

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD APRIL 26, 2012

A regular meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was held on Thursday, April 26, 2012, at 6:00 p.m., at the Monument Sanitation District, 130 2nd Street, Monument, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Anne Bevis
Eckehart Zimmermann
Gene Ashe
Steven Keefer

Absent was Karla Thompson whose absence was excused.

Also in attendance were:

Joel Meggers; Community Resource Services ("CRS")
Gabrielle Begeman; ORC, LLC Water Company
Timothy Sobik; Board Candidate
Will Koger; Engineer, Forsgren Associates, Inc

ADMINISTRATIVE MATTERS

Director Bevis called the meeting to order at 6:00 p.m., Mr. Meggers distributed for the Board's approval the proposed agenda. Following discussion, upon motion duly made by Director Zimmermann and seconded by Director Keefer, vote was taken and the agenda was approved as presented.

MINUTES - The Board reviewed the minutes of the March 22, 2012 regular board meeting. Director Ashe moved the minutes be approved as presented. Upon a second by Director Keefer, vote was taken and motion carried unanimously, except Director Bevis abstained because she was not in attendance at that meeting.

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Public Comments – Tim Sobik introduced himself as a board candidate for the election and provided some background information on himself. He stated he was mainly in attendance to observe the Board conduct the District's business and learn about the District.

New Board Member Orientation – Director Bevis suggested having a new board orientation agenda item for the next several board meetings to address various topics to assist in the learning process of new board members. The board also directed staff to send new board members the CIP, Rules and Regulations, Maps, Board Member Manual, and other useful district documents.

Spring 2012 Election - Mr. Meggers presented that ballots had been distributed. He also asked the Board to establish a canvas board for the election results. The Board appointed Anne Bevis and Steve Keefer to be canvassers.

CAPITAL ITEMS

Resolution Approving 0% Interest Loan from the Colorado Water Resource and Power Development Authority- Directors Zimmermann and Ashe approved the revised resolution.

SWTP Improvements – Ms. Begeman reported that the electrical panel had been ordered.

Proposals for Master Plan of Distribution System – Mr. Meggers distributed all the proposals. Director Bevis asked that everyone evaluate the proposals to develop a short list to be interviewed. She directed staff to schedule a work session prior to the next regular board meeting to review and discuss the development of a short list of finalists to be interviewed.

Director Zimmermann motioned that the District have the ability to fund the installation of new meter pits and services for existing properties. He mentioned that the improvements would have to be in accordance with the new Master Plan. Staff would recommend to the Board which properties needed the improvements and the Board would review Staff's recommendations and authorize the improvements. Director Ashe approved and the Board voted to support this policy unanimously.

Warranty Work for the Tank Relining Project – Ms. Begeman presented the warranty work that had been completed by Norvell Construction, LLC.

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The Board directed staff to pay the invoices on pages 18 and 19 of the board packet, in the amount of \$103.16 dated April 9, 2012 and \$218.50 dated April 9, 2012. The Board directed staff not to pay the invoice on page 20 of the board packet in the amount of \$1,639.00 dated April 2, 2012 based on their determination that this expenditure was Norvell's responsibility under their warranty guarantee to the District.

Improvements to Raw Water Line Intake – Director Zimmermann reported that he anticipates have a preliminary proposal to perform the work in the next few months for the Board to review and consider.

OPERATIONS & MAINTENANCE

Operations Report– Ms. Begeman presented the March/April operations report for the Board's review, a copy of which is attached to these minutes and incorporated herein. The Board directed Ms. Begeman to perform sampling and testing on the ATP filters. In addition, the Board directed staff to pursue the micro hydro-electrical grant. The grant requires a 50% match. The Board also directed staff to pursue bids regarding the maintenance of the tank road and field staff to perform research on the list of properties regarding potential unauthorized water usage.

FINANCIAL MATTERS

Payment of Claims

Mr. Meggers requested that the Board consider payment of the claims represented by check numbers 02965 – 02986 totaling \$271,290.41. Check number 02974 was void due to Director Thompson's absence. Check number 02976 was void due to the additional research of items listed on the invoice. Director Ashe moved that the Board approve the payment of claims as presented. Upon second by Director Keefer, vote was taken and motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements

The Board reviewed the monthly cash position and unaudited financial statements.

OTHER BUSINESS

Public Comments – None

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Easement and Public Record Research Summary – The Board reviewed the summary. Director Bevis commented that the summary would be utilized for future improvements to the distribution system. She suggested adding a column for descriptions and that the separate pages for each document were not necessary.

Look Ahead – Mr. Meggers presented the look ahead, a copy of which is attached to these minutes and incorporated herein.

