

Collbran Board of Trustees Meeting Minutes
Tuesday, June 7, 2016
Regular Meeting
7:00 PM Collbran Town Hall

Mayor Sturm called the Regular Meeting of the Collbran Board of Trustees to order at 7:00pm. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees Schowalter, P. Sturm, Evans, and Mayor V. Sturm.

ABSENT: none

OTHERS PRESENT: Administrator Farrar, Town Clerk/Treasurer Phillips, Marshal Appelhanz, Administrative Assistant Melonie Matarozzo, Anthony Shrope, Tilda Evans, Sylvia Spangler, Fran McKenzie, Chris Clark, Mel Mulder, Dave Edwards, Colton Walter, Janette Burgess, Sylvia Pell, Michael Pell, Kammy McIllwain, Paula Lynn, Kenny Lynn, and Margaret Eversole.

APPROVAL OF MINUTES

MOTION: Trustee Evans moved to approve the Minutes from the Regular Meeting on May 3, 2016; seconded by Trustee P. Sturm.

ROLL CALL VOTE: 4 Yes votes – P. Sturm, Evans, Schowalter, and V. Sturm. 0 No votes. Motion passed.

PERSONS PRESENT NOT ON AGENDA

Tilda Evans of the Arena Advisory Committee (AAC) spoke about a few issues to the Board. She requested that the shade structure that was obtained from the City of Grand Junction a few years ago be erected at the Fairgrounds for the stock pens. She mentioned that they earned around \$900 at their recent special event fundraiser to help pay for the Arena sound system and half of the new microphone costs. Ms. Evans said that at a recent AAC meeting they discussed some projects to complete at the Fairgrounds this summer. Replacing the gate at the corner of the Arena was one project; she said they have the materials, but need permission from the Board to proceed. New over bracing above the gates to make them sturdy is another project. They would like to construct an alleyway between the stock pens at the east end of the Arena. In the corner of the Arena by the stock chutes, they would like to put in some new sorting pens, an alleyway and rework the roping chutes and hope to have help from the P.V. Roping Club. Ms. Evans asked that those who pay the \$5 practice fee at the Fairgrounds have access to the restrooms. Admin. Farrar recommended to the Trustees that the AAC meet with Town staff to coordinate things. Trustee Schowalter mentioned that the Friday cleanup day at the Arena went well.

Sylvia Spangler said the recent Butterfly Release went well. She displayed a book about the Plateau Valley that is on sale and there is a book signing at the Auditorium on the 4th of July. She said the Heritage Center would get 150 copies to sell; the price is \$25.

Fran McKenzie approached the dais, introduced herself and the Salt Creek Hemp Company partners who grow industrial hemp at Salt Creek Ranch. She said that they are registered with the Colorado Department of Agriculture and are holding a Hemp on the Slope educational event at the ranch on July 30 from 11am to 7pm. They are promoting education about industrial hemp and the benefits for the Plateau Valley. She said they expect Mesa County to approve the permit soon. They held an open house last year and are building upon that success this year.

Chris Clark, Operations Manager of Laramie Energy, updated the Board on their activities. He said they would be moving a large compressor through Town later in the week. He said that he or Lorne Prescott would update the Board at the July Meeting. He said that they will schedule a tour of the Harrison Creek facility for the Trustees in August.

Mel Mulder of Fruita introduced himself as a Fruita City Council member and a candidate for Mesa County Commissioner District 1.

Dave Edwards introduced himself as Mayor Pro-Tem of Palisade; Chair of the 521 Stormwater Authority, and a member of Catholic Outreach in Grand Junction. He is also running for Mesa County Commissioner.

Colton Walter a local resident said that he conducted the Fugitive Game for kids in Town last Friday. He said the event gives area youth a positive activity. He said he wanted to hold the event the first Friday of every month this summer. He said the event is a great way for young people to get to know local law enforcement. There were 80 to 90 participants last week. He thanked the Town for allowing them to conduct the event. Mr. Walter said Grace Bible Church sponsored the event.

Janette Burgess asked about conducting another butterfly release on Friday for family members. She discussed participating in other activities around Town.

