

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR
MEETING OF THE BOARD OF DIRECTORS OF
THE FOREST VIEW ACRES WATER DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WATER ACTIVITY ENTERPRISE
HELD
AUGUST 25, 2011**

A regular meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was held on Thursday, August 25, 2011, at 6:00 p.m., at the Monument Sanitation District, 130 2nd Street, Monument, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Anne Bevis
Karla Thompson
Gene Ashe
Steven Keefer

Absent was Eckehart Zimmermann whose absence was excused.

Also in attendance were:

Joel Meggers; Community Resource Services ("CRS")
Gabrielle Begeman, Shilo Williams and Tom Shebert; ORG, LLC
Water Company

ADMINISTRATIVE
MATTERS

Director Bevis called the meeting to order at 6:01p.m., Mr. Meggers distributed for the Board's approval the proposed agenda. Following discussion, agenda was amended as follows; move item VI.B. Under II., Capital, and add item I. F., ORC to present new company and contact. Upon motion duly made by Director Ashe and seconded by Director Thompson, vote was taken and agenda was approved as amended.

MINUTES - The Board reviewed the minutes of the July 28, 2011 regular board meeting. Director Thompson moved the minutes be approved. Upon a second by Director Ashe, vote was taken and motion carried unanimously.

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CAPITAL ITEMS

Review and Discuss Draft DWRF Project List – Director Bevis reviewed the draft CIP with the Board. The Board discussed what projects should be included in the application for the Drinking Water Revolving Fund (“DWRF”) loan.

Discuss Projects Priorities and Next Steps – The Board listed its priority projects as the reconfiguration of the diversion, beginning automation of the SWTP, installation of the flow meters and submittal of the Preliminary Engineering Report (“PER”) report to the Colorado Department of Public Health and Environment (“CDPHE”).

Status of Grants and Low Interest Loans – Director Ashe motioned to have staff pursue a proposal with RG Engineers & Associates to prepare and submit a PER to CDPHE for the DWRF loan. The Board determined that they would notice for the DWRF loan for their November meeting.

Mr. Meggers reported that the District was waiting on a representative from the Rural Water Association to prepare and submit the application for the Source Water Protection Grant on the District’s behalf. Director Bevis reported that Director Zimmermann would begin the preliminary work on the project by performing a site visit and initial analysis.

OPERATIONS & MAINTENANCE

Operations Report – Ms. Begeman presented the July/August operations report for the Board’s review, a copy of which is attached to these minutes and incorporated herein. The board directed ORC to coordinate a work proposal with Golder to install a PLC panel, additional instrumentation and all related engineering and some field support for an estimated \$25,900.

Monthly Production Report and ATP Well Depth – Ms. Begeman and Mr. Meggers presented for the Board’s review.

Proposals to Provide Mapping and GIS Services – The Board reviewed and discussed two proposals to provide mapping and GIS services. The Board deferred this item until after submittal of the DWRF loan application and PER.

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FINANCIAL
MATTERS

Payment of Claims

Mr. Meggers requested that the Board consider payment of the claims represented by check numbers 02797 – 02816 totaling \$44,261.14. Check number 2813 to RG Engineering & Associates will be held until further review. Director Ashe moved that the Board approve the payment of claims as amended. Upon second by Director Thompson, vote was taken and motion carried unanimously.

Ratify Monthly Cash Position and Unaudited Financial Statements

The Board reviewed and ratified the monthly cash position and unaudited financial statements.

Status of 2010 Audit - Mr. Meggers presented the audit. The Board directed staff to post it to the District's website.

OTHER
BUSINESS

Public Comments – None

Review Document Storage and Requirements for Automation – Directors Bevis and Thompson discussed the installation of Share Point with the Board and mentioned that they would also research a potential option with Google.

LEGAL ITEMS

Status on Wilde Litigation – Director Thompson moved that the Board enter into Executive Session pursuant to Section 24-6-402(4) (b), C.R.S. Upon second by Director Ashe, vote was taken and motion carried unanimously. The session was entered into at 7:23 pm. and exited the session at 7:34 pm.

1985 Agreement and 2004 Amendment – Director Bevis reported for Director Zimmermann that there has been no change in status.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Keefer, seconded by Director Thompson, the meeting was adjourned at 8:05 p.m.

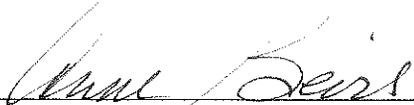
Respectfully submitted,



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Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL
AUGUST 25, 2011 MINUTES OF THE FOREST VIEW ACRES
WATER DISTRICT BY THE BOARD OF DIRECTORS
SIGNING BELOW:



Anne Bevis



Eugene Ashe



Eckehart Zimmermann



Steven Keefer



Karla Thompson

Forest View Acres Water District

Operations Report –July/August 2011

Prepared by Gabrielle Begeman

ORC LLC

Treatment Plants:

Arapahoe Water Plant:

- The plant has been running well with no problems.

Booster Station

- The booster station has still been running well with no glitches for 3 months in a row.

Surface Water Plant:

- The inlet was cleaned in mid August. It was covered with gravel and debris. The vacuum pressure on the inlet piping sucked dirt, silt and fines up against the screen, which clogged the inlet pipe. We are able to get more production since the pipe has been cleaned.

Distribution system

Leaks

- We had 2 major leaks on the 1 ½" poly irrigation pipe on Rock Brook Rd. The first one was found after complaints of low pressure. It was fixed by J&K with an irrigation fitting.
- The second one was found after a trash truck fell into the hole the water leak had created. The second leak was near a T that we were able to abandon as the line extending from the tee to the old well house is not in use and has no service lines tied into it. We were able to get rid of the tee and loop the irrigation pipe around with better, galvanized barbed fittings. J&K was unavailable for this leak. It was repaired by Hazelton Excavating, as they were in the neighborhood.
- I have penciled in my updates to the map at the AWP.

Master Meters

- The master meter to account for the 22 homes in the Villas and Clovenhoof has been installed. A PRV was also installed along with new valves and sch 80 pipe and fittings. The vault shows 135 psi and will be regulated to allow for the homes at the high point to get 40 psi.
- Hazelton Excavating has given me a verbal quote for installing the master meter pits. I am waiting for the quote in writing.

Production Report

- I will be working with Sandy and Joel on the numbers for billed vs produced.

Meter Pit Specs

- I will be working on these as I get time.
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