

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD APRIL 28, 2011

A regular meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was held on Thursday, April 28, 2011, at 6:00 p.m., at the Monument Sanitation District, 130 2nd Street, Monument, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Eugene Ashe
Anne Bevis
Karla Allen
Eckehart Zimmermann

Absent was Steven Keefer whose absence was excused.

Also in attendance were:

Joel Meggers; Community Resource Services ("CRS")
Gabrielle Begeman; Southwest Water Company

ADMINISTRATIVE MATTERS

Director Bevis called the meeting to order at 6:04p.m., Mr. Meggers distributed for the Board's approval the proposed agenda. Following discussion, upon motion duly made by Director Zimmermann and seconded by Director Ashe, vote was taken and the agenda was approved unanimously.

MINUTES - The Board reviewed the minutes of the April 5, 2011 special board meeting. Director Allen moved the minutes be approved as presented. Upon a second by Director Ashe, vote was taken and motion carried unanimously.

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CAPITAL ITEMS

Update on Design and Implementation of Infrastructure Repairs/Upgrades

Transmission Line Installation Project: Final Completion Items –

The Board cited that the project memo from RG and Associates indicated that the project has been completed except for the seeding and restoration around Monument Creek that will be inspected by the Environmental Specialist.

Mr. Meggers reported to the Board that the District is waiting on Kempton to pay for the damages it caused prior to the District making final payment and releasing the remaining retainage held by the District.

SWTP Improvements – Status Update – Mr. Meggers reported that the District is still waiting on approval for CDPHE. He informed the Board that he would be contacting CDPHE in an attempt to expedite their approval.

Booster Station Tank Installation – New Project – Ms. Begeman presented the conceptual design and proposal that Devin Cary of Applied Ingenuity prepared to install a new tank at the booster pump station. She informed the Board that she would pursue an additional proposal. Mr. Meggers was directed by the Board to draft an RFP to be distributed to local contractors for proposals to install a foundation and enclosure for the tank and associated equipment. The Board also requested that the structure be large enough to include room for additional storage. Mr. Meggers added that he would provide a proposal timeline with the RFP.

OPERATIONS

& MAINTENANCE

Water Main Line Break, PRV, and Water Line Loop on Stone View Road, Forest View Road and Red Ranch Road –

Ms. Begeman reported that J&K Excavation was called out to fix the line break and that water service was restored. She reported that a valve that was closed was opened on the distribution system to help in isolating the line break so that fewer customers would be impacted by an interruption in service. However, opening of the valve resulted in higher pressures for some of the customers along the line. The valve was then closed after the repair had been made and it remains in the closed position because of the higher pressure issues it caused. She also reported that there is a PRV close to the valve but it is located downstream from the valve.

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Operations Report – Ms. Begeman presented the April/May operations report for the Board’s review, a copy of which is attached to these minutes and incorporated herein.

FINANCIAL MATTERS

Payment of Claims

Mr. Meggers requested that the Board consider payment of the claims represented by check numbers 02717 – 02735 totaling \$43,646.46 minus the voided check of 02730. Director Ashe moved that the Board approve the payment of claims as presented minus the voided check of 02730. Upon second by Director Allen, vote was taken and motion carried unanimously.

Cash Position Statement and Unaudited Financial Statements

The Board reviewed the monthly cash position and unaudited financial statements for the period ending March 31, 2011. The Board accepted them as presented.

Review Rules and Regulations Regarding Billing Procedures, Fees and Penalties – The Board reviewed and discussed the District’s policies regarding its billing procedures and collection of fees. The Board eliminated the requirement of a certified letter to provide notice of a shut-off of service to reduce collection costs. The Board directed Mr. Meggers to research further the limits of a monthly penalty charge for unpaid balances.

OTHER BUSINESS

Public Comments – None

Vision Framework – Director Bevis presented the draft Vision Framework document and gathered additional input from Board members.

FVAWD Cost Notes - Director Bevis presented the draft FVAWD Cost Notes and gathered additional input from Board members.

