0,,,,,,,,,,,,,<5.0,,,,,<5.0,,,,,
7 C00048054,010,A,2012-12-31,,00916,1,0,,,,,,,,,,,,,3.77,,,,,3.77,,,,,
8 C00048054,010,A,2012-12-31,,00927,1,0,,,,,,,,,,,,,1200,,,,,1200,,,,,
9 C00048054,010,A,2012-12-31,,00929,1,0,,,,,,,,,,,,,723,,,,,723,,,,,
10 C00048054,010,A,2012-12-31,,00940,1,0,,,,,,,,,,,,,208,,,,,208,,,,,
```



Benefits of using NetDMR: review

- Access your NetDMR account from wherever you have an internet connection
- Online submission eliminates the uncertainty, expense and logistics hassles of snail mail
- NetDMR creates and stores legal proof that you have submitted your discharge data, as a time stamped, electronically signed snapshot of your DMR called a copy of record (COR)



Benefits of using NetDMR: review

- Go paperless by storing all of your NPDES permit compliance documents online as attachments to your DMRs
- The error checking function scans your DMR for data entry errors every time you save your work
 - It finds blank data fields, limit exceedances, and technical errors
 - All errors must be either fixed or acknowledged before the DMR can be submitted



Benefits of using NetDMR: review (cont.)

- An automatic submission confirmation is sent to the email inbox of whoever signs and submits a DMR
- The submission confirmation message lists each DMR that was submitted and has one zip file attached to it for each DMR submitted that contains the COR plus all documents that were attached to the DMR before submission
- An automatic completion confirmation email message is sent to the signatory who submitted DMRs, once the DMR data has been uploaded to EPA's compliance database



Benefits of using NetDMR: review (cont.)

- You can create an optional submission confirmation email list for each permit to notify those who are interested
- You can work with up to 100 DMRs at a time to mark them as no discharge and/or to sign and submit them
- You can export data from your data management system and import it as a comma delimited text file to your DMRs in NetDMR



Introduction to NetDMR

- ✓ e-Reporting rule
- ✓ Your NetDMR training plan
- ✓ How NetDMR works
- ✓ Getting NetDMR to work for you

- What to do with your test-NetDMR account

- Becoming a signatory in production-NetDMR

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Test-NetDMR (practice)

Process, submit, and review DMRs for errors)

Call help line and ask for someone to review a set of your DMRs for errors

- Email: mailto:cdphe.wqnetdmrhelp@state.co.us
- Call: 303.691.4046



Attend webinar

Create a test-NetDMR (practice) account

Request access to permits in test-NetDMR

Getting started

Practice

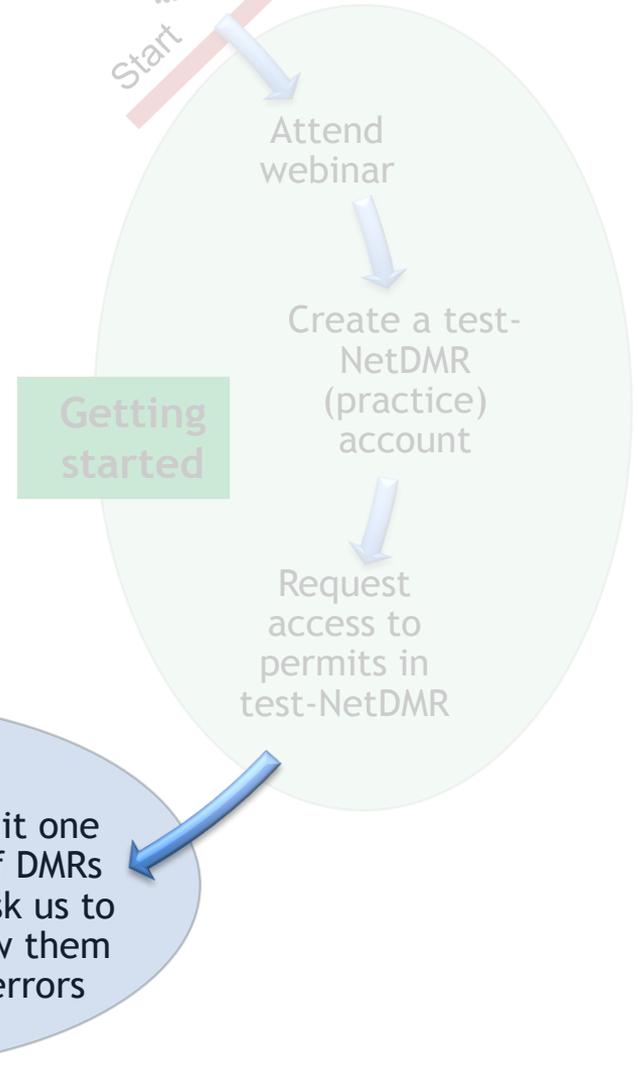
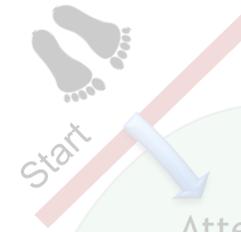
Submit one set of DMRs and ask us to review them for errors



Test-NetDMR (practice)

1. Practice recommended procedures:

- search by monitoring period
- name and attach documents
- enter comment to explain violations
- resubmitted/corrected DMRs
- Track DMRs to completion



Practice

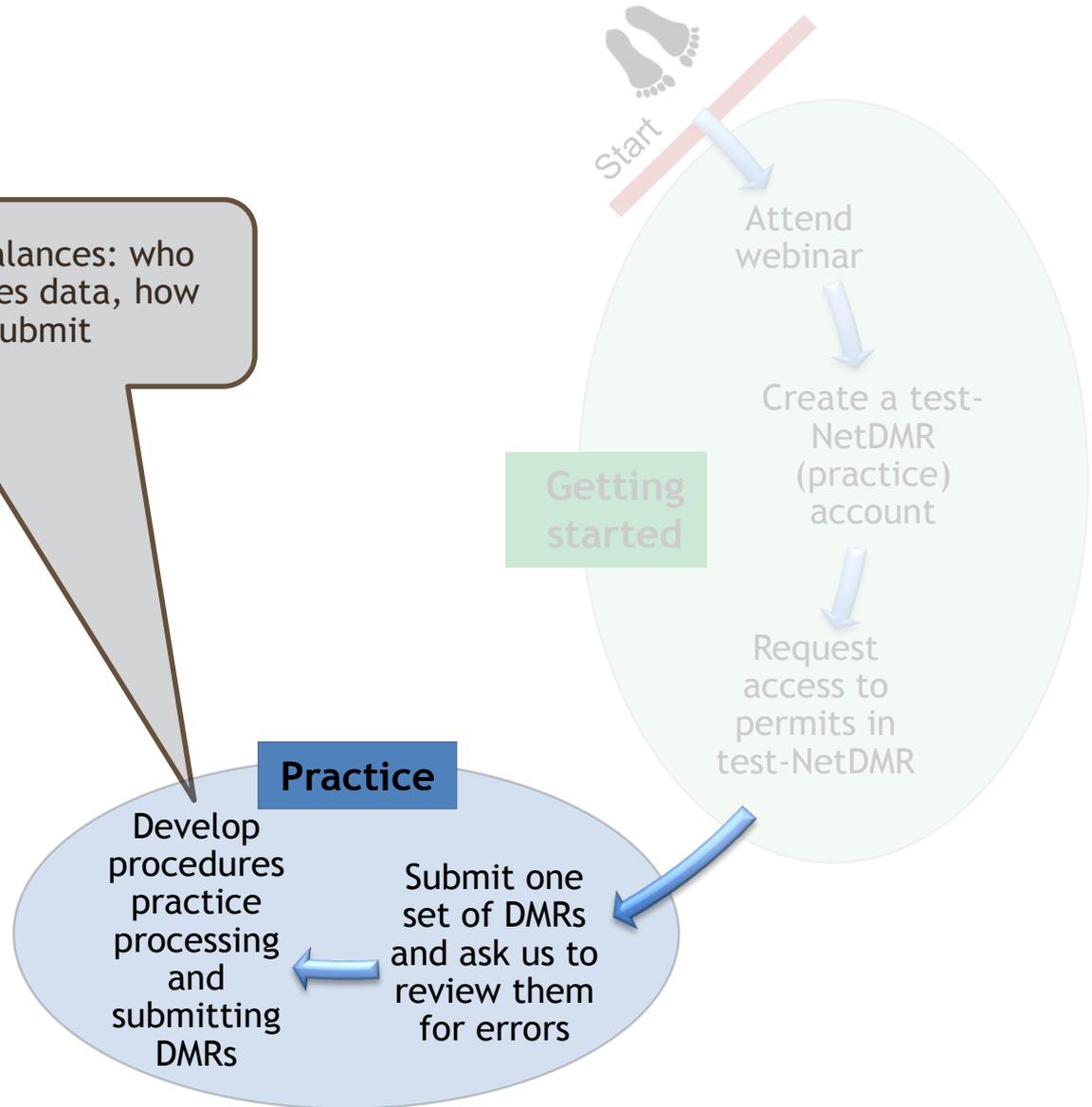
Develop procedures practice processing and submitting DMRs

Submit one set of DMRs and ask us to review them for errors



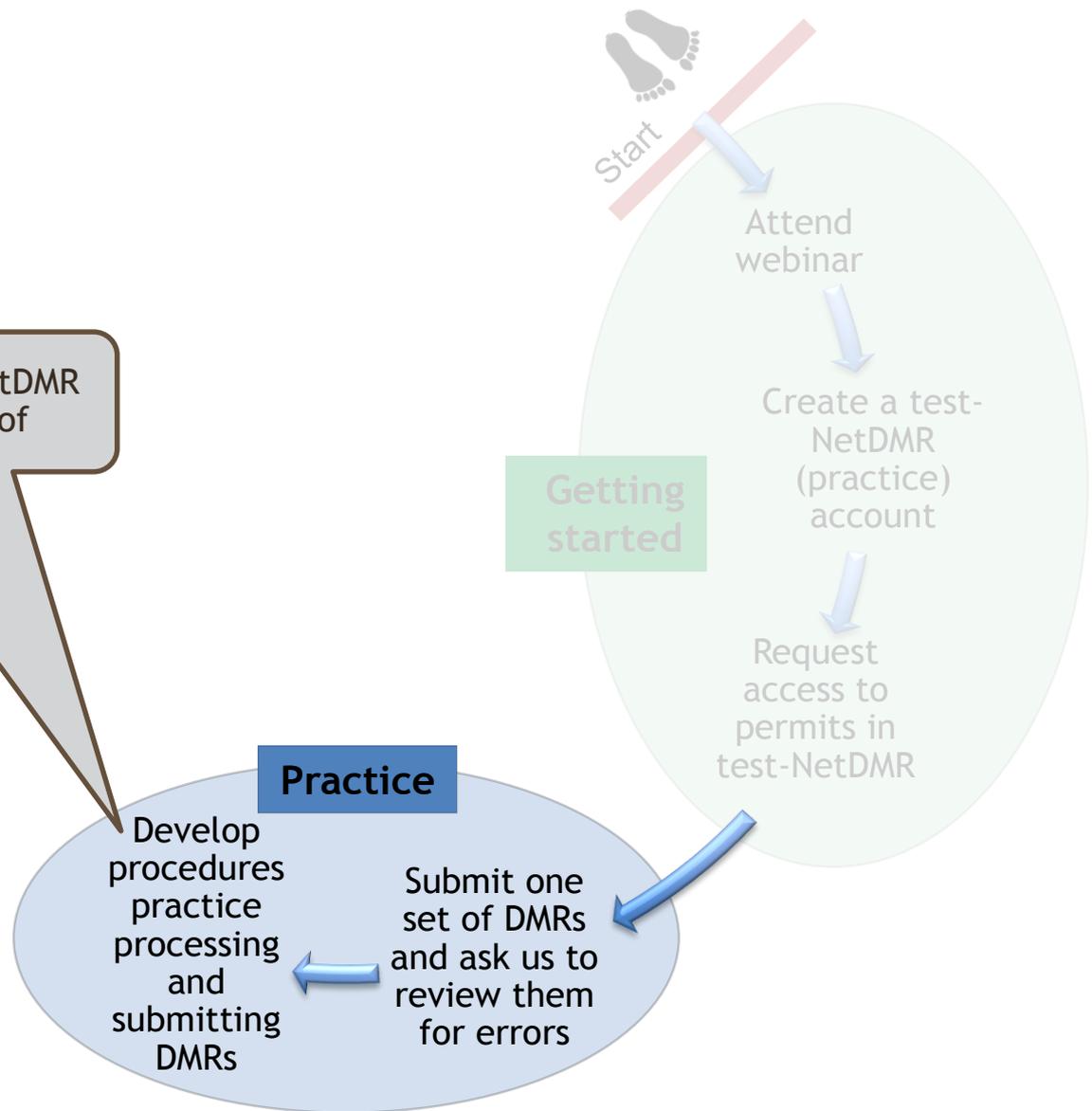
Test-NetDMR (practice)

2. Work out QA checks and balances: who will enter data, who verifies data, how will you confirm sign and submit



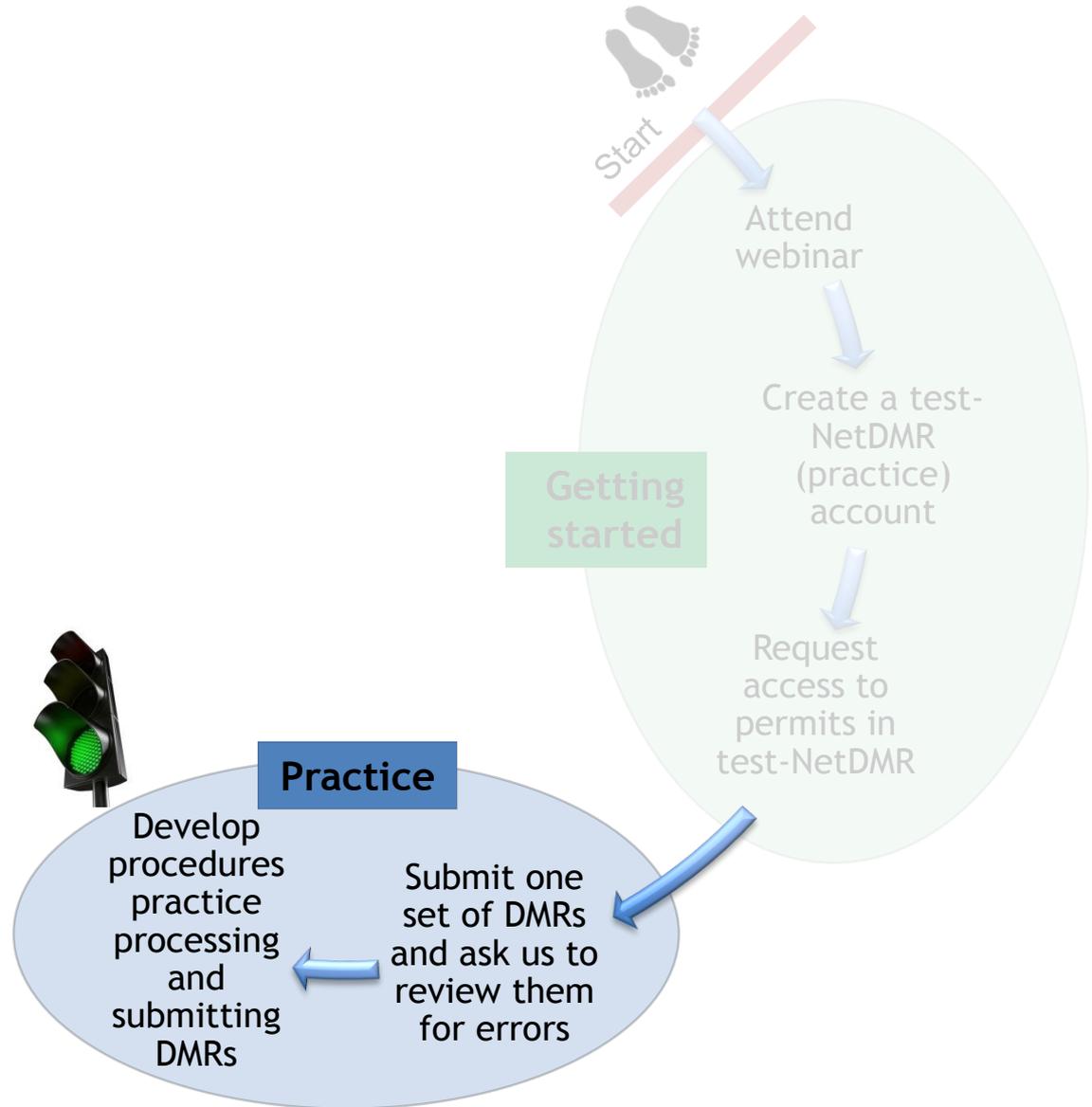
Test-NetDMR (practice)

3. Explore which mistakes NetDMR will and will not warn you of



Test-NetDMR (practice)

**You decide
when you
are ready
to take the
next step!**



What to do in test-NetDMR

- **Submit DMRs of 1 monitoring period then ask for a review**
 - Make your mistakes in test NetDMR where they don't count
 - Get feedback on your submitted DMRs early so you don't practice doing them wrong
 - If we find mistakes when we review your DMRs, correct the mistakes, document your corrections and resubmit the DMR, so you will have an example of how to manage corrections
- **Make your practice realistic**
 - Organize your work group and decide who will do what
 - Develop and rehearse your QA procedures
 - Plan and implement a records tracking strategy so you can find stored documents quickly and easily



What to do in test-NetDMR (cont)

- Build a portfolio of correct (and incorrect) examples
- Submit a DMR correction
 - Document your corrections and resubmit a corrected DMR
- Submit a DMR with limit exceedances or other permit violations
 - Verify and acknowledge violations on the DMR
 - Attach a letter explaining the circumstances of violations
- Discover which permit violations NetDMR will catch for you and which ones you will have to look for yourself
- Don't wait for perfection, graduate to an official account sooner rather than later, you can always call the help line if you discover any gaps in your knowledge



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- ☐ **Becoming a signatory
in production-NetDMR**

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NetDMR Training Program

□ Introduction to NetDMR

Becoming a Signatory in production- NetDMR

□ Regulation 61.4

□ How to get there

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Colorado Regulations (61.4)

Colorado Regulation 61.4

- Covers the requirements regarding who can become a signatory of NPDES permit documents including who can assume legal responsibility for the permit in general and who that person can designate as their agent or “duly authorized representative” for signing permit compliance documents
- **Regulation 61:**
https://www.colorado.gov/pacific/sites/default/files/61_2015%2806%29.pdf click section 61.4 (1) “Application For a Permit” in the table of contents, or scroll down to pages 29 & 30 (a - h)
- Colorado water quality regulations (all)
<https://www.colorado.gov/pacific/cdphe/water-quality-control-commission-regulations>



e-Reporting Rule summary

- The intention behind the e-Reporting Rule is to make paper obsolete
- With this change in regulations, now is a great time to transition to a paperless office



NetDMR Training Program

Introduction to NetDMR

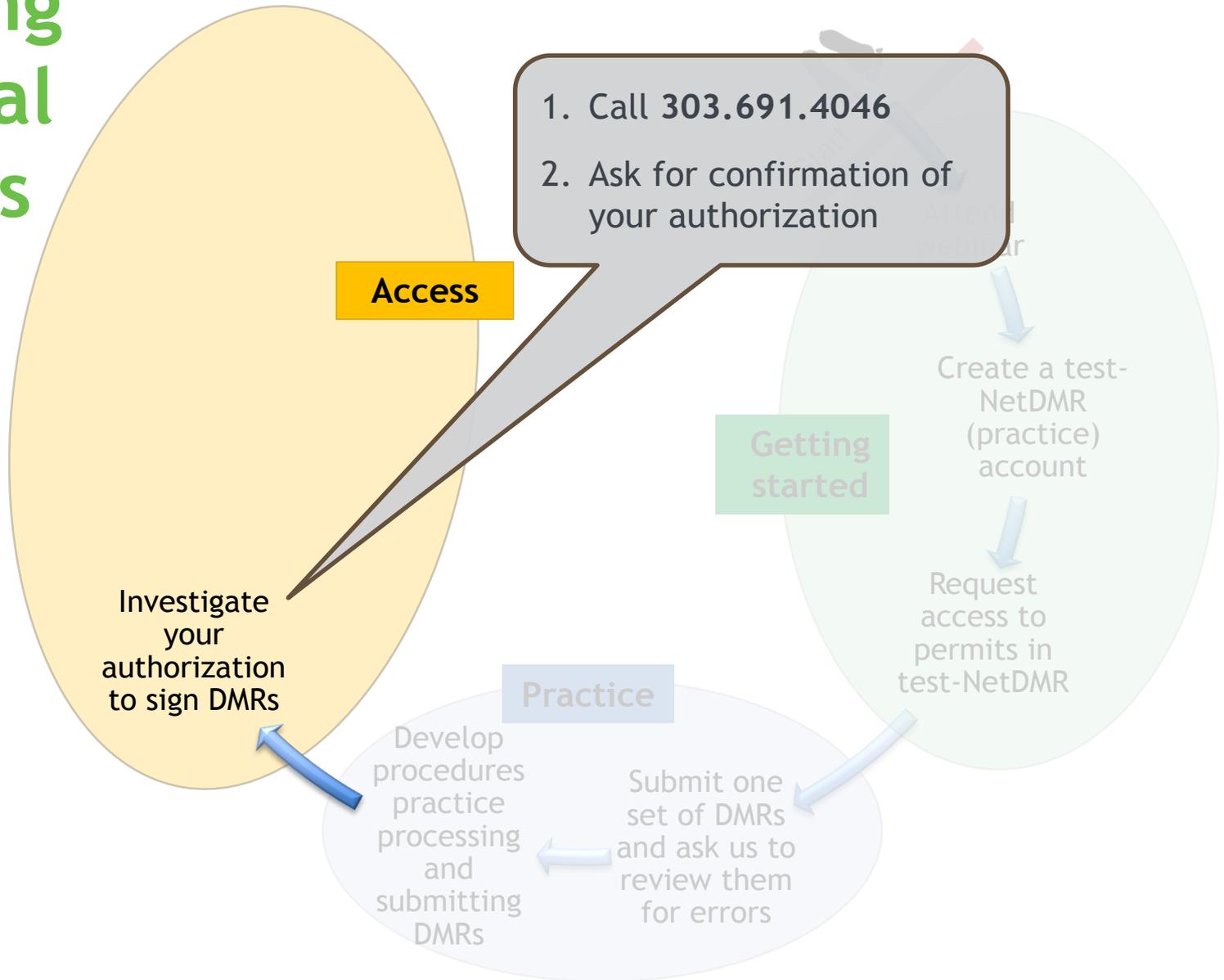
Becoming a Signatory in production- NetDMR

✓ Regulation 61.4

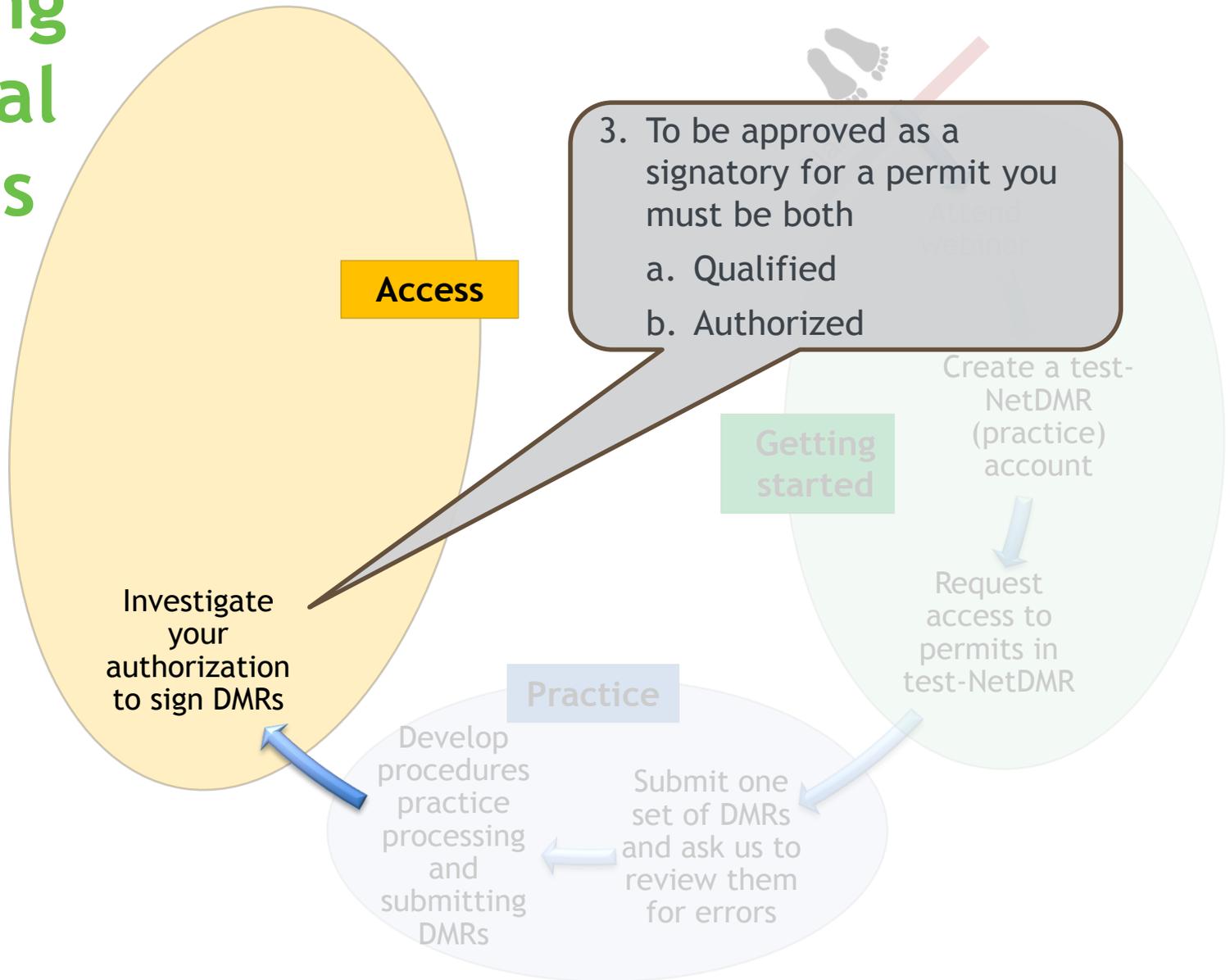
How to get there

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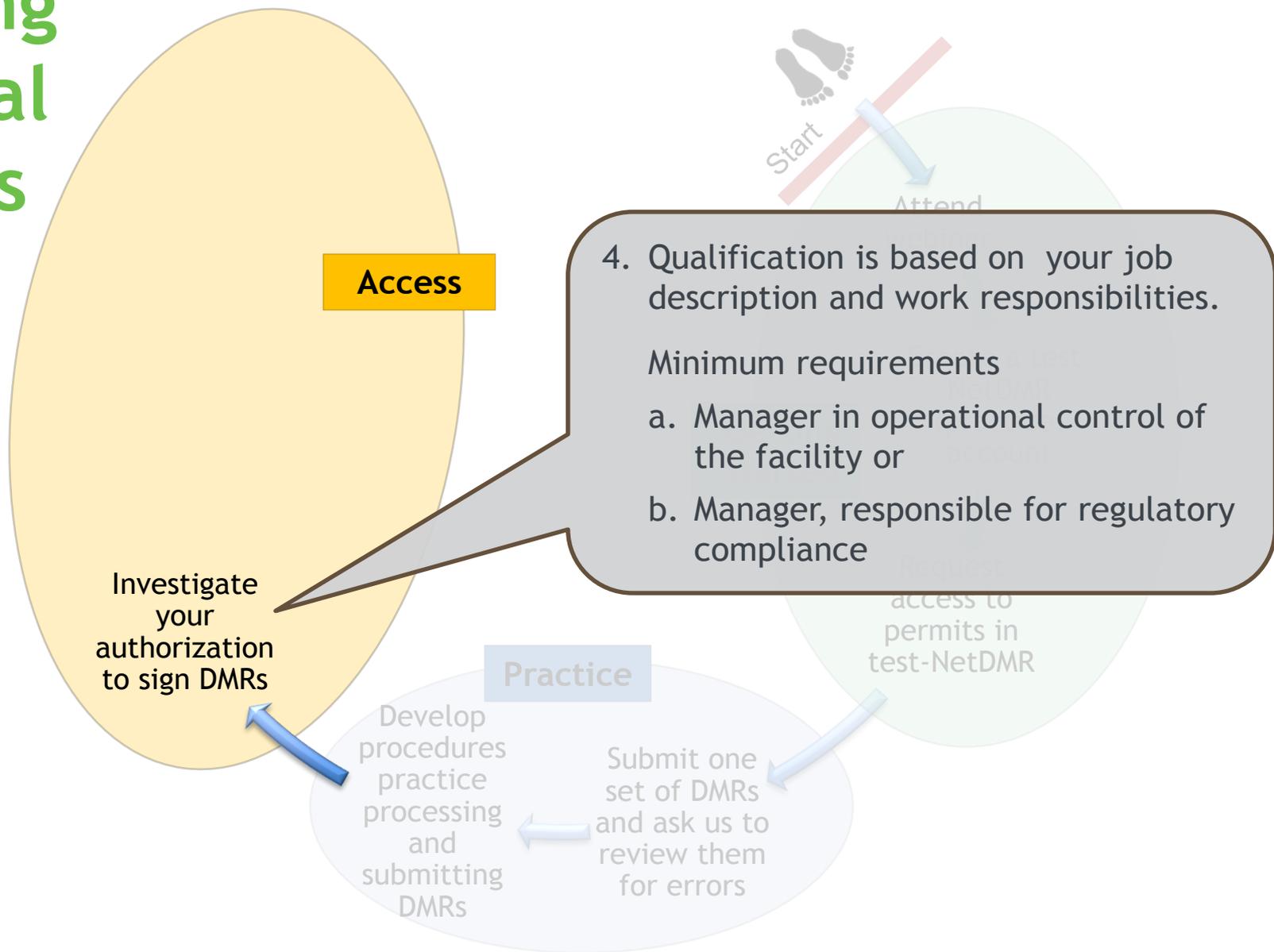
Gaining Official Access



Gaining Official Access



Gaining Official Access



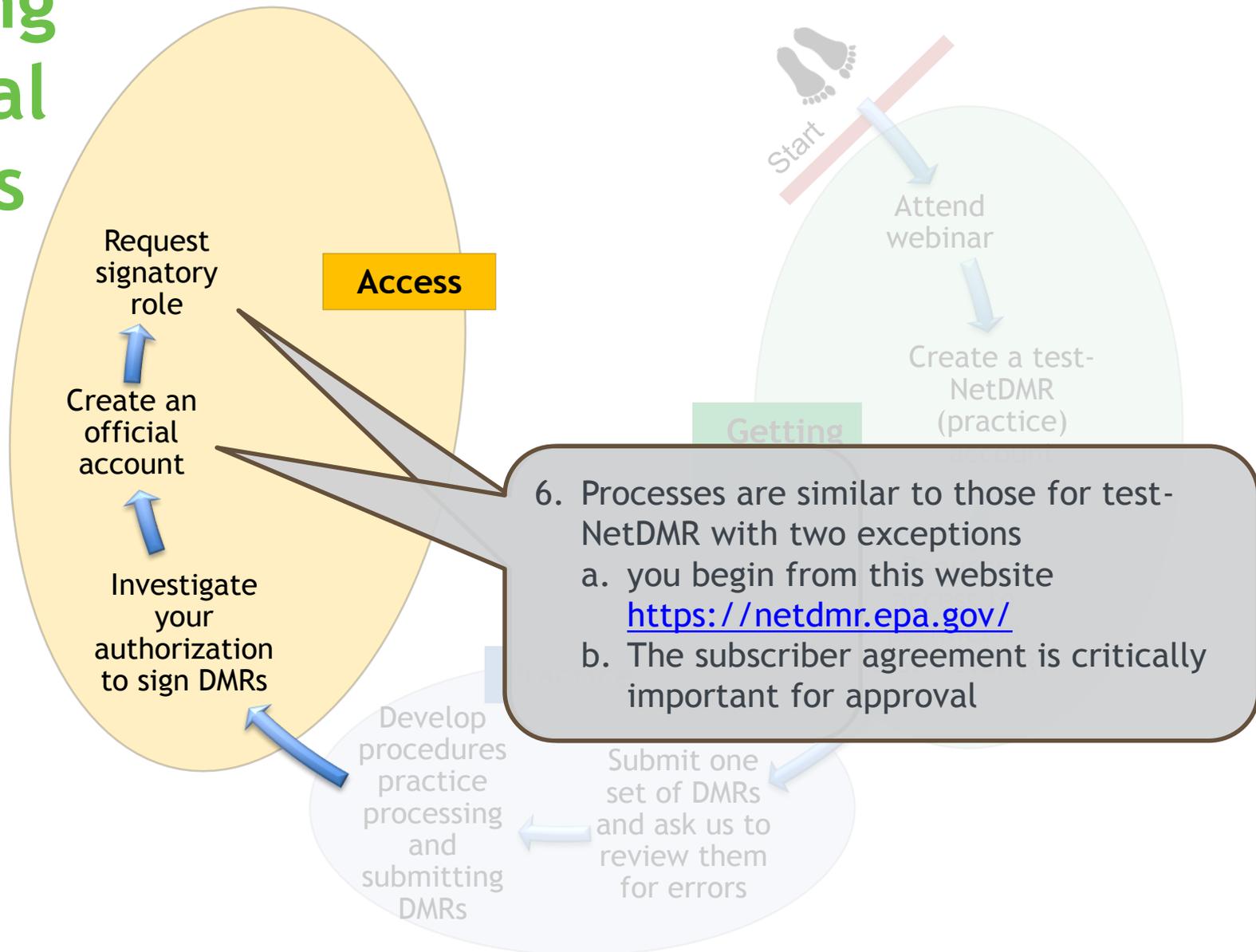
Gaining Official Access



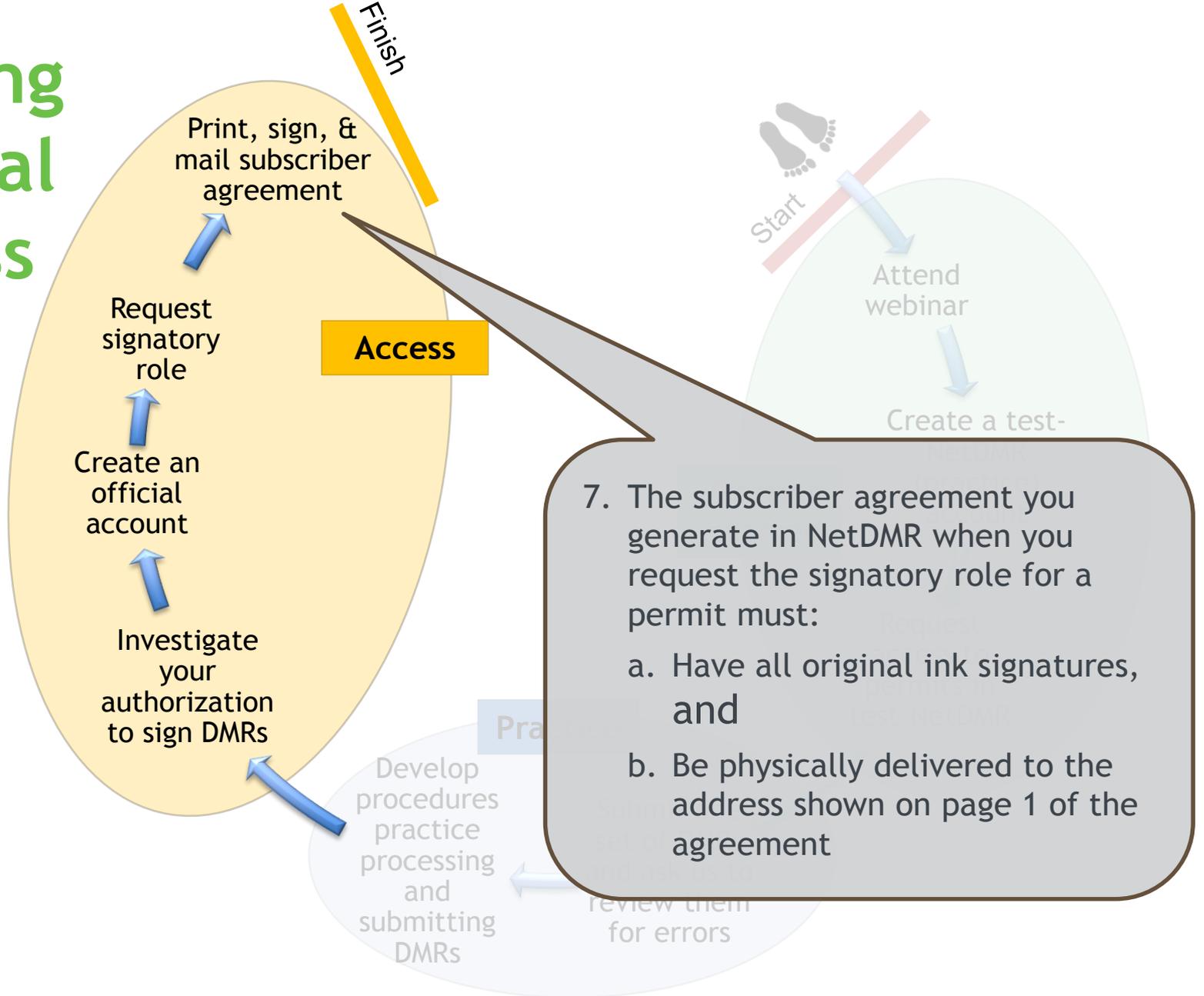
5. Authorization is based on having documents on file at CDPHE, signed in ink by the person who has assumed legal responsibility for the permit that:
 - a. Describe the qualifications that make you eligible to assume one of the following responsibilities and...
