COLORADO
Department of Health Care Policy & Financing

What is a Colorado Medical Assistance Site?

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A Medical Assistance (MA) Site is a designated site certified by the Department of Health Care Policy and Financing (the Department) to accept and process the State authorized medical assistance application for Department administered programs. The Department was authorized to establish MA sites by Statute (CRS 25.5-4-205 et seq). MA Sites use the Colorado Benefits Management System (CBMS) to determine eligibility for Health First Colorado (Colorado's Medicaid Program) and Child Health Plan *Plus* (CHP+) .

Why were MA Sites created?

- To provide an alternative location to process and enroll families and children into Health First Colorado or CHP+
- To assist in decreasing the number of uninsured children and families in Colorado that are eligible for Health First Colorado or CHP+
- To provide enrollment services at community-based schools, health centers, and other approved agencies

What are the benefits of using an MA Site?

- Increased accessibility of eligibility sites within communities
- Alternative source of assistance for completing the application process
- Timely eligibility determinations through CBMS
- Availability of community resources and referrals for various medical programs

What are the responsibilities of an MA Site?

Some of the responsibilities of an MA Site are as follows:

- Use CBMS to determine eligibility for Health First Colorado and CHP+
- Process and authorize the eligibility determination within the processing timelines (45 days for family and children's applications and non-disability applications, and 90 days for disability applications)
- Submit monthly, quarterly, annual, and ad hoc reports to the Department
- Attend all CBMS and Departmental medical assistance trainings and mandatory meetings
- Resolve applicant/client issues in a timely manner
- Respond to requests from the Department in a timely manner

- Accept and process all walk-in and mail-in applications in a timely manner
- Explain the benefits of the programs that are administered by the Department
- Conduct internal quality improvement reviews on a monthly basis
- Respond to any audit or Medicaid Eligibility Quality Control (MEQC) request for case files and client information
- Maintain copies of active and non-active case files for six years after the discontinuation or denial of eligibility
- Assist applicants/clients with voter registration as required by the National Voter Registration Act

Where are MA Sites located?

- Community Health Centers
- Hospitals
- Schools and other State approved Agencies

Visit http://www.colorado.gov/apps/maps/hcpf.map to find the MA Site nearest you.

Visit https://www.colorado.gov/pacific/hcpf/medical-assistance-ma-site-frequently-asked-questions to find additional information on MA Sites.

For more information contact

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