



**ESTES PARK  
COLORADO**

**THE TOWN OF ESTES PARK**  
**MINIMUM SUBMITTAL CHECKLIST FOR RESIDENTIAL**  
**CONSTRUCTION PLANS- 2009 IRC**  
 General Information (970) 577-3726 • Fax (970)586-0249 • [www.estes.org](http://www.estes.org)  
 Division of Building Safety 170 MacGregor Avenue P.O. Box 1200 Estes Park, CO 80517

**Required information must be provided and verified by checking the appropriate review box. Incomplete submittals will not be accepted unless specifically approved by Town Staff.**

**Plans that have been marked in red will not be accepted.**

Properties within Town Boundaries: For 1 & 2 Family Dwellings provide 5 identical Plot Plans and 2 identical sets of construction plans. For Multi-Family projects provide 6 Plot Plans and 4 construction plans.

**See Plot Plan Specifications for minimum plot plan submittal requirements.**

<b>The following information is required on construction plan submittals:</b>	Applicant Review	Staff Review
---	---------------------	-----------------

**Design Criteria:**

A. Provide design method and design criteria used in design of structure.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Stamped Engineering <input type="checkbox"/> 120mph / Exp B WFCM (AFPA) <input type="checkbox"/> ICC 600 Town of Estes Park locally adopted design criteria: <ul style="list-style-type: none"> <li>• Wind Speed: 140 mph, 3 second gust, Exposure C (Default, site specific by Arch/Eng for B)</li> <li>• Ground Snow Load: By elevation, 45 psf for &lt;8000 feet, 55 psf for &gt; 8000 feet, 70 psf &gt;9000</li> <li>• Seismic Design Category: B</li> <li>• Floor Load (all floors): 40 psf</li> <li>• Deck Load: 60 psf; Hot Tub Deck = 100 psf minimum</li> <li>• Frost line depth: 30 inches (Can be shown on Foundation Plan)</li> </ul>		

**Foundation Plan:**

A. Show footing size, depth and location, pad sizes and location, foundation wall detail (size & heights), cross section include reinforcing size, grade & spacing. Show SOG locations and thickness. Dimension all elements.	<input type="checkbox"/>	<input type="checkbox"/>
B. If decks are proposed, show pier size and spacing dimensions.	<input type="checkbox"/>	<input type="checkbox"/>
C. Foundation walls over 9 feet in height from top of footing to top of wall require a Colorado Registered Design Professional (Architect or Engineer) stamp on the plans.	<input type="checkbox"/>	<input type="checkbox"/>
D. Show location of all hold downs, special connectors or fasteners and anchor bolt size & spacing.	<input type="checkbox"/>	<input type="checkbox"/>
E. Identify graphic scale used (Scale must be 1/4"=1' or larger). Maximum paper size accepted 24" x 36", Directional Arrow – North.	<input type="checkbox"/>	<input type="checkbox"/>

**Floor Plans:**

A. Label use of each room and show window sizes and type, door swings and sizes, plumbing fixture placement, kitchen cabinets, appliances, stairways, fireplaces, water heater and furnace location, etc.	<input type="checkbox"/>	<input type="checkbox"/>
B. Provide separate plan for each level.	<input type="checkbox"/>	<input type="checkbox"/>
C. If decks are proposed, show size (dimensions) and location.	<input type="checkbox"/>	<input type="checkbox"/>
D. Identify graphic scale used (Scale must be 1/4"=1' or larger). Maximum paper size accepted 24" x 36", Directional Arrow – North.	<input type="checkbox"/>	<input type="checkbox"/>