 - b. Declares your assumption of legal responsibility for the permit as the permittee, or...
 - c. Assigns to you the responsibility to act as an agent of the permittee for the purpose of signing permit compliance documents on their behalf



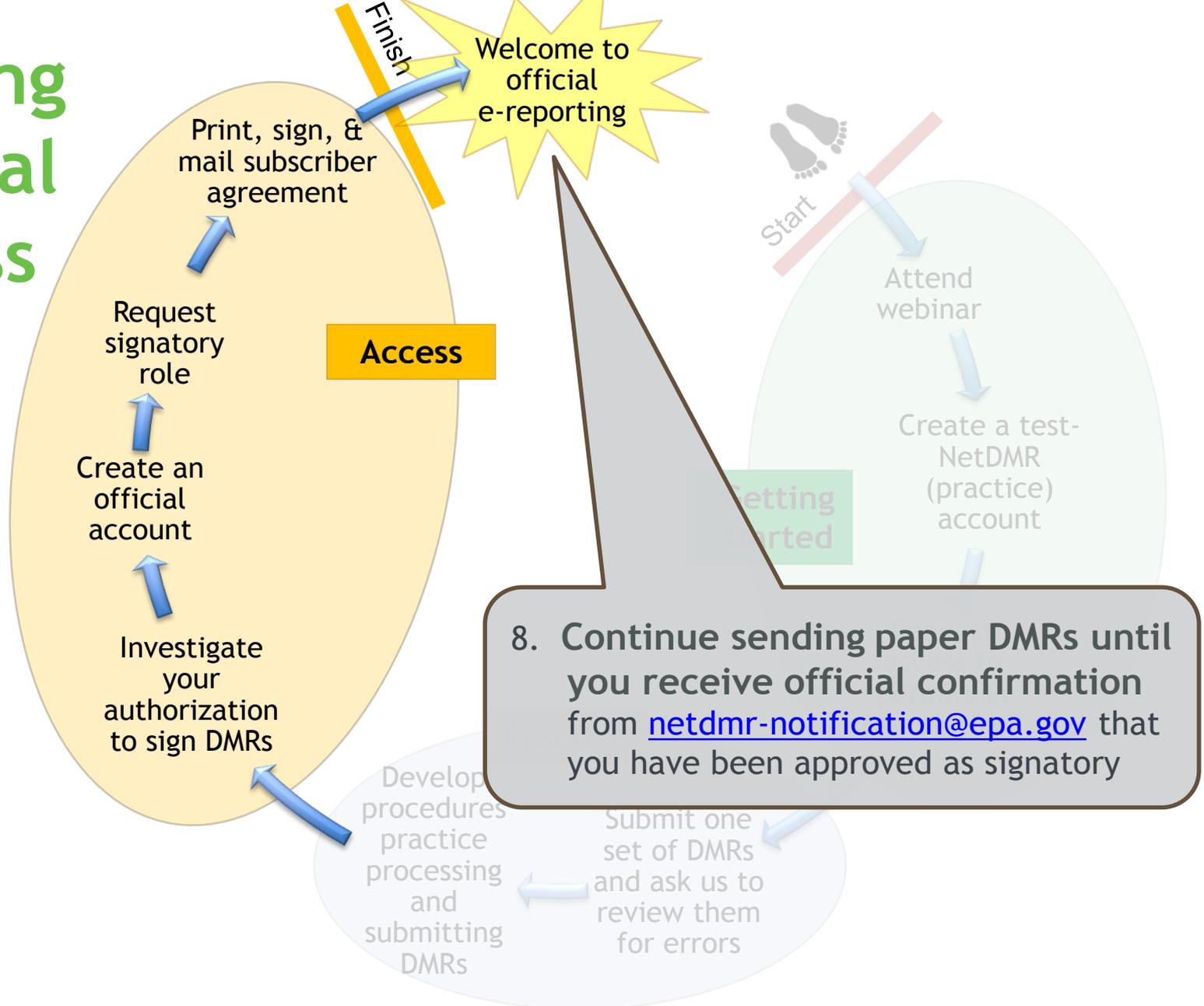
Gaining Official Access



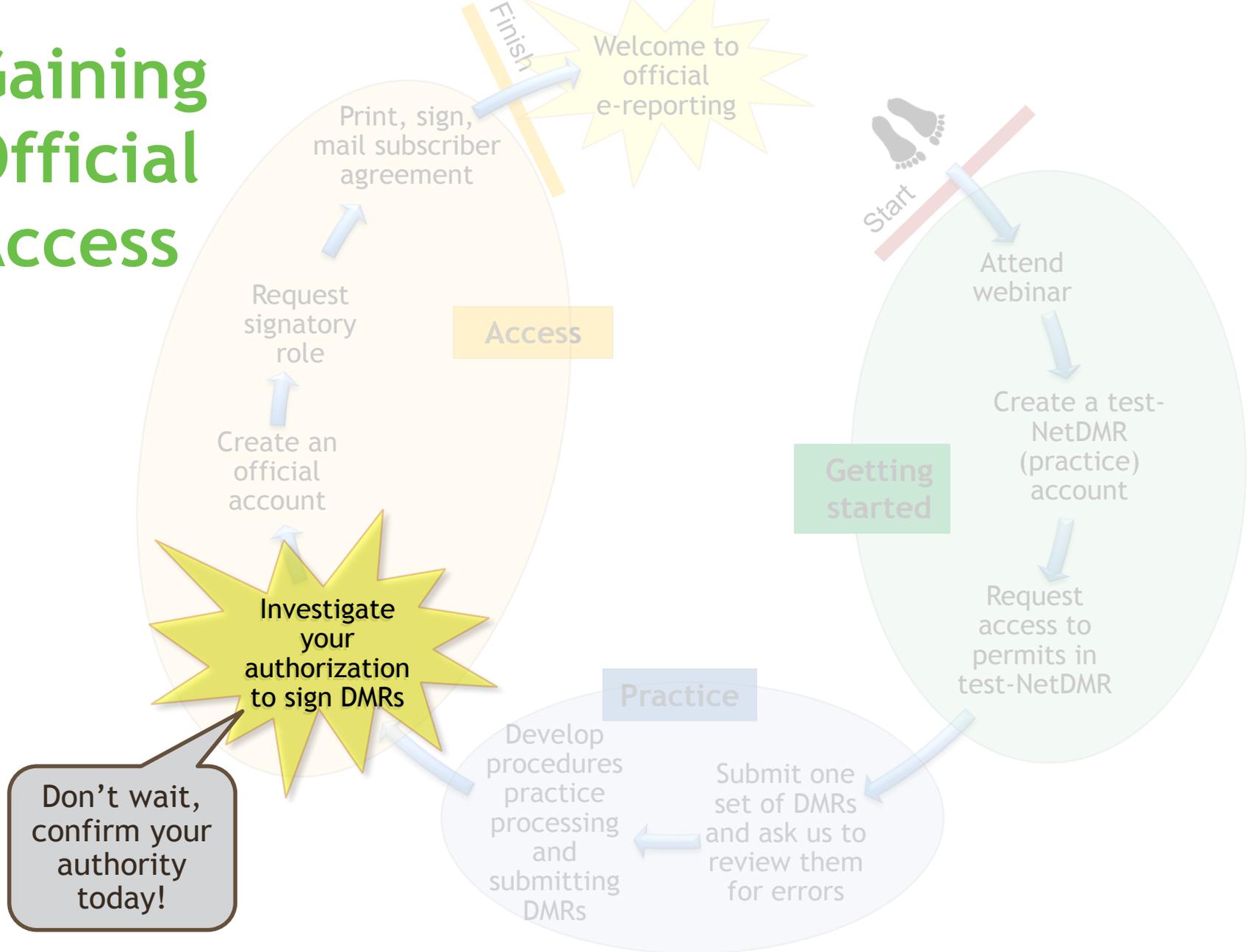
Gaining Official Access



Gaining Official Access



Gaining Official Access



Resources & facts

- Production-NetDMR (official) website:
<https://netdmr.epa.gov/netdmr/public/home.htm>
- A signatory must be the first role approved for any permit
- Once a signatory has been approved other roles can be requested
- The process of requesting the signatory role in NetDMR generates a contract called a subscriber agreement
- You must print the subscriber agreement from your official account, sign it in ink, and physically deliver it to CDPHE for consideration before access can be granted
- Signatures on the subscriber agreement that are reproduced in any way nullify the agreement! (no faxed, emailed, photocopied, electronic, or stamped signatures)



```
graph TD; A((NetDMR Training Program)) --> B[Getting started]; A --> C[Using NetDMR]; A --> D[Introduction]; A --> E[Additional Resources]
```

Getting started

Using NetDMR

**NetDMR
Training
Program**

Introduction

**Additional
Resources**

© 2010 FreeBigPictures.com

Getting Started

- Create your account
- Request access to permits

© 2010 FreeBigPictures.com

Finding “test NetDMR”

The test-NetDMR system is used for training new users and testing new versions of NetDMR

Don't, Google it (you won't find it)

- Copy and paste this URL into a web browser <https://netdmrtest.epacdx.net>
- **Bookmark that page!**

Q: How do you tell the difference between test and production NetDMR?

A: Look for the word “test” in the URL
Yes I see it! --> test NetDMR
No I don't! --> production NetDMR



Two versions of NetDMR

You should always know which version of NetDMR you are using.

Practice NetDMR:

<https://netdmrtest.epacdx.net...>

test!

Official NetDMR:

<https://netdmr.epa.gov...>

No test!

NetDMR Home Page

1st Look for "test" to confirm version

2nd Click the box to open menu

3rd choose "Colorado DPH WQCD"

4th Click Go

Select Regulatory Authority:

- Alaska - DEC
- Alaska - DEC
- Arkansas DEQ
- BAH - NetDMR1.5 RG6 This is a test!
- BAH Load Test - Kansas (ST6)
- BAH Smoke Test - NY (SC6)
- BAH: NJ EP6
- BAH: NJ Interstate
- Colorado DPH WQCD**
- Connecticut DEP
- EPA Region 01 - NH and MA (ST1)
- EPA Region 02 - PR-SR-VI
- EPA Region 03 - DC
- EPA Region 04
- EPA Region 05
- EPA Region 06 - AR-GM-LA-NM-TX (Test)
- EPA Region 08 - CO-MT-ND-SD-UT-WY
- EPA Region 09 - AS-CA-GU-MP-VA
- EPA Region 10 - Alaska
- EPA Region 10 - ID
- EPA Region 10 - Oregon

© 2008 NetDMR



Login Page

[Login](#) | [FAQs](#) | [Getting Started](#) | [Contact the](#)



How you know that you are in the right place!!

Welcome

Welcome to the Colorado DPH WQCD installation of NetDMR! If you are a permittee, you may be able to use this Web site to complete and submit DMRs electronically for your facility.

New to NetDMR?

- ▶ First time users can [register for a new account](#).
- ▶ If you have any questions about NetDMR, please contact Elisa.willard@state.co.us.

News

- For help or to get started in NetDMR:
- Call: (303) 691-4046
- Email: CDPHE.WQNetDMRHelp@state.co.us
- Upcoming Classes:
- June 6, 2012 at 9:30AM
- June 20, 2012 at 9:30AM
- July 2, 2012 at 1:30PM
- July 19, 2012 at 1:30PM
- July 31, 2012 at 9:30AM
- August 16, 2012 at 1:30PM
- August 28, 2012 at 9:30AM

Click the registration hyperlink

NetDMR

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

Login to NetDMR

User Name

Password

[Forgot User Name? / Forgot Password? / Create a NetDMR Account](#)

Check Your PermitID

- ▶ First time users should check to see if your permit is available in NetDMR yet by [Checking your Permit ID](#)



Provide Information

Create a NetDMR Account

General Account Information

Please provide the information requested below to create a NetDMR account. All fields are required entries.

Email Address:*

Enter Email Address Again:*

User Name:*

Use my email address as my user name

Create my own user name

First Name:*

Last Name:*

Telephone Number:* (###-###-####)

Organization:*

Type of User:*

- Select One
- Select One
- Data Provider
- Permittee User**
- Internal User

Valid email address

User name = email

Choose "Permittee User"

Answers are case sensitive

Selected Security Questions

Please provide responses for the security questions below. Select each question only one time. Note that answers are case sensitive. Answer must be between 1 and 50 characters. Special characters other than - . ' may not be used.

Question 1*

What was your high school mascot?

Question 2*

What is your favorite color?

When done click "Submit"



Review Information

Image of active window (browser):
Shift+Alt+PrintScrn

Image of desktop:
Alt+PrintScrn

Paste image into Word doc

Or try the MS Windows
“Snipping tool”

Verify NetDMR Account Request



Please verify the information on this page to create a NetDMR account.

create a NetDMR

Check for typos

General Account Information

Email Address:

myemail@email.net

User Name:

- Use my email address as my user name
- Create my own user name

myemail@email.net

First Name:

Some

Last Name:

Body

Telephone:

123-456-7890

Organization:

Usually

Type of User:

Permittee User

Record security questions

Selected Security Questions

Question 1

What is your favorite color? ▾

color

Question 2

Who was your childhood hero? ▾

hero

Question 3

What is your favorite city? ▾

Question 4

What is the name of the high school you attended? ▾

high school

Question 5

What was your first pet's name? ▾

pet

Click “Verify”

Verify

Cancel



Confirmation Email

netdmrtest.epacdx.net/netdmr-web/public/confirm_account_create.htm

WQCD - Permits WaWQCD - Forms, ... CDPHE Intranet home TestNetDMR US EPA ProductionNetDMR ICIS NPDES ICIS Stage

Login | FAQs | Getting Started | Contact the NetDMR Team

NetDMR

Confirm NetDMR Account Request

Thank you, conetdmr.user@gmail.com. Your NetDMR account creation request has been received.

Within the next 24 hours, you should receive an email that includes a Web browser-based instructions on the page that is displayed to complete the account creation process. You will have 60 days to complete the account creation process. If you do not receive an email within the next 24 hours, please make sure the email has not been inadvertently blocked by a spam filter. Contact your [regulatory authority](#) for further assistance.

Thank you.

NetDMR Support

OK

©2008 NetDMR

Don't wait, go to your email now!
Usually takes <1min

Ignore this message!
It will not take 24 hr



Activate Your Account

The screenshot shows a Gmail search results page for the query "activate your netdmr account". The search bar at the top contains the query. Below the search bar, there are two search results, both from "netdmr-notification" with the subject line "Activate Your NetDMR Account". The first result is dated 3/20/15 and the second is dated 5/29/12. The left sidebar shows the "Spam" folder highlighted. Three callout boxes provide instructions: one points to the search bar with the text "Look for a message with subject line 'Activate Your NetDMR Account'", another points to the "Spam" folder with the text "If you can't find it in your Inbox check the Spam folder!", and a third points to the search bar with the text "If you still have trouble finding it, search for this phrase: 'activate your NetDMR account'".

Look for a message with subject line "Activate Your NetDMR Account"

If you can't find it in your **Inbox** check the **Spam** folder!

If you still have trouble finding it, search for this phrase:
"activate your NetDMR account"



Activate Your Account

State.co x 15 Inbox (1 x) x 3 x 2016 Ho x US EPA Session x US EPA User Se x US EPA Login to x Search n x

https://mail.google.com/mail/u/1/#search/activate+your+netdmr+account

My Drive AdobeConnect Dropbox CDPHE Intranet CDPHE Events WQCD ECHO EPA US EPA NetDMR_NPDES Other bookmarks

Google activate your netdmr account Pogo

Gmail 1-2 of 2

COMPOSE

Inbox (13)
Starred
Important
Sent Mail
Drafts
Circles
Personal
Travel
Less
Chats
All Mail
Spam
Trash
Categories
Receipts
Work

netdmr-notification Inbox Activate Your NetDMR Account - Possum, Y 3/20/15

netdmr-notification netdmr-notification@epa.gov netDMR Account - P 5/29/12

netdmr-notification
netdmr-notification@epa.gov

+ Add and invite

Add to contacts Emails

To keep future messages out of **Spam**, add the address to your contacts

Sent from:
netdmr-notification@epa.gov



Confirm your email address

The screenshot shows a Gmail interface with the following elements:

- Browser Tabs:** Google App, Inbox (6), Activate You, NetDMR_CC, State.co.us, US EPA Login to Ne, New Tab, Login to Nei.
- Address Bar:** <https://mail.google.com/mail/u/2/#inbox/1402b8373e91756d>
- Navigation:** +You, Search, Images, Maps, Play, YouTube, News, Gmail, Drive, Calendar, More.
- Search Bar:** Google logo and search input field.
- Left Sidebar:** Gmail logo, Compose button, and a list of folders: Inbox, Starred, Important, Sent Mail, Drafts, More.
- Selected Email:**
 - From:** netdmr-notification@epa.gov
 - To:** Mark Lombardi
 - Subject:** Activate Your NetDMR Account
 - Body:**

Your NetDMR account must be finalized before you can log into the system and request access to your permits. Please click on the following link:

<https://netdmrtest.epacdx.net/netdmr-web/public/verification.htm?key=2b1a12c4b1ef4d1902af48f9e1de8234fe8ca29daea33b7a2c5b47bac4750b50&userId=4807>

The link to finish creating your account will expire in 60 days. If you do not complete the account creation process within 60 days, you will need to provide the information requested on the Create a NetDMR Account page again. If the Complete the NetDMR Account Creation Process page is not displayed after clicking the above link, copy and paste the entire link into your browser address bar and then click enter to access the page.

Thank you.

Notification generated from "Test" NetDMR



Create Your Password

Security question
(case sensitive)

Password expires every 90 days (can't use previous 9)

Complete NetDMR Account Creation Process

Hello co.netdmr.user@gmail.com. To finish creating your NetDMR account, provide a response to the security question and create a password for your account. Password must be between 8 and 20 characters containing letters and at least one number. Special characters other than ! @ # \$ ^ & * may not be used.

Who was your childhood hero?

hero

(Answers case-sensitive)

Create Password:

.....

(Case sensitive, 8-20 characters, include letters and numbers)

Enter Password Again:

.....

Submit

Cancel

©2008 NetDMR

Modular Password (example)

Memorable Root: **EqW@r**
(phonetic spelling "equator")

Add changeable prefix/suffix

if date is 12/19/2013
Use month & day: **1219**

Pad: **EqW@r1219**



Ta-Da!... Account Created

*Congratulations, now you have a
“Permittee User” account in NetDMR!*

[Login](#) | [FAQs](#) | [Getting Started](#) | [Contact the NetDMR Team](#)



NetDMR Account Created

Your NetDMR Account has been created. Click [here to access the login page](#) and begin using NetDMR.

Click here to
go back to
login page

©2008 NetDMR



Log Into Your Account

[Login](#) | [FAQs](#) | [Getting Started](#) | [Contact the NetDMR Team](#)



Welcome

Welcome to the Colorado DPH WQCD installation of NetDMR! If you are a permittee, you may be able to use this Web site to complete and submit DMRs electronically for your facility.

New to NetDMR?

- ▶ First time users can [register for a new account](#).
- ▶ If you have any questions about NetDMR, please contact Elisa.willard@state.co.us.

News

- For help or to get started in NetDMR:
- Call: (303) 691-4046
- Email: CDPHE.WQNetDMR@state.co.us
- Upcoming Classes:
- June 6, 2012 at 9:30AM
- June 20, 2012 at 9:30AM
- July 2, 2012 at 1:30PM
- July 19, 2012 at 1:30PM
- July 31, 2012 at 9:30AM
- August 16, 2012 at 1:30PM
- August 28, 2012 at 9:30AM

Enter User Name
and Password

Checking your Permit ID'."/>

NetDMR

UNITED STATES AGENCY FOR ENVIRONMENTAL PROTECTION

Login to NetDMR

User Name

Password

[Forgot User Name? / Forgot Password? / Create a NetDMR Account](#)

Check Your PermitID

- ▶ First time users should check to see if your permit is available in NetDMR yet by [Checking your Permit ID](#)



Account Creation: summary

- You should always know which version of NetDMR you are using. Look at the URL (web address) if you find the letters “test” you are in:

Practice NetDMR: <https://netdmrtest.epacdx.net/>

If not:

Official NetDMR: <https://netdmr.epa.gov/>

- Permits that begin with letters “CO...” can only be accessed from the “Colorado DPH WQCD” instance not EPA Region 08
- Choose the user type “Permittee User” not “Data Provider” or “Internal User” if you get it wrong contact the help line (see below)
- Security questions and passwords are **case sensitive** (NetDMR doesn’t care about case otherwise)
- Your password will **expire every 90 days**
- Your practice account has no effect on permit compliance (for good or bad)
- If you need help:
 - NetDMR help Email: cdphe.wqnetdmrhelp@state.co.us
 - Phone: 303.691.4046

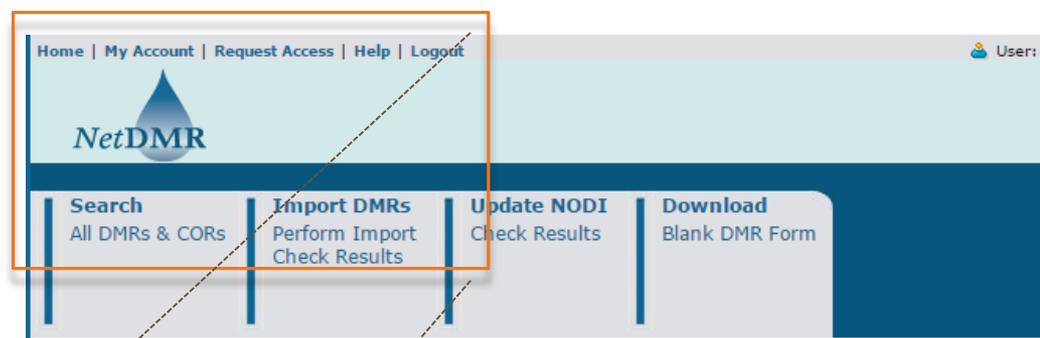


Getting Started

- ✓ **Create your account**
- Request access to permits**

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Request Access



Click "Request Access"

Search: All DMRs & CORs

All DMRs & Copies of Record (CORs)

Use the following fields to search for DMRs and CORs. Leaving a field blank will instruct NetDMR not to filter on that field.

