

ROUND MOUNTAIN WATER & SANITATION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
November 3, 2016

Board Members Present: Peggy Quint, Charles Bogle, Roger Aukema, and Randy Wilhelm.

Board Members Absent: Steve Lasswell

Staff Present: George Medaris, District Manager; Herdis Sobel, Office Manager.

Visitors Present: None

Call to Order:

The meeting was called to order at 5:15 p.m. by Peggy Quint.

Roll Call

Approval of Minutes for October 6, 2016 Regular Board Meeting:

Charles Bogle made a motion to approve the October 6th Regular Board Meeting minutes, and Roger Aukema seconded the motion. Motion passed 4-0.

Financial Report/Check Approval:

Randy Wilhelm made a motion to approve the financials and bills paid. Charles Bogle seconded the motion. Motion passed 4-0.

Additions to the Agenda for the Next Meeting:

Public Hearing USDA Grant Application

Budget Hearing moved to Dec Regular Meeting

Set Meeting Date for Budget Workshop

The Special Meeting Budget Workshop is set for November 17, 2016 at 5:15 p.m.

Public Input:

None

## Old Business:

### Discussion of Online Payment options

Caselle has announced that the newest software upgrade is called Connect. Clarity, the Districts current version, will no longer be supported by the end of 2017. Instead of charging upfront for upgrades, Caselle has created "Software Assurance", a monthly maintenance plan that will cover this and future upgrades, as well as training. This change has caused us to re-think what direction the District wants to go as far as online payment and billing options. The next step is to upgrade the District's website to provide a more user friendly environment for our customers.

### Shining Mtn. Low Pressure Sewer System

Roger Camper has signed over the ownership of the low-pressure sewer system located in the Shining Mountain Subdivision to RMWSD.

## New Business:

### 2016 Year End Budget Adjustment

There will be some Budget Adjustments required for the 2016 Budget. These adjustments will be discussed at the November 17<sup>th</sup> Special Meeting and put in to affect at the December 1<sup>st</sup> Regular Meeting.

### 2017 Monthly Service Fee Discussion

George is still working on formulating the new service fees. This discussion item will be tabled until a future meeting.

### Apportionment of Existing District Reserves

A draft Resolution was presented to the Board regarding establishing various reserve and operating accounts to better track the financial health of the District and its Enterprise Operations. The staff will look at tracking these accounts on an excel spreadsheet rather than open numerous bank accounts. George will continue to work on the resolution.

### District Manager Report

#### Report on Preliminary Engineering Report Status

The State has contacted George and basically everything is at a standstill regarding the PER. The State has decided that Grape Creek and Lake DeWeese are impaired waters and the State will be enforcing new nitrogen and phosphorus limits and testing requirements. There is a remote chance that we may be exempt because we are such a small system, but most likely this will postpone the construction until 2018. He needs to meet with the engineers to determine which direction the District should go. The new testing requirements are very expensive

and other options may need to be considered. George mentioned a non-discharging lagoon system or building a constructed wet land.

#### Report on Meeting with Silver Cliff Planning Commission

George Medaris and Dave Schneider attended the Silver Cliff meeting. The SC Planning Commission is looking at re-zoning different areas for commercial and residential use for future development. The group was looking for input for future uses. George told them that they should present whatever it is that they would like to do, and Round Mountain will look at the possibilities of accomplishing the project.

#### CORC Report

Dave Schneider was not present.

#### Status of Main Street Project

George told the Board that all street repair paving has been completed and all project obligations have been met. Next Spring's project will be to access the 3 or 4 valves located at Main and 2<sup>nd</sup> Street.

#### Delinquent Accounts

Doris Swim's Delinquent Account Report was presented to the Board. The report is on permanent file.

Peggy Quint called for a motion to excuse Steve Lasswell's absence. Charles Bogle made a motion, Roger Aukema seconded, motion passed 4-0.

Meeting adjourned at 6:40 p.m.

Respectfully Submitted by,  
Herdis Sobel