NEW TRUSTEE CONSIDERATION/APPOINTMENT

Admin. Farrar explained there was one applicant for the vacant trustee position: Mr. Anthony Shrope, and that if the Trustees were so inclined they should consider making an appointment to fill the vacant Trustee position.

MOTION: Trustee Evans moved to appoint Anthony Shrope as Trustee to the Town of Collbran Board of Trustees; seconded by Trustee P. Sturm.

ROLL CALL VOTE: 4 Yes votes – Evans, Schowalter, P. Sturm, and V. Sturm. 0 No votes. Motion passed.

Anthony Shrope took the oath of office as Trustee of the Town of Collbran, administered by Town Clerk/Treasurer Phillips.

MAYOR PRO-TEM APPOINTMENT

Mayor Sturm proposed nominating Trustee Schowalter Mayor Pro-Tem. Trustee Schowalter asked if Trustee Evans would consider the position since he is more available than she is. After further discussion, the Trustees made the following motion:

MOTION: Mayor V. Sturm moved to appoint Trustee Schowalter as Mayor Pro-Tem on the Town of Collbran Board of Trustees; seconded by Trustee P. Sturm.

ROLL CALL VOTE: 4 Yes votes – P. Sturm, Evans, Shrope, and V. Sturm. 0 No votes. Trustee Schowalter abstained. Motion passed.

PUBLIC HEARING: APPLICATION FOR TRANSFER OF OWNERSHIP OF A RETAIL LIQUOR STORE LIQUOR LICENSE – MAIN STREET INVESTMENT LLC (dba: Main Street Liquor) – 107 Main St – Sylvia Pell

Ms. Pell said they acquired Ole Dad's Liquor at 107 Main St in April. She grew up in Colorado and noted that there are many growth possibilities in Collbran. Admin. Farrar said that in April the Trustees approved a temporary permit pending transfer of ownership to sell beverages containing alcohol at retail.

Mayor V. Sturm opened the public hearing and requested public input: There was no public comment.

Mayor V. Sturm closed the public hearing

MOTION: Trustee Evans moved to approve the transfer of ownership of a Retail Liquor Store Liquor License for Main Street Investment LLC; Sylvia Pell, owner; at 107 Main Street; seconded by Trustee Shrope.

ROLL CALL VOTE: 5 Yes votes – P. Sturm, Evans, Shrope, Schowalter, and V. Sturm. 0 No votes. Motion passed.

4th OF JULY PARADE AND STREET DANCE STREET CLOSURE PERMIT REQUESTS – Melonie Matarozzo

Melonie Matarozzo approached the dais. She said the volunteers are requesting a street closure for the 4th of July parade on Main Street from 9am to 11am followed by a mock gunfight and the Kid's Carnival. The application also includes a Main Street closure for the street dance on July 3rd. She said that she was working with Beth Marx on hiring a band for the dance. Admin. Farrar said that staff recommends approval of the street closure requests with the condition that she coordinate with Public Works. Mayor V. Sturm said that he would like to see first, second and third place prizes for the parade and propose the Town contribute up to \$1,000 to be matched for the parade.

MOTION: Trustee Schowalter moved to approve that the Town of Collbran donate matching funds up to a total \$1,000 combined for businesses that also make donations toward the 1st, 2nd, and 3rd prizes in the 4th of July parade as well as the kid's carnival; seconded by Trustee Evans.

ROLL CALL VOTE: 5 Yes votes – Evans, Shrope, Schowalter, P. Sturm, and V. Sturm. 0 No votes. Motion passed.

MOTION: Trustee Evans moved to approve the street closure request for the street dance on Main Street between Short Street and High Street on July 3rd from 8pm to 12am; the parade on Rodeo Road to Main Street, Main Street to High Street, and High Street to Orchard Avenue on July 4th from 9:45am to 11am; and the gun fight/kid's carnival on Main Street between Short Street and High Street on July 4th from 11am to 1pm; seconded by Trustee P. Sturm.

ROLL CALL VOTE: 5 Yes votes – Shrope, Schowalter, P. Sturm, Evans, and V. Sturm. 0 No votes. Motion passed.