Permit ID:

Facility:

Note: The **Update** buttons above for Permit ID and Facility will update the Permitted Feature and Discharge selection boxes below.

Permitted Feature:

Discharge:

Monitoring Period End Date Range: (mm/dd/yyyy)

Edited or Submitted By:

Status: (Hold down CTRL or Mac command key to select/deselect multiple)

COR Confirmation #:



Specify Permit & Choose Role

Request Access to Permits

Enter the ID for the permit whose DMRs you want to request access to. You can make one or more access requests for each permit. Repeat this process for each permit you would like to request access to. You can make one or more access requests for each permit. Click the Update button to see the roles that are currently assigned to the permit.

1st (type ID, no hyphen no spaces)

2nd (click)

Permit ID:

Role:
 Select One
 Select One
 Permit Administrator
 Edit
 Add Request

3rd (choose role Signatory first)

4th (add request)

Repeat this cycle to add as many permits and roles as you need

Access Requests

A summary of the current access requests is presented below.

Permit ID	Requested Role	Remove Access Request
co0001147	Permit Administrator	✘
co0024147	Permit Administrator	✘
co0031844	Signatory	✘

Roles requested

When done Click "Submit"



Subscriber Agreement: Employer-Facility Relationship

Search
All DMRs & CORs

Import DMRs
Perform Import
Check Results

Download
Blank DMR Form

Additional Information Required

Please provide additional information associated with the Signatory role.

Permit ID	Requested Role	Additional Information
cog500115	Signatory	<p>What is your employer's relationship to the facility or facilities?*</p> <p>Select One ▾</p> <p><input type="radio"/> I have the authority to enter into this Agreement for the Permittee under the applicable standards.</p> <p><input type="radio"/> I am authorized by the person below who does have the authority to enter into this Agreement for the Permittee under the applicable standards.</p> <p>Name: <input type="text"/></p> <p>Title: <input type="text"/></p> <p>Phone Number: <input type="text"/></p> <p><input type="button" value="Submit"/> <input type="button" value="Cancel"/></p>

1st: Select the correct relationship type for the organization you work for (see below)

Select One ▾
Select One
Parent
Facility
Other

Employer's relationship to facility

- If you work for the company that owns the facility choose "Parent"
- If you work for a company that manages but does not own the facility (contractor) choose "Facility"



Subscriber Agreement: I Have the Authority

Search All DMRs & CORs | Import DMRs Perform Import Check Results | Download Blank DMR Form

Session Lockout Timer: 29:34

Additional Information Required

Please provide additional information associated with the Signatory role.

Permit ID	Requested Role	Additional Information
cog500115	Signatory	<p>What is your employer's relationship to the facility or facilities?*</p> <p>Select One ▾</p> <p><input type="radio"/> I have the authority to enter into this Agreement for the Permittee under the applicable standards.</p> <p><input type="radio"/> I am authorized by the person below who does have the authority to enter into this Agreement for the Permittee under the applicable standards.</p> <p>Name: <input type="text"/></p> <p>Title: <input type="text"/></p> <p>Phone Number: <input type="text"/></p> <p>Submit Cancel</p>

Next: Click here, if you are either, legally responsible for the permit (permittee), or if documents are on file at CDPHE showing that you have been designated as an agent on this permit by someone who is legally responsible for the permit

Subscriber Agreement: Qualified but not Authorized

Search
All DMRs & CORs

Import DMRs
Perform Import
Check Results

Download
Blank DMR Form

Read [Colorado Regulation 61.4](#) for more information about becoming a signatory on permit compliance documents

Additional Information Required

Please provide additional information associated with the Signatory role.

Permit ID	Requested Role	Additional Information
cog500115	Signatory	<p>What is your employer's relationship to the facility or facilities?*</p> <p>Select One ▾</p> <p><input type="radio"/> I have the authority to enter into this Agreement for the Permittee under the applicable standards.</p> <p><input type="radio"/> I am authorized by the person below who does have the authority to enter into this Agreement for the Permittee under the applicable standards.</p> <p>Name: <input type="text"/></p> <p>Title: <input type="text"/></p> <p>Phone Number: <input type="text"/></p> <p><input type="button" value="Submit"/> <input type="button" value="Cancel"/></p>

Or: Click here if you are qualified but not currently authorized as an agent on this permit

Finally:
When you are done
Click
"Submit"

Then: Type information into these fields about the legally responsible person who will be using this subscriber agreement to designate you as their agent



Practice Subscriber Agreement

Test NetDMR

“practice NetDMR”

- Practice Subscriber Agreement is unimportant!
- Call 303.691.4046

Home | My Account | Request Access | Help | Logout

NetDMR

Search
All DMRs & CORs

Import DMRs
Perform Import
Check Results

Download
Blank DMR Form

Request Access to a Permit and Associated DMR

Your access request(s) have been submitted for approval.

Click below to print the subscriber agreement for the signatory request(s) made during this session.

<u>Permit ID</u>	Print Subscriber Agreement
CO0042447	<input type="button" value="Print Subscriber Agreement"/>

©2008 NetDMR

"NetDMR-test"



Don't print just
call
(303) 691-4046
for access.



Official Subscriber Agreement

Production NetDMR

“Official NetDMR”

- *Print it out!*
- Sign (only original ink signatures)
- Mail Subscriber Agreement(s)
- Allow 2 weeks for processing

Home | My Account | Request Access | Help | Logout

NetDMR

Search
All DMRs & CORs

Import DMRs
Perform Import
Check Results

Download
Blank DMR Form

Request Access to a Permit and Associated DMRs

Your access request(s) have been submitted for approval.

Click below to print the subscriber agreement for the signatory responsible for the permit.

Permit ID	Print Subscriber Agreement
CO0042447	<input type="button" value="Print Subscriber Agreement"/>

©2008 NetDMR

“Official
NetDMR”



print, sign, and
mail original to
CDPHE



Access Request: test-NetDMR

- The subscriber agreement is not used in test-NetDMR
- Do not print, sign, or mail subscriber agreements that come from test NetDMR
- Call **303-691-4046** instead and ask to have the roles you are requesting (usually signatory) approved
- Clicking the “Print Subscriber Agreement” button only opens it as a PDF document. Read it now, or access it later from your “My Account” page by clicking its icon



Production-NetDMR signatory authorization

- You must be **authorized** to sign permit compliance documents before you will be approved as a signatory in production-NetDMR
- To be authorized you must meet the requirements of CO Regulation 61.4
 - Click the link below and find Regulation 61. Open it and review Section 61.4 “Application For a Permit”
<https://www.colorado.gov/pacific/cdphe/water-quality-control-commission-regulations>



Production-NetDMR Subscriber Agreement

- Everyone who uses NetDMR must have their own account. There are no group accounts in NetDMR.
- All signatures on subscriber agreements must be original ink (no stamps, copies, etc...)
- Your signed subscriber agreement must be physically delivered to the address shown on page 1 of the agreement
- You must provide one subscriber agreement created by you from within your NetDMR account for each permit that you want to be the signatory on
- Please call to confirm your authorization to sign compliance documents for each permit before you request access to them as a signatory
- If you discover that you are not listed on a permit as someone who is authorized to sign permit compliance documents but feel you should be, correct our records by submitting a contacts change form for that permit with current info. You can find the form here: <https://www.colorado.gov/pacific/cdphe/wq-permits-most-requested-forms>
- Subscriber agreements are linked to permit IDs. If your permit is reissued with a different permit/certificate ID, you must request access to the new permit ID just as you did originally; including delivering the signed subscriber agreement to the department



Getting started

Using NetDMR

**NetDMR
Training
Program**

Introduction

**Additional
Resources**

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Using NetDMR

- Home page
- My account page
- Administrative tasks
- Working with DMRs

© 2010 FreeBigPictures.com

Countdown timer

30 minute countdown timer.

- Reset clock or be logged out
- To Reset clock
 - Change pages
 - Press F5 on the keyboard
 - Click “Save & Continue” when entering data to a DMR

The screenshot shows the NetDMR web application interface. At the top, there is a navigation bar with links for Home, My Account, Request Access, Help, and Logout. The user is identified as 'User: netdmrtn01@gmail.com, Permittee User'. The main menu includes options like Manage Access Requests, Search All DMRs & CORs, Permits Users, Unscheduled DMRs, Import DMRs, Update NODI, View Permits Users, and Download Blank DMR Form. A 'Session Lockout Timer: 28:37' notification is visible in the top right corner. The main content area displays 'All DMRs & Copies of Record (CORs)' with search filters for Permit ID and Facility. A large blue overlay with a clock icon and the text 'Session Lockout Timer: 28:37' is centered on the screen. Below the overlay, there are sections for 'Pending Access Requests' (External and Internal) and a 'Submit' button. The footer contains the copyright notice '©2008 NetDMR' and a home icon.

Countdown Timer



General Account Commands

➤ Affect your account overall

- Return to “Home” page
- Access/edit account info
- Request access to permits as signatory, permit administrator, editor, viewer
- The “User’s Guide” is better
- Log out of NetDMR

The screenshot displays the NetDMR web application interface. At the top, there is a navigation bar with links for Home, My Account, Request Access, Help, and Logout. Below this, there are several menu items: Manage Access Requests, Search All DMRs & CORs Permits Users, Unscheduled DMRs, Import DMRs Perform Import Check Results, Update NODI Check Results, View Permits Users, and Download Blank DMR Form. A search bar is visible with filters for All DMRs & CORs, Permit ID, and Users. A table titled 'Last 10 Logins' shows login dates and times. A callout box highlights the navigation bar with the text 'Account Management Options'. Below the navigation bar, there are several dropdown menus and input fields for account management, including 'Permitted Feature', 'Discharge', 'Monitoring Period Date Range', 'Edited or Submitted By', and 'Status'. A 'Search' button and a 'Clear All Fields' button are also present. At the bottom, there is a section for 'Pending Access Requests' with sub-sections for 'External' and 'Internal' requests, both showing 'No results.' and 'Submit' and 'Cancel' buttons.

Home | My Account | Request Access | Help | Logout

Account Management Options

Permitted Feature: All [Update]

Discharge: All

Monitoring Period Date Range: (mm/dd/yyyy)

Edited or Submitted By: All

Status: NetDMR Validated, Imported, Signed & Submitted, Submission Errors/Warnings, Completed, Completed - Cannot Be Corrected, Update NODI Pending

Pending Access Requests

Pending Access Requests - External: No results.

Pending Access Requests - Internal: No results.

Submit Cancel



Things to do in NetDMR

The screenshot displays the NetDMR web application interface. At the top, there is a navigation bar with links for Home, My Account, Request Access, Help, and Logout. The user is identified as 'User: netdmrtn01@gmail.com, Permittee User'. The main header area contains several navigation tabs: Manage Access Requests, Search All DMRs & CORs Permits Users, Unscheduled DMRs Unscheduled DMRs, Import DMRs Perform Import Check Results, Update NODI Check Results, View Permits Users, and Download Blank DMR Form. Below the tabs is a search bar with filters for 'All DMRs & CORs', 'Permit ID', and 'Users'. A 'Last 10 Logins' table is visible on the right. A callout box labeled 'Permit Management Options' points to a search filter dropdown menu. Below the search filters, there are several input fields and dropdown menus for filtering search results: Permitted Feature (All), Discharge (All), Monitoring Period End Date Range (mm/dd/yyyy), Edited or Submitted By (All), Status (NetDMR Validated, Imported, Signed & Submitted, Submission Errors/Warnings, Completed, Completed - Cannot Be Corrected, Update NODI Pending), Scheduled/Unscheduled (All), and COR Confirmation #. At the bottom, there is a section for 'Pending Access Requests' with a table showing 'Pending Access Requests - External' and 'Pending Access Requests - Internal', both with 'No results.' and 'Submit'/'Cancel' buttons.

Colorado DPH WQCD

NetDMR

Manage Access Requests | Search All DMRs & CORs Permits Users | Unscheduled DMRs Unscheduled DMRs | Import DMRs Perform Import Check Results | Update NODI Check Results | View Permits Users | Download Blank DMR Form

Search: All DMRs & CORs | Permit ID | Users

Last 10 Logins

Date	Time	Action
3/29/16	2:28 PM	-
3/29/16	1:17 PM	-

Permitted Feature: All [Update]

Discharge: All

Monitoring Period End Date Range: (mm/dd/yyyy)

Edited or Submitted By: All

Status: NetDMR Validated, Imported, Signed & Submitted, Submission Errors/Warnings, Completed, Completed - Cannot Be Corrected, Update NODI Pending

Scheduled/Unscheduled: All

COR Confirmation #: [Search] [Clear All Fields]

Permit Management Options

✓ Pending Access Requests

Click any underlined column title to sort the table rows in ascending or descending order by the information in that column. If you click View All or View Partial, the table will be displayed with the default sort order applied and any selected check boxes will be reset to unselected.

Pending Access Requests - External
No results.

Pending Access Requests - Internal
No results.

[Submit] [Cancel]

© 2008 NetDMR

- Tabs affect your permits
- Presence/absence of a tab depends on your roles
 - Manage - only administrators
 - Search - all
 - Unscheduled DMRs - editors & signatories
 - Import DMRs - editors & signatories
 - Update NODI - editors & signatories
 - View- administrators
 - Download - access to a blank DMR



Using NetDMR

✓ Home page

My account page

Administrative tasks

Working with DMRs

Finding My Account

From the top of any page click
"My Account"

Home **My Account** Request Access | Help | Logout

User: netdmrtrn01@g

Colorado

NetDMR

- Manage Access Requests
- Search All DMRs & CORs Permits Users
- Import DMRs Perform Import Check Results
- Update NODI Check Results
- View Permits Users
- Download Blank DMR Form

Search: All DMRs & CORs DMRs Ready to Submit Permit ID Users

All DMRs & Copies of Record (CORs)



My Account Page

You can do two things on this page

- Find information
 - Extra copy of your subscriber agreement

- Change information
 - “Edit account”

Manage
Access Requests

Search
All DMRs & CORs
Permits
Users

Import DMRs
Perform Import
Check Results

Update NODI
Check Results

View
Permits
Users

Download
Blank DMR Form

My Account

Email:	netdmrtrn01@gmail.com
User Name:	netdmrtrn01@gmail.com
First Name:	Albert
Last Name:	Alligator
Telephone Number:	123-456-7890
Organization:	Sometimes
Type of User:	Permittee User

[Edit Account](#)

Click, to edit account information

Click to open your subscriber agreement (to print a copy)

Selected Security Questions

Click to display your security questions. Note that your security answers will not be shown, Answer must be between 1 and 50 characters. Special characters other than - . ' may not be used.

My Permits

Click any underlined column title to sort the table rows in ascending or descending order by the information in that column. If you click View All or View Partial, the table will be displayed with the default sort order applied.

Showing Permits 1-10 of 62 [View All](#)

Permit ID	Access Rights	Access Status	Request Date	Update Date	Subscriber Agreement
CO0001147	View	Approved	03/13/14 07:31 AM	03/13/14 07:31 AM	
CO0001147	Edit	Approved	03/13/14 07:30 AM	04/04/15 06:11 PM	
CO0001147	Signatory	Approved	03/17/14 09:04 AM	04/04/15 06:11 PM	
CO0001163	Edit	Approved	11/14/13 03:14 PM	04/04/15 06:11 PM	
CO0001163	View	Approved	11/14/13 03:15 PM	11/14/13 03:15 PM	
CO0020737	Signatory	Approved	04/03/15 12:51 PM	04/04/15 06:11 PM	
CO0020737	Permit Administrator	Approved	04/03/15 12:55 PM	04/04/15 06:11 PM	
CO0020737	View	Approved	04/03/15 12:55 PM	04/03/15 12:55 PM	
CO0026611	View	Approved	08/15/13 07:56 AM	08/15/13 07:56 AM	
CO0026611	Edit	Approved	08/15/13 07:55 AM	04/04/15 06:11 PM	



Edit your account

Change your personal information

...or check boxes to delete your access

Four step process

- 1) Click “Edit Account” (previous slide)
- 2) Make changes
- 3) Save changes
- 4) Confirm changes (next slide)

...or change your password

...or click here to change your security questions and/or answers

When you are finished click “save” then confirm on next page

The screenshot shows a web form for editing an account. At the top, there are input fields for personal information: First Name (Albert), Last Name (Alligator), Telephone Number (123-456-7890), Organization (Sometimes), and User Type (Permittee User). Below this is a 'My Permits' section with a table of permits and a 'Security Questions and Answers' section with a plus icon to expand. At the bottom, there is a 'Change Your Password' section with two password input fields and a 'Lock Your Account' section with a checkbox and 'Save'/'Cancel' buttons. A home icon is in the bottom right corner.

Permit Id	Access Rights	Access Status	Subscriber Agreement	Request Date	Update Date	Delete Access Rights
COR04TEST	Signatory	Approved		02/10/15 02:00 PM	04/04/15 06:11 PM	<input type="checkbox"/>
COG85TEST	Signatory	Approved		02/10/15 02:00 PM	04/04/15 06:11 PM	<input type="checkbox"/>
COG85TEST	Permit Administrator	Approved		02/10/15 02:02 PM	04/04/15 06:11 PM	<input type="checkbox"/>
COG85TEST	View	Approved		02/10/15 02:02 PM	02/10/15 02:02 PM	<input type="checkbox"/>
COR04TEST	Permit Administrator	Approved		02/10/15 02:03 PM	04/04/15 06:11 PM	<input type="checkbox"/>
COR04TEST	View	Approved		02/10/15 02:03 PM	02/10/15 02:03 PM	<input type="checkbox"/>
CO0026611	View	Approved		08/15/13 07:56 AM	08/15/13 07:56 AM	<input type="checkbox"/>
COTRAIN08	View	Approved		08/10/13 09:47 AM	08/10/13 09:47 AM	<input type="checkbox"/>
CO0001163	Edit	Approved				
CO0001163	View	Approved				



Confirm Changes

Four steps to confirm changes

- 1) Scroll to the bottom of the page
- 2) Answer a security question
- 3) Enter your current password
- 4) Click “Save”

The screenshot shows the NetDMR interface. At the top, there is a navigation bar with the NetDMR logo and several menu items: Manage Access Requests, Search All DMRs & CORs Permits Users, Import DMRs Perform Import Check Results, Update NODI Check Results, View Permits Users, and Download Blank DMR Form. A session lock timer is visible in the top right corner.

The main content area is titled "Confirm Account Edits" and includes a confirmation message: "Please confirm that you would like to make these changes to your account." Below this is the "General Account Information" section, which is partially obscured by a torn paper effect.

The "Change your Password" section is visible, with a note: "Password must be between 8 and 20 characters containing letters and at least one may not be used." It contains two input fields: "Enter a new password" and "Re-enter your password".

The "Lock Your Account" section has a "Lock Account" checkbox.

The "Account Verification" section is highlighted with an orange border. It contains a security question: "What is your favorite city?" with an input field. Below it is an "Enter current password" input field. At the bottom of this section are "Save" and "Cancel" buttons.

Callouts from the text on the left point to specific parts of the form:

- A callout labeled "2nd Answer a security question" points to the "What is your favorite city?" input field.
- A callout labeled "3rd Type your password" points to the "Enter current password" input field.
- A callout labeled "4th Click 'Save'" points to the "Save" button.



Using NetDMR

- ✓ Home page
- ✓ My account page
- Administrative tasks
- Working with DMRs

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NetDMR Training Program

- Using NetDMR

Administrative tasks

- Grant/deny access**
- Delete access**
- Managing submission confirmation email list**

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Managing Access: approve access

Find list of users
requesting access

The screenshot shows the NetDMR web application interface. The top navigation bar includes the NetDMR logo and a menu with the following items: Manage Access Requests (highlighted with an orange box), Search All DMRs & CORs Permits Users, Import DMRs Perform Import Check Results, View Permits Users, and Download Blank DMR Form. The user is logged in as 'User: netdmrtrn01@gmail.com, Permittee User' with a session lockout timer of 29:35.

The main content area is titled 'All DMRs & Copies of Record (CORs)'. It contains search filters for Permit ID, Facility, Permitted Feature, Discharge, Monitoring Period End Date Range, Edited or Submitted By, and Status. A search button and a 'Clear All Fields' button are at the bottom of the filter section.

A speech bubble points to the search filters with the text 'Permit Administrator Duties'.

The bottom section is titled 'Pending Access Requests' and contains a table of pending requests. The table has columns for Name, User Name, Facility, Permit ID, Requested Access Rights, Request Date, Approve, Deny, Comment, and View Details. There are three rows of data.

Name	User Name	Facility	Permit ID	Requested Access Rights	Request Date	Approve	Deny	Comment	View Details
Dave Lewis	davel@recinc.net	SUPERIOR METROPOLITAN DIST NO1	CO0043010	Permit Administrator	03/24/14	<input type="checkbox"/>	<input type="checkbox"/>		
Dave Lewis	davel@recinc.net	SUPERIOR METROPOLITAN DIST NO1	CO0043010	Edit	03/24/14	<input type="checkbox"/>	<input type="checkbox"/>		
Teri Jesser	terij@recinc.net	SUPERIOR METROPOLITAN DIST NO1	CO0043010	Permit Administrator	03/24/14	<input type="checkbox"/>	<input type="checkbox"/>		

Below the table, there is a section for 'Pending Access Requests - Internal' which shows 'No results.' and 'Submit' and 'Cancel' buttons.

The footer of the page includes the Colorado logo and the text '©2008 NetDMR'.



Pending requests

✓ Pending Access Requests

Click any underlined column title to sort the table rows in ascending or descending order. If you click View All or view Partial, you will be displayed with the default sort order applied and any selected check boxes will be reset to unselected.

Pending Access Requests - External

Permits 1 through 3 of 3

<u>Name</u>	<u>User Name</u>	<u>Facility</u>	<u>Permit ID</u>	<u>Requested Access Rights</u>	<u>Request Date</u>	Approve	Deny	Comment	View Details
Dave Lewis	davel@recinc.net	SUPERIOR METROPOLITAN DIST NO1	CO0043010	Permit Administrator	03/24/14	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="text"/>	
Dave Lewis	davel@recinc.net	SUPERIOR METROPOLITAN DIST NO1	CO0043010	Edit	03/24/14	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	
Teri Jesser	terij@recinc.net	SUPERIOR METROPOLITAN DIST NO1	CO0043010	Permit Administrator	03/24/14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	

Pending Access Requests - Internal

No results.

“Approve” or
“Deny”
access

A comment is
required if you
“Deny” access

NetDMR Training Program

Using NetDMR

Administrative tasks

✓ **Grant/deny access**

Delete access

**Managing submission confirmation
email list**

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Managing Access: delete access

Revoke/delete
the access of an
existing user

View Permits Users

List of users with access to the permits you Administer

✓ Pending Access Requests

Click any underlined column title to sort the table rows in ascending or descending order by the information in that column. If you click View All or View Partial, the table will be displayed with the default sort order applied and any selected check boxes will be reset to unselected.

Pending Access Requests - External

Permits 1 through 3 of 3

Name	User Name	Facility	Permit ID	Requested Access Rights	Request Date	Approve	Deny	Comment	View Details
Dave Lewis	davel@recinc.net	SUPERIOR METROPOLITAN DIST NO1	CO0043010	Permit Administrator	03/24/14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	
Dave Lewis	davel@recinc.net	SUPERIOR METROPOLITAN DIST NO1	CO0043010	Edit	03/24/14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	
Teri Jessor	terij@recinc.net	SUPERIOR METROPOLITAN DIST NO1	CO0043010	Permit Administrator	03/24/14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	

Pending Access Requests - Internal

No results.

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Revoke Access

Manage
Access Requests

Search
All DMRs & CORs
Permits
Users

Import DMRs
Perform Import
Check Results

View
Permits
Users

Download
Blank DMR Form

 Session Lockout Timer: 28:05

Check box
to Revoke
access

View Users

The following users are associated with your permits. Click any underlined column title to sort the table rows in ascending or descending order by the information in that column. If you click View All or View Partial, the table will be displayed with the default sort order applied and any selected check boxes will be reset to unselected.

Users 1 through 10 of 13 

<u>First Name</u>	<u>Last Name</u>	<u>User ID</u>	<u>Permit ID</u>	<u>User Type</u>	<u>Role</u>	<u>Delete Role</u>	<u>Email</u>		
Dave	Lewis	davel@recinc.net	METROPOLITAN DIST NO1	CO0043010	External	Signatory	<input type="checkbox"/>	davel@recinc.net	
Dave	Lewis	davel@recinc.net	METROPOLITAN DIST NO1	CO0043010	External	Permit Administrator	<input type="checkbox"/>	davel@recinc.net	
Dave	Lewis	davel@recinc.net	METROPOLITAN DIST NO1	CO0043010	External	Edit	<input checked="" type="checkbox"/>	davel@recinc.net	
Dave	Lewis	davel@recinc.net	METROPOLITAN DIST NO1	CO0043010	External	View	<input type="checkbox"/>	davel@recinc.net	
Pogo	Possum	netdmrtrn01@gmail.com	METROPOLITAN DIST NO1	CO0043010	External	Signatory	<input type="checkbox"/>	netdmrtrn01@gmail.com	
Pogo	Possum	netdmrtrn01@gmail.com	METROPOLITAN DIST NO1	CO0043010	External	Permit Administrator	<input type="checkbox"/>	netdmrtrn01@gmail.com	
Pogo	Possum	netdmrtrn01@gmail.com	METROPOLITAN DIST NO1	CO0043010	External	View	<input type="checkbox"/>	netdmrtrn01@gmail.com	
Pogo	Possum	netdmrtrn01@gmail.com	THERMO COGEN PARTNERSHIP LP	COP900404	External	View	<input type="checkbox"/>	netdmrtrn01@gmail.com	
Pogo	Possum	netdmrtrn01@gmail.com	THERMO COGEN PARTNERSHIP LP	COP900404	External	Signatory	<input type="checkbox"/>	netdmrtrn01@gmail.com	
Pogo	Possum	netdmrtrn01@gmail.com	THERMO COGEN PARTNERSHIP LP	COP900404	External	Permit Administrator	<input type="checkbox"/>	netdmrtrn01@gmail.com	

Click
"Submit"
then
"Confirm"
on next
page

Submit



NetDMR Training Program

Using NetDMR

Administrative tasks

- ✓ Grant/deny access
- ✓ Delete access
- Managing submission confirmation email list

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Finding the Submission Notification List

Submission Notification Email List

The screenshot shows the NetDMR web application interface. The top navigation bar includes 'Manage Access Requests', 'Search All DMRs & CORs Permits Users', 'Import DMRs Perform Import Check Results', 'View Permits Users' (highlighted with an orange box), and 'Download Blank DMR Form'. Below the navigation bar, there are search filters for 'All DMRs & CORs', 'DMRs Ready to Submit', 'Permit ID', and 'Users'. A search form is visible with fields for 'Permit ID' and 'Facility'. A callout box points to the 'View Permits Users' menu item. Another callout box points to the 'Permits' link in the search results area. The main content area displays a table of pending access requests.

To find email notification list click "Permits"

View Permits Users

✓ Pending Access Requests

Click any underlined column title to sort the table rows in ascending or descending order by the information in that column. If you click View All or View Partial, the table will be displayed with the default sort order applied and any selected check boxes will be reset to unselected.

Pending Access Requests - External

Permits 1 through 3 of 3

Name	User Name	Facility	Permit ID	Requested Access Rights	Request Date	Approve	Deny	Comment	View Details
Dave Lewis	davel@recinc.net	SUPERIOR METROPOLITAN DIST NO1	CO0043010	Permit Administrator	03/24/14	<input type="checkbox"/>	<input type="checkbox"/>		
Dave Lewis	davel@recinc.net	SUPERIOR METROPOLITAN DIST NO1	CO0043010	Edit	03/24/14	<input type="checkbox"/>	<input type="checkbox"/>		
Teri Jesser	terij@recinc.net	SUPERIOR METROPOLITAN DIST NO1	CO0043010	Permit Administrator	03/24/14	<input type="checkbox"/>	<input type="checkbox"/>		

Pending Access Requests - Internal

No results.

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Finding the Submission Notification Email List

Permit ID you want to create the list for

Click Icon

View Permit

You are the Administrator for the permits below. Click any underlined column title to sort the table rows in ascending or descending order by the information. View All or View Partial table will be displayed with the default sort order applied.

