

Triview Metropolitan District Board of Directors

Triview Metropolitan District – Board Room
16055 Old Forest Point, Suite 300
Monument, CO 80132

Meeting Minutes

Board of Director's Regular Meeting – November 10, 2015

1. **Call to Order:** President Robert Fisher called the meeting to order at 5:04 p.m. Board members present were Director Mark Melville, Director Reid Bolander, Director Bob Eskridge, and Director Marco Fiorito. Staff and contractors present were Valerie Remington, District Manager, Chris Cummins, water counsel, Gary Shupp, general counsel, and John McGinn, district engineer.
2. **Declaration of a Quorum, Notice & Posting:** President Fisher declared a quorum present and that the public notice of this Board meeting has been duly posted.
3. **Approval of Agenda:** Motion to approve the agenda was made by Director Fiorito and seconded by Director Bolander. Motion approved.
4. **Approval of Consent Agenda:** Motion to approve the consent agenda was made by Director Bolander and seconded by Director Fiorito. Motion approved.
5. **Public Comment:** None.
6. **Promontory Pointe Neighborhood Watch Request – Ann-Marie Jojola:** Ann-Marie not present. Postponed until later in the meeting. Neighborhood watch for PP requests that Triview add additional street lights in their neighborhood. Request was for 22 additional street lights, 5 large and 17 small. The questions that the neighborhood watch had regarding street light requirements were posed to the board. As Triview is a special district and not responsible for development, the neighborhood watch was directed to contact the Town of Monument regarding development. It was suggested that they meet much earlier in the planning process prior to the approval of the development. Thank you to the neighborhood watch for their interest in the district.
7. **Engineering Report – John McGinn:**
 - a. Sanctuary Pointe Transmission Lines-building pipeline, ¼ mile already in the ground. Proceeding without incident so far. The final approximately ¼ mile that goes up the hill is very steep and will require it to be pinned into the mountain as well as significant erosion measures.

- b. Tank, Booster Station-Preliminary sets of the drawings were handed out. It is getting ready to go to bid. These two things are going to be bid together. Should be ready to put out to bid soon.
- c. Well D-4 Update-online and under budget. In final publication period to close contract very soon.
- d. Forest Lakes Metro District Interconnect-Mutual aid agreement has been proposed with Forest Lakes Metro District. John McGinn presented the benefits for Triview and Forest Lakes. JDS Hydro will be designing the interconnect. The Board directed V. Remington to proceed with the interconnect.

8. Benefit Administration Discussion/Decision: Bids for benefits were presented to the Board for review and discussion. Motion to proceed with CEBT for medical and dental benefits for 2016 was made by Director Bolander and seconded by Director Fiorito. Motion approved.

9. Review of September 2015 Financials:

- a. **Disbursements over \$5000:** Check to A Green Image for fertilizer and weed control in the amount of \$7,165.00. Check to AFD Pavement Marking, LLC for road striping in the amount of \$9,930.50. Check to ORC Water Professionals, Inc. for contract O & M in the amount of \$5,500.00. Check to Kempton Construction for SP transmission line in the amount of \$76,405.65. Check to JDS-Hydro Consultants, Inc. for SP transmission line in the amount of \$5,542.63. Motion to approve checks over \$5000 removing item #1 to A Green Image was made by Director Eskridge and seconded by Director Bolander. Motion approved.
- b. **September 2015 Financials:** Financials were presented by V. Remington. Motion to approve the September 2015 financials as presented was made by Director Melville and seconded by Director Fiorito. Motion approved.
- c. **Preliminary 2016 Budget Presented to the Board.** Suggestions for changes were made by the Board and will be incorporated in the final 2016 budget presented in December.

10. Operation Report: Report was presented by V. Remington

Water/Wastewater

- FOG information flyer was included in the November billing.
- D7 warranty demands have been made.
- Well sheds at A8 and A4 have been repaired and painted.
- Permitting and estimates for security fence at Well Site 4 are being obtained.

Parks/Streets

- Road repairs are underway.
- Landscaping has been trimmed and cleaned up for the winter.
- Drainage piping and a small detention area has been installed in the PP easement.
- Plowing equipment is ready for the winter season.

11. Manager Report: Report was presented by V. Remington

- Staffing discussion. Board directed manager to hire an additional FTE for operation & maintenance beginning right away.
- Wages to increase 4% for the 2016 budget.
- Quote request from CRS for billing.
- Triview was requested by the plumbing company that was charged with theft and tampering with valves to write a letter to the court forgiving the charges. The board decided not to make the recommendation to the court.

12. Adjournment: Motion to adjourn the meeting was made by Director Fiorito and seconded by Director Eskridge. Motion approved. The meeting was adjourned at 7:55 p.m.