

Triview Metropolitan District Board of Directors

Triview Metropolitan District – Board Room
16055 Old Forest Point, Suite 300
Monument, CO 80132

Meeting Minutes

Board of Director's Regular Meeting – January 12, 2015

1. **Call to Order:** Vice President Reid Bolander called the meeting to order at 5:01 p.m. Board members present were Director Mark Melville, and Director Bob Eskridge, and Director Marco Fiorito. Staff and contractors present were Valerie Remington, District Manager, Chris Cummins, water counsel, and Gary Shupp, general counsel.
 2. **Declaration of a Quorum, Notice & Posting:** Vice President Bolander declared a quorum present and that the public notice of this Board meeting has been duly posted.
 3. **Approval of Agenda:** Motion to approve the agenda with additions of Resolution #01-2016 and revisiting previous Board decisions was made by Director Fiorito and seconded by Director Melville. Motion approved.
 4. **Approval of Consent Agenda:** Motion to approve the consent agenda was made by Director Melville and seconded by Director Eskridge. Motion approved.
 5. **Public Comment:** None.
- 5a. Resolution #01-2016 of the Board of Directors of the Triview Metropolitan District Calling an Election for May 3, 2016:** The Board requested mail in ballots for the election. Motion to approve Resolution #01-2016 was made by Director Melville and seconded by Director Fiorito. 4=approve, 0=disapprove Motion approved.

5b. Revisit Previous Board Decisions:

Utility billing – Director Bolander wanted to get additional quotes for utility billing. He requested the billing costs per unit instead of aggregate pricing and compare to internal costs. He also requested the process be evaluated prior to hiring the additional staff. The decision that was previously made to hire a part time person not only considered billing costs, but staffing issues outside of billing.

It was decided to move forward to hire a part time person, don't move the Board room furniture at this time. The part time person can work in the present room until further notice by the Board. Additional billing quotes, reported as unit costs not aggregate costs. Report on utility billing services broken out by activity.

Motion was made to proceed as decided in the December Board meeting with the exception of reconfiguring the board room until a person has been hired was made by Director Eskridge and seconded by Director Fiorito. Motion passed.

- 6. Discussion/Decision Regarding Sale of Pelican Street Sweeper:** Offer to purchase the street sweeper for \$100 and haul the sweeper away at no charge was presented to the Board. Motion to sell and dispose of the sweeper for \$100 was made by Director Melville and seconded by Director Fiorito. Motion approved.
- 7. Discussion/Decision Regarding Certificate of Deposit at UMB Bank:** The last of three CDs is maturing at UMB Bank. Motion to move the CD to Northstar Bank on a 12 month term was made by Director Fiorito and seconded by Director Melville. Motion approved.
- 8. Discussion/Decision Regarding Tabor:** The District was de-Bruced or de-Tabored through December 2017. To continue, the District must go back to the voters for another extension. This can be done in the November 2016 election or the November 2017 election. The Board decided to put this on the ballot in the November 2016 election.
- 9. Review of November 2015 Financials:**
 - a. Disbursements over \$5000:** Check to Donala for quarterly expenses of the UMCRWTF Plant in the amount of \$132,349.97. Check to Kempton Construction for Sanctuary Point Transmission Line in the amount of \$106,955.51. Check to ORC Water Professionals, Inc. for contract O&M in the amount of \$5500.00. Check to applied Ingenuity, LLC for check on A-4 VFD in the amount of \$5234.74. Motion to approve the checks over \$5000 was made by Director Melville and seconded by Director Eskridge. Motion approved.
 - b. November 2015 Financials:** Financials were presented by V. Remington. Motion to approve the November 2015 financials as presented was made by Director Eskridge and seconded by Director Fiorito. Motion approved.
- 10. Operation Report:** Report was presented by V. Remington
 - Water/Wastewater
 - Pre-construction meeting has been held for the security fence at Site 4.
 - Parks/Streets
 - Spreadsheet sent to MVEA in November with the list of street lights that need to be repaired. Not estimate as to when MVEA will be completing the work.
 - John McGinn and V. Remington have started working together on the scope of the road assessment study.
- 11. Manager Report:** Report was presented by V. Remington
 - Arbitrage, Post Issuance Compliance Policy – Board decided not to purchase a policy.

- CD at UMB Bank – addressed earlier in the meeting.
- Corrected Revenue Reporting from the Town of Monument – V. Remington was directed to wait to proceed with this until Director Fisher is contacted by Director Bolander. Chris Cummins was asked to hold off contacting the Town on this issue until Monday unless Director Fisher or Director Bolander contacts him earlier.
- Board meeting location – addressed earlier in the meeting.
- Tap Fee Increase and Construction/Bulk Water Increase – These increases were on the map for 2016. The Board directed V. Remington to proceed with the studies to present at a later date.
- The Town of Monument is looking at an ordinance that would restrict cars from parking on the streets during a snow event. Triview would support the Town in this effort.

12. Executive Session: Motion to recess to executive session was made by Director Melville and seconded by Director Fiorito. Motion approved. The meeting was recessed to executive session at 6:29 p.m. by Vice President Bolander pursuant to C.R.S.24-6-402(4)(b) for conference with attorney for advice on specific legal questions.
Return to regular session 7:02 pm.

13. Adjournment: Motion to adjourn the meeting was made by Director Eskridge and seconded by Director Melville. Motion approved. The meeting was adjourned at 7:02 p.m.