Permits 1 through 3 of 3

<u>Permit ID</u>	<u>Facility</u>	<u>Signatory First Name</u>	<u>Signatory Last Name</u>	<u>Signatory Email</u>	
CO0048054	XTO ENERGY LORENCITO CANYON	Joseph	Amato	joseph_amato@xtoenergy.com	
CO0048054	XTO ENERGY LORENCITO CANYON	Jane	Doe	netdmrtraining33@gmail.com	
COG500115	COTTONWOOD PIT	Jane	Doe	netdmrtraining33@gmail.com	

View Permit Details



Using NetDMR

- ✓ Home page
- ✓ My account page
- ✓ Administrative tasks

Working with DMRs

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NetDMR Training Program

- ❑ Using NetDMR

Working with DMRs

❑ Searching for DMRs

- ❑ Search Results
- ❑ eDMR Features
- ❑ Attachments
- ❑ Tricky Data
- ❑ Error Scan
- ❑ Processing Groups of DMRs
- ❑ Tracking DMRs to Completion

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NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Searching for DMRs

□ Search Types

- Monitoring period end date search
- Straggler & oddball search
- DMRs ready to sign & submit (not recommended)
- Submission confirmation code search

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Types of Searches

➤ Searches on fixed permit attributes

- Predictable Results: a specific set of DMRs, no more no less
 - Permit ID
 - Monitoring period
 - Outfall

➤ Searches on attributes generated by NetDMR

- Results depend on what has been done to a DMR
 - Status
 - Submission confirmation code
 - Who saved or submitted DMR

Search Type Domains

- Fixed permit attribute, search features
- NetDMR generated attribute, search features

Search: **All DMRs & CORs** DMRs Ready to Submit Permit ID Users

All DMRs & Copies of Record (CORs)

Use the following fields to search for DMRs and CORs. Leaving a field blank will instruct NetDMR not to filter on that field.

Permit ID: All

Facility: All

Note: The **Update** buttons above for Permit ID and Facility will update the Permitted Feature and Discharge selection boxes below.

Permitted Feature: All

Discharge: All

Monitoring Period End Date Range: (mm/dd/yyyy)

Edited or Submitted By: All

Status: (Hold down CTRL or Mac command key to select/delete multiple)

- Ready for Data Entry
- NetDMR Validation Errors
- NetDMR Validated
- Imported
- Signed & Submitted
- Submission Errors/Warnings
- Completed

COR Confirmation #:



NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Searching for DMRs

✓ Search Types

- Monitoring period end date search
- Straggler & oddball search
- DMRs ready to sign & submit (not recommended)
- Submission confirmation code search

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Nothing Before This Date

Pick a date

- Clicking calendar icon or type the date into the field
- First date, before end of monitoring period

MAY 2014

<<	<	TODAY	>	>>		
m	t	w	t	f	s	s
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

MRs Ready to Submit Permit ID Users

(Rs)

and CORs. Leaving a field blank will instruct NetDMR

Update

Update

ID and Facility will update the Permitted Feature

Permitted Feature: All Update

Discharge: All

Monitoring Period End

Date Range: (mm/dd/yyyy)

Edited or Submitted By: All

Status:

- Ready for Data Entry
- NetDMR Validation Errors
- NetDMR Validated
- Imported
- Signed & Submitted
- Submission Errors/Warnings
- Completed

All (Hold down CTRL or Mac command key to select/deselect multiple)

COR Confirmation #:

Search Clear All Fields



Specify Nothing After This Date

Pick a date by clicking a calendar icon or type the date into the field

- Second date, after end of monitoring period
- Don't let date span include more than one monitoring period end date

Search: All DMRs & CORs DMRs Ready

All DMRs & Copies of Record (CORs)

Use the following fields to search for DMRs and CORs. Do not filter on that field.

Permit ID: All

Facility: All

Note: The **Update** buttons above for Permit ID and Facility and Discharge selection boxes below.

Permitted Feature: All

Discharge: All

Monitoring Period End Date Range: 05/01/2014 (mm/dd/yyyy)

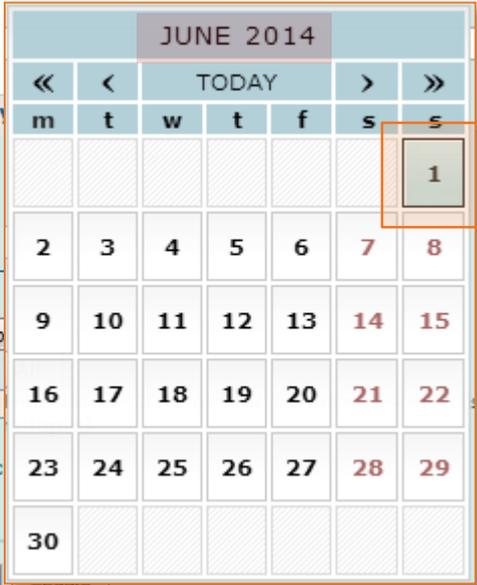
Edited or Submitted By: All

Status:

- Ready for Data Entry
- NetDMR Validation Errors
- NetDMR Validated
- Imported
- Signed & Submitted
- Submission Errors/Warnings
- Completed

(Hold down CTRL or Mac command key to select/deselect multiple)

COR Confirmation #:



JUNE 2014						
<<	<	TODAY	>	>>		
m	t	w	t	f	s	s
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						



Processing DMRs for submission

Search: **All DMRs & CORs** **DMRs Ready to Submit** **Permit ID** **Users**

All DMRs & Copies of Record (CORs)

Use the following fields to search for DMRs and CORs. Leaving a field blank will not filter on that field.

Permit ID: All

Facility: All

Note: The **Update** buttons above for Permit ID and Facility and Discharge selection boxes below.

Permitted Feature: All

Discharge: All

Monitoring Period End Date Range: 05/01/2014 06/01/2014 (mm/dd/yyyy)

Edited or Submitted By: All

Status:

- Ready for Data Entry
- NetDMR Validation Errors
- NetDMR Validated
- Imported
- Signed & Submitted
- Submission Errors/Warnings
- Completed

(Hold down CTRL or Mac command key to select/deselect multiple)

COR Confirmation #:

Two dates one month or less apart

Click "Search"



NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Searching for DMRs

- ✓ Search Types
- ✓ Monitoring period end date search
- Straggler & oddball search
- DMRs ready to sign & submit (not recommended)
- Submission confirmation code search

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Status Search

- Status searches use this feature
- Status searches are best used as negative searches where you want to find exceptions

 Search: **All DMRs & CORs** **DMRs Ready to Submit** **Permit ID** **US**

All DMRs & Copies of Record (CORs)

Use the following fields to search for DMRs and CORs. Leaving a field blank will instruct Net

Permit ID:

Facility:

Note: The **Update** buttons above for Permit ID and Facility will update the Permitted Feature

Permitted Feature:

Discharge:

Monitoring Period End Date Range:

Edited or Submitted By:

Status: (Hold down CTRL or

- Ready for Data Entry
- NetDMR Validation Errors
- NetDMR Validated
- Imported
- Signed & Submitted
- Submission Errors/Warnings
- Completed

COR Confirmation #:



Essential Status Indicators

DMR Status	Explanation
Ready for Data Entry	Blank DMR
NetDMR Validation Errors	Not ready to be signed, “soft” errors must be fixed or acknowledged.
NetDMR Validated	 ready to be signed, “soft” errors (if present) have been acknowledged.
Signed and Submitted	 DMR sent to the EPA. COR created. Zip file (COR plus attachments) sent to email addresses.
Completed	 Good news, everyone! The EPA received your data.
Submission Errors/Warnings	 DMR sent to the EPA but should be reviewed due to apparent errors.



Straggler & Oddball Search

Find unprocessed DMRs

- The objective is to find any DMRs that were not submitted
- Search for everything that is not Completed or Signed & Submitted
- **No results = good news!**
- Be able to explain why any DMRs you find are there

The screenshot shows a web-based search interface for DMRs and CORs. At the top, there are tabs for 'All DMRs & CORs', 'DMRs Ready to Submit', 'Permit ID', and 'Users'. The 'All DMRs & CORs' tab is selected. Below the tabs, there is a search area with the following fields and options:

- Permit ID:** A dropdown menu set to 'All' with an 'Update' button.
- Facility:** A text input field containing 'All'.
- Permitted Feature:** A dropdown menu set to 'All' with an 'Update' button.
- Discharge:** A dropdown menu set to 'All'.
- Monitoring Period End Date Range:** Two date input fields with a calendar icon and a '(mm/yyyy)' format indicator.
- Edited or Submitted By:** A dropdown menu set to 'All'.
- Status:** A dropdown menu with a list of status options: 'Ready for Data Entry', 'NetDMR Validation Errors', 'NetDMR Validated', 'Imported', 'Signed & Submitted', 'Submission Errors/Warnings', and 'Completed'. The 'Signed & Submitted' option is highlighted. An 'All' button is also present next to the dropdown.
- COR Confirmation #:** A text input field.

At the bottom of the search area, there are 'Search' and 'Clear All Fields' buttons. A large speech bubble points to the 'Status' dropdown menu, containing the text: 'Hold down the "Ctrl" key and click each status except "Completed" and "Signed & Submitted"'. Another speech bubble points to the 'Search' button, containing the text: 'Then click "Search"'. A small note below the 'Status' dropdown reads: '(Hold down CTRL or Mac command key to select/deselect multiple)'.



NetDMR Training Program

- ❑ Using NetDMR
 - ❖ Working with DMRs

Searching for DMRs

- ✓ Search Types
- ✓ Monitoring period end date search
- ✓ Straggler & oddball search
- ❑ DMRs ready to sign & submit (not recommended)
- ❑ Submission confirmation code search

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DMRs Ready to Submit

Search: All DMRs & CORs **DMRs Ready to Submit** Permit ID Users

All DMRs & Copies of Record (CORs)

Use the following fields to search for DMRs and CORs. Leaving a field blank will filter out that DMR not to filter on that field.

Permit ID: All

Facility: All

Note: The **Update** buttons above for Permit ID and Facility will update the Filter selection boxes below.

Permitted Feature: All

Discharge: All

Monitoring Period End Date Range: 03/01/2013 04/01/2013 (mm/dd/yyyy)

Edited or Submitted By: All

Status: Ready for Data Entry, NetDMR Validation Errors, NetDMR Validated, Imported, Signed & Submitted, Submission Errors/Warnings, Completed. (Hold down CTRL or Mac command key to select/deselect multiple)

COR Confirmation #:

Signatories, please don't use this tab!

- Convenient but hazardous
- It can allow DMRs to fall through cracks
- Only gives you the DMRs that can be submitted
- Does not help you to make sure that you submit all you are required to submit



Why is it a problem?

- It only searches for validated DMRs
- It does not find DMRs you forgot to fill out!
- It gives you every validated DMR whether you should submit it or not.
 - Do not re-submit DMRs just because they are validated. Only resubmit them if you need to correct them.

 Search: All DMRs & CORs **DMRs Ready to Submit** Permit ID Users

DMRs Ready to Submit

Select an option below to view a list of DMRs ready to sign and submit (i.e., in "NetDMR Validated" status).

All DMRs

DMRs for Permit ID

DMRs for Facility

Last 10 Logins		
1/15/14	2:30 PM	-
1/9/14	11:46 AM	2 DMRs submitted.
1/7/14	11:39 AM	-
1/6/14	3:03 PM	-
1/6/14	1:55 PM	-
1/6/14	12:05 PM	-
1/2/14	2:13 PM	-
12/31/13	1:33 PM	-
12/30/13	3:46 PM	-
12/27/13	3:30 PM	-



NetDMR Training Program

Using NetDMR

❖ Working with DMRs

Searching for DMRs

- ✓ Search Types
- ✓ Monitoring period end date search
- ✓ Straggler & oddball search
- ✓ DMRs ready to sign & submit (not recommended)
- Submission confirmation code search

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Search by Submission Confirmation Code

- You must collect and save these codes somewhere yourself
- Copy the code from your list of submission codes and paste it to this field

Search: **All DMRs & CORs** **DMRs Ready to Submit** **Permit ID** **Users**

All DMRs & Copies of Record (CORs)

Use the following fields to search for DMRs and CORs. Leaving a field blank will instruct NetDMR not to filter on that field.

Permit ID:

Facility:

Note: The **Update** buttons above for Permit ID and Facility will update the Permitted Feature and Discharge selection boxes below.

Permitted Feature:

Discharge:

Monitoring Period End Date Range: (mm/dd/yyyy)

Edited or Submitted By:

Status:
NetDMR Validation Errors
NetDMR Validated
Imported
Signed & Submitted
Submission Errors/Warnings
Completed

(Hold down CTRL or Mac command key to select/deselect multiple)

COR Confirmation #:



Submitted DMRs

Search: **All DMRs & CORs** Permit ID Users

All DMRs & Copies of Record (CORs)

Use the following fields to search for DMRs and CORs. Leaving a field blank will instruct NetDMR not to filter on that field.

Searching for submitted DMRs

|| Update

Update

Permit ID and Facility will update the Permitted Feature and Discharge selection boxes

Permitted Feature: All Update

Discharge: All

Monitoring Period End Date Range: (mm/dd/yyyy)

Edited or Submitted By: All

Click "Search"

- Ready for Data Entry
 - NetDMR Validation Errors
 - NetDMR Validated
 - Imported
 - Signed & Submitted
 - Submission Errors/Warnings
 - Completed
- All (Hold down CTRL or Mac command key multiple)

Anyone with the "Submission Confirmation" code can use it to search for DMRs/CORs

COR Confirmation:

Search Clear All Fields

Last 10 Logins		
9/20/13	2:22 PM	4 DMRs submitted.
9/20/13	11:44 AM	-
9/19/13	3:26 PM	-
9/19/13	2:52 PM	-
9/17/13	3:23 PM	4 DMRs submitted.
9/16/13	11:55 AM	-
9/16/13	11:46 AM	-
9/12/13	1:03 PM	-
9/12/13	11:38 AM	2 DMRs submitted.
9/10/13	2:45 PM	-



NetDMR Training Program

- Using NetDMR

Working with DMRs

- ✓ Searching for DMRs

Search Results

- eDMR Features
- Attachments
- Tricky Data
- Error Scan
- Processing Groups of DMRs
- Tracking DMRs to Completion

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DMR/COR Search Results Table

- Manage**
Access Requests
- Search**
All DMRs & CORs
Permits
Users
- Unscheduled DMRs**
Unscheduled DMRs
- Import DMRs**
Perform Import
Check Results
- Update NODI**
Check Results
- View**
Permits
Users
- Download**
Blank DMR Form

Session Lockout Timer: 29:44

Your changes have been saved.

[New Search](#) | [Refine Search](#) | [Refresh DMR Data](#) | [Sign & Submit Checked DMRs](#) | [Download Checked CORs in PDF](#) | [Update NODI](#)

DMR/COR Search Results

DMRs 1 through 23 of 23

Next Step(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	Scheduled/Unscheduled	DMR Due Date	COR Received Date	Include in Batch Submit <input type="checkbox"/> Check All On Page <input type="button" value="Clear All"/>	Include in Batch COR Download <input type="checkbox"/> Check All On Page <input type="button" value="Clear All"/>	Update NODI <input type="checkbox"/> Check All On Page <input type="button" value="Clear All"/>
View CORs <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	001	001-A	Discharge to Hanging Bridge Sub	12/31/11	Scheduled	02/28/12	Completed 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
View CORs <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	001	001-Q	Quarterly Monitoring for 001A	12/31/11	Scheduled	01/28/12	Completed 03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
View CORs <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	300	300-I	Influent Measurements	12/31/11	Scheduled	01/28/12	NetDMR Validated 03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	001	001-A	Discharge to Hanging Bridge Sub	01/31/12	Scheduled	02/28/12	NetDMR Validated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	001	001-A	Discharge to Hanging Bridge Sub	02/29/12	Scheduled	03/28/12	NetDMR Validated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	001	001-A	Discharge to Hanging Bridge Sub	08/31/15	Scheduled	09/28/15	NetDMR Validated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	300	300-I	Influent Measurements	08/31/15	Scheduled	09/28/15	NetDMR Validation Errors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	001	001-A	Discharge to Hanging Bridge Sub	09/30/15	Scheduled	10/28/15	Ready for Data Entry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	300	300-I	Influent Measurements	09/30/15	Scheduled	10/28/15	Ready for Data Entry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1Row = 1DMR



Status/Next Step(s)

Status indicates what has been done and determines options

Manage Access Requests | **Search** All DMRs & CORs Permits Users | **Unscheduled DMRs** Unscheduled DMRs | **Import DMRs** Perform Import Check Results | **Update NODI** Check Results | **View** Permits Users | **Download** Blank DMR Form

Session Lockout Timer: 29:44

Your changes have been saved.

[New Search](#) | [Refine Search](#) | [Refresh DMR Data](#) | [Sign & Submit Checked DMRs](#) | [Download Checked CORs in XML](#) | [Download Checked CORs in PDF](#) | [Update NODI](#)

DMR/COR Search Results

DMRs 1 through 22 of 22

Next Step(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	Scheduled/Unscheduled	DMR Due Date	Status	COR Received Date	Include in Batch Submit	Include in Batch COR Download	Update NODI
View CORs Go	00029033	ROYAL SWIRGE COMPANY OF COLORADO	001	001-A	Discharge to Hanging Bridge Stack	12/31/11	Scheduled	01/28/11	Completed	10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
View CORs Go	00029033	ROYAL SWIRGE COMPANY OF COLORADO	001	001-A	Discharge to Hanging Bridge Stack	12/31/11	Scheduled	01/28/11	Completed	03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
View CORs Go	00029033	ROYAL SWIRGE COMPANY OF COLORADO	001	001-A	Discharge to Hanging Bridge Stack	12/31/11	Scheduled	01/28/11	NetDMR Validated	03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	00029033	ROYAL SWIRGE COMPANY OF COLORADO	001	001-A	Discharge to Hanging Bridge Stack	02/29/12	Scheduled	02/28/11	NetDMR Validated		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	00029033	ROYAL SWIRGE COMPANY OF COLORADO	001	001-A	Discharge to Hanging Bridge Stack	02/29/12	Scheduled	03/28/11	NetDMR Validated		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	00029033	ROYAL SWIRGE COMPANY OF COLORADO	001	001-A	Discharge to Hanging Bridge Stack	08/31/15	Scheduled	09/28/15	NetDMR Validated		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	00029033	ROYAL SWIRGE COMPANY OF COLORADO	300	300-I	Influent Measurements	08/31/15	Scheduled	09/28/15	NetDMR Validation Errors		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	00029033	ROYAL SWIRGE COMPANY OF COLORADO	001	001-A	Discharge to Hanging Bridge Stack	09/30/15	Scheduled	10/28/15	Ready for Data Entry		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	00029033	ROYAL SWIRGE COMPANY OF COLORADO	300	300-I	Influent Measurements	09/30/15	Scheduled	10/28/15	Ready for Data Entry		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

“Next Step(s)”
Options for working with individual DMRs

“Status” tells what has been done with a DMR and controls what you can do next



Search Results: Copies of Record

Manage
Access Requests

Search
All DMRs & CORs
Permits
Users

Unscheduled DMRs
Unscheduled DMRs

Import DMRs
Perform Import
Check Results

Update NODI
Check Results

View
Permits
Users

Download
Blank DMR Form

Session Lockout Timer: 29:44

Your changes have been saved.

[New Search](#) | [Refine Search](#) | [Refresh DMR Data](#) | [Sign & Submit Checked DMRs](#) | [Download Checked CORs in XML](#) | [Download Checked CORs in PDF](#) | [Update NODI](#)

DMR/COR Search Results

DMRs 1 through 23 of 23

Next Step(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	Scheduled/Unscheduled	DMR Due Date	Status	COR Received Date	Include in Batch Submit <input type="checkbox"/> Check All On Page <input type="button" value="Clear All"/>	Include in Batch COR Download <input type="checkbox"/> Check All On Page <input type="button" value="Clear All"/>	Update NODI <input type="checkbox"/> Check All On Page <input type="button" value="Clear All"/>
<input type="button" value="View CORs"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE DAM	001	001-A	Discharge to Hanging Bridge Creek	12/31/11	Scheduled	01/28/12	Completed	10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="View CORs"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE DAM	001	001-Q	Quarterly Monitoring for 001A	12/31/11	Scheduled	01/28/12	Completed	03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="View CORs"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE DAM	300	300-I	Influent Measurements	12/31/11	Scheduled	01/28/12	DMR Validated	03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE DAM	001	001-A	Discharge to Hanging Bridge Creek	01/31/12	Scheduled	02/28/12	NetDMR Validated		<input type="checkbox"/>		<input type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE DAM	001	001-A	Discharge to Hanging Bridge Creek	01/31/12	Scheduled	03/28/12	NetDMR Validated		<input type="checkbox"/>		<input type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE DAM	001	001-A	Discharge to Hanging Bridge Creek	01/31/12	Scheduled	09/28/15	NetDMR Validated		<input type="checkbox"/>		<input type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE DAM	001	001-A	Discharge to Hanging Bridge Creek	01/31/12	Scheduled	09/28/15	NetDMR Validation Errors		<input type="checkbox"/>		<input type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE DAM	001	001-A	Discharge to Hanging Bridge Creek	01/31/12	Scheduled	10/28/15	Ready for Data Entry				<input type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE DAM	001	001-A	Discharge to Hanging Bridge Creek	01/31/12	Scheduled	10/28/15	Ready for Data Entry				<input type="checkbox"/>

Three DMRs have Legal proof of submission (CORs). Some DMRs were corrected (multiple CORs)



Search Results: COR hyperlinks

Completed DMRs have 1 or more CORs

Manage
Access Requests

Search
All DMRs & CORs
Permits
Users

Unscheduled DMRs
Unscheduled DMRs

Import DMRs
Perform Import
Check Results

Update NODI
Check Results

View
Permits
Users

Download
Blank DMR Form

Session Lockout Timer: 29:44

Your changes have been saved.

New Search | Refine Search | Refresh DMR Data | Sign & Submit Checked DMRs | Download Checked CORs in XML | Download Checked CORs in PDF | Update NODI

DMR/COR Search Results

DMRs 1 through 23 of 23

Next Step(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	Scheduled/Unscheduled	DMR Due Date	Status	COR Received Date	Include in Batch Submit <input type="checkbox"/> Check All On Page <input type="button" value="Clear All"/>	Include in Batch COR Download <input type="checkbox"/> Check All On Page <input type="button" value="Clear All"/>	Update NODI <input type="checkbox"/> Check All On Page <input type="button" value="Clear All"/>
<input type="button" value="View CORs"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE CONCRETE OF COLORADO	001	001-A	Discharge to Hanging Bridge Stack	12/31/11	Scheduled	01/28/12	Completed	10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="View CORs"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE CONCRETE OF COLORADO	001	001-Q	Quarterly Monitoring for 001A	12/31/11	Scheduled	01/28/12	Completed	03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="View CORs"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE CONCRETE OF COLORADO	300	300-I	Influent Measurements	12/31/11	Scheduled	01/28/12	NetDMR Validated	03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE CONCRETE OF COLORADO	001	001-A	Discharge to Hanging Bridge Stack	01/31/12	Scheduled	02/28/12	NetDMR Validated		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE CONCRETE OF COLORADO	001	001-A	Discharge to Hanging Bridge Stack	02/29/12	Scheduled	03/28/12	NetDMR Validated		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE CONCRETE OF COLORADO	001	001-A	Discharge to Hanging Bridge Stack	08/31/15	Scheduled	09/28/15	NetDMR Validated		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE CONCRETE OF COLORADO	300	300-I	Influent Measurements	08/31/15	Scheduled	09/28/15	NetDMR Validation Errors		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE CONCRETE OF COLORADO	001	001-A	Discharge to Hanging Bridge Stack	09/30/15	Scheduled	10/28/15	Ready for Data Entry		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	CO0029033	ROYAL GORGE CONCRETE OF COLORADO	300	300-I	Influent Measurements	09/30/15	Scheduled	10/28/15	Ready for Data Entry		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Hyperlinks, give easy access to Copies of Record (COR)



Search Results: Protect “Completed” flag

Access COR by clicking hyperlink

Manage Access Requests | Search All DMRs & CORs Permits Users | **Unscheduled DMRs** Unscheduled DMRs | Import DMRs Perform Import Check Results | Update NODI Check Results | View Permits Users | Download Blank DMR Form | Session Lockout Timer: 29:44

Your changes have been saved.

[New Search](#) | [Refine Search](#) | [Refresh DMR Data](#) | [Sign & Submit Checked DMRs](#) | [Download Checked CORs in XML](#) | [Download Checked CORs in PDF](#) | [Update NODI](#)

DMR/COR Search Results

DMRs 1 through 23 of 23

Next Step(s)	Permit	Monitoring Period End	Scheduled/Unscheduled	DMR Due Date	Status	COR Received Date	Include in Batch Submit	Include in Batch COR Download	Update NODI
View CORs Go	C00029033	12/31/11	Scheduled	11/28/12	Completed	10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
View CORs Go	C00029033	12/31/11	Scheduled	01/28/12	Completed	03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
View CORs Go	C00029033	12/31/11	Scheduled	01/28/12	NetDMR Validated	03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	C00029033	01/31/12	Scheduled	02/28/12	NetDMR Validated		<input type="checkbox"/>		<input type="checkbox"/>
Edit DMR Go	C00029033	02/29/12	Scheduled	03/28/12	NetDMR Validated		<input type="checkbox"/>		<input type="checkbox"/>
Edit DMR Go	C00029033	09/28/15		09/28/15			<input type="checkbox"/>		<input type="checkbox"/>
Edit DMR Go	C00029033	09/28/15		09/28/15			<input type="checkbox"/>		<input type="checkbox"/>
Edit DMR Go	C00029033	10/28/15		10/28/15			<input type="checkbox"/>		<input type="checkbox"/>
Edit DMR Go	C00029033	10/28/15		10/28/15			<input type="checkbox"/>		<input type="checkbox"/>

Completed = done

Protect your “Completed” status flags, ignore “Next Step(s)” options, unless you must submit a correction

Validated could mean you forgot to submit a correction or...



DMR/COR Search Results Table

Manage Access Requests |
 Search All DMRs & CORs Permits Users |
 Unscheduled DMRs Unscheduled DMRs |
 Import DMRs Perform Import Check Results |
 Update NODI Check Results |
 View Permits Users |
 Download Blank DMR Form

Session Lockout Timer: 29:44

Your changes have been saved.

[New Search](#) |
 [Refine Search](#) |
 [Refresh DMR Data](#)

[Sign & Submit DMRs](#) |
 [Download Scheduled DMRs in PDF](#) |
 [Download Unscheduled CORs in PDF](#) |
 [Update NODI](#)

DMR/COR Search Results

DMRs 1 through 23 of 23

Next Step(s)

- View CORs
- View DMRs
- View CORs
- Edit DMR

Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	Scheduled/Unscheduled	DMR Due Date	Status	COR Received Date
CO0029033	ROYAL GORGE CORNER OF COLORADO	001	001-A	Discharge to Hanging Bridge Suck	12/31/11	Scheduled	01/28/12	Completed	10/29/15
CO0029033	ROYAL GORGE CORNER OF COLORADO	001	001-Q	Quarterly Monitoring for 001A	12/31/11	Scheduled	01/28/12	Completed	03/31/16 10/29/15
CO0029033	ROYAL GORGE CORNER OF COLORADO	300	300-I	Influent Measurements	12/31/11	Scheduled	01/28/12	NetDMR Validated	03/31/16 10/29/15
CO0029033	ROYAL GORGE CORNER OF COLORADO	001	001-A	Discharge to Hanging Bridge Suck	01/31/12	Scheduled	02/28/12	NetDMR Validated	
CO0029033	ROYAL GORGE CORNER OF COLORADO	001	001-A	Discharge to Hanging Bridge Suck	02/29/12	Scheduled	03/28/12	NetDMR Validated	
CO0029033	ROYAL GORGE CORNER OF COLORADO	001	001-A	Discharge to Hanging Bridge Suck	08/31/15	Scheduled	09/28/15	NetDMR Validated	
CO0029033	ROYAL GORGE CORNER OF COLORADO	300	300-I	Influent Measurements	08/31/15	Scheduled	09/28/15	NetDMR Validation Errors	
CO0029033	ROYAL GORGE CORNER OF COLORADO	001	001-A	Discharge to Hanging Bridge Suck	09/30/15	Scheduled	10/28/15	Ready for Data Entry	
CO0029033	ROYAL GORGE CORNER OF COLORADO	300	300-I	Influent Measurements	09/30/15	Scheduled	10/28/15	Ready for Data Entry	

Include in Batch Submit	Include in Batch COR Download	Update NODI
<input type="checkbox"/> Check AllOn Page <input type="button" value="Clear All"/>	<input type="checkbox"/> Check AllOn Page <input type="button" value="Clear All"/>	<input type="checkbox"/> Check AllOn Page <input type="button" value="Clear All"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Options for working with individual DMRs

Information about individual DMRs

Selection options for working with groups of DMRs



DMR/COR Search Results Table

- Manage**
Access Requests
- Search**
All DMRs & CORs
Permits
Users
- Unscheduled DMRs**
Unscheduled DMRs
- Import DMRs**
Perform Import
Check Results
- Update NODI**
Check Results
- View**
Permits
Users
- Download**
Blank DMR Form

Session Lockout Timer: 29:44

Your changes have been saved.