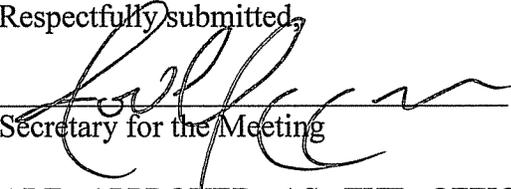
LEGAL ITEMS

1985 Agreement and 2004 Amendment – This item was deferred to a future meeting.

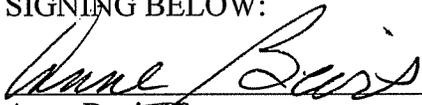
ADJOURNMENT

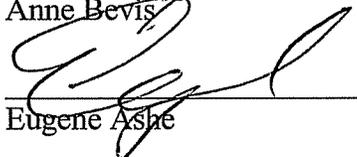
There being no further business to come before the Board, upon motion duly made by Director Keefer, seconded by Director Zimmermann, the meeting was adjourned at 8:25 p.m.

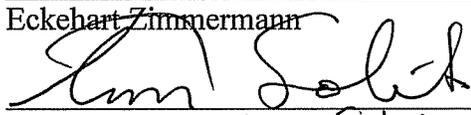
Respectfully submitted,

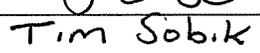

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL
APRIL 26, 2012 MINUTES OF THE FOREST VIEW ACRES
WATER DISTRICT BY THE BOARD OF DIRECTORS
SIGNING BELOW:


Anne Bevis


Eugene Ashe


Steven Keefer


Tim Sobik


Karla Thompson

Forest View Acres Water District

Operations Report –March/April 2012

Prepared by Gabrielle Begeman
ORC LLC

Treatment Plants:

Arapahoe Water Plant:

- We have been successful in pumping water from the AWP and through the booster station during March and April.
- Please see the attached quote for replacement manganese greensand media for the filters. There is an analysis that can be performed to determine the relevant life left of the media in the filters. Brenda and I will perform this analysis and will add this to the routine O&M to occur every other year to see how we are progressing.

Surface Water Plant:

- We have been mostly successful in keeping the SWTP running throughout period of runoff. We have not had to manually shut it down due to high turbidity.
- In early April we took the secondary filters offline to rake and scour the media with a water/air mixture in an attempt to clean and recharge the media. At this time, we also super-chlorinated the garnet as suggested by the state inspector. We have done this in hopes of getting a greater removal rate of microorganisms out of the SWTP. Our last test results did not indicate that we are getting any removal of microorganisms through the filters.

Distribution system

Storage Tank

- The tank project began late March with the installation of the temp tanks, reprogramming of the PLC at the ATP to operate at a new level. Approximately 3' (36,000 gallons) of water had to be wasted and pumped out of the main tank due to the lack of a drain valve on the main tank. Norvell constructed a manifold pipe to connect to the temp tanks, which will be kept by the district for future use. We were able to keep the SWTP running throughout the project as a buffer against high usage which occurred during the first part of the rehab project. However, more loss occurred as the temp tanks overflowed every night for the first week.
- Norvell stated that as they worked their way around with the sand blaster removing the failed coating, that the southern facing side was harder to remove. The northern sides peeled off easier, indicating that the original

coating froze during the cure time. Please see the attached cure test report from Norvell.

- We found a small leak on the bottom lip of the south side of the main tank. Norvell welded this closed and applied more coating to this area.
- Norvell also installed a pneumatic plug in the south overflow pipe to prevent the tank from overflowing through this pipe (pipe does not daylight and an overflow event could undercut the substrate and compromise stability of the tank), and divert the overflow to the north overflow pipe which properly daylights. The district will be invoiced roughly \$300 for the additional tasks that Norvell performed.

Master Meters

- From our preliminary figures, we can safely say that MM zone #2 is calculating the flow more accurately than MM zone #1. MM zone #1 is located on a stretch of asbestos concrete pipe, which is rough, has a slightly inconsistent wall thickness and is currently operating off of one 12v battery that we have not been able to hold a consistent charge on. All of these things create a less accurate reading for totalizing gallons going through that zone.
- MM zone #2 currently operates on 3, 6v batteries in series, providing more amp hours and steady voltage. It is located on a 6" PVC pipe which has more consistent wall thickness, and probably less buildup on the inside diameter of the pipe. We believe this meter system is more accurate in totalizing flows going to zone #2. Please see the attached (available at the meeting) spreadsheet for more information on discrepancies associated with the zone meter use.

Tank Road

- Prior to the 2010 tank rehab, the tank road had been neglected for some time and had to be cleared of trees and brush to enable trucks and equipment to travel safely up to the tank. This road is still an issue as there are many short stumps within it, muddy pits and deep tire marks. We are obtaining an estimate from J&K to re-grade and apply rock to areas that need it to ensure that access is available to reach the tank.

Unauthorized Usage

- Attached is the most recent spreadsheet of unauthorized usage. We are revising an inspection checklist and the certified letter residents receive in an attempt to make the inspections more pleasing to all parties while still allowing us to document the information we need.
- I ask the board to make a decision on meter pit responsibility if and when unauthorized usage is confirmed.

Capital Improvement Projects

Source Water Protection Grant

- We are in the process of obtaining the \$5000, matching funds, source water protection grant. Please see the attached paperwork (available at the meeting) to be submitted to the state.