

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR
MEETING OF THE BOARD OF DIRECTORS OF
THE FOREST VIEW ACRES WATER DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WATER ACTIVITY ENTERPRISE
HELD
September 26, 2013**

A regular meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was held on Thursday, September 26, 2013, at 6:00 p.m., at the Monument Sanitation District, 130 2nd Street, Monument, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance was Directors:

Anne Bevis
Eckehart Zimmermann
Gene Ashe

Absent were Karla Thompson and Tim Sobik whose absence was excused.

Also in attendance were:

Joel Meggers; Community Resource Services ("CRS")
Gabby Begeman; ORC, LLC Water Company
Teigan Gulliver; JDS-Hydro Consultants, Inc.

ADMINISTRATIVE
MATTERS

Director Ashe called the meeting to order at 6:02p.m., Mr. Meggers distributed for the Board's approval the proposed agenda. Following discussion, upon motion duly made by Director Zimmermann and seconded by Director Bevis, vote was taken and the agenda was approved.

Minutes - The Board reviewed the minutes of the August 29, 2013 special board meeting. Director Zimmermann moved the minutes be approved as presented. Upon a second by Director Bevis, vote was taken and motion carried unanimously.

Public Comments – no public was in attendance.

CAPITAL ITEMS

Master Plan Peer Review – Mr. Meggers presented that the Master Plan Peer Review Sub-Committee would be meeting prior to the next board meeting to provide additional policy direction to Brad Simons of TST.

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Final Comments and Policy Decisions regarding the Draft Construction Standards –

1. Responsibility for service line maintenance as split between the district and property owners
2. Inspection and acceptance requirements /procedures
3. Clarify when we want to specify multiple equipment vendors vs. a single vendor

The Board reviewed and discussed the final adoption process of the draft Construction Standards. They agreed upon the following policies:

- Responsibility for service line maintenance as split between the district and property owners - no changes to draft standards. The Board agreed that ownership of lines and facilities by the district ended at the curb stop for customers who had existing meter pits outside of the home and new installations: ownership of the district ended at the meter in the meter pit.
- Inspection and acceptance requirements – FVAWD reserves the right to inspect all sections of the service line but may waive inspection of the service line on the owner’s side of the meter.
- Equipment manufacturers (specification of multiple manufacturers vs. a single manufacturer) – standards should include “or comparable” wording specifying that equivalent equipment from a non-listed manufacturer may be used, but only with FVAWD approval.
- Opening/closing valves – All valves should close (tighten) when being turned to the right (needs to be corrected in section 1.3.1, and perhaps elsewhere).

Update on SWTP Backwash Pond Improvements – This item was deferred.

Update on Construction Drawings for Villas Phase Improvements – Ms. Gulliver presented and discussed the following with the Board:

The Project Manual and design will be ready for bidding when approved by the funding agencies and all easements and rights of entry are complete. She expects that the easement acquisition and funding authority approvals will take a few months. Given that the construction period has been assumed to be spring/summer of 2014, we suggest a March bidding schedule.

Easement outlines have all been turned over to Bill Baker. He has produced the first easement. JDS suggests writing a

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letter to each owner outlining the project and need for easements and including the specific easement required from that owner. Then we suspect that each owner will proceed through questions for Forest View, maybe some technical questions, etc. How quickly the easements are actually executed is a function of the specific property owner.

It should be noted that Forest View should desire some form of approval from the customers who require re-routing of the service lines on their property. This doesn't have to be an easement but acknowledgment of right of entry.

Design is essentially complete. If monies are Energy Impact and SRF, then CDPHE is the technical reviewing agency on behalf of the Power Authority. The design is ready for CDPHE review as soon as any final specifications questions are resolved. It is potentially 90 days for reviews through CDPHE and funding agencies.

Review and Discuss Installation of an Infiltration Gallery – Mr. Meggers suggested to the Board that a field inspection of the stream be performed prior to the board meeting next month to research potential areas where a new infiltration gallery could be installed. He along with the district's water attorney and engineer would participate and then attend the board meeting to present their findings. They set a not to exceed amount of \$2,000 to start the project for the attorney and engineer.

Review and Discuss Water Protection Plan Brochure – This item was deferred.

OPERATIONS & MAINTENANCE

Operations Report – Ms. Begeman presented the August/September operations report for the Board's review, a copy of which is attached to these minutes and incorporated herein.

FINANCIAL MATTERS

Payment of Claims

Mr. Meggers requested that the Board consider payment of the claims represented by check numbers 03349 – 03366 totaling \$58,049.94. Ms. Begeman approved the release of the Golder check. Director Zimmermann moved that the Board approve the payment of claims as presented. Upon second by Director Bevis, vote was taken and motion carried unanimously.

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Monthly Cash Position and Unaudited Financial Statements

Mr. Meggers presented the monthly cash position and unaudited financial statements for review by the Board which were accepted by the Board.

December 5th will be the special meeting for the public hearing for the 2014 budget. November's regular meeting will be cancelled.

OTHER BUSINESS Look Ahead Report – Mr. Meggers presented the Look Ahead Report.

LEGAL

Director Bevis moved that the Board enter into Executive Session pursuant to Section 24-6-402(4)(b), C.R.S. Upon second by Director Zimmermann, vote was taken and motion carried unanimously. The session was entered into at 8:04 pm. and exited at 8:22 p.m.

The following agenda items were discussed in the executive session:

- Provide Update on Communications with Ryan Nevins
- Discussion Items Involving the Nevins Entities

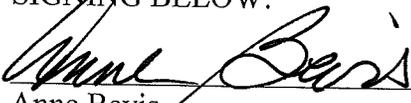
ADJOURNMENT There being no further business to come before the Board, upon motion duly made by Director Zimmermann, seconded by Director Bevis, the meeting was adjourned at 8:35p.m.

Respectfully submitted,


Secretary for the Meeting

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THESE MINUTES ARE APPROVED AS THE OFFICIAL
SEPTEMBER 26, 2013 MINUTES OF THE FOREST VIEW
ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS
SIGNING BELOW:



Anne Bewis

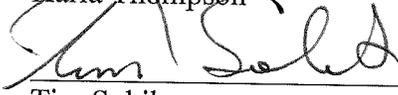


Eugene Ashe

Eckehart Zimmermann



Karla Thompson



Tim Sobik

Forest View Acres Water District

Operations Report –September/October 2013
Prepared by Gabrielle Begeman
ORC Water Professionals

Arapahoe Water Plant

- The scada has been updated to prevent mishaps with the chlorine feed rate due to programming.
- We are awaiting parts for the installation of the surge protection and VFD filter for the well pump. This should happen next week.

Booster Station

- The pump station continues to experience upsets, which cause water loss due to the pumps not picking up.
- When we are utilizing the Arapahoe and booster station, we have an unaccounted for loss of water every time the pump starts, due to the bleed off of water as it arrives at the booster station. This may explain some of the higher loss numbers when operating the Arapahoe as the main source.

Surface Water Plant

- The piping has been replaced where it was leaking due to the water hammer upon plant start-up.
- The pressure-reducing valve has been relocated as far upstream in the plant as possible to protect more of the piping than it used to.
- New valves have been installed on the turbidity monitoring equipment feed lines to prevent water hammer on plant start-up.
- On Wed 10/9/13 Golder was out doing some improvements to the chlorination system due to programming issues. The communication cord was accidentally pulled out of the pump. The chlorine pump did not feed for a day and a half. The scada system and the alarm did not shut off the plant or call out due to a resolution problem between the chlorine analyzer and the PLC. We will ensure that we account for this resolution when programming the automatic plant shut-off and alarm parameters.