New Search | Refine Search | Refresh DMR Data

Action commands for groups of DMRs

DMR/COR Search Results

DMRs 1 through 23 of 23

Next Step(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	Scheduled/Unscheduled	DMR Due Date	Status	COR Received Date	Include in Batch Submit	Include in Batch COR Download	Update NODI
View CORs <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	001	001-A	Discharge to Ingoing Bridge Pond	12/31/11	Scheduled	01/28/12	Completed	10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
View CORs <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	001	001-Q	Quarterly Monitoring for 001A	12/31/11	Scheduled	01/28/12	Completed	03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
View CORs <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	300	300-I	Influent Measurements	12/31/11	Scheduled	01/28/12	NetDMR Validated	03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	001	001-A	Discharge to Ingoing Bridge Pond	12/31/11	Scheduled	02/28/12	NetDMR Validated		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	001	001-A	Discharge to Ingoing Bridge Pond	12/31/11	Scheduled	03/28/12	NetDMR Validated		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	001	001-A	Discharge to Ingoing Bridge Pond	12/31/11	Scheduled	03/28/12	NetDMR Validated		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	001	001-A	Discharge to Ingoing Bridge Pond	12/31/11	Scheduled	03/28/12	NetDMR Validated		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	300	300-I	Influent Measurements	12/31/11	Scheduled	09/28/15	NetDMR Validation Errors		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	001	001-A	Discharge to Ingoing Bridge Pond	12/31/11	Scheduled	10/28/15	Ready for Data Entry		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR <input type="button" value="Go"/>	CO0029033	ROYAL BORNE COMPANY OF COLORADO	300	300-I	Influent Measurements	12/31/11	Scheduled	10/28/15	Ready for Data Entry		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Selection options for working with groups of DMRs

We will return to the "Search Results" page later to work with groups of DMRs



Search Results: Next Step Options

Manage Access Requests | Search All DMRs & CORs Permits Users | **Unscheduled DMRs** Unscheduled DMRs | Import DMRs Perform Import Check Results | Update NODI Check Results | View Permits Users | Download Blank DMR Form

Your changes have been saved.

DMR/COR Search Results

DMRs 1 through 23 of 23

Next Step(s)	Permit	Discharge	Discharge Description	Monitoring Period End Date	Scheduled/Unscheduled	DMR Due Date	Status	COR Received Date	Submit	Include in Batch COR Download	Update NODI
View CORs Go	CO0029033	001	001-A	Discharge to Hanging Bridge	12/31/11	Scheduled	01/28/12	Completed	10/29/15	<input type="checkbox"/>	<input type="checkbox"/>
View CORs Go	CO0029033	001	001-Q	Quarterly Monitoring for 001A	12/31/11	Scheduled	01/28/12	Completed	03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>
View CORs Go	CO0029033	300-I	300-I	Influent Measurements	12/31/11	Scheduled	01/28/12	NetDMR Validated	03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	CO0029033	001-A	001-A	Discharge to Hanging Bridge	01/31/12	Scheduled	02/28/12	NetDMR Validated		<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	CO0029033	001	001-A	Discharge to Hanging Bridge	03/28/12	Scheduled	03/28/12	NetDMR Validated		<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	CO0029033	001	001-A	Discharge to Hanging Bridge	08/31/15	Scheduled	09/28/15	NetDMR Validated		<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	CO0029033	300-I	300-I	Influent Measurements	08/31/15	Scheduled	09/28/15	NetDMR Validation Errors		<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	CO0029033	001-A	001-A	Discharge to Hanging Bridge	09/30/15	Scheduled	10/28/15	Ready for Data Entry		<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	CO0029033	300	300-I	Influent Measurements	09/30/15	Scheduled	10/28/15	Ready for Data Entry		<input type="checkbox"/>	<input type="checkbox"/>

Options

Completed DMR

Validated DMR can be signed or edited further

Options

Begin work on a Blank DMR

Click "Go"



NetDMR Training Program

- Using NetDMR

Working with DMRs

- ✓ Searching for DMRs

- ✓ Search Results

eDMR Features

- Attachments

- Tricky Data

- Error Scan

- Processing Groups of DMRs

- Tracking DMRs to Completion

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NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

eDMR features

□ Action commands

- Header
- NODI picklists
- Body
- Footer

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eDMR Commands

➤ Initiate processes

➤ Affects DMR or how it is displayed

Home | My Account | Request Access | Help | Logout User: netdmrtraining33@gmail.com, Permittee User

Colorado DPH WQCD

Manage
Access Requests

Search
All DMRs & CORs
Permits
Users

Import DMRs
Perform Import
Check Results

View
Permits
Users

Download
Blank DMR Form

Session Lockout Timer: 29:41

Clear Parameter Fields | Save & Continue | Save & Exit | Sign & Submit | Print Friendly View | Cancel/Back to Search Results

Edit DMR

Permit		Major: <input type="checkbox"/>	
Permit ID:	COG500115	Permittee Address:	10170 Church Ranch Way
Permittee:	LaFarge West Inc		Wesminster, CO 80021
Facility:	COTTONWOOD PIT	Facility Location:	2002 CR 20 1/2
			LONGMONT, CO 80501
Permitted Feature:	003 - External Outfall	Discharge:	A - PRIOR TO SMITH & EMMONS DITCH
Report Dates & Status		DMR Due Date: 07/28/11	
Monitoring Period:	From 04/01/11 to 06/30/11		
Status:	Ready for Data Entry		
Considerations for Form Completion			
OIL & GREASE - SEE PART I.D.20, PAGE 15.			
Principal Executive Officer			
First Name:	<input type="text"/>	Last Name:	<input type="text"/>
Title:	<input type="text"/>	Telephone:	<input type="text"/>
No Data Indicator (NODI)			
Form NODI:	<input type="text"/>		

Parameter Code ▲	Name	NODI <input type="text"/>	Quantity or Loading			Quality or Concentration			# of Ex.	Freq. of Analysis <input type="text"/>	Smpl. Type <input type="text"/>
			Value 1	Value 2	Units	Value 1	Value 2	Value 3			
00400	pH	Smpl.				= <input type="text"/>		= <input type="text"/>	SU <input type="text"/>		
1 - Effluent Gross											
Season:	0	Req.				>= 6.5 Minimum		<= 9 Maximum	Standard Units	Twice Per Month	GRAB
NODI:	<input type="text"/>	NODI				<input type="text"/>		<input type="text"/>			
00530	Solids, total suspended	Smpl.					= <input type="text"/>	= <input type="text"/>	mg/L <input type="text"/>		
1 - Effluent Gross											
Season:	0	Req.					<= 30 30 Day Average	<= 45 Maximum 7 Day Average	Milligrams per Liter	Twice Per Month	GRAB
NODI:	<input type="text"/>	NODI					<input type="text"/>	<input type="text"/>			
03582	Oil and grease	Smpl.						= <input type="text"/>	mg/L <input type="text"/>		
1 - Effluent Gross											
Season:	0	Req.						<= 10 Instantaneous Maximum	Milligrams per Liter	Contingent	GRAB
NODI:	<input type="text"/>	NODI						<input type="text"/>			
50050	Flow, in conduit or thru treatment plant	Smpl.	= <input type="text"/>	= <input type="text"/>	MGD <input type="text"/>						
1 - Effluent Gross											
Season:	0	Req.	Req Mon 30 Day Average	Req Mon Daily Maximum	Million Gallons per Day					Continuous	RCORDR
NODI:	<input type="text"/>	NODI	<input type="text"/>	<input type="text"/>							
84066	Oil and grease visual	Smpl.		= <input type="text"/>	Y=1;N=0 <input type="text"/>						
1 - Effluent Gross											
Season:	0	Req.		Req Mon Instantaneous Maximum	Yes=1; No=0					Twice Per Month	VISUAL
NODI:	<input type="text"/>	NODI		<input type="text"/>							

Edit Check Errors
No results.

Comments

Attachments

No results.

Report Last Saved By
User:
Name:
E-Mail:
Date/Time:

Save & Continue | Save & Exit | Sign & Submit | Cancel/Back to Search Results

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eDMR Actions

Action commands act on the whole DMR!

View All - displays whole DMR on one page

Clear Parameters - clears form (does not affect saved data)

Save and Continue - saves current state of DMR, checks for errors & resets clock

Save and Exit - saves DMR & returns to search results page (does check for errors)

Sign and Submit - one way to Sign & Submit an individual DMR

Print Friendly View - formats DMR for better printing (use for QA not recordkeeping)

Cancel/Back to Search Results - delete any unsaved changes return to search results



Navigation bar with the following items:

- Manage** Access Requests
- Search** All DMRs & CORs Permits Users
- Import DMRs** Perform Import Check Results
- View** Permits Users
- Download** Blank DMR Form
- Session Lockout Timer: 29:20



Row of action buttons:

- View All**
- Clear Parameter Fields**
- Save & Continue**
- Save & Exit**
- Sign & Submit**
- Print Friendly View**
- Cancel/Back to Search Results**

Edit DMR

Collapse Header

Permit

Permit ID: CCG588072

Major: []



NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

eDMR features

✓ Action commands

□ Header

□ NODI picklists

□ Body

□ Footer

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eDMR Header

Permit and DMR
information.

Home | My Account | Request Access | Help | Logout User: netdmrtraining33@gmail.com, Permittee User

Colorado DPH WQCD

Manage
Access Requests

Search
All DMRs & CORs
Permits
Users

Import DMRs
Perform Import
Check Results

View
Permits
Users

Download
Blank DMR Form

Session Lockout Timer: 29:41

[Clear Parameter Fields](#) |
 [Save & Continue](#) |
 [Save & Exit](#) |
 [Sign & Submit](#) |
 [Print Friendly View](#) |
 [Cancel/Back to Search Results](#)

Edit DMR

Permit		Major: <input type="checkbox"/>	
Permit ID:	COGS00115	Permittee Address:	10170 Church Ranch Way
Permittee:	LaFarge West Inc		Wesminster, CO 80021
Facility:	COTTONWOOD PIT	Facility Location:	2002 CR 20 1/2
			LONGMONT, CO 80501
Permitted Feature:	003 - External Outfall	Discharge:	A - PRIOR TO SMITH & EMMONS DITCH
Report Dates & Status		DMR Due Date: 07/28/11	
Monitoring Period:	From 04/01/11 to 06/30/11		
Status:	Ready for Data Entry		
Considerations for Form Completion			
OIL & GREASE - SEE PART I.D.20, PAGE 15.			
Principal Executive Officer			
First Name:	<input type="text"/>	Last Name:	<input type="text"/>
Title:	<input type="text"/>	Telephone:	<input type="text"/>
No Data Indicator (NODI)			
Form NODI:	<input type="text"/>		

Parameter Code	Name	NODI	Quantity or Loading			Quality or Concentration			Units	Freq.	Analysis	Type
			Value 1	Value 2	Units	Value 1	Value 2	Value 3				
00400	pH	Smpl.										
1 - Effluent Gross												
Season: 0	Req.					>= 6.5 Minimum			<= 9 Maximum	Standard Units	Twice Per Month	GRAB
NODI:	<input type="text"/>	NODI	<input type="text"/>	<input type="text"/>								
00530	Solids, total suspended	Smpl.										
1 - Effluent Gross												
Season: 0	Req.							<= 30 30 Day Average	<= 45 Maximum 7 Day Average	Milligrams per Liter	Twice Per Month	GRAB
NODI:	<input type="text"/>	NODI	<input type="text"/>	<input type="text"/>								
03582	Oil and grease	Smpl.										
1 - Effluent Gross												
Season: 0	Req.								<= 10 Instantaneous Maximum	Milligrams per Liter	Contingent	GRAB
NODI:	<input type="text"/>	NODI	<input type="text"/>	<input type="text"/>								
50050	Flow in conduit or thru treatment plant	Smpl.										
1 - Effluent Gross												
Season: 0	Req.	Req Mon 30 Day Average	Req Mon Daily Maximum			Million Gallons per Day					Continuous	RCORDR
NODI:	<input type="text"/>	NODI	<input type="text"/>	<input type="text"/>								
84066	Oil and grease visual	Smpl.										
1 - Effluent Gross												
Season: 0	Req.		Req Mon Instantaneous Maximum			Yes=1; No=0					Twice Per Month	VISUAL
NODI:	<input type="text"/>	NODI	<input type="text"/>	<input type="text"/>								

Edit Check Errors
No results.

Comments

Attachments

No results.

Report Last Saved By
User:
Name:
E-Mail:
Date/Time: 06/27/11 2:20 MDT

[Save & Continue](#) |
 [Save & Exit](#) |
 [Sign & Submit](#) |
 [Cancel/Back to Search Results](#)

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eDMR Header Highlights

Clear Parameter Fields | Save & Continue | Save & Exit | Sign & Submit | Print Friendly View | Cancel/Back to Search Results

Edit DMR

Collapse/Expand header button

Collapse Header

Permit
Permit ID: COG500115 Major:
Permittee: LaFarge West Inc Permittee Address: 10170 Church Ranch Way
Facility: COTTONWOOD PIT Facility Location: Wesminster, CO 80021
2002 CR 20 1/2
LONGMONT, CO 80501
Permitted Feature: 006 - External Outfall Discharge: A - PRIOR TO IDAHO CREEK

Report Dates & Status
Monitoring Period: From 07/01/11 to 09/30/11
Status: Ready for Data Entry
DMR Due Date: 10/28/11

Considerations for Form Completion
OIL & GREASE - SEE PART I.D.20, PAGE 15.

Principal Executive Officer
First Name: [Text Field] Telephone: [Text Field]
Title: [Text Field]

Optional Information

No Data Indicator (NODI)
Form NODI: [Dropdown Menu]

Parameter		NODI	Quantity or Loading			Quality or Concentration				# of Ex.	Freq. of Analysis	Smpl. Type
Code	Name	List	Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units		List	List
00400	pH	Smpl.				=		=			02/30	GR
1 - Effluent Gross												
Season: 0		Req.				>= 6.5 Minimum		<= 9 Maximum	Standard Units		Twice Per Month	GRAB
NODI: [Dropdown]		NODI				[Dropdown]		[Dropdown]				



Paper vs Electronic DMRs

Expand Header

Permit ID: COTRAIN07 | Permitted Feature ID: 001 | Discharge: A | Monitoring End Period: 09/30/13 | DMR Due Date: 10/28/13 | Status: NetDMR Validated

Form NODI:

Code ▲	Parameter Name	NODI <input type="checkbox"/>	Quantity or Loading			Quality or Concentration			# of Ex.	Freq. of Analysis <input type="checkbox"/>	Smpl. Type <input type="checkbox"/>
			Value 1	Value 2	Units	Value 1	Value 2	Value 3			
00400	pH	<input type="checkbox"/>									
1 - Effluent Gross		Smpl.								01/07	IS
Season: 0		Req.				>= 6.5 Minimum				Weekly	INSITU
NODI: <input type="checkbox"/>		NODI									

- Permit #/ID
- Permitted feature
- Discharge
- Monitoring period end (MPED)
- Parameter Info
- Data Value Fields
- Whole form NODI/"No Discharge"

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME:

ADDRESS:

FACILITY:

LOCATION:

ATTN:

COTRAIN07
PERMIT NUMBER

001
DISCHARGE NUMBER

MONITORING PERIOD

MM/DD/YYYY

09/01/2013

MM/DD/YYYY

09/30/2013

DMR Mailing ZIP CODE: 80223
MINOR

Discharge to Surface Waters
External Outfall

No Discharge

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION			NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE			
pH	SAMPLE MEASUREMENT	*****	*****	*****		*****				
00400 1 0 Effluent Gross	PERMIT REQUIREMENT	*****	*****	*****	6.5 MINIMUM	*****	9 MAXIMUM	SU	Weekly	INSITU
Solids, Total Suspended	SAMPLE	*****	*****	*****	*****					



NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

eDMR features

- ✓ Action commands
- ✓ Header
- NODI picklists
- Body
- Footer

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NODI

(Bc 8ata Indicator)

NODI Code	Description	Recorded as permit violation
1	Wrong Flow	Yes
2	Operation Shutdown	
3	Special Report Attached	
4	Discharge to Lagoon/Groundwater	
5	Frozen Conditions	
7	No Influent	
8	Other (See Comments)	Yes
9	Conditional Monitoring - Not Required This Period	
A	General Permit Exemption	
B	Below Detection Limit/No Detection	
C	No Discharge	
D	Lost Sample/Data Not Available	Yes
E	Analysis Not Conducted/No Sample	Yes
F	Insufficient Flow for Sampling	
G	Sampling Equipment Failure	Yes
H	Invalid Test	Yes
I	Land Applied	
J	Recycled - Water-Closed System	
K	Natural Disaster	
L	DMR Received but not Entered	Regulatory Authority use only
M	Laboratory Error	Yes
N	Not Constructed	
Q	Not Quantifiable	
R	Administratively Resolved	
S	Fire Conditions	
V	Weather Related	
W	Dry Lysimeter/Well	
X	Parameter/Value Not Reported	Regulatory Authority use only

NODI = No Data Indicator code

Describes why you don't have data to report

Some codes are automatically recorded as permit violations

Do not use!

Value field /NODI pair

Expand Header
 Permit ID: COG500115 | Permitted Feature ID: 006 | Discharge: A | Monitoring End Period: 09/30/11 | DMR Due Date: 10/28/11 | Status: Ready for Data Entry
 Form NODI:

Parameter	NODI	Quantity or Loading			Value 1	Value 2	Units	# of Ex.	Freq. of Analysis	Smpl. Type
Code	Name	Value 1	Value 2	Units	Value 1	Value 2	Units			
00400	pH				=		SU		02/30	GR
1 - Effluent Gross							List			
Season: 0	Req.				>= 6.5 Minimum		Standard Units		Twice Per Month	GRAB
NODI:	NODI									
00530	Solids, total suspended				=		mg/L		02/30	GR
1 - Effluent Gross							List			
Season: 0	Req.				<= 30 30 Day Average	<= 45 Maximum 7 Day Average	Milligrams per Liter		Twice Per Month	GRAB
NODI:	NODI									
03582	Oil and grease					=	mg/L		77/77	GR
1 - Effluent Gross							List			
Season: 0	Req.					<= 10 Instantaneous Maximum	Milligrams per Liter		Contingent	GRAB
NODI:	NODI									
50050	Flow, in conduit or thru treatment plant	=					MGD		89/99	RC
1 - Effluent Gross							List			
Season: 0	Req.	Req Mon 30 Day Average	Req Mon Daily Maximum	Million Gallons per Day					Continuous	RCORDR
NODI:	NODI									
84066	Oil and grease visual				=		Y=1;N=0		02/30	VI
1 - Effluent Gross							List			
Season: 0	Req.		Req Mon Instantaneous Maximum	Yes=1; No=0					Twice Per Month	VISUAL
NODI:	NODI									

Value field

Value field NODI Picklist



Enter Data or Choose a NODI

Expand Header
 Permit ID: COG500115 | Permitted Feature ID: 006 | Discharge: A | Monitoring End Period: 09/30/11 | DMR Due Date: 10/28/11 | Status: Ready for Data Entry

Form NODI:

Parameter Code	Name	NODI	Units	Quality or Concentration			Units	# of Ex.	Freq. of Analysis	Smpl. Type
				Value 1	Value 2	Value 3				
00400	pH	Smpl.		=		=			02/30	GR
1 - Effluent Gross										
Season: 0		Req.		>= 6.5 Minimum		<= 9 Maximum	Standard Units		Twice Per Month	GRAB
NODI:		NODI								
00530	Solids, total suspended	Smpl.					mg/L		02/30	GR
1 - Effluent Gross										
Season: 0		Req.			30 Day Ave.	<= 45 Maximum 7 Day Average	Milligrams per Liter		Twice Per Month	GRAB
NODI:		NODI								
03582	Oil and grease	Smpl.							77/77	GR
1 - Effluent Gross										
Season: 0		Req.							Contingent	GRAB
NODI:		NODI								
50050	Flow, in conduit or thru treatment plant	Smpl.					MGD		89/99	RC
1 - Effluent Gross										
Season: 0		Req.	Req Mon 30 Day Average	Req Mon Daily Maximum	Million Gallons per Day				Continuous	RCORDR
NODI:		NODI								
84066	Oil and grease visual	Smpl.					Y=1;N=0		02/30	VI
1 - Effluent Gross										
Season: 0		Req.		Req Mon Instantaneous Maximum	Yes=1; No=0				Twice Per Month	VISUAL
NODI:		NODI								

Enter data

Never leave both blank!

Or choose a NODI Code



Value field /NODI pairs

Expand Header

Permit ID: COG500115 | Permitted Feature ID: 006 | Discharge: A | Monitoring End Period: 09/30/11 | DMR Due Date: 10/28/11 | Status: Ready for Data Entry

Form NODI:

Parameter Code ▲ Name	NODI List	Quantity or Loading			Quality or Concentration			# of Ex.	Freq. of Analysis List	Smpl. Type List	
		Value 1	Value 2	Units	Value 1	Value 2	Value 3				Units
00400 pH 1 - Effluent Gross	Smpl.				=			SU		02/30	GR
Season: 0	Req.				>= 6.5 Minimum		<= 9 Maximum	Standard Units		Twice Per Month	GRAB
NODI: <input type="text"/>	NODI				<input type="text"/>		<input type="text"/>				
00530 Solids, total suspended 1 - Effluent Gross	Smpl.				=		=	mg/L		02/30	GR
Season: 0	Req.				<= 30 30 Day Average		<= 45 Maximum 7 Day Average	Milligrams per Liter		Twice Per Month	GRAB
NODI: <input type="text"/>	NODI				<input type="text"/>		<input type="text"/>				
03582 Oil and grease 1 - Effluent Gross	Smpl.						=	mg/L		77/77	GR
Season: 0	Req.						<= 10 Instantaneous Maximum	Milligrams per Liter		Contingent	GRAB
NODI: <input type="text"/>	NODI						<input type="text"/>				
50050 Flow, in conduit or thru treatment plant 1 - Effluent Gross	Smpl.	=	=	MGD						89/99	RC
Season: 0	Req.	Req Mon 30 Day Average	Req Mon Daily Maximum	Million Gallons per Day						Continuous	RCORDR
NODI: <input type="text"/>	NODI	<input type="text"/>	<input type="text"/>								
84066 Oil and grease visual 1 - Effluent Gross	Smpl.		=	Y=1;N=0						02/30	VI
Season: 0	Req.		Req Mon Instantaneous Maximum	Yes=1; No=0						Twice Per Month	VISUAL
NODI: <input type="text"/>	NODI		<input type="text"/>								

Always pairs

Only value fields have NODI picklists



Parameter NODI Pick Lists

Expand Header
 Permit ID: COG500115 | Permitted Feature ID: 006 | Discharge: A | Monitoring End Period: 09/30/11 | DMR Due Date: 10/28/11 | Status: Ready for Data Entry
 Form NODI:

Parameter Code	Parameter Name	NODI List	Quantity or Loading			Quality or Concentration			# of Ex.	Freq. of Analysis List	Smpl. Type List	
			Value 1	Value 2	Units	Value 1	Value 2	Value 3				Units
00400	pH	Smpl.				=		=			02/30	GR
1 - Effluent Gross												
Season: 0		Req.				>= 6.5 Minimum		<= 9 Maximum		Standard Units	Twice Per Month	GRAB
NODI		NODI				D		D				
00530	1 - Effluent Gross	Smpl.				=		=		mg/L	02/30	GR
Season: 0		Req.				<= 30 30 Day Average		<= 45 Maximum 7 Day Average		Milligrams per Liter	Twice Per Month	GRAB
NODI		NODI										
03582	1 - Effluent Gross	Smpl.						=		mg/L	77/77	GR
Season: 0		Req.						<= 10 Instantaneous Maximum		Milligrams per Liter	Contingent	GRAB
NODI		NODI										
50050	1 - Effluent Gross	Smpl.	=							MGD	99/99	RC
Season: 0		Req.	Req Mon 30 Day Average	Req Mon Daily Maximum	Million Gallons per Day							
NODI		NODI										
84066	1 - Effluent Gross	Smpl.				=				Y=1;N=0		VI
Season: 0		Req.		Req Mon Instantaneous Maximum	Yes=1; No=0							VISUAL
NODI		NODI										

Parameter NODI

Three ways to choose NODI codes

- Whole form (shortcut tool)
- Parameter (shortcut tool)
- Each value field picklist



Value Field NODI Pick Lists

Expand Header
 Permit ID: COG500115 | Permitted Feature ID: 006 | Discharge: A | Monitoring End Period: 09/30/11 | DMR Due Date: 10/28/11 | Status: Ready for Data Entry

Parameter	NODI	Value 1	Units	Value 1	Value 2	Value 3	Units	# of Ex.	Freq. of Analysis	Smpl. Type
Code	Name								List	List
00400	pH			=		=	SU		02/30	GR
1 - Effluent Gross							List			
Season: 0	Req.			>= 6.5 Minimum		<= 9 Maximum	Standard Units		Twice Per Month	GRAB
NODI:	NODI									
00530	Solids, total suspended				=	=	mg/L		02/30	GR
1 - Effluent Gross							List			
Season: 0	Req.				<= 30 30 Day Average	<= 45 Maximum 7 Day Average	Milligrams per Liter		Twice Per Month	GRAB
NODI:	NODI									
03582	Oil and grease						mg/L		77/77	GR
1 - Effluent Gross							List			
Season: 0	Req.					<= 10 Instantaneous Maximum	Milligrams per Liter		Contingent	GRAB
NODI:	NODI									
50050	Flow, in conduit or thru treatment plant						MGD		89/99	RC
1 - Effluent Gross							List			
Season: 0	Req.	Req Mon 30 Day Average	Req Mon Daily Maximum		Million Gallons per Day					RCORDR
NODI:	NODI									
84066	Oil and grease visual				Y=1;N=0					VI
1 - Effluent Gross					List					
Season: 0	Req.		Req Mon Instantaneous Maximum		Yes=1; No=0					VISUAL
NODI:	NODI									

Value field NODI

- D
- 1
- 2
- 4
- 5
- 7
- 8
- 9
- A
- B
- C
- E
- F
- G
- H
- I
- J
- K
- L

Three ways to choose NODI codes

- Whole form (shortcut tool)
- Parameter (shortcut tool)
- Each value field picklist



“List” button: NODI

Expand Header
 Permit ID: COG500115 | Permitted Feature ID: 006 | Discharge: A | Monitoring End Period: 09/30/11 | DMR Due Date: 10/28/11 | Status: Ready for Data Entry
 Form NODI:

Parameter		NODI	Quantity or Loading			Quality or Concentration				# of Ex.	Freq. of Analysis	Smpl. Type	
Code	Name	List	Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units		List	List	
00400	pH	Smpl.				=		=			SU	GR	
1 - Effluent Gross											List		
Season: 0		Req.				>= 6.5 Minimum		<= 9 Maximum			Standard Units	Twice Per Month	GRAB
NODI:		NODI											
00530	Solids, total suspended	Smpl.						=			mg/L	GR	
1 - Effluent Gross								=			List		
Season: 0		Req.				<= 30 30 Day Average		<= 45 Maximum 7 Day Average			Milligrams per Liter	Twice Per Month	GRAB
NODI:		NODI											
03582	Oil and grease	Smpl.						=			mg/L	GR	
1 - Effluent Gross								=			List		
Season: 0		Req.						<= 10 Instantaneous Maximum			Milligrams per Liter	Contingent	GRAB
NODI:		NODI											
50050	Flow, in conduit or thru treatment plant	Smpl.	=								MGD	RC	
1 - Effluent Gross											List		
Season: 0		Req.	Req Mon 30 Day Average	Req Mon Daily Maximum	Million Gallons per Day							Continuous	RCORDR
NODI:		NODI											
84066	Oil and grease visual	Smpl.						=			Y=1;N=0	VI	
1 - Effluent Gross								=			List		
Season: 0		Req.		Req Mon Instantaneous Maximum	Yes=1; No=0							Twice Per Month	VISUAL
NODI:		NODI											

NODI code definitions

“List” button launches popup window with code definitions



NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

eDMR features

- ✓ Action commands
- ✓ Header
- ✓ NODI picklists
- Body
- Footer

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eDMR Body

Home | My Account | Request Access | Help | Logout User: netdmtraining33@gmail.com, Permittee User

Colorado DPH WQCD

Manage
Access Requests

Search
All DMRs & CORs
Permits
Users

Import DMRs
Perform Import
Check Results

View
Permits
Users

Download
Blank DMR Form

Session Lockout Timer: 29:41

[Clear Parameter Fields](#) |
 [Save & Continue](#) |
 [Save & Exit](#) |
 [Sign & Submit](#) |
 [Print Friendly View](#) |
 [Cancel/Back to Search Results](#)

Edit DMR

Permit ID:	COGS00115	Major:	<input type="checkbox"/>
Permittee:	LaFarge West Inc	Permittee Address:	10170 Church Ranch Way Westminster, CO 80021
Facility:	COTTONWOOD PIT	Facility Location:	2002 CR 20 1/2 LONGMONT, CO 80501
Permitted Feature:	003 - External Outfall	Discharge:	A - PRIOR TO SMITH & EMMONS DITCH
Report Dates & Status			
Monitoring Period:	From 04/01/11 to 06/30/11	DMR Due Date:	07/28/11
Status:	Ready for Data Entry		
Considerations for Form Completion			
OIL & GREASE - SEE PART I.D.20, PAGE 15.			
