

Triview Metropolitan District Board of Directors

Triview Metropolitan District – Board Room
16055 Old Forest Point, Suite 300
Monument, CO 80132

Meeting Minutes

Board of Director's Regular Meeting – June 9, 2015

1. **Call to Order:** President Robert Fisher called the meeting to order at 5:01 p.m. Board members present were Director Reid Bolander, Director Mark Melville, and Director Marco Fiorito. Staff and contractors present were Valerie Remington, District Manager, Gary Shupp, General Counsel, and Chris Cummins, Water Counsel.
2. **Declaration of a Quorum, Notice & Posting:** President Fisher declared a quorum present and that the public notice of this Board meeting has been duly posted.
3. **Approval of Agenda:** Motion to approve the agenda was made by Director Melville and seconded by Director Fiorito. Motion approved.
4. **Approval of Consent Agenda:** Motion to approve the consent agenda was made by Director Fiorito and seconded by Director Melville. Motion approved.
5. **Public Comment:** None
6. **Zone 3 Preliminary Engineering Study:** Jessie Shaffer, President PPRWA and District Manager Woodmoor Water and Sanitation District spoke to the Board regarding the preliminary engineering study. The cost to Triview would be \$8400. The payment can be split into two payments; one now and one next year. This cost should come out of the District Fund. Motion was made by Director Fiorito and seconded by Director Bolander that the District join in the Zone 3 Preliminary Engineering Study, have Valerie look into the District budget, and costs be capped at \$8400. Motion approved.
7. **Decision Regarding Appointment of Board Member:** Bob Eskridge requested appointment to fill the vacant Board seat. Motion to appoint Bob Eskridge to the vacant Director position was made by Director Fiorito and seconded by Director Melville. Motion passed.
8. **Review of April 2015 Financials:**
 - a. **Disbursements over \$5000:** Check to John Elway Chevrolet for 2015 Chevrolet Silverado purchase in the amount of \$27,999.00. Check to Felt, Monson & Culichia, LLC

for legal counsel in the amount of \$5,844.77. Motion to approve checks over \$5000 was made by Director Bolander and seconded by Director Fiorito. Motion approved.

- b. April 2015 Financials:** Financials were presented by V. Remington. Motion to approve the April 2015 financials as presented was made by Director Melville and seconded by Director Bolander. Motion approved.

9. Operation Report: Report was presented by V. Remington
Water/Wastewater

- D7 well motor is in the process of being evaluated.
- A1 well has been down due to a faulty driver. The well is back up and running now
- Staff continues to find builders or their subs bypassing the water meter.
- Damage was sustained to the waterways around the wastewater treatment plant. Photos attached.

Parks/Streets

- Pothole repairs have been done on JCP. Staff will continue to repair others as time and weather allow.
- Backflow reinstallation is complete and water is on in the parks. Water to green belts will be turned on in a few days. Many repairs needed to the system this year.

10. Manager Report: Report was presented by V. Remington

- Request by Drake – Thank you for the input. The District is trying to eliminate this plant from the district.
- Request by Allner – The Board decided that the new move-in policy will be the same as new home move-ins. This will be effective July 1, 2015.
- Audit underway this week.
- CD maturing June 16th. The Board instructed V. Remington to prepare the necessary documents to close the CD and move the funds to a Money Market account with Peoples Bank.
- Two items that will require an environmental engineer:
 - Property owned by Phoenix Bell and if it will serve as mouse habitat to satisfy the 404 permit requirements
 - Flume work needed outside the wastewater treatment facility. Permit needed to enter the mouse habitat to do the work necessary.

If the budget line item includes 404 permit use, the Board directed V. Remington to execute the plan and contact the environmental engineer. The Board did not want to use Grant Gurnee for these items.

- 11. Executive Session:** Motion to recess to executive session was made by Director Bolander and seconded by Director Fiorito. Motion approved. The meeting was recessed to

executive session at 6:39 p.m. by President Fisher pursuant to C.R.S.24-6-402(4) (b) and C.R.S.24-6-402(4) (f) for conference with attorney for advice on specific legal questions and personnel matters.

Return to regular session 7:48 pm.

- 12. Adjournment:** Motion to adjourn the meeting was made by Director Melville and seconded by Director Fiorito. Motion approved. The meeting was adjourned at 7:49 p.m.