

DRAFT

**Arriba Town Hall
711 Front Street
Arriba CO 80804**

**TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Monday May 9, 2016**

Call to Order Mayor Alex Flores called the meeting to order at 7:30. Roll call for the Arriba Town Board was read and those answering were Troy McCue, Lindsey Michal, Leigh Anna Andersen, Bob Rush and Keith Hughes.

Pledge of Allegiance was led by Keith Hughes.

Public Audience included: Gerald & Carolyn Steinsiek, Jerry Norris, Tom Rush, Diane Halsey, Curt Price, Ed E. and Jody Schiffers, Coleen Luft, Ora Hughes, and Ted Grundmeier.

Ted Grundmeier wanted to congratulate the Town on its new furniture store up by the tree pile.

Swear in New Board Member Clerk Hart swore in Tom Rush as a Town of Arriba Trustee.

Approval of Agenda Trustee Michal moved to add North Lots under Unfinished Business and to approve the agenda as amended. Trustee Bob Rush seconded and the motion passed unanimously.

Approval of Minutes Trustee Michal moved to approve the minutes from the April 11th Regular Meeting as written. Trustee Andersen seconded and the motion passed unanimously.

Approval of Account Receivable and Payable

Trustee Michal moved to approve the Receivables and Payables for April. Trustee Andersen seconded and the motion passed unanimously.

Approval of Bills

Trustee Bob Rush asked if the Town still had an extra aerator out at the sewer pond. Leroy King and Mayor Flores said that no the Town does not have an extra. Trustee Tom Rush said that when he was maintenance man he had brought back 2 from Rifle and there should be one laying out there. Leroy King said that there was some parts of an aerator but nothing with a motor. He said that the aerator that was replaced the shaft broke off and was not good.

Trustee Michal said that regarding paying someone to take water samples she thought that the Board had decided to not pay that anymore. Clerk Hart said that the topic had been discussed but nothing was ever decided. She said that the amount paid out in the May bills was for 2 months. Leroy Kind said that paying Paula Figurelli to take samples up to Denver was cheaper because he would lose a day of work.

Trustee Michal moved to approve the May bills for payment. Trustee Bob Rush seconded and the motion passed unanimously.

CML Training Trustee Michal said that Colorado Municipal League will have a 2 hour session on May 17 in Limon from 9am to 11am. She said CIRSA will be having a free training at the Community Building in Hugo on June 13 from 5:30-6:30. She said that CML is having their annual meeting in June or July but it is up in Vail and because of the cost she thought that maybe it's not something for this year but possibly for next year.

Surge Protector for Wastewater Plant Clerk Hart said that the quote from Shideler Electric came out to \$2,374.60. This covers all materials necessary, installation and labor. Clerk Hart said that Shideler Electric was the only place that would give a bid. This quote does not cover a lightening arrester which might be another couple of hundred dollars. Trustee Tom Rush asked what happened to the surge protector that was there. Leroy King explained that Pat Parker wanted one that will protect the whole place, since the flow meter was so expensive. Trustee Tom Rush suggested checking with KC Electric about putting in a surge protector. The matter was tabled until Leroy King can talk with KC Electric.

North Lots / Tree Pile Mayor Flores said that a lot of furniture and junk has been dumped up on the north lots and is strewn everywhere. Trustee Tom Rush suggested locking it up. The Board agreed it should be locked up but have a sign to contact Town Hall if anyone wanted to haul tree branches up there. Trustee Bob Rush said that he and Waylon Smith have a right of way through there so keys would need to be given to them.

Mayor Flores said that the Senior Class for Arriba-Flagler school district would be coming over on Thursday to load up stuff into a trailer. They will use Mayor Flores' pickup and trailer to haul it to the landfill. The Lincoln County landfill is willing to extend the Town's free dump day to get the area cleaned up.

Clerk Hart said that she did talk with CIRSA about having the kids volunteering on Town property and that they would each need to sign a waiver.

There was concern about a refrigerator that is back there and how to get rid of it.

Trustee Michal asked if plans were being made to burn the tree pile. Mayor Flores said that yes plans to burn it were in the works.

There was discussion about digging a hole to push the pile in to burn it, or dig a hole for future use to the tree branches dump in.

Trustee McCue moved to lock up the north lots with a sign stating the Town Hall number to call if they have something they need to haul in there. Trustee Andersen seconded the motion and the motion passed unanimously.

Maintenance Report

Leroy King had a written report of what he has worked on the past month (by mention the report is a part of these minutes).

Mayor Flores said that the Town needed to start testing fire hydrants. Leroy King said that he has a form he got from Pat Parker but he needs to get a meter to record all that goes out and the pressure. He said he would need help to do it too.

Clerks Report Clerk Hart asked whose names should be on the bank accounts. She said that right now it is Trustee McCue, Mayor Flores and herself. One more person is needed. Trustee Andersen said that her name could be on the accounts.

Clerk Hart said that the Community Garage sale will be Saturday, June 11 from 8am to 4pm. She said anyone wanting to be on the list let her know.

She said that the Dog Clinic will be on Wednesday, June 15 from 4pm to 6pm, here at Town Hall.