HEMP FEST – STAFF REPORT ON ISSUES TO BE ADDRESSED

Admin. Farrar mentioned that he contacted Mesa County Planning Division about the proposed HempFest on the Lynn property adjacent to Town and was told that the promoters do not have a permit for the August event. He told the Board that he included a staff report in the packet outlining issues that the proponents should address this part of this event. Event promoter Kenny Lynn explained that they were one gravel load away from a Colorado Department of Transportation (CDOT) access permit, and then he could get an event permit from Mesa County. Kammy McIllwain (Mr. Lynn's partner handed out event promotional material, which lists camping, sponsors, schedule, and ticket information. A copy of Admin. Farrar's report was delivered to the event promoters.) Admin. Farrar reviewed his report with the Trustees and outlined the various areas of concern. Mr. Lynn and Ms. McIllwain said that the (CDOT) had no issue with an entrance/exit to State Highway 330 and they said that Collbran Job Corps has not

responded to their requests for input. Admin. Farrar recommended that they contact them again as the adjoining property owner. Another staff concern was adequate law enforcement including both sworn officers and security personnel. Marshal Appelhanz said he met with Job Corps Director Gov Aker and discussed the event. Mr. Lynn said Asis Security and one other company will work the event, and they are working with the Mesa County Sheriff's Department. Other staff concerns included a lack of adequate parking areas in Town for event attendees. The proponents proposed parking at various Town parks sites. Admin. Farrar mentioned that the Town's parks are not designed for large-scale parking purposes and the available parking was for park users. The parking areas were too small to accommodate large numbers of the event attendees. Further discussion took place about the short timeframe between the event and the Town of Collbran requests from the event promoters. Mayor V. Sturm said that budget time is when this should have been discussed. Admin. Farrar asked if the proponents about other options for the event absent the use of Town facilities for camping and parking. The proponents said the event would still go on. Trustee Evans said he would feel better if the applicants had already secured their Mesa County permit. Mayor V. Sturm recommended that the proponents check with Town Hall staff about reserving the parks. Further discussion took place about camping, parking and other event related concerns. The Trustees did not take any action on the issue.

ARENA ADVISORY COMMITTEE MINUTES

Trustee Schowalter said the Will Kennon Memorial Rodeo has been postponed. Admin. Farrar mentioned to Tilda Evans and Trustee Schowalter of the AAC about working with staff on the Fairgrounds projects. Trustee Schowalter said that Ben Nichols III and Beau Addison of the AAC would be the construction contacts. The next AAC meeting is June 21 at 7:30pm at Grand Valley Bank.

RESOLUTION NO. 5, SERIES 2016 – A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO APPOINTING THE TOWN ATTORNEY, MUNICIPAL JUDGE, AND TOWN CLERK/TREASURER

Admin. Farrar said Resolution No. 5, Series 2016 appoints the Town Attorney, Municipal Judge, and the Town Clerk/Treasurer until the next municipal election and the terms will coincide with subsequent elections. He noted that this resolution was a follow-up to discussions about appointments and terms of these Town officials, that took place after the April election.

MOTION: Trustee Evans moved to approve Resolution No. 5, Series 2016 appointing Karp, Neu, Hanlon, P.C. as Town Attorney, Gregory Mueller as Municipal Judge, and Jeff Phillips as Town Clerk/Treasurer; seconded by Trustee Schowalter.

ROLL CALL VOTE: 5 Yes votes – Schowalter, P. Sturm, Evans, Shrope, and V. Sturm. 0 No votes. Motion passed.

TRUSTEE COMMENTS

Admin. Farrar explained that he added this item to the agenda to give the Trustees an opportunity to bring up thoughts or topics that they want to share with other Board members and to identify topics to be placed on a future agenda. Trustee Schowalter and Mayor V. Sturm said that they would like a siren put on top of the Public Works building. Trustee Evans asked about cameras that were to be installed outside the Public Works shop. Admin. Farrar said he spoke with Marshal Appelhanz about these projects and requested a schedule for completion. Mayor V. Sturm said was interested in using electronic tablets instead of paper packets for the Trustee meetings. Trustee Schowalter said she wanted more lead time about the Fugitive Game the next time around; she said the Volleyball Team Glow Run had obstacles due to following all of the proper procedures. Trustee Evans proposed investigating a path next to State

Highway 330 for pedestrians; Admin. Farrar mentioned work had been initiated in the past but was halted because of a lack of easements and other problems. He noted that this is a large-scale long-term project that involves multiple entities. Trustee Schowalter asked about a start date for the road repair on Buckskin Hill.