Principal Executive Officer			
First Name:	<input type="text"/>	Last Name:	<input type="text"/>
Title:	<input type="text"/>	Telephone:	<input type="text"/>
No Data Indicator (NODI)			
Form NODI:	<input type="text"/>		

Parameter Code ▲	Name	NODI <input type="text"/>	Quantity or Loading			Quality or Concentration			# of Ex.	Freq. of Analysis <input type="text"/>	Smpl. Type <input type="text"/>
			Value 1	Value 2	Units	Value 1	Value 2	Value 3			
00400	pH	Smpl.				= <input type="text"/>		= <input type="text"/>	<input type="text"/> SU <input type="text"/>		
1 - Effluent Gross		Req.				>= 6.5 Minimum		<= 9 Maximum	Standard Units		Twice Per Month
Season: 0											GRAB
NODI: <input type="text"/>		NODI				<input type="text"/>		<input type="text"/>			
00530	Solids, total suspended	Smpl.						= <input type="text"/>	= <input type="text"/>	<input type="text"/> mg/L <input type="text"/>	
1 - Effluent Gross		Req.						<= 30 30 Day Average	<= 45 Maximum 7 Day Average	Milligrams per Liter	Twice Per Month
Season: 0											GRAB
NODI: <input type="text"/>		NODI						<input type="text"/>	<input type="text"/>		
03582	Oil and grease	Smpl.						= <input type="text"/>	<input type="text"/>	<input type="text"/> mg/L <input type="text"/>	
1 - Effluent Gross		Req.						<= 10 Instantaneous Maximum		Milligrams per Liter	Contingent
Season: 0											GRAB
NODI: <input type="text"/>		NODI						<input type="text"/>	<input type="text"/>		
50050	Flow in conduit or thru treatment plant	Smpl.	= <input type="text"/>	= <input type="text"/>	<input type="text"/> MGD <input type="text"/>						
1 - Effluent Gross		Req.	Req Mon 30 Day Average	Req Mon Daily Maximum	Million Gallons per Day						Continuous
Season: 0											RCORDR
NODI: <input type="text"/>		NODI	<input type="text"/>	<input type="text"/>							
84066	Oil and grease visual	Smpl.		= <input type="text"/>	<input type="text"/> Y=1;N=0 <input type="text"/>						
1 - Effluent Gross		Req.		Req Mon Instantaneous Maximum	Yes=1; No=0						Twice Per Month
Season: 0											VISUAL
NODI: <input type="text"/>		NODI		<input type="text"/>							

Edit Check Errors
No results.

Comments

Attachments

No results.

Report Last Saved By
User:
Name:
E-Mail:
Date/Time: 06/27/11 2:20 MDT

[Save & Continue](#) |
 [Save & Exit](#) |
 [Sign & Submit](#) |
 [Cancel/Back to Search Results](#)

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Data entry & NODI pick lists

Parameter Layout

Expand Header
 Permit ID: COG500115 | Permitted Feature ID: 006 | Discharge: A | Monitoring End Period: 09/30/11 | DMR Due Date: 10/28/11 | Status: Ready for Data Entry
 Form NODI:

Parameter		NODI	Quantity or Loading			Quality or Concentration				# of Ex.	Freq. of Analysis	Smpl. Type
Code	Name	List	Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units		List	List
00400	pH	Smpl.	1st	↔		=		=			02/30	GR
1 - Effluent Gross												
Season: 0		Req.	2nd	↔		>= 6.5 Minimum		<= 9 Maximum	Standard Units		Twice Per Month	GRAB
NODI: <input type="text"/>		NODI	3rd	↔								
00530	Solids, total suspended	Smpl.				=		=			02/30	GR
1 - Effluent Gross												
Season: 0		Req.				<= 30 30 Day Average	<= 45 Maximum 7 Day Average		Milligrams per Liter		Twice Per Month	GRAB
NODI: <input type="text"/>		NODI										
03582	Oil and grease	Smpl.						=				GR
1 - Effluent Gross												
Season: 0		Req.						<= 10 Instantaneous Maximum				GRAB
NODI: <input type="text"/>		NODI										
50050	Flow, in conduit or thru treatment plant	Smpl.	=		MGD						99/99	RC
1 - Effluent Gross												
Season: 0		Req.	Req Mon 30 Day Average	Req Mon Daily Maximum	Million Gallons per Day						Continuous	RCORDR
NODI: <input type="text"/>		NODI										
84066	Oil and grease visual	Smpl.		=	Y=1;N=0						02/30	VI
1 - Effluent Gross												
Season: 0		Req.		Req Mon Instantaneous Maximum	Yes=1; No=0						Twice Per Month	VISUAL
NODI: <input type="text"/>		NODI										

Parameters in horizontal bands

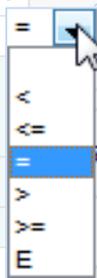
Three rows for each parameter



1st Row: Value Field & Qualifier

Expand Header
 Permit ID: COG500115 | Permitted Feature ID: 006 | Discharge: A | Monitoring End Period: 09/30/11 | DMR Due Date: 10/28/11 | Status: Ready for Data Entry
 Form NODI:

Parameter Code	Name	NODI List	Quantity or Loading			Quality or Concentration			# of Ex.	Freq. of Analysis List	Smpl. Type List										
			Value 1	Value 2	Units	Value 1	Value 2	Value 3				Units									
00400	pH	Smpl.	1 st row																		
1 - Effluent Gross		Req.																			
Season: 0		NODI																			
00530	Solids, total suspended	Smpl.																			
1 - Effluent Gross		Req.																			
Season: 0		NODI																			
03582	Oil and grease	Smpl.																			
1 - Effluent Gross		Req.																			
Season: 0		NODI																			
50050	Flow, in conduit or thru treatment plant	Smpl.																			
1 - Effluent Gross		Req.																			
Season: 0		NODI																			
84066	Oil and grease visual	Smpl.																			
1 - Effluent Gross		Req.																			
Season: 0		NODI																			



Use value qualifier pick list to indicate <, <=, =, >, >=, Estimated or Too numerous to count

Only numbers or four special characters in value fields “ ” “.” “+” “-”



1st Row: # of Ex. (number of excursions)

Expand Header
 Permit ID: COG500115 | Permitted Feature ID: 006 | Discharge: A | Monitoring End Period: 09/30/11 | DMR Due Date: 10/28/11 | Status: Ready for Data Entry

Form NODI:

Parameter Code	Name	NODI List	Quantity or Loading			Quality or Concentration			# of Ex.	Freq. of Analysis List	Smpl. Type List			
			Value 1	Value 2	Units	Value 1	Value 2	Value 3				Units		
00400	pH	Smpl.	1 st row			=			=		SU		02/30	GR
1 - Effluent Gross											List			
Season: 0		Req.				>= 6.5 Minimum		<= 9 Maximum			Standard Units		Twice Per Month	GRAB
NODI: <input type="text"/>		NODI												
00530	Solids, total suspended	Smpl.				=			=		mg/L		02/30	GR
1 - Effluent Gross											List			
Season: 0		Req.				<= 30 30 Day Average		<= 45 Maximum 7 Day Average					Twice Per Month	GRAB
NODI: <input type="text"/>		NODI												
03582	Oil and grease	Smpl.				=			=				77/77	GR
1 - Effluent Gross														
Season: 0		Req.											Contingent	GRAB
NODI: <input type="text"/>		NODI												
50050	Flow, in conduit or thru treatment plant	Smpl.	=			MGD							99/99	RC
1 - Effluent Gross						List								
Season: 0		Req.	Req Mon 30 Day Average	Req Mon Daily Maximum	Million Gallons per Day								Continuous	RCORDR
NODI: <input type="text"/>		NODI												
84066	Oil and grease visual	Smpl.				=		Y=1;N=0					02/30	VI
1 - Effluent Gross								List						
Season: 0		Req.				Req Mon Instantaneous Maximum	Yes=1; No=0						Twice Per Month	VISUAL
NODI: <input type="text"/>		NODI												

Enter a "0" or a positive integer. Only leave blank when whole parameter is NODI

Number of samples exceeding permit limits



1st Row: Pre-populated Pick Lists

Expand Header
 Permit ID: COG500115 | Permitted Feature ID: 006 | Discharge: A | Monitoring End Period: 09/30/11 | DMR Due Date: 10/28/11 | Status: Ready for Data Entry
 Form NODI:

Parameter Code	Name	NODI List	Quantity or Loading			Quality or Concentration			# of Ex.	Freq. of Analysis List	Smpl. Type List		
			Value 1	Value 2	Units	Value 1	Value 2	Value 3				Units	
00400	pH	Smpl.	1 st row			=			=		SU	02/30	GR
1 - Effluent Gross		Req.				>= 6.5 Minimum		<= 9 Maximum		Standard Units	Twice Per Month	GRAB	
NODI:		NODI											
00530	Solids, total suspended	Smpl.								mg/L	02/30	GR	
1 - Effluent Gross		Req.				<= 30 30 Day Average		<= 45 Maximum 7 Day Average		Milligram per Liter	Twice Per Month	GRAB	
NODI:		NODI											
03582	Oil and grease	Smpl.									77/77	GR	
1 - Effluent Gross		Req.										GRAB	
NODI:		NODI											
50050	Flow, in conduit or thru treatment plant	Smpl.	=			MGD					99/99	RC	
1 - Effluent Gross		Req.	Req Mon 30 Day Average	Req Mon Daily Maximum	Million Gallons per Day						Continuous	RCORDR	
NODI:		NODI											
84066	Oil and grease visual	Smpl.				Y=1;N=0					02/30	VI	
1 - Effluent Gross		Req.		Req Mon Instantaneous Maximum	Yes=1; No=0						Twice Per Month	VISUAL	
NODI:		NODI											

Pre-populated with expected codes



“List” button: Freq. of Analysis

Expand Header

Permit ID: COG500115 | Permitted Feature ID: 006 | Discharge: A | Monitoring End Period: 09/30/11 | DMR Due Date: 10/28/11 | Status: Ready for Data Entry

Form NODI:

Parameter Code	Name	NODI List	Quantity or Loading			Quality or Concentration				# of Ex.	Freq. of Analysis List	Smpl. Type List		
			Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units					
00400	pH	Smpl.				=					SU		02/30	GR
1 - Effluent Gross											List			
Season: 0		Req.				>=	6.5 Minimum						Twice Per Month	GRAB
NODI: <input type="text"/>		NODI												
00530	Solids, total suspended	Smpl.									mg/L		02/30	GR
1 - Effluent Gross											List			
Season: 0		Req.											Twice Per Month	GRAB
NODI: <input type="text"/>		NODI												
03582	Oil and grease	Smpl.											77/77	GR
1 - Effluent Gross														
Season: 0		Req.											Contingent	GRAB
NODI: <input type="text"/>		NODI												
50050	Flow, in conduit or thru treatment plant	Smpl.	=								MGD		99/99	RC
1 - Effluent Gross											List			
Season: 0		Req.	Req Mon 30 Day Average	Req Mon Daily Maximum	Million Gallons per Day								Continuous	RCORDR
NODI: <input type="text"/>		NODI	<input type="text"/>	<input type="text"/>										
84066	Oil and grease visual	Smpl.									Y=1;N=0		02/30	VI
1 - Effluent Gross											List			
Season: 0		Req.		Req Mon Instantaneous Maximum	Yes=1; No=0								Twice Per Month	VISUAL
NODI: <input type="text"/>		NODI		<input type="text"/>										

“List” button opens Pop-Up window with code definitions

Change to actual sampling frequency. Only a violation if less than permit requires



“List” buttons: Units, Sample Type

Expand Header
 Permit ID: COG500115 | Permitted Feature ID: 006 | Discharge: A | Monitoring End Period: 09/30/11 | DMR Due Date: 10/28/11 | Status: Ready for Data Entry
 Form NODI:

Code	Name	NODI List	Quantity or Loading			Quality or Concentration			# of Ex.	Freq. of Analysis List	Smpl. Type List
			Value 1	Value 2	Units	Value 1	Value 2	Value 3			
00400	pH	Smpl.									
1 - Effluent Gross											
Season: 0		Req.									
NODI: <input type="text"/>		NODI									
00530	Solids, total suspended	Smpl.									
1 - Effluent Gross											
Season: 0		Req.									
NODI: <input type="text"/>		NODI									
03582	Oil and grease	Smpl.									
1 - Effluent Gross											
Season: 0		Req.									
NODI: <input type="text"/>		NODI									
50050	Flow, in conduit or thru treatment plant	Smpl.									
1 - Effluent Gross											
Season: 0		Req.									
NODI: <input type="text"/>		NODI									
84066	Oil and grease visual	Smpl.									
1 - Effluent Gross											
Season: 0		Req.									
NODI: <input type="text"/>		NODI									

Don't change "Units" or "Sample Type" codes ("List" buttons do provide definitions)

"List" buttons launch popup windows for code definitions



2nd Row: Info From Permit (check it!)

Expand Header
Permit ID: COG500115 | Permitted Feature ID: 006 | Discharge: A | Monitoring End Period: 09/30/11 | DMR Due Date: 10/28/11 | Status: Ready for Data Entry

Form NODI:

Parameter Code	Name	NODI List	Quantity or Loading			Quality or Concentration			# of Ex.	Freq. of Analysis List	Smpl. Type List			
			Value 1	Value 2	Units	Value 1	Value 2	Value 3				Units		
00400	pH	Smpl.				=			=		SU		02/30	GR
1 - Effluent Gross											List			
Season: 0		Req.				>=	6.5 Minimum		<=	9 Maximum	Standard Units		Twice Per Month	GRAB
NODI: <input type="text"/>		NODI												
00530	Solids, total suspended	Smpl.				=			=				02/30	GR
1 - Effluent Gross											List			
Season: 0		Req.											Twice Per Month	GRAB
NODI: <input type="text"/>		NODI												
03582	Oil and grease	Smpl.									mg/L		77/77	GR
1 - Effluent Gross											List			
Season: 0		Req.							<=	10 Instantaneous Maximum	Milligrams per Liter		Contingent	GRAB
NODI: <input type="text"/>		NODI												
50050	Flow, in conduit or thru treatment plant	Smpl.	=										99/99	RC
1 - Effluent Gross														
Season: 0		Req.	Req Mon 30 Day Average										Continuous	RCORDR
NODI: <input type="text"/>		NODI	<input type="text"/>											
84066	Oil and grease visual	Smpl.	=		Y=1;N=0								02/30	VI
1 - Effluent Gross					List									
Season: 0		Req.	Req Mon Instantaneous Maximum		Yes=1; No=0								Twice Per Month	VISUAL
NODI: <input type="text"/>		NODI	<input type="text"/>											

2nd row

Compare with permit (Should be identical to permitted limits)



3rd Row: NODI Pick Lists

Expand Header
 Permit ID: COG500115 | Permitted Feature ID: 006 | Discharge: A | Monitoring End Period: 09/30/11 | DMR Due Date: 10/28/11 | Status: Ready for Data Entry
 Form NODI:

Parameter Code	Name	NODI List	Quantity or Loading			Quality or Concentration			# of Ex.	Freq. of Analysis List	Smpl. Type List	
			Value 1	Value 2	Units	Value 1	Value 2	Value 3				Units
00400	pH	Smpl.				=		=	SU		02/30	GR
1 - Effluent Gross									List			
Season: 0		Req.				>= 6.5 Minimum		<= 9 Maximum	Standard Units		Twice Per Month	GRAB
NODI		NODI										
00530	pendent	Smpl.				=			mg/L		02/30	GR
1 - Effluent Gross									List			
Season: 0		Req.				30 30 Day Average		Maximum 7 Average	Milligrams per Liter		Twice Per Month	GRAB
NODI		NODI										
03580	and base	Smpl.							mg/L		77/77	GR
1 - Effluent Gross									List			
Season: 0		Req.						Instantaneous	Milligrams per Liter		Contingent	GRAB
NODI		NODI										
50050	in duct or	Smpl.	=		MGD						99/99	RC
1 - Effluent Gross					List							
Season: 0		Req.	Req Mon 30 Day Average	Req Mon Daily Maximum	Million Gallons per Day						Continuous	RCORDR
NODI		NODI										
84066	Oil and grease visual	Smpl.				=	Y=1;N=0				02/30	VI
1 - Effluent Gross							List					
Season: 0		Req.		Req Mon Instantaneous Maximum	Yes=1; No=0						Twice Per Month	VISUAL
NODI		NODI										

3rd row

NODI pick lists



NetDMR Training Program

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eDMR features

- ✓ Action commands
- ✓ Header
- ✓ NODI picklists
- ✓ Body

□ Footer

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eDMR Footer

Error Codes, Comments & Attachments

There were errors processing your request.

Edit DMR

Expand Header											
Permit ID: 0007RAIN Permitted Feature ID: 001 Discharge: B Monitoring End Period: 09/30/14 DMR Due Date: 10/28/14 Status: Not Saved											
Form NDDI: <input type="text"/>											
Code	Parameter	NDDI (List)	Quantity or Loading			Quality or Concentration			# of Ex.	Freq. of Analysis (List)	Smpl. Type (List)
			Value 1	Value 2	Units	Value 1	Value 2	Value 3			
00010	Temperature, water temp. centigrade	Smpl.				<input type="text" value="22"/>	<input type="text" value="28"/>	<input type="text" value="deg C (List)"/>	0	99/99	RC
1 - Effluent Gross											
Season: 0		Req.				Req Mon Maximum Weekly Average	Req Mon Daily Maximum	Degree Centigrade		Continuous	Recorder (auto)
NDDI: <input type="text"/>		NDDI				<input type="text"/>	<input type="text"/>				
00310	BOD, 5-day, 20 deg. C	Smpl.				<input type="text" value="28"/>	<input type="text" value="32"/>	<input type="text" value="mg/L (List)"/>	0	01/30	GP
1 - Effluent Gross											
Season: 0		Req.				<= 30 30 Day Average	<= 48 Maximum 7 Day Average	Milligrams per Liter		Monthly	COMPOS
NDDI: <input type="text"/>		NDDI				<input type="text"/>	<input type="text"/>				
00400	pH	Smpl.				<input type="text" value="7.8"/>	<input type="text" value="8.1"/>	<input type="text" value="SU (List)"/>	0	05/WK	GR
1 - Effluent Gross											
Season: 0		Req.				>= 6.5 Minimum	<= 9 Maximum	Standard Units		Five Per Week	GRAB
NDDI: <input type="text"/>		NDDI				<input type="text"/>	<input type="text"/>				
00530	Solids, total suspended	Smpl.				<input type="text" value="33"/>	<input type="text"/>	<input type="text" value="mg/L (List)"/>	0	01/30	GP
1 - Effluent Gross											
Season: 0		Req.				<= 30 30 Day Average	<= 45 Maximum 7 Day Average	Milligrams per Liter		Monthly	COMPOS
NDDI: <input type="text"/>		NDDI				<input type="text"/>	<input type="text"/>				
00610	Nitrogen, ammonia total [as N]	Smpl.				<input type="text" value="0.5"/>	<input type="text" value="0.5"/>	<input type="text" value="mg/L (List)"/>	1	01/30	GP
1 - Effluent Gross											
Season: 9		Req.				<= 2.1 30 Day Average	<= 13 Daily Maximum	Milligrams per Liter		Monthly	COMPOS
NDDI: <input type="text"/>		NDDI				<input type="text"/>	<input type="text"/>				
00615	Nitrogen, nitrite total [as N]	Smpl.				<input type="text" value="43"/>	<input type="text"/>	<input type="text" value="mg/L (List)"/>	0	01/30	GP
1 - Effluent Gross											
Season: 0		Req.					Req Mon Daily Maximum	Milligrams per Liter		Monthly	COMPOS
NDDI: <input type="text"/>		NDDI				<input type="text"/>	<input type="text"/>				
03582	Oil and grease	Smpl.				<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="mg/L (List)"/>		77/77	GR
1 - Effluent Gross											
Season: 0		Req.					<= 10 Instantaneous Maximum	Milligrams per Liter		Contingent	GRAB
NDDI: <input type="text"/>		NDDI				<input type="text"/>	<input type="text"/>				
50050	Flow, in conduit or thru treatment plant	Smpl.	<input type="text" value="1.28"/>	<input type="text" value="2.1"/>	<input type="text" value="MGD (List)"/>				0	99/99	RC
1 - Effluent Gross											
Season: 0		Req.	<= 3.6 30 Day Average	Req Mon Daily Maximum	Million Gallons per Day					Continuous	Recorder (auto)
NDDI: <input type="text"/>		NDDI	<input type="text"/>	<input type="text"/>							
50060	Chlorine, total residual	Smpl.				<input type="text"/>	<input type="text"/>	<input type="text" value="mg/L (List)"/>	0	01/07	GR
1 - Effluent Gross											
Season: 0		Req.				<= .012 30 Day Average	<= .021 Instantaneous Maximum	Milligrams per Liter		Weekly	GRAB
NDDI: <input type="text"/>		NDDI				<input type="text"/>	<input type="text"/>				
51040	E. coli	Smpl.				<input type="text"/>	<input type="text"/>	<input type="text" value="#(100mL (List)"/>	1	02/30	GR
1 - Effluent Gross											
Season: 0		Req.				<= 126 30 Day Average	<= 252 Maximum 7 Day Average	Number per 100 Milliliters		Twice Per Month	GRAB
NDDI: <input type="text"/>		NDDI				<input type="text"/>	<input type="text"/>				
04066	Oil and grease visual	Smpl.	<input type="text" value="0"/>		<input type="text" value="Yes=1; No=0 (List)"/>				0	02/02	VI
1 - Effluent Gross											
Season: 0		Req.				Req Mon Instantaneous Maximum	Yes=1; No=0			Twice Per Week	VISUAL
NDDI: <input type="text"/>		NDDI				<input type="text"/>	<input type="text"/>				

DMR

Code	Name	Monitoring Location	Field	Type	Description	Acknowledge
00610	Nitrogen, ammonia total [as N]	Effluent Gross	Quality or Concentration Sample Value 2	Hard	Value fields may contain numbers and special characters "-", ".", "+", and "," only.	<input type="checkbox"/>
00610	Nitrogen, ammonia total [as N]	Effluent Gross	Quality or Concentration Sample Value 3	Hard	Value fields may contain numbers and special characters "-", ".", "+", and "," only.	<input type="checkbox"/>
03582	Oil and grease	Effluent Gross	Quality or Concentration Sample Value 3	Hard	A sample value and NDDI selection cannot be provided for the same value. Either delete the value(s) or reset the NDDI to blank.	<input type="checkbox"/>
50060	Chlorine, total residual	Effluent Gross	Excursion Number	Hard	If a NDDI is applied to a parameter, the number of excursions field must be blank.	<input type="checkbox"/>
51040	E. coli	Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
51040	E. coli	Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
00530	Solids, total suspended	Effluent Gross	Quality or Concentration Sample Value 3	Soft	The permit limit value does not have a sample value or NDDI selection.	<input type="checkbox"/>
00530	Solids, total suspended	Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>

DMR Comments
Oil and grease - see 1.A.2, pg 3. If no chlorine was used, report "NCT" (no chlorine treatment). Report influent samples on DMR marked 3001.

Comments

Attachments
Add Attachment
No results.

Report Last Saved By
User: netdmrtn01@gmail.com
Name: Albert Alligator
E-Mail: netdmrtn01@gmail.com
Date/Time: 08/03/15 2:52 MDT

Save & Continue | Save & Exit | Sign & Submit | Cancel/Back to Search Results



Footer Features

Edit Check Errors

Code	Name	Monitoring Location	Field	Type	Description	Acknowledge
03582	Oil and grease	Effluent Gross	Quality or Concentration Sample Value 3	Hard	A sample value and NODI selection cannot be provided for the same value. Either delete the value(s) or reset the NODI to blank.	<input type="checkbox"/>
50060	Chlorine, total residual	Effluent Gross	Excursion Number	Hard	If a NODI is applied to a parameter, the number of excursions field must be blank.	<input type="checkbox"/>
51040	E. coli	Effluent Gross	Quality or Concentration Sample Value 2	Hard	The too numerous to count field must be selected.	<input type="checkbox"/>
51040	E. coli	Effluent Gross	Quality or Concentration Sample Value 3	Hard	The too numerous to count field must be selected.	<input type="checkbox"/>
81011	Solids, suspended matter, percent removal	Effluent Gross	Quality or Concentration Sample Value 1	Hard	Value fields may contain only.	<input type="checkbox"/>
00610	Nitrogen, ammonia, total [as N]	Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
51040	E. coli	Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
51040	E. coli	Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
51040	E. coli	Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>

Data entry errors

Enter comments to describe & explain violations; and actions taken

Comments

List of attached files

Attachments

Add Attachment

File Name	Type	Size	Remove
COTF LabResults 2011 07.xlsx	Excel 2007 XML Workbook	< 1 MB	<input type="checkbox"/>

1st save your work before leaving a page

2nd Click to append documents

Save & Continue | Save & Exit | Sign & Submit | Cancel/Back to Search Results



Adding Attachments

Browse computer for files to attach to DMR

- File types: PDF, MS Word, Excel or Zip
- Append files up to 20MB.

Home | My Account | Request Access | Help | Logout User: netdmrtrn01@gmail.com, Permittee User

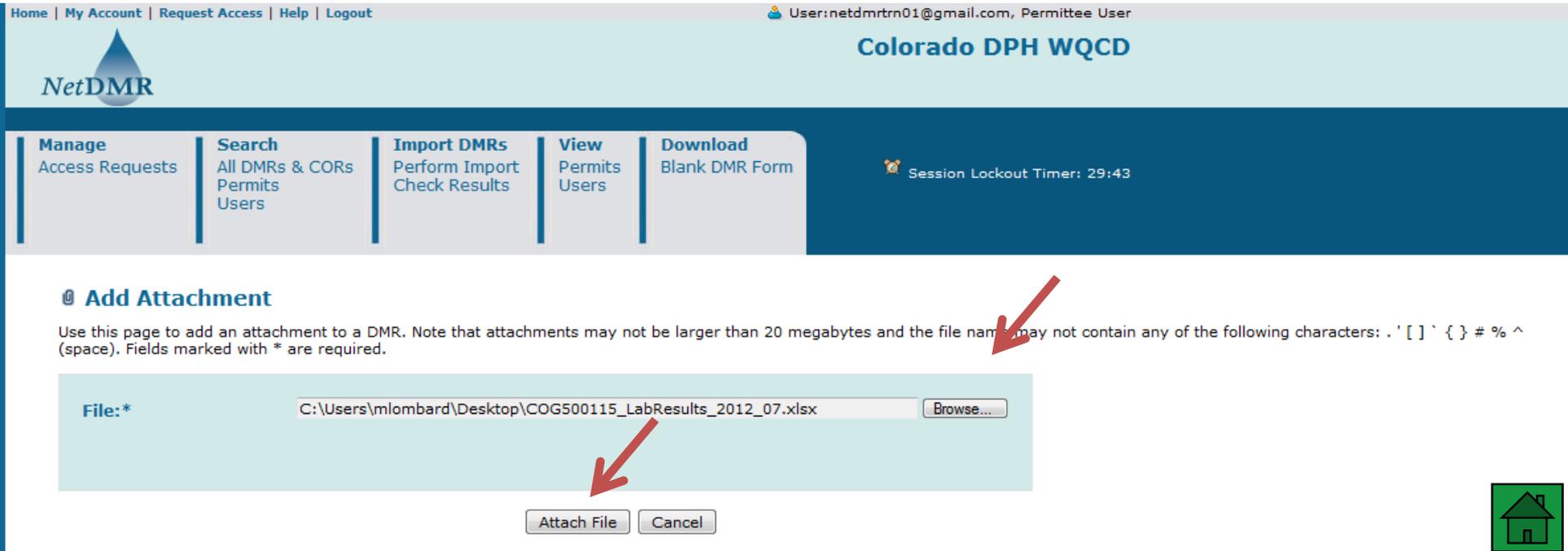
NetDMR **Colorado DPH WQCD**

Manage Access Requests | **Search** All DMRs & CORs Permits Users | **Import DMRs** Perform Import Check Results | **View** Permits Users | **Download** Blank DMR Form 🕒 Session Lockout Timer: 29:43

🏠 Add Attachment

Use this page to add an attachment to a DMR. Note that attachments may not be larger than 20 megabytes and the file name may not contain any of the following characters: . ' [] \ { } # % ^ (space). Fields marked with * are required.

File:*



NetDMR Training Program

Using NetDMR

Working with DMRs

✓ Searching for DMRs

✓ Search Results

✓ eDMR Features

Attachments

Tricky Data

Error Scan

Processing Groups of DMRs

Tracking DMRs to Completion

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NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Attachments

- Naming files
- Secure online filing system

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Naming Convention

File Names

- **No spaces**, or these characters (= + & \$ # @ ^ % *)
- Structure: **PermitID_FileContentDescription_YYYY_MM**
 - PermitID is essential! (You are not the only one who needs to access these files)
 - YYYY = 4 digit Year
 - MM = 2 digit Month
- Examples:
 - COX630528_Lab_2015_06.pdf - (lab analytical results)
 - CO0039426_DMRCov_2014_01.docx - (cover letter, to explain violations)
 - COG607168_WET_2012_12.docx - (whole effluent toxicity test results)
 - COG588467_DailyMonitoringLog2015.xlsx
 - CO0064503_ImagesUpset_2013_09.zip



Naming files so you can find them later

Rules

- A name should communicate the contents of the file
- If you sort files by name similar files should group together because they begin with the same information
- Don't include obvious information but don't leave off info that is only obvious because of the context (ie a file folder name that has essential info that is not part of the names of the files within the folder) If you remove the file from its context can you tell by the file name what it is and where it belongs?
