

Triview Metropolitan District Board of Directors

Triview Metropolitan District – Board Room
16055 Old Forest Point, Suite 300
Monument, CO 80132

Meeting Minutes

Board of Director's Regular Meeting – December 9, 2014

1. Call to Order: President Robert Fisher called the meeting to order at 5:04 p.m. Board members present were Director Reid Bolander, and Director Steve Martinez. Director Pete Van Dyke arrived at 5:15 p.m. Staff and contractors present were Valerie Remington, District Manager and Gary Shupp, General Counsel.

2. Declaration of a Quorum, Notice & Posting: President Fisher declared a quorum present and that the public notice of this Board meeting has been duly posted.

Approval of Agenda: President Fisher suggested that the agenda be amended to remove everything from the agenda except for the budget. Director Bolander seconded the move. V. Remington let the Board know that taking the checks over \$5000 off the agenda would increase the price for Workman's Compensation insurance. Motion to amend the agenda to only include item 5, Public Comment, item 7, budget resolution, and item 9a, one check was made by Director Bolander and seconded by Director Martinez. Motion approved.

3. Public Comment: Bob Eskridge stated that he was willing to return to the Board as a Director since there is an opening that has been posted for over 30 days. The Board did not make a decision regarding the opening.

4. Resolution Summarizing Revenues and Expenditures for Each Fund, Adopting the 2015 Budget, and Appropriating Sums of Money to the Funds in the Amounts and for the Purposes Set Forth Herein and Certifying the General Fund Mill Levy for the Triview Metropolitan District, El Paso County, Colorado, for the Calendar Year Beginning on the First Day of January, 2015, and Ending on the Last day of December, 2015: Cathy Fromm, joined the meeting by phone.

The Board requested that the sewer budget numbers be increased by \$40,509 to cover the increase in the costs of the wastewater treatment facility operations. The Board will approve the sewer rate increases in January.

Bulk water rates are expected to drop as the construction nears completion. The Board requested that they get what High County Drilling has been invoiced for the last 3 months. The Board chose not to adjust the line item.

The Board would like to have the Reuse, Renewable Water, and Water Impact fees put on the January agenda for discussion on escrows.

The Board wanted to drop the District memberships in the Chamber of Commerce, Colorado Rural Water Association, and American Water Works Association.

The Board asked to get quotes from vendors for IT support.

General insurance costs for 2015 will be \$17,549.81. This is split between the enterprise fund and the general fund. The District Manager obtained an 8% discount for participation in the WC program, a 6.24% continuity credit, a 5% credit because the staff is trained, a 5% credit because the District Manager is trained and a 30% discount because a sanitation maintenance program was developed.

A quote for billing services from CRS was presented in the amount of \$58,800 annually. The Board requested another bid from CRS for billing services.

Repair and Maintenance includes site work for A4/D4 site. This includes moving the material, fencing the property, obtaining easements, and moving ramps. This needs to be completed because of the sale of the property.

Northstar Loan is the refinance of the CWR&PDA loan and the Donala loan. President Fisher was questioning the increased payment amount. V. Remington read the board minutes from the decision on refinancing that documented the Board's decision to have the payments as principal plus interest.

President Fisher questioned if the payments for water could be in the general fund. The auditor was contacted prior to the meeting with this question. His answer was no, it could not. Cathy pointed out that she and Valerie did have these costs in the capital fund originally, but moved them back to the enterprise fund after President Fisher expressed he did not want anything in the capital fund for 2015. We can definitely move this to the capital fund if the Board wants. The Board requested that they be moved.

Chris Cummins texted the Board the following advice relating to the executive session that has been cancelled: 1) the costs JDS provided in this iteration assume approval tonight, and John advised me expressly today that delay would be costly, and 2) Classic advised they would provide us notice of intent to proceed tomorrow, which would include a water rights deed.

There is a line item for completion (carryover) in 2015 of the D4 well drilling that began in 2014 for \$300,000 in the capital projects fund. This item was previously approved by the Board.

Recommendations by John McGinn, JDS Hydro, regarding the drilling of an additional well were presented to the Board. Director Bolander requested that John expand on that data at the next meeting.

Director's fees will remain the same.

Salary and wages will not have any increase in FTEs. The Board reduced the line item. The other benefit items have to be budgeted at full benefits regardless of the actual numbers. At any time, the staff may have a qualifying event that would require the insurance costs to go up.

SDA membership is included and CRWA will be added back into the budget by the Board for 2015.

The Board meetings will be paperless beginning in 2015. The equipment will be handed out to the board members at the next meeting or individually prior to the meeting if the board members contact Valerie.

The operations salaries and wages were to remain the same in FTEs as 2014. For the year 2015, we will be starting the seasonal work earlier than we did in 2014.

There is an extra amount in 2015 for a snow removal service. This service is charging by the hour. They will be employed on an emergency basis.

The 2015 budget needs to be submitted to the state by January 31, 2015.

Motion was made by Director Bolander to adopt Resolution #08-2014, A Resolution Summarizing Revenues And Expenditures for Each Fund, Adopting The 2015 Budget, And Appropriating Sums Of Money To The Funds In The Amounts And For The Purposes Set Forth Herein And Certifying The General Fund Mill Levy For The Triview Metropolitan District, El Paso County, Colorado, For The Calendar Year Beginning On The First Day Of January, 2015, And Ending On The Last Day Of December, 2015, and seconded by Director Martinez. Motion passed.

A suggestion was made by Director Bolander to schedule a budget workshop for 2015 for the fourth Tuesday in October of 2015. The Board declined. V. Remington stated that this is the most input that she has received on the budget from the Board and appreciated it. This was a new budget format for the Board for 2015.

5. Adjournment: The meeting was adjourned at 8:05 p.m.