

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
FOREST VIEW ACRES WATER DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WATER ACTIVITY ENTERPRISE
HELD
SEPTEMBER 27, 2007

A regular meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was held on Thursday, the 27th day of September, 2007, at 6:00 P.M. at the Tri-Lakes Fire Department, Station No. 1, 18650 Highway 105, Monument, Colorado. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:
Richard Theodore Crocker, Chairman
Barbara Reed-Polatty
Anne Bevis
Chris Monsen

Upon motion duly made by Director Monsen, seconded by Director Bevis and, upon vote, unanimously carried, the absence of Eckehart "Eck" Zimmermann was excused.

Also In Attendance Were:
Lisa Johnson; Special District Management Services, Inc.

Paul Rufien, Esq.

Mike Bacon; Community Solutions, Inc.

Dawn Schilling; Dawn A. Schilling, LLC

See attached list for others in attendance.

ADMINISTRATIVE MATTERS

Agenda: Ms. Johnson distributed for the Board's review and approval a proposed Agenda for the District's regular meeting. Following discussion, upon motion duly made by Director Monsen, seconded by Director Bevis and, upon vote, unanimously carried, the Agenda was approved, as amended.

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Minutes: The Board reviewed the minutes of the August 23, 2007 regular meeting. Following discussion, upon motion duly made by Director Bevis, seconded by Director Monsen and, upon vote, unanimously carried, the Board approved the minutes of the August 23, 2007 regular meeting, as amended.

Public comments on agenda items: There were no public comments on the agenda items.

Regular meeting schedule: The Board determined to change the regular meeting in December to Wednesday, December 19, 2007 at 6:00 p.m. at the regular meeting place.

AWWA Seminar-Managing failing water infrastructure: President Crocker reported on his observation from the seminar that the District is not much different from many other water systems in the United States. He identified the following processes to be completed:

- How to asses the system
- What are the critical points to be assessed
- How to fund necessary repairs and/or replacements

FINANCIAL MATTERS

Claims: The Board considered approval of the payment of claims through the period ending September 27, 2007 as follows:

General Fund	\$	4,394.28
Enterprise Fund		<u>32,606.31</u>
Total	\$	<u>37,000.59</u>

Following discussion, upon motion duly made by Director Reed-Polatty, seconded by Director Bevis and, upon vote, unanimously carried, the Board approved the payment of claims for the period ending September 27, 2007.

Financial Statements: The Board reviewed the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis, and accounts payable vouchers for the period ending August 31, 2007.

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Following discussion, upon motion duly made by Director Bevis, seconded by Director Reed-Polatty and, upon vote, unanimously carried, the Board approved the unaudited financial statements for the period ending August 31, 2007.

2006 Audit: Ms. Schilling distributed and reviewed the 2006 draft Audit.

Following review and discussion, upon motion duly made by Director Reed-Polatty, seconded by Director Bevis and, upon vote, unanimously carried, the Board accepted the 2006 Audit, subject to final review by the Board, and authorized execution of the Representations Letter.

2007 Audit: The Board deferred discussion.

2008 Budget: Director Bevis provided a brief status report and distributed a preliminary draft budget to the Board.

LEGAL MATTERS

Wilde property: Attorney Rufien reported that work is in progress.

Longshore account and payment for saddle repairs: Ms. Johnson gave a summary of actions that staff has taken regarding this issue.

Mr. Longshore gave a summary of his account of the saddle tap repair. Mr. Longshore feels that poor infrastructure is not his responsibility and that nothing past the curb stop is his responsibility. Attorney will work with staff to gather the necessary information to provide a recommendation to the Board on how to proceed.

Herebic tap applications and fee payments: Initial correspondence with staff has occurred. Ms. Johnson will follow-up with written correspondence to Mr. Herebic.

Water Authorities: Discussion was deferred.

OPERATIONS REPORT

Water Operator report: August 2007 Water Operations Report. Mr. Bacon presented the August 2007 Water Operations Report.

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Transmission line break near the booster station. Director Crocker reported that Mr. Herebic has contacted him and has agreed to pay the backcharge.

It was noted that the District needs to pay Mr. Herebic for installation of the ~~entire contact line~~ ^{3,050' of transmission line}. Mr. Herebic asked if the District could net out the difference. Mr. Bacon commented that there are punchlist items on the chlorine contact line project that have not been completed.

The Board directed staff to wait for a written response from Mr. Herebic and then re-address the issue at a future Board meeting.

Valve identification and location. Mr. Bacon reported that the distribution valve location project is complete and the information will be provided to RG Consulting Engineers.

Master System Map. Ms. Johnson reported that RG Consulting Engineers will begin preparation of the map next week.

Nevins service line and meter installation. Mr. Bacon met with Mrs. Nevins and is working through the process.

Floor jacking. The work is scheduled for October 4th.

Water Tank inspection. The inspection is tentatively scheduled for November.

Polanco curb stop and re-plumb of water line to barn. The Board directed Mr. Bacon to send a letter to the resident giving him 60 days to complete the repairs.