- Order information in the file name from general to specific
- Permit ID is essential and the most general info in a file name
- Dates are the most specific info and should be the last part of the name (right end)
- Dates should be typed backwards YYYYMMDD so they will sort like a number
- Don't put spaces between words use "CamelCase" or underscore "_"
- Use "+" to replace "and"



NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Attachments

✓ Naming files

□ Secure online filing system

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NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs
 - Attachments

*Secure online
filing system*

- Documents you can officially submit
- Documents you can only store

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Documents Normally Associated with DMRs

- Use NetDMR to officially submit
 - Cover Letters
 - Lab Results
 - WET Testing Results
- But, only these 3 document types

Report Name	Report Attachment Naming
24 Hour Reporting of Non-Compliance	PermitID_24HrNC_YYYY_MM
Benthic Organism Study	PermitID_BenthicOrg_YYYY_MM
Bioconcentration Study	PermitID_Bioconc_YYYY_MM
Biological Monitoring	PermitID_BioMon_YYYY_MM
Biosolids	PermitID_Biosolids_YYYY_MM
Collection System	PermitID_CollectSys_YYYY_MM
Compliance Schedule	PermitID_CompSch_YYYY_MM
Construction Schedule	PermitID_ConstrSch_YYYY_MM
CSO Report	PermitID_CSO_YYYY_MM
DMR Cover Letter	PermitID_DMRCov_YYYY_MM
Flow Management	PermitID_FlowMgmt_YYYY_MM
Ground Water Management	PermitID_GWMgmt_YYYY_MM
Hydrostatic Test Water Discharge	PermitID_HydroTest_YYYY_MM
Inflow and Infiltration	PermitID_II_YYYY_MM
Laboratory Report	PermitID_Lab_YYYY_MM
Metals Study	PermitID_Metals_YYYY_MM
Mixing Zone Study	PermitID_MixingZdy_YYYY_MM
Monthly Operating Reports	PermitID_MOR_YYYY_MM
Notice of Change	PermitID_NOC_YYYY_MM
Nutrient Study	PermitID_Nutrient_YYYY_MM
Other	PermitID_Other_YYYY_MM
Pretreatment Local Limits Evaluation	PermitID_PreLLE_YYYY_MM
Pretreatment Annual	PermitID_PreAnnRpt_YYYY_MM
Pretreatment Streamlining Rule	PermitID_PretSR_YYYY_MM
Pretreatment Regulatory Conformance	PermitID_PretRC_YYYY_MM
SSO Report	PermitID_SSO_YYYY_MM
Sediment Monitoring	PermitID_SedMon_YYYY_MM
Special Studies	PermitID_SpecialStdy_YYYY_MM
Stormwater Report	PermitID_StormH2O_YYYY_MM
TIE/TRE Toxicity Reduction Evaluation	PermitID_ToxRedEval_YYYY_MM
TRC Continuous Monitoring	PermitID_TRCMon_YYYY_MM
Treatability Study	PermitID_TreatStdy_YYYY_MM
Whole Effluent Toxicity	PermitID_WET_YYYY_MM

Expected Attachments
No hard copy by snail mail required



NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs
 - Attachments

Secure online filing system

- Documents you can officially submit
- Documents you can only store

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Filing Cabinet Files

- Attach other documents to your DMRs for storage
- You can't use NetDMR to submit these docs
- Only for accessible document storage

Report Name	Report Attachment Naming
24 Hour Reporting of Non-Compliance	PermitID_24HrNC_YYYY_MM
Benthic Organism Study	PermitID_BenthicOrg_YYYY_MM
Bioconcentration Study	PermitID_Bioconc_YYYY_MM
Biological Monitoring	PermitID_BioMon_YYYY_MM
Biosolids	PermitID_Biosolids_YYYY_MM
Collection System	PermitID_CollectSys_YYYY_MM
Compliance Schedule	PermitID_CompSch_YYYY_MM
Construction Schedule	PermitID_ConstrSch_YYYY_MM
CSO Report	PermitID_CSO_YYYY_MM
DMR Cover Letter	PermitID_DMRCov_YYYY_MM
Flow Management	PermitID_FlowMgmt_YYYY_MM
Ground Water Management	PermitID_GWMgmt_YYYY_MM
Hydrostatic Test Water Discharge	PermitID_HydroTest_YYYY_MM
Inflow and Infiltration	PermitID_II_YYYY_MM
Laboratory Report	PermitID_Lab_YYYY_MM
Metals Study	PermitID_Metals_YYYY_MM
Mixing Zone Study	PermitID_MZstudy_YYYY_MM
Monthly Operating Reports	PermitID_MOR_YYYY_MM
Notice of Change	PermitID_NOC_YYYY_MM
Nutrient Study	PermitID_Nutrient_YYYY_MM
Other	PermitID_Other_YYYY_MM
Pretreatment Local Limits Evaluation	PermitID_PreLLE_YYYY_MM
Pretreatment Annual	PermitID_PreAnnRpt_YYYY_MM
Pretreatment Streamlining Rule	PermitID_PretSR_YYYY_MM
Pretreatment Regulatory Conformance	PermitID_PretRC_YYYY_MM
SSO Report	PermitID_SSO_YYYY_MM
Sediment Monitoring	PermitID_SedMon_YYYY_MM
Special Studies	PermitID_SpecialStdy_YYYY_MM
Stormwater Report	PermitID_StormH2O_YYYY_MM
TIE/TRE Toxicity Reduction Evaluation	PermitID_ToxRedEval_YYYY_MM
TRC Continuous Monitoring	PermitID_TRCMon_YYYY_MM
Treatability Study	PermitID_TreatStdy_YYYY_MM
Whole Effluent Toxicity	PermitID_WET_YYYY_MM

NetDMR is filing cabinet for these documents not submission method
Submit as specified!



NetDMR Training Program

Using NetDMR

Working with DMRs

✓ Searching for DMRs

✓ Search Results

✓ eDMR Features

✓ Attachments

Tricky Data

Error Scan

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NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Tricky Data

□ About NODI codes

- Reporting < PQL, < RL, <RDL, < LOQ
- Conditional monitoring
- Microbial TNTC

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Automatic Violation NODI Codes

No Data (NODI) codes that always indicate noncompliance with your permit.

(Always attach a cover letter that explains the violation. Include info on what happened, why, when, length of time in violation, what you did to minimize the impact, and the steps you have taken or are taking to make sure that it doesn't happen again)

NODI Code	Description	Permit violation?	Explanation required?
1	Wrong Flow	Yes	Yes
8	Other (See Comments)	Yes	Yes
D	Lost Sample/Data Not Available	Yes	Yes
E	Analysis Not Conducted/No Sample	Yes	Yes
G	Sampling Equipment Failure	Yes	Yes
H	Invalid Test	Yes	Yes
L	DMR Received but not Entered	RA use only	RA use only
M	Laboratory Error	Yes	Yes
X	Parameter/Value Not Reported	RA use only	RA use only



Permitted & Discretionary Violation NODI Codes

No Data (NODI) codes for situations that are either allowed by permit or depending on circumstances, could be a violation at the discretion of the Regulatory Authority (RA).

(If your permit defines when you are not required to report data, and you meet those conditions, or if the situation is implied by the terms of your permit such as -- your permit covers you for discharges but you did not discharge during that monitoring period, then it is a permitted activity and needs no explanation other than the correct NODI code. If it is otherwise or you have any doubts, attach a cover letter that provides a detailed explanation of what happened. Your explanation should include details about the situation, why it happened, when, length of time that you experienced the problem, what you did to minimize its impact, and the steps you are taking to prevent it from happening again or interfering with data collection)

NODI Code	Description	Permit violation?	Explanation required?
2	Operation Shutdown	No	
3	Special Report Attached	RA's decision	Yes
4	Discharge to Lagoon/Groundwater	No, (see permit)	
5	Frozen Conditions	RA's decision	Yes
7	No Influent	No	
9	Conditional Monitoring - Not Required This Period	No, (see permit)	
A	General Permit Exemption	No, (see permit)	
B	Below Detection Limit/No Detection	No	Attach lab results
C	No Discharge	No	
F	Insufficient Flow for Sampling	RA's decision	Yes
I	Land Applied	No, (see permit)	
J	Recycled - Water-Closed System	No, (see permit)	
K	Natural Disaster	RA's decision	Yes
N	Not Constructed	RA's decision	Yes
Q	Not Quantifiable	RA's decision	Yes
S	Fire Conditions	RA's decision	Yes
V	Weather Related	RA's decision	Yes
W	Dry Lysimeter/Well	No	



Frequently used NODI Codes

NODI Code	Description	Recorded as permit violation
1	Wrong Flow	Yes
2	Operation Shutdown	
3	Special Report Attached	
4	Discharge to Lagoon/Groundwa	
5	Frozen Conditions	
7	No Influent	
8	Other (See Comments)	Yes
9	Conditional Monitoring - Not Required This Period	
A	General Permit Exemption	
B	Below Detection Limit/No Detection	
C	No Discharge	
D	Lost Sample/Data Not Available	Yes
E	Analysis Not Conducted/No Sample	Yes
F	Insufficient Flow for Sampling	
G	Sampling Equipment Failure	Yes
H	Invalid Test	Yes
I	Land Applied	
J	Recycled - Water-Closed System	
K	Natural Disaster	
L	DMR Received but not Entered	Regulatory Authority use only
M	Laboratory Error	Yes
N	Not Constructed	
Q	Not Quantifiable	
R	Administratively Resolved	
S	Fire Conditions	
V	Weather Related	
W	Dry Lysimeter/Well	
X	Parameter/Value Not Reported	Regulatory Authority use only

No Influent - use when reporting no flow into your facility (e.g., 300-I DMRs)

Discussed next

Discussed next

No Discharge - use when nothing flowed out of your facility/area of responsibility



NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Tricky Data

✓ About NODI codes

□ Reporting < PQL,
< RL, <RDL, < LOQ

□ Conditional monitoring

□ Microbial TNTC

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Reporting < PQL or NODI “B”

Practical Quantification Limits (PQL)

- **If:** the analytical results are less than the lab’s PQL
 - **Then:** enter that information into your DMR
- **If:** you would have written “BDL” on your paper DMR.
 - **Then:** choose NODI code “B” in NetDMR

PQL Guidance

<https://www.colorado.gov/pacific/sites/default/files/Policy%20CW-6%20%20PQL%20rev.pdf>



Use matrix: “< PQL” or NODI “B”

Lab Result	Lab PQL	State PQL	Permit Limit	DMR Value	Violation?	Reason
<2	2	5	5	<2	No	
3	3	5	5	3	No	
6	5	7	5	6	Yes	Valid result exceeds permit limit
<8	8	9	5	NODI “B”	No	No approved method that meets both permit limit and state PQL requirements
<6	6	4	5	<6	Yes	INVALID TEST! Lab must use a method that meets permit limit and state PQL requirements
<6	6	7	Report Only	<6	No	

Always attach a copy of the lab results to your DMR when lab result is less than either lab PQL or state PQL



NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Tricky Data

- ✓ About NODI codes
- ✓ Reporting < PQL
- Conditional monitoring
- Microbial TNTC

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Conditional Monitoring

Conditional Monitoring - sample analysis is only required if you meet some triggering condition. The triggering condition is defined in your permit.



NetDMR Training Program

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 - ❖ Working with DMRs
 - Tricky Data

Conditional Monitoring

□ Residual Chlorine

□ Oil & Grease

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NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs
 - Tricky Data

Conditional Monitoring

✓ Residual Chlorine

□ Oil & Grease

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Oil & Grease: Paper -vs - eDMR

- Triggering condition - Presence of an oil sheen on effluent
- Visual monitoring O&G Parameter 84066
 - If you did not see oil or an oil sheen then enter the data value “0” into the value field

84066	Oil and grease visual	Smpl.	=	abst=0;prst=1		0	01/07	VI
1 - Effluent Gross			0	List				
Season: 0		Req.	Req Mon Instantaneous Maximum	Absent=0; Present=1			Weekly	VISUAL
NODI:		NODI						

- Analytical O&G (contingent) Parameter 03582
 - Monitoring contingent on what you saw during visual monitoring
 - **If:** you would write “NR” into value field of a paper DMR
 - **Then:** in NetDMR: Leave value field blank, Pick NODI “9”

03582	Oil and grease	Smpl.		mg/L			77/77	GR
1 - Effluent Gross				List				
Season: 0		Req.	<= 10 Instantaneous Maximum	Milligrams per Liter		Contingent		GRAB
NODI:		NODI	9					



NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Tricky Data

- ✓ About NODI codes
- ✓ Less than PQL
- ✓ Conditional monitoring (contingent)
 - ✓ Residual chlorine
 - ✓ Oil & grease

□ Microbial TNTC

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Microbial Counts: Paper -vs- eDMR

Season: 0	Req.				Instantaneous Maximum	Liter	Week	Unit
NODI: <input type="text"/>	NODI				<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
51040 E. coli	Smpl.				= <input type="text"/>	#/100mL	01/07	GR
1 - Effluent Gross						List		
Season: 0	Req.				0 30 ometric	<= 4000 Maximum 7 Day Geometric	Weekly	GRAB
NODI: <input type="text"/>	NODI				<input type="text"/>	Number per 100 Milliliters		
81010 BOD, 5-day, percent	Smpl.				<input type="text"/>		01/30	CA

Microbial Counts

“Too numerous to count” (TNTC)

- Choose “T” from value qualifier pick list



Microbial Counts: Paper -vs - eDMR

NODI: <input type="text"/>	NODI					Maximum					
51040 E. coli	Smpl.					<input type="text"/>	<input type="text"/>	#/100mL	2	01/07	GR
1 - Effluent Gross						<input type="text"/>	<input type="text"/>	List			
Season: 0	Req.					<= 2000 30 Day Geometric Mean	<= 4000 Maximum 7 Day Geometric	Number per 100 Milliliters		Weekly	GRAB
NODI: <input type="text"/>	NODI					<input type="text"/>	<input type="text"/>				
81010 BOD, 5- day, percent	Smpl.					<input type="text"/>	<input type="text"/>	%		01/20	CA

Microbial Counts

“Too numerous to count” (TNTC)

- Choose “T” from value qualifier pick list
- Leave value field and NODI blank

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<= 2000 30 Day Geometric Mean	<= 4000 Maximum 7 Day Geometric		
<input type="text"/>	<input type="text"/>		



NetDMR Training Program

Using NetDMR

Working with DMRs

✓ Searching for DMRs

✓ Search Results

✓ eDMR Features

✓ Attachments

✓ Tricky Data

Error Scan

Processing Groups of DMRs

Tracking DMRs to Completion

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NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Error scan

- **Technical (hard) errors**
- **Compliance violation (soft) errors**
- **Explain violations**

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Hard Errors!

Manage Access Requests | **Search** All DMRs & CORs Permits Users | **Import DMRs** Perform Import Check Results | **Update NODI** Check Results | **View** Permits Users | **Download** Blank DMR Form

Session Lockout Timer: 24:10

View Partial | Clear Parameter Fields | Save & Continue | Save & Exit Results | Sign & Submit | Print Friendly View | Cancel/Back to Search

There were errors processing your request.

Edit DMR

Expand Head | Permit ID: CO | Discharge: B | Monitoring End Period: 09/30/14 | DMR Due Date: 10/28/14 | Status: **Not Saved**

Errors processing "Save" command

Can't save DMR with "Hard" errors

Code	Parameter	Units	Value 1	Value 2	Value 3	Units	# of Ex.	Freq. of Analysis	Smpl. Type
00010	Temperature, water deg. centigrade	Smpl.				deg C	0	99/99	RC
1 - Effluent Gross									
Season: 0		Req.				deg Mon Daily maximum		Continuous	Recorder (auto)
NODI: [v]		NODI							
00310	BOD, 5-day, 20 deg C					mg/L			



DMR Error Overview

Errors processing
"Save" command

Not
Saved!

Parameters
with one or
more errors
(soft or
hard)

Table lists and
describes all
errors

There were errors processing your request.

Edit DMR

Expand Header

Period ID: CONTRAIN | Permitted Feature ID: 001 | Discharge: 0 | Monitoring End Period: 09/30/14 | DMR Due Date: 10/30/14 | Status: Not Saved

Code	Name	Method	Quantity or Loading	Units	Frequency	Frequency	Units	# of Ex.	Freq. of Analysis	DMR Type
0010	Temperature, water Reg. centrifuge	Simple								
0040	pH	Simple								
0050	Solids, total suspended	Simple								
0060	Nitrogen, ammonia total [as N]	Simple								
0061	Nitrogen, ammonia total [as N]	Simple								
0062	Oil and grease	Simple								
0063	Flow, in conduit or flow treatment plant	Simple								
0064	Chlorine, total residual	Simple								
0065	E. coli	Simple								
0066	Oil and grease visual	Simple								

DMR

Edit Check Errors

Code	Name	Monitoring	Field	Type	Description	Acknowledge
0060	Nitrogen, ammonia total [as N]	Effluent Gross	Quality or Concentration Sample Value 2	Hard	Value fields may contain numbers and special characters ".", "-", "+", and "E" only.	
0061	Nitrogen, ammonia total [as N]	Effluent Gross	Quality or Concentration Sample Value 3	Hard	Value fields may contain numbers and special characters ".", "-", "+", and "E" only.	
0062	Oil and grease	Effluent Gross	Quality or Concentration Sample Value 2	Hard	A sample value and NODI selection cannot be provided for the same value. Either delete the value(s) or reset the NODI to blank.	
5000	Chlorine, total residual	Effluent Gross	Excursion Number	Hard	If a NODI is applied to a parameter, the number of excursions field must be blank.	
5140	E. coli	Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
5140	E. coli	Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
0050	Solids, total suspended	Effluent Gross	Quality or Concentration Sample Value 3	Soft	The permit limit value does not have a sample value or NODI selection.	<input type="checkbox"/>
0050	Solids, total suspended	Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>

DMR Comments

Oil and grease - see I.A.2, pg 3. If no chlorine was used, report "NCT" (no chlorine treatment). Report effluent samples on DMR marked 300L.

Comments

Attachments

Add Attachment

No results.

Report Last Saved By

User: nedmtrn01@gmail.com

Name: Albert Alligator

E-Mail: nedmtrn01@gmail.com

Date/Time: 08/03/15 2:52 PDT



Errors Table

Edit Check Errors

Code	Name	Monitoring Location	Field	Type	Description	Acknowledge
03582	Oil and grease	Effluent Gross	Quality or Concentration Sample Value 3	Hard	A sample value and NODI selection cannot be provided for the same value. Either delete the value(s) or reset the NODI to blank.	<input type="checkbox"/>
50060	Chlorine, total Individual	Effluent Gross	Excursion Number	Hard	If a NODI is applied to a parameter, the number of excursions field must be blank.	<input type="checkbox"/>
51040	E. coli	Effluent Gross	Quality or Concentration Sample Value 2	Hard	The too numerous to count (T) qualifier may not be selected.	<input type="checkbox"/>
51040	E. coli	Effluent Gross	Quality or Concentration Sample Value 3	Hard	The too numerous to count (T) qualifier may not be selected.	<input type="checkbox"/>
81011	Suspended Solids	Percent Removal	Quality or Concentration Sample Value 1	Hard	Value fields may contain numbers and special characters.	<input type="checkbox"/>
00610	Chlorine, total Individual	Effluent Gross	Quality or Concentration Sample Value 1	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
51040	E. coli	Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
51040	E. coli	Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
51040	E. coli	Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>

Problem description

Problem location

Soft errors indicate permit compliance violations (important)

Hard errors indicate data integrity rule violations that must be fixed (urgent)

Save & Continue | Save & Exit | Sign & Submit | Cancel/Back to Search Results



Identifying The Problem

Edit Check Errors					
Code	Name	Moni Loc	Type	Description	Acknowledge
03582	Oil and grease	Efflu	Hard	A sample value and NODI selection cannot be provided for the same value. Either delete the value(s) or reset the NODI to blank.	
03582	Oil and grease	Efflu	Hard	If a NODI is applied to a parameter, the number of excursions field must be blank.	
50050	Flow, in conduit or thru treatment plant	Efflu	Hard	Value fields may contain numbers and special characters ".", "-", "+", and "," only.	
00400	pH	Efflu	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>

Technical (hard) errors must be fixed

- Examples:
 - Parameter value with Data & a NODI code
 - A sample value and NODI cannot be provided for same value...
 - Whole parameter NODI but excursions not Null
 - If a NODI is applied to a parameter, the number or excursions must be blank
 - Characters in a numbers field.
 - Value fields may contain numbers and special characters...



Fixing Technical Errors

Expand Header

Permit ID: **COTRAIN01** | Permitted Feature ID: **001** | Discharge: **A** | Monitoring End Period: **07/31/12** | DMR Due Date: **08/28/12** | Status: **Not Saved**

Form NODI:

Parameter Code	Name	NODI	Quantity or Loading	Units	Value 1	Value 2	Quality or Concentration	# of	Freq. of	Smpl. Type
00400	pH	Smpl.								IS
1 - Effluent Gross										
Season: 0										
NODI: <input type="text"/>										
00530	Solids, total suspended	Smpl.					mg/L	1	01/07	GR
1 - Effluent Gross										
Season: 0										
NODI: <input type="text"/>										
03582	Oil and grease	Smpl.				5	mg/L	0	77/77	GR
1 - Effluent Gross										
Season: 0										
NODI: <input type="text"/>										
50050	Flow, in conduit or thru treatment plant	Smpl.			<0.025	23	MGD		01/07	IN
1 - Effluent Gross										
Season: 0										
NODI: <input type="text"/>										
84066	Oil and grease visual	Smpl.			0		Y=1;N=0			
1 - Effluent Gross										
Season: 0										
NODI: <input type="text"/>										

Oil and Grease Visual: no visual sheen detected

Conditional monitoring, keep NODI 9 code

Sampling not required, fix hard error by clearing the value field

Hard Error, Can't have data and no data"!

If you enter a NODI code leave excursions blank



Fixing Technical Errors

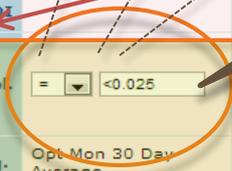
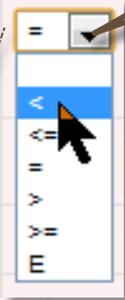
Expand Header

Permit ID: **COTRAIN01** | Permitted Feature ID: **001** | Discharge: **A** | Monitoring End Period: 07/31/2017
 Form NODI:

Fix hard error, delete "<" from value field. Open value qualifier pick list choose <.

Hard error, only numbers and , . - + in value fields

Code	Name	NODI	Quantity or Loading	Units	Units	# of Ex.	Freq. of Analysis	Smpl. Type
Value 1	Value 2							
00400	pH	Smpl.			SU	2	01/07	IS
1 - Effluent Gross								
Season: 0		Req.	>= 6.5 Minimum	<= 9 Maximum	Standard Units		Weekly	INSITU
NODI: <input type="text"/>		NODI	<input type="text"/>	<input type="text"/>				
00530	Solids, total suspended	Smpl.			mg/L	1	01/07	GR
1 - Effluent Gross								
Season: 0		Req.		<= 45 Maximum 7 Day Average	Milligrams per Liter		Weekly	GRAB
NODI: <input type="text"/>		NODI	<input type="text"/>	<input type="text"/>				
03582	Oil and grease	Smpl.			mg/L	0	77/77	GR
1 - Effluent Gross								
Season: 0		Req.		<= 10 Instantaneous Maximum	Milligrams per Liter		Contingent	GRAB
NODI: <input type="text"/>		NODI	<input type="text"/>	<input type="text"/>				
50050	Flow, in conduit or thru treatment plant	Smpl.	= <0.025	= 0.023	MGD	0	01/07	IN
1 - Effluent Gross								
Season: 0		Req.	Opt Mon 30 Day Average	Req Mon Daily Maximum	Million Gallons per Day		Weekly	INSTAN
NODI: <input type="text"/>		NODI	<input type="text"/>	<input type="text"/>				
84066	Oil and grease visual	Smpl.			Y=1;N=0	0	01/07	VI
1 - Effluent Gross								
Season: 0		Req.		Req Mon Instantaneous Maximum	Yes=1; No=0		Weekly	VISUAL
NODI: <input type="text"/>		NODI	<input type="text"/>	<input type="text"/>				



NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Error scan

- ✓ Technical (hard) errors
- Compliance violation (soft) errors
- Explain violations

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Compliance Violations (soft error)

✓ Your changes have been saved.

View Partial | Clear Parameter Fields | Save & Continue | Save & Exit Results | Sign & Submit | Print Friendly View | Cancel/Back

Edit DMR

Collapse Header

Permit

Permit ID: CO00TRAIN Major:
Permittee: Happy-Go-Lucky Waste Distribution Inc Permittee Address: 2 NearToYou

Facility: IMAGINARY TEST FACILITY Facility

Permitted Feature: 001 - External Outfall Dis

Report Dates & Status

Monitoring Period: From 09/01/14 to 09/30/14 DMR Due Date: 10/28/14

Status: **NetDMR Validation Errors**

Principal Executive Officer

First Name: Last Name:

Title: Telephone:

No Data Indicator (NODI)

Form NODI:

DMR "Saved"

Review, acknowledge or fix "validation errors" (soft)

Parameter	NODI List	Quantity or Loading	Quality or Concentration			# of Ex.	Freq. of Analysis List
			Value 1	Value 2	Value 3		
		Units					



Review Soft errors

Edit Check Errors

Code	Name	Monitoring Location	Field	Type	Description	Acknowledge
00400	pH	Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
00400	pH	Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
00530	Solids, total suspended	Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit.	<input type="checkbox"/>
00530	Solids, total suspended	Effluent Gross	Quality or Concentration Sample Value 3	Soft	The permit limit value does not have a sample value or NODI selection.	<input type="checkbox"/>

These parameters are in violation of permit

Soft errors are compliance violations!

Exceedances.

- Confirm: typo -or- actual data?

Blank value fields.

- What's missing: a NODI code -or- the data

Changed units or sample type

- Better have a good reason!



Confirm Accuracy or Fix

Expand Header

Permit ID: **COTRAIN01** | Permitted Feature ID: **001** | Discharge: **A** | Monitoring End Period: **07/31/12** | DMR Due Date: **08/28/12** | Status: **NetDMR Validation Errors**

Form NODI:

Parameter Code	Name	NODI List	Quantity or Loading			Quality or Concentration			# of Ex.	Freq. of Analysis List	Smpl. Type List	
			Value 1	Value 2	Units	Value 1	Value 2	Value 3				Units
00400	pH	Smpl.				= 0.2		= 10.2	SU	2	01/07	IS
1 - Effluent Gross												
Season: 0												
NODI: <input type="text"/>												
						>= 6.5 Minimum		<= 9 Maximum	Standard Units		Weekly	INSITU
						<input type="text"/>		<input type="text"/>				
00530	Solids, total suspended	Smpl.				= 35		=	mg/L	1	01/07	GR
1 - Effluent Gross												
Season: 0												
NODI: <input type="text"/>												
						<= 30 30 Day Average		<= 45 Maximum 7 Day Average	Milligrams per Liter		Weekly	GRAB
						<input type="text"/>		<input type="text"/>				
03582	Oil and grease	Smpl.							mg/L		77/77	GR
1 - Effluent Gross												
Season: 0												
NODI: <input type="text"/>												
50050	Flow, in conduit or thru treatment plant	Smpl.	< 0.025	= 0.023						0	01/07	IN
1 - Effluent Gross												
Season: 0												
NODI: <input type="text"/>												
			Opt Mon 30 Day Average	Req Mon Daily Maximum							Weekly	INSTAN
			<input type="text"/>	<input type="text"/>								
84066	Oil and grease visual	Smpl.		= 0	Y=1;N=0							VI
1 - Effluent Gross												
Season: 0												
NODI: <input type="text"/>												
			Req Mon Instantaneous Maximum	Yes=1; No=0								VISUAL
			<input type="text"/>	<input type="text"/>								

Data or Typo?

Missing data/NODI?

Review Soft Errors,

- Exceedance (Excursion)
- Missing data



Acknowledge Accurate Soft Errors

Acknowledge Soft errors if appropriate

Edit Check Errors

Code	Name	Monitoring Location	Field	Type	Description	Acknowledge
00400	pH	Effluent Gross	Quality or Concentration Sample Value 1	Soft	The provided sample value is outside the permit limit.	<input checked="" type="checkbox"/>
00400	pH	Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit.	<input checked="" type="checkbox"/>
00530	Solids, total suspended	Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit.	<input checked="" type="checkbox"/>
00530	Solids, total suspended	Effluent Gross	Quality or Concentration Sample Value 3	Soft	The permit limit value does not have a sample value or NODI selection.	<input type="checkbox"/>

- Check each “Acknowledge” box to accept exceedances/excursions.
- Save the DMR.
- Status should change from “Not Verified” to “NetDMR Validated”.

NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Error scan

- ✓ Technical (hard) errors
- ✓ Compliance violation (soft) errors
- Explain violations

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Comments & Explanations (violations)

1. Explain all acknowledged soft errors

- Use a cover letter if you need more than 3-4 sentences to explain
- Explain what happened, why, when, duration, mitigation efforts & your plan to prevent future violations

2. Explain changed units, sample frequency & sample type codes

- Except: Sampling more than required (just change code)



Comments & Explanations (missing data)

3. Explain all NODI codes used except

- No discharge (NODI “C”)
- No influent (NODI “7”)
- And any other circumstances that are defined in your permit
 - Ex. contingent monitoring (NODI “9”)

4. Document all data < PQL or NODI “B”

- Attach lab results



Comments & Explanations (resubmission)

5. If you have to correct a DMR,

- Enter a comment or attach a cover letter to explain what you changed and why

6. Compliance advisory letter (sent to you)

- Follow the instructions in the letter!