Clerk Hart said that for the winter her lunch hour had been from 11:45 to 12:45 so that she would have time to go get her kid from school. She said that she was changing her lunch hour back to 12:00 to 1:00. She said that she might not be here for June's meeting so somebody might have run the recorder and write down motions. She said that the past few weeks she has not been working the set hours for Town Hall, she said her schedule has been crazy with school activities, and dental and doctor appointments. She said that she does her best to work 32 hours a week.

Clerk Hart said that 319 Grant Street account has an issue like 700 Front Street and a couple of other properties that have had back sewer owed. She said that the people who own the property weren't receiving bills, they came back, paid the deposit, got the water turned on, but they have \$1100 of back sewer that is owed. She said that the Board had let a couple of other people set up a payment plan where they pay their bill plus \$50 on what is back owed.

Trustee Andersen moved to allow the owners of 319 Grant Street to make payments of \$50 a month on the back sewer owed, this will be in addition to paying their regular monthly bill. Trustee McCue seconded and the motion passed unanimously.

Treasurer's Report / Bank Statements

Everything looked good on the report.

Trustees Report Trustee Bob Rush said that his only concerns were the tree pile up north and grumbling about the streets.

Trustee Tom Rush asked the Board if they would be interested in getting some hot mix or cold mix to fill in the sections of the street that were cut for the water line from Curtis and Colorado and up to Main Street. He said there's about 3 spots that need filled. He said you could get it from Limon or Stratton. He thought cold mix would be fine. He

wasn't sure of the cost, he thought the Town would need to get about 2 tons per spot. Trustee Michal thanked Leroy King for dragging the roads right after the storms. She encouraged the Board to go to the training since so many of them were new to the Board.

LCEDC Report Trustee McCue said he had his report and it shows what's going on and what he has done community by community. He said that there's some development going on over at West Limon. He said that Trans West recently bought Limon Chrysler and they are thinking about building another dealership, but the issue is where to build since the soil in Limon has an expansive problem.

He said that he was helping a new startup in Hugo. He said that he would be going on a conference trip next month to promote Foreign Trade Zone. He said he was going with the Town of Limon to Washington DC to promote Colorado and specifically Foreign Trade Zone which is an area where foreign companies can bring their stuff in, and can trade duty free until it goes to a customer then they have to pay the duties. The Foreign Trade Zone is a duty deferral program. They can also manufacture inside the FTZ. He said it does include all the towns in Lincoln County- all the Town's are eligible to be in the FTZ. He said that most companies are looking for warehouses already built to move into. He said the FTZ also encompasses parts of the surrounding counties as well.

Trustee McCue said that the State economic office has a grant program that provides technical assistance instead of money for certain things. He said the first thing on the list was county wide developing the business brand and getting technical assistance with this. He explained some other technical assistance for things such as blight removal, tiny homes, Tourism promotion and development. He explained that technical assistance was where you get State level expertise and they come out and do 1 or 2 day workshops to help you define how you can try to accomplish one of the items. He said that the deadline for submitting applications for this assistance is in 2 weeks so he didn't think that Arriba could submit an application at this time.

He said that Karval is wanting to start up a large greenhouse.

Mayors Report Mayor Flores asked for the Board's approval to get snacks and drinks for the kids that clean up the north lots.

Trustee Tom Rush moved to approve purchase of snacks and drinks for the kids not to exceed \$20. Trustee McCue seconded and the motion passed unanimously.

Adjournment Trustee Andersen moved to adjourn the meeting, Trustee Michal seconded and the motion carried unanimously. Mayor Flores adjourned the meeting at 8:15pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

Mayor Alex Flores

Approved by the Board on:

Town of Arriba
Board of Trustees Regular Meeting
Monday, May 9, 2016
7:30pm

Sign In Sheet

Carolyn + Gerald Skensick
Dra E Hughes
Jenny Nonnis
Ted Huffman
Diane J. Jolley
Ed + Jody Schaffers
Marilla Jem



Maintenance report

4-12 Graded and drug streets in town
Checked heat in park building

4-13 Took chlorine and Ph. Tests
Filled chlorine tank at waste water plant

4-14 Turned water on at 319 Grant
Checked the heater in park building
Worked at wastewater plant

4-15 Worked in shop

4-18 Worked at wastewater plant

4-19 DPC delivered chlorine
Checked heat in park building
Worked at wastewater plant

4-20 Took chlorine and Ph. Tests
Filled chlorine tank at wastewater plant
Put faucet in clerks office

4-21 Checked heat in park building
Worked at wastewater plant

4-22 Worked in shop

4-25 Collected samples to be sent to lab on the 26 th
Worked on mower

4-26 Sent samples to the lab
Started mowing park

4-27 Finished mowing park
Filled chlorine tank at wastewater plant
Took chlorine and Ph. Tests

4-28 Checked the heat in the park building
Worked at wastewater plant

4-29 Read well meters
Worked in the shop

5-2 Read water meters
Did locate at DJ
Worked at wastewater plant
Hung up lockout station in maintenance office and wastewater

Maintenance report

- 5-3 Graded College and Lincoln streets
Drug other streets
- 5-4 Filled chlorine tank at wastewater plant
Took chlorine and Ph. Tests
- 5-5 Mowed weeds and worked at wastewater plant
- 5-6 Worked in shop
- 5-9 Worked at wastewater plant
Worked on John Deere tractor