Review and Discuss Maps – The Board had a brief discussion of the districts maps and then deferred this item to a future work session.

Discuss Structure and Items of next Month’s Board Meeting – The Board directed staff to aggressively pursue the close-out and final payment of the transmission line project.

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LEGAL ITEMS

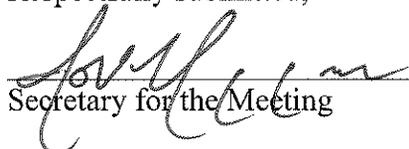
Status on Wilde Litigation - Director Bevis reported that the court hearing is set for May 2nd at 1:30 pm.

1985 Agreement and 2004 Amendment – Director Zimmermann reported that he continues to pursue items related to the 1985 Agreement and the 2004 Amendment with Gary Nevins.

ADJOURNMENT

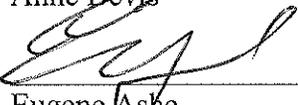
There being no further business to come before the Board, upon motion duly made by Director Zimmermann, seconded by Director Allen, the meeting was adjourned at 8:47 p.m.

Respectfully submitted,


Secretary for the Meeting

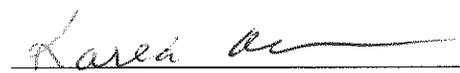
THESE MINUTES ARE APPROVED AS THE OFFICIAL
APRIL 28, 2011 MINUTES OF THE FOREST VIEW ACRES
WATER DISTRICT BY THE BOARD OF DIRECTORS
SIGNING BELOW:


Anne Bevis


Eugene Ashe


Eckehart Zimmermann


Steven Keefer


Karla Allen

Forest View Acres Water District

Operations Report – March 2011

Prepared by Gabrielle Begeman

Treatment Plants:

Arapahoe Water Plant:

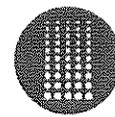
- The upper limit set-point to shut off the well has been changed from 25' to 24.5' due to the scaling of the transducer and the tank level never reaching 25' as the overflow is somewhere around 24.96'.
- The Xcel Energy rebate for a variable frequency drive for the booster pump at the AWP is \$1250. This will just about cover the cost of the drive itself.
- The motor that we purchased will not meet the high efficiency standard to receive the \$750 rebate Xcel Energy offers for replacing old motors with high efficiency motors.

Booster Station

- The inline strainer fittings failed and broke which caused some drywall damage in the booster station. We estimate that the water was only leaking for about 3 hours at the most. Since then we have fixed the fittings, dried out the room and everything seems to be normal thus far.
- We have not had the booster station in operation since the fitting failure, as we are waiting for all electrical components to dry completely prior to start up or components. Should be this week.
- I have spoken to a number of contractors who are interested in giving us quotes on the building and excavating. We need specs and location to get an estimate. The best placement for the addition would be the North side of the current building.
- I still need to obtain one other quote for the tank installation at the booster station.

Surface Water Plant:

- I met Jeff w/ Golder and Associates to get a bid on installation of a PLC. I hope to have it by the meeting.



- I met with Tom of RCI to get a bid on removal of sludge in the backwash pond. I hope to have it by the meeting. Attached is an email from 2009, when we looked into hauling the sludge. Total cost would be \$11,000 and might have increased since 2009.
- The Plant will most likely need to be down for an extended period of time while we fix the backwash pond. We will not know how long until we can pump it out and inspect it thoroughly.
- Brenda and I looked at the lower inlet after hearing that John of J&K Excavating cleared out all of the gravel, per John Cressman, while he was clearing the rock-slide in the road.

Distribution system

- C&L Water Solutions came out on 4/1 to fix, what ended up as, 3 leaks within the system. Total cost was close to \$10k.
- Another leak was found in the field between Forest View Dr and Stone View Dr. We used John with J&K Excavating and the total cost for the repair will be in the neighborhood of \$1000. I was pleased with Johns work and would recommend using him in the future. He is local and has history with the district.
- Attached is the email string for reference about the field leak.