Purchases. Mr. Bacon reviewed the bid received from Browns Hill in the amount of \$4,861 for installation of a chlorine analyzer, purchase and installation of a two pen recorder and installation of a 4" pipe. Mr. Bacon also reported that a chlorine analyzer can be purchased for approximately \$2,900.

Following discussion, upon motion duly made by Director Reed-Polatty, seconded by Director Bevis and, upon vote, unanimously carried, the Board approved the

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expenditure of an amount not to exceed \$8,000 for the purchase and installation of a chlorine analyzer for the Arapahoe Water Treatment Plant, installation of a 4" discharge pipe from the secondary filters to the effluent discharge piping for the Surface Water Treatment Plant and the purchase and installation of a two pen recorder for the Arapahoe Water Treatment Plant.

Rebuilding the primary filters medium. Mr. Bacon asked the Board to consider budgeting \$6,000 in 2008 for rebuilding the primary filters medium.

Following discussion, upon motion duly made by Director Crocker, seconded by Director Reed-Polatty and, upon vote, unanimously carried, the Board approved the expenditure of an amount not to exceed \$6,000 for the project to be completed this year.

Backwash controller and chemical warning signs. Mr. Bacon reported that the backwash controller unit was recalled. A new backwash controller will be installed soon.

The chemical warning signs have been installed at the Surface Water Treatment Plant and will be installed soon at the Arapahoe Water Treatment Plant.

Fire Hydrant Requirements/Responsibilities: Director Crocker reported that there has been no progress.

18795 Rockbrook Road: Mr. Bacon reported that he has tried to make contact with the resident many times and has been unsuccessful. The Board directed Mr. Bacon to contact the resident in writing if he is still unable to contact the resident in the next few weeks.

Capital Improvement Plan and projects development: Ms. Johnson reported that RG Consulting Engineers has requested some historical information. The Board directed staff to provide the information requested.

Water Operations and District Management proposals: Director Reed-Polatty and Director Crocker reported that four companies were contacted regarding submitting proposals for water operations, three companies have expressed interest in submitting proposals and the date for submission was extended to October 4, 2007.

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Five companies were contacted regarding submitting proposals for district management. Proposals are due September 28, 2007.

Technical, Managerial and Financial ("TMF") Evaluation:
The Board directed staff to contact Stantec/CDPHE to begin the process.

OTHER BUSINESS

District website: The Board noted that the operation reports posted on the website are incorrect. The Board asked that the election newsletter be added to the website, they prefer that it be located near the minutes for that time period. The rate flyer should also be added to the website.

Public comments: Members of the public addressed the Board. The following are notes taken by the Secretary regarding the statements made by the public.

SPEAKER-Jeff Dull

Will the audit be on the website?

Response-The Board will discuss the policy of posting financial information on the website at a future meeting

What is the cost of researching and providing copies of all information requested last month?

Response-Six to eight hours of staff time and \$.25 per page copied.

Has there been any further discussion on cleaning the upper gallery?

Response-No discussion to date.

Work session schedule: Discussion was deferred.

Request for water service: The Board directed staff to provide an inclusion petition to the owner of the property located on Highway 105, near Clovenhoof, upon their request.

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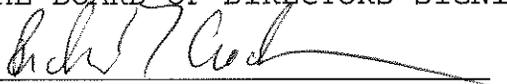
ADJOURNMENT

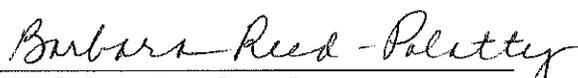
There being no further business to come before the Board at this time, upon motion duly made, seconded and, upon vote, unanimously carried the meeting was continued to Friday, October 5, 2007 at 9:00 a.m. at the Monument Sanitation District meeting room, 130 Second Street, Monument, Colorado.

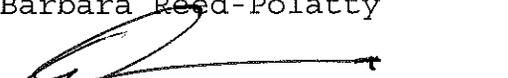
Respectfully submitted,

By  Secretary for the Meeting

THESE MINUTES APPROVED AS THE OFFICIAL SEPTEMBER 27, 2007 MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Richard Crocker


Barbara Reed-Polatty


Eckehart Zimmermann


Anne Bevis


Chris Monsen

Please print your name, address and phone number and the issue(s) you are interested in addressing at this meeting.

NAME	ADDRESS	TELEPHONE/EMAIL	ISSUE(S) TO BE ADDRESSED
BEN LEE	4750 LIMESTONE RD MONUMENT CO 80132	481 9665 NEBLEE1@YAHOO.COM	
John Heiser	OCN POB 1742 Monument CO 80132	488-3455	None
DANN SCHLUNG			PRESENTATION OF AUDIT
ALAN LONGSHORE	17400 Oxbridge Rd	351 6067 alan.longshore@HP.com	Payment for Repairs
Jeff Dill	3745 SL Rancho Uteas	481 9867 jmdwill@comcast.net	copy of Audit Status of last month's info request
Tom Thiemme	18125 Red Rock Dr	481-3469	None