

ROUND MOUNTAIN WATER & SANITATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
December 1, 2016

Board Members Present: Peggy Quint, Charles Bogle, Steve Lasswell and Randy Wilhelm.

Board Members Absent: None

Staff Present: George Medaris, District Manager; Dave Schneider, CORC; Herdis Sobel, Office Manager.

Visitors Present: None

Call to Order:

The meeting was called to order at 5:30 p.m. by Peggy Quint.

Roll Call

Pledge Allegiance

Additions to the Agenda for the Next Meeting:

Discuss COLA increases

Public Input:

None

Consent Agenda

1. Approval of Minutes for November 3, 2016 Regular Board Meeting.
2. Approval of Minutes for November 17, 2016 Special Board Meeting.
3. Financial Report and Approval of Checks.
4. Resolution 2016-18 to Set Mill Levy for 2017 Budget Year.
5. Resolution 2016-19 Designating the Public Places for Posting of Meeting Notices for Calendar Year 2017.
6. Delinquent Account Report.

Charles Bogle made a motion to approve all the consent agenda items, except for item #5 which will become Resolution 2017-1 and will be voted at the January meeting. Steve Lasswell seconded the motion. Motion passed 4-0.

Old Business:

None

New Business:

Public Hearing USDA Grant Application

Peggy Quint closed the Regular Board Meeting at 5:35 p.m. and opened a Public Hearing Meeting. Since there was no public present, Peggy closed the Public Hearing Meeting and re-opened the Regular Board Meeting at 5:38 p.m.

Resolution 2016-15 to Approve 2016 Budget Amendment

Randy Wilhelm made a motion to approve Resolution 2016-15 to approve the 2016 Budget Amendment. Charles Bogle seconded the motion. Motion passed 4-0.

Resolution 2016-16 to Adopt 2017 Budget

Randy Wilhelm made a motion to approve Resolution 2016-16 to adopt the 2017 Budget. Steve Lasswell seconded the motion. Motion passed 4-0.

Resolution 2016-17 to Appropriate Sums of Money for 2017 Budget

Randy Wilhelm made a motion to approve Resolution 2016-17 to appropriate sums of money for the 2017 Budget. Steve Lasswell seconded the motion. Motion passed 4-0.

Due to the passing of Roger D. Aukema on November 27, 2016, the Board needs to determine the process for filling the Board vacancy

George recommended that a notice be published in the papers requesting letters of interest, but suggested waiting until after the holidays to place the ad. It was decided that the ad would be published the first three weeks of January, and the letters received would be presented to the Board at the February 2nd Board meeting.

Personnel Manual Amendment Clarifying Vacation Leave

George went over his memo presenting the existing vacation policy; a clarification of the existing policy; and an alternate policy, giving two weeks' vacation per year from date of hire.

After some discussion, it was decided that the alternate policy would be adopted as Resolution 2016-19. Charles Bogle made a motion to approve Resolution 2016-19 adopting the alternate vacation policy as presented. Randy Wilhelm seconded the motion. Motion passed 4-0.

District Manager Report

Status of the progress for the planning of the new wastewater system

The meeting with the State has not been re-scheduled yet. George will be contacting them tomorrow to see when they might be ready to meet and remind them that the project needs to continue to move forward.

Old Business, such as rates and reserve accounts, will be put on hold until there is a full Board again.

The office will close at 10:00 a.m. on December 9, 2016 so the staff can attend the memorial service for Roger Aukema.

CORC Report

Dave Schneider went over his CORC report; reporting on projects completed and ones coming up. His CORC report is on permanent file.

Meeting adjourned at 6:40 p.m.

Respectfully Submitted by,
Herdis Sobel