- If the letter asks you to correct your DMR
 - Attach the letter to your DMR
 - Enter a comment or attach a cover letter to explain what you did and why



Only Submit DMR, Cover Letter, Lab, WET

7. Only use NetDMR to submit: DMRs, cover letters, lab results, WET testing results

- Do not try to use NetDMR to submit any other documents/reports/studies than those listed above
- Store any document you wish to by attaching it to a DMR
- Only attach permit compliance related documents



NetDMR Training Program

- Using NetDMR

Working with DMRs

- ✓ Searching for DMRs
- ✓ Search Results
- ✓ eDMR Features
- ✓ Attachments
- ✓ Tricky Data
- ✓ Error Scan
- Processing Groups of DMRs
- Tracking DMRs to Completion

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NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Processing Groups of DMRs (search results page)

- **NODI code groups of DMRs**
- **Sign & Submit groups of DMRs**

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Batch NODI Coding Whole DMRs

NODI Code multiple DMRs (up to 100 at a time)

Check each DMR you want to code with the same NODI code

New Search | Refine Search | Data | Sign & Submit Checked DMRs | Download Checked CORs in XML | Download Checked CORs in PDF | Update NODI

DMR/COR Search Result

DMRs 1 through 4 of 4

Next Step(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status	COR Received Date	Include in Batch Submit	Include in COR Down	Update NODI
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	COTRAIN06	COLORADO FAKE FACILITY	001	001-A	fake 001	09/30/13	10/28/13	Ready for Data Entry		<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	COTRAIN06	COLORADO FAKE FACILITY	002	002-A	fake 002	09/30/13	10/28/13	Ready for Data Entry		<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input checked="" type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	COTRAIN06	COLORADO FAKE FACILITY				9/30/13	10/28/13	Ready for Data Entry		<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input checked="" type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	COTRAIN06	COLORADO FAKE FACILITY				/30/13	10/28/13	Ready for Data Entry		<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input checked="" type="checkbox"/>

Width of page determines where "Update NODI" appears in header



DMR/COR Search Results Table

NODI Code multiple DMRs (up to 100 at a time)

Check each DMR you want to code with the same NODI code

Width of page determines where "Update NODI" appears in header

Manage Access Requests | Search All DMRs & CORs Permits Users | Unsc Unsc

Session Lockout Timer: 29:44

Your changes have been saved.

New Search | Refine Search | DMR Data | Sign & Submit Checked DMRs | Download Checked COR XML | Download DMRs in PDF | Update NODI

DMR/COR Search Results

DMRs 1 through 23 of 23

Next Step(s)	Permit ID	Facility	Discharge #	Discharge Description	Monitoring Period End Date	Scheduled/Unscheduled	Status	COR Received Date	Incl. Submittal	Include in Batch COR Download	Update NODI
									Check Clear	Check All On Page Clear All	Check All On Page Clear All
View CORs Go	CO0029033	ROYAL, SORBE CONCRETE OF COLORADO	001-A	Discharge to Hanging Bridge Stack	12/31/11	Scheduled	12/12 Completed	10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
View CORs Go	CO0029033	ROYAL, SORBE CONCRETE OF COLORADO	001-Q	Quarterly Monitoring for 001A	12/31/11	Scheduled	12/12 Completed	03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
View CORs Go	CO0029033	ROYAL, SORBE CONCRETE OF COLORADO	300-I	Influent Measurements			DMR updated	03/31/16 10/29/15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	CO0029033	ROYAL, SORBE CONCRETE OF COLORADO	001-A	Discharge to Hanging Bridge Stack			DMR updated		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	CO0029033	ROYAL, SORBE CONCRETE OF COLORADO	001-A	Discharge to Hanging Bridge Stack			DMR updated		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	CO0029033	ROYAL, SORBE CONCRETE OF COLORADO	001-A	Discharge to Hanging Bridge Stack			DMR updated		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	CO0029033	ROYAL, SORBE CONCRETE OF COLORADO	300-I	Influent Measurements			DMR updated		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	CO0029033	ROYAL, SORBE CONCRETE OF COLORADO	001-A	Discharge to Hanging Bridge Stack	09/30/15	Scheduled	10/28/15	Ready for Data Entry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR Go	CO0029033	ROYAL, SORBE CONCRETE OF COLORADO	300-I	Influent Measurements	09/30/15	Scheduled	10/28/15	Ready for Data Entry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Update NODI



Batch NODI Coding Whole DMRs

NODI Code multiple DMRs (up to 100 at a time)

Check each DMR you want to code with the same NODI code

New Search | Refine Search | Data | Sign & Submit Checked DMRs | Download Checked CORs in XML | Download Checked CORs in PDF | **Update NODI**

DMR/COR Search Result

DMRs 1 through 4 of 4

Next Step(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status	COR Received Date	Include in Batch Submit	Include in COR Down	Update NODI
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	COTRAIN06	COLORADO FAKE FACILITY	001	001-A	fake 001	09/30/13	10/28/13	Ready for Data Entry		<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	COTRAIN06	COLORADO FAKE FACILITY	002	002-A	fake 002	09/30/13	10/28/13	Ready for Data Entry		<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input checked="" type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	COTRAIN06	COLORADO FAKE FACILITY				9/30/13	10/28/13	Ready for Data Entry		<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input checked="" type="checkbox"/>
<input type="button" value="Edit DMR"/> <input type="button" value="Go"/>	COTRAIN06	COLORADO FAKE FACILITY				/30/13	10/28/13	Ready for Data Entry		<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input checked="" type="checkbox"/>

Width of page determines where "Update NODI" appears in header



Batch Update NODI

Save & Exit | Cancel/Back to Search Results

Update NODI

Select New NODI Values

Select a NODI code below or select delete. Click the 'Save and Exit' option above when done.

NODI Code:

- Delete::
- M - Laboratory Error
 - 1 - Wrong Flow
 - 2 - Operation Shutdown
 - 4 - Discharge to Lagoon/Groundwater
 - 5 - Frozen Conditions
 - 7 - No Influent
 - 8 - Other (See Comments)
 - 9 - Conditional Monitoring - Not Required This Period
 - A - General Permit Exemption
 - B - Below Detection Limit/No Detection
 - C - No Discharge**
 - D - Lost Sample/Data Not Available
 - E - Analysis Not Conducted/No Sample
 - F - Insufficient Flow for Sampling
 - G - Sampling Equipment Failure
 - H - Invalid Test
 - J - Land Applied
 - K - Recycled - Water-Closed System
 - L - Natural Disaster

My Selected

These are the DMRs you have selected. You may select a different NODI code for each DMR.

DMRs 1 through 4

DMR ID	Discharge Description	Monitoring Period End Date	DMR Due Date	Status
<input checked="" type="checkbox"/> Permit	fake outfall 001	09/30/13	10/28/13	Ready for Data Entry
<input checked="" type="checkbox"/> COTR	fake outfall 002	09/30/13	10/28/13	Ready for Data Entry
<input checked="" type="checkbox"/> COTR.A K -	fake outfall 003	09/30/13	10/28/13	Ready for Data Entry
<input checked="" type="checkbox"/> COTRAIN06	fake outfall 004	09/30/13	10/28/13	Ready for Data Entry

3rd Save & Exit back to search results page

2nd choose appropriate NODI code

1st Reselect DMRs to update



NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Processing Groups of DMRs (search results page)

- ✓ NODI code groups of DMRs
- Sign & Submit groups of DMRs

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Batch Sign & Submit

Sign and submit the group

Check all DMRs that are ready to sign

[New Search](#) | [Refine Search](#) | [Refresh DMR Data](#) | [Sign & Submit Checked DMRs](#) Update NODI | [Download Checked CORs in XML](#) | [Download](#)

DMR/COR Search Results

DMRs 1 through 4 of 4

Next Step(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status	COR Received Date	Include in Batch Submit
<input type="text" value="Edit DMR"/> <input type="button" value="Go"/>	COTRAIN02	COLORADO	001	001-B	Effluent Flow	06/30/13	07/28/13	NetDMR Validated		<input checked="" type="checkbox"/>
<input type="text" value="Edit DMR"/> <input type="button" value="Go"/>	COTRAIN0				001B	06/30/13	07/28/13	NetDMR Validated		<input checked="" type="checkbox"/>
<input type="text" value="Edit DMR"/> <input type="button" value="Go"/>	COTRAIN0				ET 001A	06/30/13	07/28/13	NetDMR Validated		<input checked="" type="checkbox"/>

All validated DMRs can be signed as a group (up to 100 at a time)



Sign & Submit

Sign & Submit DMR

Use this page to sign and submit the selected DMR. Confirm your intention to submit by filling the checkbox in the Include in Submission column. Perform the submission by completing the signature fields at the bottom of the page.

Include in Submission	Add COR and Attachments to Email Notification	View Completed DMR	Permit ID ▲	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status																				
<input checked="" type="checkbox"/> Check All Clear All	<input checked="" type="checkbox"/> Check All Clear All		COTRAIN01	COLORADO FAKE FACILITY	001	001-A	001	07/31/12	08/28/12	NetDMR Validated																				
Acknowledged Soft Edit Check Errors																														
<table border="1"><thead><tr><th>Code</th><th>Parameter Name</th><th>Monitoring Location</th><th>Field</th><th>Description</th></tr></thead><tbody><tr><td>00400</td><td>pH</td><td>1</td><td>Quality or Concentration Sample Value 1</td><td>The provided sample value is outside the permit limit.</td></tr><tr><td>00400</td><td>pH</td><td>1</td><td>Quality or Concentration Sample Value 3</td><td>The provided sample value is outside the permit limit.</td></tr><tr><td>00530</td><td>Solids, total suspended</td><td>1</td><td>Quality or Concentration Sample Value 2</td><td>The provided sample value is outside the permit limit.</td></tr></tbody></table>											Code	Parameter Name	Monitoring Location	Field	Description	00400	pH	1	Quality or Concentration Sample Value 1	The provided sample value is outside the permit limit.	00400	pH	1	Quality or Concentration Sample Value 3	The provided sample value is outside the permit limit.	00530	Solids, total suspended	1	Quality or Concentration Sample Value 2	The provided sample value is outside the permit limit.
Code	Parameter Name	Monitoring Location	Field	Description																										
00400	pH	1	Quality or Concentration Sample Value 1	The provided sample value is outside the permit limit.																										
00400	pH	1	Quality or Concentration Sample Value 3	The provided sample value is outside the permit limit.																										
00530	Solids, total suspended	1	Quality or Concentration Sample Value 2	The provided sample value is outside the permit limit.																										
Attachments																														
<table border="1"><thead><tr><th>Name</th><th>Type</th><th>Size</th></tr></thead><tbody><tr><td>COTRAIN01_LabResults_2011_07.xlsx</td><td>xlsx</td><td>8217</td></tr></tbody></table>											Name	Type	Size	COTRAIN01_LabResults_2011_07.xlsx	xlsx	8217														
Name	Type	Size																												
COTRAIN01_LabResults_2011_07.xlsx	xlsx	8217																												

- Check: “Include In Submission” (each DMR you want to sign and submit)
- Check: “Add COR and Attachments to Email Notification” (COR and all attachments sent to email list)
- Preview COR: click the View Completed DMR icon.
- Note: Acknowledged soft errors, Attachments



Sign & Submit

- Scroll down to & read statement in yellow.
 - You are responsible for data quality
 - You are aware of the penalties for submitting false information.
- Answer the security question & enter your password
- Click “Submit”

I certify under penalty of law that this submission was prepared under my direction or supervision by a qualified personnel properly gather and evaluate the information submitted. Based on my review and the knowledge of those directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true and complete. I am aware that there are significant penalties for submitting false information, including the possibility of being criminally or civilly liable under federal and state laws, for submitting false information. By entering my password and security question answer and pressing the Submit button, I agree that

By entering my password and security question answer and pressing the Submit button,

- 1. I am Pogo Possum.*
- 2. I have not violated any term in my Electronic Signature Agreement.*
- 3. I am otherwise without any reason to believe that the confidentiality of my password or security question answer is being violated by this submission.*
- 4. I have the authority to submit these data on behalf of the listed facilities.*
- 5. This action constitutes an electronic signature equivalent to my written signature.*
- 6. I understand that this attestation of fact pertains to the implementation, oversight, and maintenance of the system and must be true to the best of my knowledge.*

Be certain before you “click” Only place in NetDMR without confirmation page to undo action

What is your favorite vacation destination?

Password



Submission Confirmation

- The signed and submitted DMR is now a Copy of Record (COR).
- “Submission Confirmation” code is not available once you leave this page
- Copy and paste code into spreadsheet (if you want to be able to track submissions later using this code)

[View All CORs](#) | [Download All CORs in XML](#) | [Download All CORs in PDF](#) | [Download COR Signature Public Key](#) | [DMR/COR Search Results](#)

Submission Confirmation - **da6659da-a187-41ce-a080-765c52ec57c0**

Your submission has been received.

Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	View COR	Download COR in XML	Download COR in PDF	Download COR Signature
COTRAIN06	COLORADO FAKE FACILITY	001	001-A	fake outfall 001	09/30/13	10/28/13				
COTRAIN06	COLORADO FAKE FACILITY	002	002-A	fake outfall 002	09/30/13	10/28/13				
COTRAIN06	COLORADO FAKE FACILITY	003	003-A	fake outfall 003	09/30/13	10/28/13				
COTRAIN06	COLORADO FAKE FACILITY	004	004-A	fake outfall 004	09/30/13	10/28/13				



NetDMR Training Program

- Using NetDMR

Working with DMRs

- ✓ **Searching for DMRs**
- ✓ **Search Results**
- ✓ **eDMR Features**
- ✓ **Attachments**
- ✓ **Tricky Data**
- ✓ **Error Scan**
- ✓ **Processing Groups of DMRs**
- Tracking DMRs to Completion**

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NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Tracking DMRs to Completion

- Submission confirmation
- Completion confirmation
 - Completion with errors and warnings

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Submission Confirmation Email

Confirms DMRs sent

NetDMR COR Submission Received for: COTRAIN01

Inbox x

netdmr-notification@epa.gov Jul 16

to me, mtomb

NetDMR has received the signed 3 DMR(s) and created the Copies of Record (CORs) for the 3 DMR(s) below. The submission will be forwarded for further processing.

Permitted Facility Name: COLORADO FAKE FACILITY
Permit ID: COTRAIN01
Permitted Feature: 001
Discharge: A - 001
Monitoring Period End Date: 05/31/13
COR Signature:
7235b0d9e7026994895f6589198aa93de815489b2b81aea1bde91e95f421
4e2cd12f10f47d41812c426427f0c3558bba9b669b84459c95616e609ff6
e114a4b5a285ec19278b16bd1357848bf4408759ecc8e1645f62b7ebc330

Attachments: netdmr

COTRAIN01_LabResults_2011_07.xlsx

Permitted Facility Name: COLORADO FAKE FACILITY
Permit ID: COTRAIN01
Permitted Feature: 003
Discharge: A - 003
Monitoring Period End Date: 05/31/13
COR Signature:
6e85be31fb45fb501c489f91f376718c2917bf97bc765d0
b2ad9adf2f08feb89de0d79dbade4ca13a5e453cb0433f
ab480c99d558ceaa1fc5072ab7101f3db69cda7c08ce3
cb3fcf0445d23555091beda9ca85373bacb9bad0eafb2

Attachments included in the COR: No

Thank you.

Notification generated from "Test" NetDMR

3 attachments — [Download all attachments](#)

-  NetDMR_COR_19381_COTRAIN01_001_A_20130531.zip
28K [View](#) [Download](#)
-  NetDMR_COR_19382_COTRAIN01_002_A_20130531.zip
37K [View](#) [Download](#)
-  NetDMR_COR_19383_COTRAIN01_003_A_20130531.zip
31K [View](#) [Download](#)

Download these files "backup copy"



Download COR

netdmrcorsubmissionreceivedforcotrain01.zip

Organize Extract all files

Favorites

- Desktop
- Downloads
- Recent Places

Libraries

- Documents
- Music
- Pictures

Name	Type	Compressed size	Password ...	Size
NetDMR_COR_19381_COTRAIN01_001_A_20130531.zip	Compressed (zipped) Folder	30 KB	No	
NetDMR_COR_19382_COTRAIN01_002_A_20130531.zip	Compressed (zipped) Folder	30 KB	No	
NetDMR_COR_19383_COTRAIN01_003_A_20130531.zip	Compressed (zipped) Folder	30 KB	No	

Name	Type	Compressed size	Password ...	Size
COTRAIN01_LabResults_2011_07.xlsx	Microsoft Office Excel Wo...	6 KB	No	
DischargeMonitoringReport.xml	XSL Stylesheet	8 KB	No	
dmrSubmission.pdf	Adobe Acrobat Document	20 KB	No	
dmrSubmission.xml	XML Document	3 KB	No	
submissionReceipt.xml	XML Document	1 KB	No	

3 items

Name of zip folder identifies DMR (files inside are generically named)

“dmrSubmission.pdf” = COR
All attachments are in the folder



NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Tracking DMRs to Completion

- ✓ Submission confirmation
- Completion confirmation
- Completion with errors and warnings

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Processing Complete

NetDMR DMR(s) Submittal Passed for: COTRAIN01



Inbox x

netdmr-notification@epa.gov

Jul 16 ☆

to me ▾

The following signed 3 DMR(s) were submitted to EPA and were successfully processed:

CDX Transaction ID: _4547d6e0-793b-4448-bcf8-5b8b091da695

User ID: netdmrtn01@gmail.com

Timestamp: 07/16/2013 17:10:57

Permitted Facility Name: COLORADO FAKE FACILITY

Permit ID: COTRAIN01

Permitted Feature: 001

Discharge: A - 001

Monitoring Period End Date: 05/31/13

Permitted Facility Name: COLORADO FAKE FACILITY

Permit ID: COTRAIN01

Permitted Feature: 002

Discharge: A - 002

Monitoring Period End Date: 05/31/13

Permitted Facility Name: COLORADO FAKE FACILITY

Permit ID: COTRAIN01

Permitted Feature: 003

Discharge: A - 003

Monitoring Period End Date: 05/31/13

Thank you.

Notification generated from "Test" NetDMR

ICIS Database has received data



Notice of successful reporting.

No errors detected

You have fulfilled reporting requirement



NetDMR Training Program

- Using NetDMR
 - ❖ Working with DMRs

Tracking DMRs to Completion

- ✓ Submission confirmation
- ✓ Completion confirmation
- Completion with errors and warnings

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Submission Errors & Warnings

NetDMR DMR(s) Submittal Processed with Warnings or Errors for: COG588072



Inbox x



netdmr-notification@epa.gov

7/25/13 ☆



to mtlomb, me

The following signed 2 DMR(s) were submitted to EPA. All of the DMRs in the submission are listed. If a DMR had warnings and/or errors, the details are included below.

CDX Transaction ID: _dc5d117a-f875-44d1-9b0b-98714bb35f22
User ID: netdmrtn01@gmail.com
Timestamp: 07/25/2013 14:40:08

Permitted Facility Name: C LAZY U RANCH, INC.
Permit ID: COG588072
Permitted Feature: 001
Discharge: A - DISCHARGE TO WILLOW CREEK
Monitoring Period End Date: 06/30/10

There are 1 warnings and/or errors present and all are shown below:

1. Warning - Warning: the following Numeric Condition Quantity(ies) has a Percent Exceedence of greater than 500%: Q1

Permitted Facility Name: C LAZY U RANCH, INC.
Permit ID: COG588072
Permitted Feature: 300
Discharge: I - INFLUENT MEASUREMENTS
Monitoring Period End Date: 06/30/10

There are 0 warnings and/or errors present and all are shown below:

Thank you.

Notification generated from "Test" NetDMR

Confirmation email
indicates
Submission Errors
& Warnings



Submission Errors & Warnings

DMR/COR Search Results

DMRs 1 through 14 of 14

Next Step(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status	COR Received Date	Include in Batch Submit	Include in Batch COR Download	Update NODI
<input type="text" value="Correct DMR"/> <input type="button" value="Go"/>	COG588072	C LAZY U RANCH,	001	001-A	DISCHARGE TO WILLOW CREEK	06/30/10	07/28/10	Submission Errors/Warnings	07/25/13 06/11/10 06/11/10 06/11/10 06/11/10	<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>	<input type="button" value="Check All On Page"/> <input type="button" value="Clear All"/>
<input type="text" value="Correct DMR"/> <input type="button" value="Go"/>				300-I	INFLUENT MEASUREMENTS	06/30/10	07/28/10	Completed	07/25/13 06/24/10 06/23/10			
<input type="text" value="Edit DMR"/> <input type="button" value="Go"/>		RANCH, INC.		001-A	DISCHARGE TO WILLOW CREEK	07/31/10	08/28/10	NetDMR Validated				
<input type="text" value="Edit DMR"/> <input type="button" value="Go"/>	COG588072	C LAZY U RANCH, INC.	300	300-I	INFLUENT MEASUREMENTS	07/31/10	08/28/10	NetDMR Validation Errors				
<input type="text" value="Correct DMR"/> <input type="button" value="Go"/>	COG588072	C LAZY U RANCH, INC.	001	001-A	DISCHARGE TO WILLOW CREEK	08/31/10	09/28/10	Completed	09/10/10		<input type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="Edit DMR"/> <input type="button" value="Go"/>	COG588072	C LAZY U RANCH, INC.	300	300-I	INFLUENT MEASUREMENTS	08/31/10	09/28/10	Ready for Data Entry				<input type="checkbox"/>
<input type="text" value="Edit DMR"/> <input type="button" value="Go"/>	COG588072	C LAZY U RANCH, INC.	001	001-A	DISCHARGE TO WILLOW CREEK	09/30/10	10/28/10	Imported				<input type="checkbox"/>
<input type="text" value="Edit DMR"/> <input type="button" value="Go"/>	COG588072	C LAZY U RANCH, INC.	300	300-I	INFLUENT MEASUREMENTS	09/30/10	10/28/10	NetDMR Validated				<input type="checkbox"/>

- Correct DMR
- Correct DMR
- View CORs
- Download CORs in XML
- Download CORs in PDF
- Review Last Submission Errors/Warnings

Check error messages



Submission Errors & Warnings Page

DMR Submission Errors and/or Warnings

Use this page to review errors and/or warnings that occurred when this DMR was submitted to the Environmental Protection Agency. For assistance resolving errors, please consult the Help system or a system administrator.

Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status	COR Received Date
COG588072	C LAZY U RANCH, INC.	001	001-A	A	06/30/10	07/28/10	Submission Errors	07/25/13 12:41 MDT

One item found

Error Code	Error Type Code	Description	Parameter Code	Parameter Name	Monitoring Location Code	Monitoring Location	Season Num
DMR300	Warning	Warning: the following Numeric Condition Quantity(ies) has a Percent Exceedence of greater than 500%: Q1	00530	Solids, total suspended	1	Effluent Gross	0

[Back](#)

Getting started

Using NetDMR

Introduction

**NetDMR
Training
Program**

**Additional
Resources**

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Web Hyperlinks

- **NetDMR test** - practice site

<https://netdmrtest.epacdx.net/netdmr-web/public/home.htm>

- **NetDMR production** - official site

<https://netdmr.epa.gov/netdmr/public/home.htm>

- **EPA's “...Permittee and Data Provider User Guide:”**

<http://www.epa.gov/netdmr/documents/pdf/NetDMRNationalInstallationPermitteeAndDataProviderUserGuideFinal.pdf>

- **EPA's online training material for NetDMR** - several free online courses you can take at anytime

<http://www.epa.gov/netdmr/about/training.html>



Handouts

Dropbox: training documents and instructions

(you do not need an account just to download files)

<https://www.dropbox.com/sh/3s9wr48ikca3jd4/K6Rj3OTsMT>

- **Account Setup** - instructions on creating an account and requesting access to permits
- **Administrator Instructions** - Instructions on how to grant access to other users within your organization (Administrators, Editors & Viewers)
- **Data Entry Aids** - DMR data entry code definitions and attachment naming conventions for documents you might attach to your DMRs
- **Data Import** - formatting templates and instructions for uploading data to NetDMR
- **Regulations** - excerpts of regulations that describe who is eligible to become a signatory of permit documents including DMRs
- **Webinar PowerPoint** - this presentation



CDPHE WQCD NetDMR Contacts

CDPHE-NetDMR help

Phone: 303-691-4046

Email: cdphe.wqnetdmrhelp@state.co.us

Mark Lombardi

Phone: 303-692-3230

Email: mark.lombardi@state.co.us



E-Reporting Rule

E-reporting rule sites

- The Federal Register: Proposed E-Reporting rule

<https://federalregister.gov/a/2013-17551>

<http://www.gpo.gov/fdsys/pkg/FR-2013-07-30/pdf/2013-17551.pdf>

- Information about the rule

<http://www2.epa.gov/compliance/proposed-npdes-electronic-reporting-rule>



Technical Requirements

- **Modern browser:** (IE 7 or 8, Chrome, Firefox, don't know about IE 9).
- **Enable cookies:** The site uses cookies that are removed when you log off.
- **Enable pop-ups:** Some buttons launch popup windows that provide info.

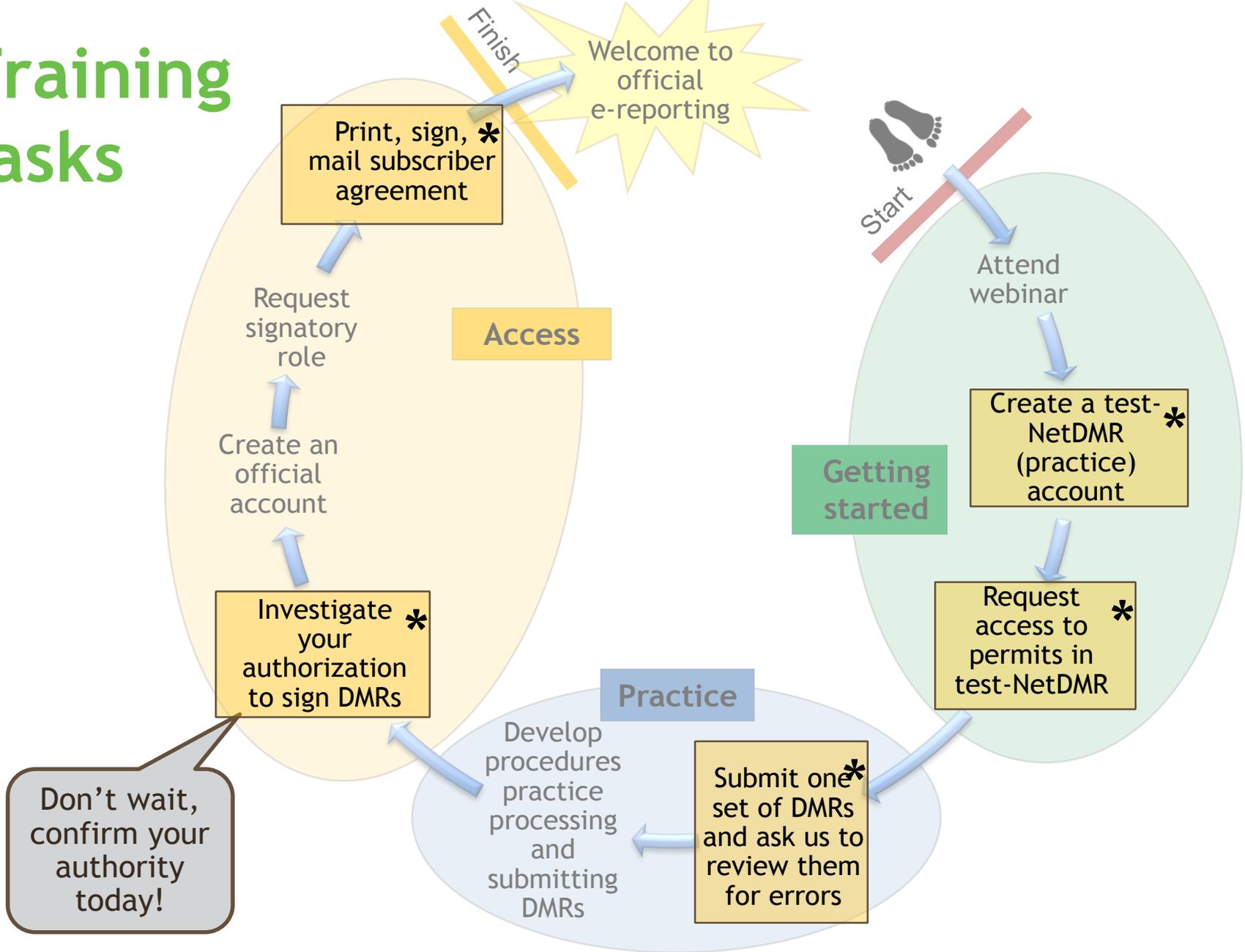


Definitions

- **CDPHE** - Colorado Department of Public Health & Environment
- **COR** - Copy of Record A legally enforceable copy of a DMR, one that has been submitted to EPA and/or CDPHE
- **NODI** - No data indicator. A way of indicating why you have no data in a value field
- **DMR** - Discharge Monitoring Report
- **eDMR** - Electronic Discharge Monitoring Report
- **EPA** - Environmental Protection Agency
- **ICIS-NPDES** - Integrated Compliance Information System; National Pollutant Discharge Elimination System. The database of record for air and water pollution data
- **NetDMR** - Electronic DMR reporting tool
- **NPDES** - National Pollutant Discharge Elimination System
- **Permittee** - The person(s) who is legally responsible for permit NPDES permit compliance
- **WQCD** - Water Quality Control Division (of CDPHE)



Training tasks





*Thank you for all you do to
keep Colorado clean*

Your hard work helps maintain Colorado as one of the great
places to live and work



COLORADO
Department of Public
Health & Environment

