

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD October 23, 2014

A regular meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was held on Thursday, October 2, 2014, at 6:00 p.m., at the Monument Sanitation District, 130 2nd Street, Monument, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance was Directors:

Eckehart Zimmermann
Gene Ashe
Timothy Sobik
Anne Bevis

Absent was Hans Zimmermann whose absence was excused.

Also in attendance were:

Joel Meggers; Community Resource Services ("CRS")
Gabby Begeman; ORC, LLC Water Company
John McGinn; JDS Hydro Consultants, Inc.
Teigan Gulliver; JDS Hydro Consultants, Inc.

ADMINISTRATIVE MATTERS

Director Ashe called the meeting to order at around 6:02 p.m., Mr. Meggers distributed for the Board's approval the proposed agenda. Following discussion, upon motion duly made by Director E. Zimmermann and seconded by Director Bevis, vote was taken and the agenda was approved as presented.

Minutes - The Board reviewed the minutes of the September 25, 2014 regular board meeting. Director E. Zimmermann moved the minutes be approved as presented. Upon a second by Director Sobik, vote was taken and motion carried unanimously.

Public Comments – There were none.

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OPERATIONS & MAINTENANCE

Operations Report – Ms. Begeman presented the September/October Operations report for the Board’s review, a copy of which is attached to these minutes and incorporated herein.

Mr. Meggers presented the Sharpest Cut Landscaping Inc. contract. Director E. Zimmermann moved the contract be approved as presented. Upon a second by Director Bevis, vote was taken and motion carried unanimously.

Update on Exterior Upgrades of SWTP to Improve the Structures Fireproofing and Wildlife Mitigation of Site - Ms. Begeman reported that she is still pursuing proposals to install the metal roof.

Update on Installation of Baluster to Protect the ATP Wellhead – Ms. Begeman reported that the work will start this week.

Update of Installation of New Pump Station System at SWTP –Ms. Begeman reported that she has started coordinating the project with Applied Ingenuity.

CAPITAL ITEMS

Review and Discuss Booster Station Upgrades – JDS presented the final design for submittal to the county and CDPHE and the board directed JDS to pursue all design approvals. JDs also presented the following key dates regarding the project timeline:

- November 1, 2014 – CDPHE Submittal (Approximately 3 Month Review of Design)
- December 1, 2014 – El Paso County Submittal (Approximately 1 Month Review of Design)
- February 1, 2015 – CDPHE & El Paso County Approximate Approval
- March 11 & 18, 2015 – Advertise Project
- March 20, 2015 – Pre-bid
- March 26, 2015 – Award Bid

Update on Villas Phase Improvements – JDS presented that 3 water services remain to be located. They reported that they had shut water off to locate the 3 services unsuccessfully and will try again next week.

JDS presented that Pay App#2 is recommended for approval and payment. The Board accepted their recommendation and signed the Pay App #2 and authorized payment.

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JDS presented Change Order #1. Director Bevis moved the change order be approved as presented. Upon a second by Director E. Zimmermann, vote was taken and motion carried unanimously.

JDS presented a draft Change Order #2, schedule A, B, C and Map. The board review and discussed the draft change order with JDS and directed them to pursue the change order and bring it back to the board to review with its recommended revisions.

Update on Backwash Pond Improvements – JDS presented that Pay Request #1 be approved. The Board signed the request and authorized payment.

Review and Consider Approval of Meter Type for New Installations – Ms. Begeman presented the proposal from National Meter to install and read cellular meters and recommended that the board choose option 2. The Board agreed to pursue option 2 of the cellular meter system proposal provided by National Meter, however, they requested that staff perform additional research into the reliability of the new cellular system and coordinate questions and concerns regarding the cellular contract and report their findings back to the board.

FINANCIAL MATTERS

Payment of Claims

Mr. Meggers requested that the Board consider payment of the claims represented by check numbers 03639 – 03658 totaling \$229,732.86. Director Sobik moved that the Board approve the payment of claims. Upon second by Director E. Zimmermann, vote was taken and motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements

Mr. Meggers presented the monthly cash position and unaudited financial statements for review by the Board which were accepted by the Board.

OTHER BUSINESS

Update on Source Water Protection Plan – Mr. Sobik reported that the district is waiting on the signs to arrive and the installation of the baluster around the ATP well-head will start this week.

Look Ahead – Mr. Meggers presented the Look Ahead.

LEGAL

Director E. Zimmermann moved that the Board enter into Executive Session pursuant to Section 24-6-402(4) (b), C.R.S.

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Upon second by Director Bevis, vote was taken and motion carried unanimously.

The following items were discussed:

- Review and Consider Approval of Water Purchase Agreement
- Status Update of Monitoring of Palmer Lakes Water Court Case #13CW3061
- Review and Discuss 1985 Agreement Negotiations
- Status of ATP Boundary Line Adjustment
- Higgins Inclusion

The session was entered into at approximately 8:06 pm. and exited at approximately 8:16 p.m.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Sobik, seconded by Director Bevis, the meeting was adjourned at approximately 8:23 pm.

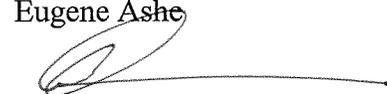
Respectfully submitted,


Secretary for the Meeting

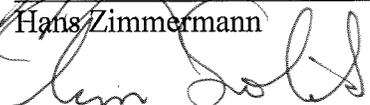
THESE MINUTES ARE APPROVED AS THE OFFICIAL OCTOBER 23, 2014 MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Anne Bevis


Eugene Ashe


Ekehart Zimmermann


Hans Zimmermann


Tim Sobik

Forest View Acres Water District

Operations Report –September/October 2014
Prepared by Gabrielle Begeman
ORC Water Professionals

Arapahoe Water Plant

- The plant has been exercised weekly to ensure proper chemical dosage.
- Two pneumatic valves were rebuilt due to leaky diaphragms.
- More rebuild kits have been ordered and are in stock at the AWP.

Surface Water Plant

- The plant has been running consistently producing most of the demand of the district since the previous report.

Distribution System

- We have provided the board with more information regarding the Beacon Meter Reading system. Please see the correspondence in the packet.
- We had 2 water main breaks on Sierra Vista where the pavement turns to dirt. One of which has been repaired.
- We had a leak at an abandoned saddle tap near 18235 Sunburst Dr. The tap had been replaced sometime in the last few years, according to the resident. The abandoned saddle was the cause of the leak.
- We had a leak in PRV pit #5. The corroded steel pipe had a hole in it. Please see the attached photos of the vault.
- PRV #2 had the exact same problem a number of years ago. It was fixed similarly to the fix at #5.
- We have purchased flanges and pipe to enable us to hire a welder (also secured) to permanently repair the broken portion of the PRV vault.
- Based on the condition of most of the districts PRV vaults, it is recommended that they be moved up on the list of potential failure points in the system.
- New PRV pits run \$25,000 each to install.
- Please see the attached production report.