



**Colorado
Legislative
Council
Staff**

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M E M O R A N D U M

June 9, 2016

TO: Members of the Interim Study Committee on Communication Between the Department of Health Care Policy and Financing (HCPF) and Medicaid Clients

FROM: Bill Zepernick, Senior Fiscal Analyst, 303-866-4777
Elizabeth Haskell, Research Analyst, 303-866-6264
Anne Wallace, Research Analyst, 303-866-4364

SUBJECT: Charge and Membership of the HCPF-Client Communication Interim Committee

Summary

This memorandum provides an overview of the 2016 membership of the Interim Study Committee on Communication Between the Department of Health Care Policy and Financing and Medicaid Clients, the origin and charge of the committee, bill request deadlines and procedures, and information regarding committee staff and the committee website.

Origin and Charge of the Committee

The Interim Study Committee on Communication Between the Department of Health Care Policy and Financing (HCPF) and Medicaid Clients was created pursuant to Interim Committee Request Letter 2016-04, as approved by the Legislative Council on April 29, 2016. The committee is charged with studying the following policy issues:

- the current form and content of letters that are sent to Medicaid clients by HCPF;
- the frequency with which letters are sent to Medicaid clients by HCPF; and
- whether such letters can be simplified and the content made more clear so as to improve the information that is communicated to Medicaid clients.

Committee Membership

In total, there are six members on the Interim Study Committee on Communication Between HCPF and Medicaid Clients. The chair is appointed by the Speaker of the House of Representatives and the vice-chair by the President of the Senate. The six legislators appointed to the interim study committee include:

Representative Dianne Primavera, Chair	Senator Kevin Lundberg, Vice-Chair
Representative Jessie Danielson	Senator Larry Crowder
Representative Lois Landgraf	Senator Linda Newell

Meeting Dates

The committee has been approved to meet up to four times during the 2016 interim. As of this writing, the committee is scheduled to hold its first meeting on Friday, June 24, 2016. Additional meetings will be announced by the chair at a future date.

Committee Recommendations to Legislative Council

Bill limits and requests. The committee may recommend up to five bills to the Legislative Council. Committee members must request bills during a single committee meeting set for requesting legislation, and bill requests must be approved by a majority of the committee members.¹

Bill request deadlines. The Legislative Council has established deadlines for the 2016 interim for requesting, drafting, and approving bill drafts under consideration by the committee.² The meeting to request bill drafts must be held by September 1, 2016. Committee members must submit drafting information to the Office of Legislative Legal Services (OLLS) bill drafter within three calendar days of the meeting at which bills were requested. There must be at least 35 days in between the meeting at which legislation is requested and the meeting at which it is approved. To allow time for Legislative Council Staff to prepare the fiscal analysis of the proposal,³ there must be 14 days between the date the proposed bill is finalized with OLLS staff and the date of the meeting to consider the proposed bills. The last day to finalize bill drafts with OLLS staff is September 22, 2016, and the committee must meet and vote on the bill drafts by October 6, 2016. Bill drafts and fiscal notes will be sent to the committee three days prior to the meeting at which the bills will be approved.

¹Joint Rule 24 (d) (2.7) (A).

²Joint Rule 24A (d) (2.6).

³As required by House Bill 15-1335.

Legislative Council review. The Legislative Council will meet on October 14, 2016, to approve interim committee draft legislation. Bills approved by the Legislative Council do not count against a member's five-bill limit for the regular legislative session. Bills not approved by the Legislative Council may be introduced during the regular session, but such bills would count against a member's five bill limit.⁴ Interim committee bills must have prime sponsors prior to approval by the Legislative Council.⁵

Committee Staff and Website

Staff contacts. Legislative Council Staff is charged with assisting the committee in its activities. If you have any questions or would like any additional information concerning the committee, please send an e-mail to medicaidclientletter.ga@state.co.us. You may also contact any of the following individual committee staff members:

- Bill Zepernick, Principal Fiscal Analyst, bill.zepernick@state.co.us, 303-866-4777
- Elizabeth Haskell, Research Analyst, elizabeth.haskell@state.co.us, 303-866-6264
- Anne Wallace, Research Analyst, anne.wallace@state.co.us, 303-866-4364.

Additionally, the following Office of Legislative Legal Services staff will be assisting the committee:

- Brita Darling, Senior Attorney, brita.darling@state.co.us, 303-866-2241.

Website. Documents distributed during the meetings and meeting summaries may be found on the committee website at:

<https://www.colorado.gov/pacific/cga-legislativecouncil/2016-interim-study-committee-communication-between-hcpf-and-medicaid-clients>

Twitter. Committee updates will be also posted on Twitter - [@COMedicaidCLCom](https://twitter.com/COMedicaidCLCom)

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⁴Joint Rule 24 (b) (1) (D).

⁵Joint Rule 24 (b) (1) (E).