STAFF REPORTS

Town Administrator

Admin. Farrar reviewed the winter water leak at Trustee Evans residence located at 3001 Orchard Avenue. He said the purpose of this disclosure was to ensure transparency about the methodology staff used to calculate sewer fees based upon winter in-house water consumption. The sewer fees for the account will be based upon the winter usage absent the short period the service line was leaking.

Admin. Farrar updated the Trustees on renewal of the municipal wastewater discharge permit. Overall, the staff and Town engineer are satisfied with the permit terms. Admin. Farrar recommended that the Trustees should take action to rescind the letter requesting a hearing on the permit because a hearing is no longer necessary.

MOTION: Trustee Schowalter moved to rescind the letter written to the CDPHE requesting a hearing regarding the Town's wastewater permit; seconded by Trustee Evans.

ROLL CALL VOTE: 5 Yes votes – P. Sturm, Evans, Shrope, Schowalter, and V. Sturm. 0 No votes. Motion passed.

Admin. Farrar informed the Board that Colorado Department of Local Affairs (DOLA) grant funding has been frozen because of incorrect calculations on mineral severance taxes assessed to energy companies. Staff was going to pursue DOLA funds for downtown improvements. Staff will continue to monitor the status of these grant funds and will investigate options with the Federal Mineral Lease District of Mesa County as an alternative funding source.

Admin. Farrar mentioned that the next Great Outdoors Colorado (GOCO) grant cycle is in the fall. Staff will again, pursue those funds for improvements to the Collbran Arena. Staff will meet with the AAC and the Arena Master Plan Steering Committee to review the comments on the previous grant application in order to improve the next submittal.

Admin. Farrar mentioned that Margaret Eversole had provided him with information about industrial hemp and the Front Range conference on the topic.

Admin. Farrar said that Jeff Wendland, CPA, LLC will be in Town the week of July 11-15 to work on the audit.

Admin. Farrar reminded the Board that there will be a public input meeting in Collbran at the P.V. Fire Station on the Mesa/Garfield County broadband needs assessment project. He encouraged citizens to complete the online survey, test their broadband speed, send the results, and attend the public input meeting.

Town Marshal

Marshal Appelhanz mentioned that he and Deputy Marshal Mitchell have been training on intoxicilizers. He said he was checking on the possibility of doing blood draws. He spoke about the recent West Salt Creek water release. Admin. Farrar said that we are currently in a Level 2 preparedness status. The Board asked Marshal Appelhanz about the weight of the siren; he said it is 700 pounds. He also mentioned that yesterday, today, and tomorrow he and Deputy Mitchell are in Rifle for PTSD training. He said that they will be in Vail this month for POST tourniquet training. Marshal Appelhanz said that he

told Colton Walter, who operated the Fugitive Game last Friday, to talk to the Town ahead of time, but apparently did not do that. Marshal Appelhanz said that Deputy Marshal and he will start tallying County assist hours. He also mentioned that he would like to obtain military surplus vehicles for moving people and gear over rough terrain during an evacuation, but he needs Board approval. Admin. Farrar asked if the Mayor Town Administrator could sign off on it; Marshal Appelhanz replied that he could.

APPROVE EXPENDITURES

MOTION: Trustee Schowalter moved to approve the expenditures for the Town of Collbran from May 4, 2016 through June 7, 2016; seconded by Trustee Evans.

ROLL CALL VOTE: 5 Yes votes – Evans, Shrope, Schowalter, P. Sturm, and V. Sturm. 0 No votes.

Motion passed.

ADJOURN

MOTION: Trustee Evans moved to adjourn the Town of Collbran Board of Trustees Regular Meeting of June 7, 2016; seconded by Trustee Schowalter.

NON-ROLL CALL VOTE: 5 Yes votes – Shrope, Schowalter, P. Sturm, Evans, and V. Sturm. 0 No votes. Motion passed.

The Regular Meeting adjourned at 10:00pm.

Approved

Attest