

**RECORD OF PROCEEDINGS**

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**MINUTES OF A SPECIAL  
MEETING OF THE BOARD OF DIRECTORS OF  
THE FOREST VIEW ACRES WATER DISTRICT  
AND THE BOARD OF DIRECTORS OF THE  
WATER ACTIVITY ENTERPRISE  
HELD  
SEPTEMBER 30, 2010**

A special meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was held on Thursday, September 30, 2010, at 6:00 p.m., at the Monument Sanitation District, 130 2<sup>nd</sup> Street, Monument, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Eugene Ashe  
Anne Bevis  
Steven Keefer  
Eckehart Zimmermann  
Karla Allen

Also in attendance were:

Joel Meggers; Community Resource Services ("CRS")  
Erik Tameler; Southwest Water Company  
Rick Goncalves and Gary Welp; RG Engineers

ADMINISTRATIVE  
MATTERS

Director Bevis called the meeting to order at 6:05p.m. Mr. Meggers distributed for the Board's approval the proposed agenda. Following discussion, upon motion duly made by Director Ashe and seconded by Director Zimmermann, vote was taken and the agenda was amended and approved to include item V. D. Mount Herman.

MINUTES -The Board reviewed the minutes of the August 26, 2010 regular board meeting. Director Keefer moved the minutes be approved as presented. Upon a second by Director Ashe, vote was taken and motion carried unanimously.

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### CAPITAL ITEMS

#### Update on Design and Implementation of Infrastructure Repairs/Upgrades -

Bid Proposals – Mr. Welp distributed and presented the bid proposals. He stated that the project could start in a couple of weeks. The Board approved change order “A” to the Kempton Contract for \$11,973, \$2,200 for the Tanks Guys LLC, \$50,900 for Norvell Construction LLC, \$4,500 for Golden & Assoc. for a total not to exceed amount of \$69,573. Director Zimmerman and Mr. Welp approved contingent upon a favorable reference check of the contractors.

Transmission Line Installation – Mr. Welp provided a construction update. He reported that approximately 1,700 feet of pipe has been installed. The project has fallen behind schedule but they now have an additional crew working.

Nevins’s Realignment Update – Mr. Welp reported that this item is still being coordinated with Gary Nevins. He reported that he plans to have this finalized by the end of October.

Potential New Alignment Option – The Board directed Mr. Welp to contact the contractor for a proposal to perform the work, to avoid costs associated with an additional easement.

Kempton Construction Contract Amendment – Mr. Welp presented change order A & B. The Board reviewed both change orders that changed the language of the current contract and increased the contract to \$334,408. Director Ashe moved the changes be approved as presented. Upon a second by Director Zimmermann, vote was taken and motion carried unanimously.

Permit Letter from Army Corps of Engineers – Mr. Meggers presented to the Board that the District had confirmation that work could start in the area referenced in the letter.

Arapahoe Well Access / Survey – Director Zimmermann reported he coordinated vacation of the old deed and new survey. He plans to finalize the boundary layout with the County and Gary Nevins in the next few weeks.

Limbaugh Canyon (Access Road) Easement – Director’s Bevis and Zimmermann reported that Paul Rufien needs be contacted to locate this item or associated items.

Easement from U.S. Forest Service – Director Zimmermann reported

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the importance of having this easement. The board determined that it needs to be next priority after completion of transmission line.

Booster Pump Station Modification – Mr. Welp reported that parts have been ordered and work has started.

SWTP Improvements – Mr. Welp reported that the District is still waiting on CDPHE approval of their design submittal several months ago. In addition, Director Keefer reported to the Board that the district needs to pursue an electrician to repair the electrical panel.

ATP Well Rehabilitation - The Board discussed the various options of replacing the pump or motor, and lowering the well head. In addition, they discussed the optimal time to perform the work. They directed staff to contact the well rehabilitation contractor to ask if they would hold their current prices until spring.

