

Triview Metropolitan District Board of Directors

Triview Metropolitan District – Board Room
16055 Old Forest Point, Suite 300
Monument, CO 80132

Meeting Minutes

Board of Director's Regular Meeting – October 14, 2014

1. **Call to Order:** President Robert Fisher called the meeting to order at 5:00 p.m. Board members present were Director Reid Bolander, and Director Peter Van Dyke. Director Steve Martinez excused. Staff and contractors present were Valerie Remington, District Manager and Gary Shupp, General Counsel, Chris Cummins (arrive 6:11pm), Water Counsel, and John McGinn (arrive 5:23pm), District Engineer.
2. **Declaration of a Quorum, Notice & Posting:** President Fisher declared a quorum present and that the public notice of this Board meeting has been duly posted.
3. **Approval of Agenda:** Addition to agenda of the Award for Contract I-25 Potable Water Line was made. Motion to approve agenda as amended was made by Director Bolander and seconded by Director Van Dyke. Motion approved.
4. **Approval of Consent Agenda:** Motion to approve consent agenda was made by Director Bolander and seconded by Director Van Dyke. Motion approved.
5. **Public Comment:** Various residents commented on the Bridge Ridge road need for repair. President Fisher thanked them for their comments and let them know that road repairs were going to be considered later in the meeting.
6. **Review of August 2014 Financials:**
 - a. **Disbursements over \$5000:** Check to Felt, Monson & Culichia, LLC for legal counsel in the amount of \$10,461.58. Check National Meter & Automation, Inc. for residential meter kits in the amount of \$7,360.32. Check to JDS Hydro for I-25 Potable Crossing in the amount of \$7,892.88. Check to JDS Hydro for D-4 well in the amount of \$6,889.50. Check to Hydro Resources for D-4 Well Construction in the amount for \$140,276.05. Check to Donala Water & Sanitation District for expenses for UMCRWTF in the amount of \$127,324.50. Motion to approve the checks over \$5000 was made by Director Bolander and seconded by Director Van Dyke. Motion approved.
 - b. **August 2014 Financials:** Financials presented by V. Remington. Motion to approve the August 2014 financials as presented was made by Director Van Dyke and seconded by Director Bolander. Motion approved.

- c. **Budget for the Upper Monument Creek Regional Waste Water Treatment Facility:**
Budget for 2015 was presented and discussed.
- d. **Preliminary 2015 Budget:** Preliminary budget for 2015 was presented to the Board.

7. Triview Policy Review:

Vacation Leave policy change – Motion to approve changes to the vacation leave policy as presented was made by Director Van Dyke and seconded by Director Bolander. Motion approved.

Password, Clear Desk and Clear Screen, Fence, Parks, Trails, and Open Space Policies – Motion to approve all of the policies, with a partial deletion in the Fence policy, was made by Director Bolander and seconded by Director Van Dyke. Motion approved.

Standard Pedestrian Gate – Two different policies were presented to the Board for their consideration. After discussion, it was decided by the Board that Director Fisher would write a policy for the Board to reconsider at another meeting.

- 8. Award of Contract for I-25 Potable Water Line:** John McGinn presented the bids for the I-25 potable crossing. Bids came from Global Underground Corp. and Wildcat Construction. John went over the bids and what they included. His recommendation to the Board was to accept the bid from Wildcat Construction in the amount of \$298,923.00. Motion to award the contract to Wildcat Construction was made by Director Van Dyke and seconded by Director Bolander. Motion approved. The Board directed Valerie Remington to sign contracts for the I-25 Potable Water Line project.

- 9. A Resolution Authorizing The Issuance By Triview Metropolitan District, El Paso County, Colorado, Acting By And Through Its Water And Wastewater Activity Enterprise, Of A Tax-Exempt Revenue Note, In The Principal Amount Not To Exceed \$6,000,000, And Authorizing, Approving And Otherwise Providing For Various Matters Relating Thereto:**
Motion to approve the resolution was made by Director Bolander and seconded by Director Van Dyke. Motion approved. Approve = 3, Disapprove = 0, Absent = 1

10. Operation Report:

Grant Sharp reported on the water system with updates on the irrigation, D-4 well, hydrant flushing, and historical report for D-7 well. Grant also reported that the Sanitary Survey was held on 9/30. The State inspector found no major issues and he is currently waiting on the official report.

The final landscaping report was presented by Bob Eskridge. The landscaping for the summer was reviewed. The team did a great job with the resources they had this year. Bob recommended that another full time body was needed to continue through the winter to work on landscaping projects and get an earlier start in the spring. The Board decided that no new personnel would be added to the landscape team.

Landscape cost comparison was presented showing the cost for in-house work as opposed to contract services. After discussion, the Board chose to use in-house services for 2015. Asphalt proposals were reviewed. Motion to approve the proposal from John Hurley Asphalt, LLC was made by Director Van Dyke and seconded by Director Bolander. Motion to approve check to John Hurley Asphalt, LLC for road repairs in the amount of \$78,195 was made by Director Bolander and seconded by Director Van Dyke.

Striping of the roads was not approved. The Board would like to leave this for next spring.

11. Manager Report:

The Board was asked to make a policy question regarding sick leave and worker's compensation. It was decided by the Board that sick leave could no longer be used to make up the difference between worker's compensation wages and regular wages.

El Paso County requested that Triview consider taking over maintenance of Baptist Road. After discussion, the Board decided to decline. The maintenance of Baptist Road would not be part of Triview's responsibilities.

It was discovered that Electronic Municipal Market Access (EMMA) reports were not filed by the previous accountant in 2009, 2010, and 2011 as required. They have now been filed within the grace period and Triview is in compliance.

Arbitrage compliance has begun on the bonds as required. This should be complete before the end of the year.

Water rates on the Front Range were discussed. Using the comparison of rates in an article in the Denver Business Journal, it appears that Triview's rates are the lowest, excluding the City of Denver, at this time.

12. Executive Session: Motion to recess to executive session was made by Director Bolander and seconded by Director Van Dyke. Motion approved. The meeting was recessed to executive session at 7:42 p.m. by President Fisher pursuant to C.R.S.24-6-402(4) (b) for conference with attorney for advice on specific legal questions.

13. Adjournment: Motion to adjourn the meeting was made by Director Bolander and seconded by Director Van Dyke. Motion approved. The meeting was adjourned at 8:00 p.m.