Work Session Follow –Up – Director Bevis reported that she incorporated everyone’s comments that were sent to her. She commented that additional comments should be in to her by October 17<sup>th</sup>. She suggested a work session in November to discuss and review the “draft” CIP. The Board agreed.

### OPERATIONS

Operations Report – Mr. Tameler presented the August/September operations report for the Board’s review, a copy of which is attached to these minutes and incorporated herein.

Monthly Production Report and ATP Well Depth – Mr. Meggers presented the report for the Board’s review.

Potential Unauthorized Taps Updated – Mr. Tameler reported that the property at 4770 Sandstone was inspected and it was determined that no unauthorized taps were present. An inspection of the property at 18450 Pixie Park Road had been scheduled for early next week. The Board directed staff that the current capital projects take priority over the inspections of potential unauthorized taps for the next few months.

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### FINANCIAL MATTERS

#### Payment of Claims

Mr. Meggers requested that the Board consider payment of the claims represented by check numbers 2565 - 2580, totaling \$38,296.71. Director Ashe moved that the Board approve the payment of claims as presented. Upon second by Director Allen, vote was taken and motion carried unanimously.

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### Cash Position Statement and Unaudited Financial Statements

The Board reviewed the monthly cash position and unaudited financial statements for the period ending August 31, 2010. The Board accepted them as presented.

Preliminary Draft 2011 Budget – Mr. Meggers presented the draft budget. The Board directed staff to change the budget line item of the ATP Utilities – Electric from \$6,000 to \$20,000 for 2011.

### OTHER BUSINESS

Potential Options for Cell Phone Service Site Leases – Mr. Meggers reported that there has been no interest from the Cell Phone Service providers.

Structure of Next Months Meeting – The Board requested that updates on capital items and the draft budget be reviewed for October's meeting.

Mount Herman Update – Director Bevis reported that an Environmental Assessment must be completed and that a public hearing would also be scheduled.

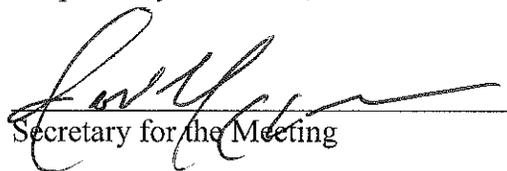
### LEGAL ITEMS

1985 Agreement and 2004 Amendment – This item was deferred.

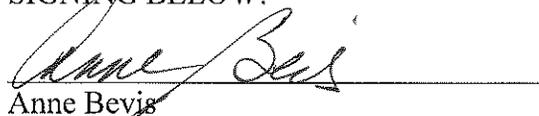
### ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Allen, seconded by Director Zimmermann, the meeting was adjourned at 8:55 p.m.

Respectfully submitted,

  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL  
SEPTEMBER 30, 2010 MINUTES OF THE FOREST VIEW  
ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS  
SIGNING BELOW:

  
Anne Bevis

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Eugene Ashe

  
Eckehart Zimmermann

  
Steven Keefer

  
Karla Allen

## **Forest View Acres Water District**

### **Operations Report – September, 2010**

Prepared by Erik Taneler, Southwest Water Co.

#### **Sampling:**

- The required samples were collected for Routine Coliform. Received results are inside the yellow folder in the Arapahoe treatment plant.

#### **Treatment Plants:**

##### **Arapahoe Water Plant:**

- Has been operating normally.
- Well level readings are still low during operation.

##### **Transmission Line/Booster Station:**

- Normal Operation.
- Construction of the new line has been started.

##### **Surface Water Plant:**

- The plant is being run at a reduced flow of 30-40gpm. The creek is very low.
- A lens on one of the secondary filters is cracked and must be replaced. New lenses are on hand. The secondary filters will also be raked at that time.

#### **Distribution system:**

- There is a small leak near the south end of Granite Cir. We will have this repaired at a later date.

#### **Miscellaneous:**