

MINUTES  
GREATER BRIGHTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
5 FIREHOUSE ROAD, BRIGHTON, COLORADO 80601

**May 16, 2012**

1. Call to Order

President Gerhardt called the meeting to order at 6:00 p.m.

2. Roll Call

Present

Scott Gerhardt, President  
Arlin Riggi, Vice President  
Frank Serafini, Treasurer  
Dean Morris, Secretary  
Mike Benallo, Assistant Secretary (Excused)

Also in Attendance

Mark A. Bodane, Fire Chief	Chris Edwards, Lieutenant
Kris Krengel, Division Chief - Fire Marshal	Mario Molinaro, Firefighter
John Schissler, Division Chief - Tech Services	Chris Woolley, Battalion Chief
Michael Schuppe, Division Chief - Operations	Chris Forbes, Lieutenant
Rita Saunders, Accountant	Sean McCulloch, Engineer
Carol Thompson, Administrative Assistant	Brian Guyer, Firefighter
Gerard Lutz, Battalion Chief -Training	Tony Spresser, Lieutenant
Rand Sheldon, Battalion Chief	Bill Bennett, Engineer
Emily Powell, District Legal Counsel	Jeremy Osgood, Firefighter
Justin Trelease, PVA	Robert Baumgartner, Retired Firefighter

President Gerhardt advised those in attendance that Director Benallo was excused to attend to a serious personal matter and asked those in attendance to keep the Benallo family in their thoughts and prayers.

3. Presentations

Fire Chief Bodane presented awards to members who were not in attendance at the awards banquet:

- Firefighter Guyer – 5-Year Service Award.
- Battalion Chief Sheldon – 15-Year Service Award and Distinguished Service Award for his work with the Dispatch's mapping and reporting technology.
- Lieutenant Edwards – Distinguished Service Award for his work with the Hazmat Team.
- Company Citation to Lieutenant Spresser, Engineer Bennett, and Firefighter Osgood, for assisting in delivering a baby.

4. Call for Changes to the Agenda

"Election of Slate of Officers" was added as item 10.C.

MOTION: Treasurer Serafini made a motion to approve the agenda with the noted change.

SECOND: Secretary Morris.

APPROVAL: Motion carried unanimously.

5. Public Comment

There was no public comment.

6. Action Items

A. Consent Agenda

1. Approval of Financial Report dated March 31, 2012.
2. Approval of April 2012 accounts payable checks  
GF check numbers 23286 to 23346 and  
CD check numbers 26138 to 26141 and  
HW check numbers 1558 to 1563 and  
check numbers 168 to 170 Medical Reimbursement  
and ACH CIGNA and on-going Flexible Spending Account  
  
Total April 2012 expenditures: \$619,747.  
Approval of April 11, 2012 Board Minutes.  
Approval of April 25, 2012 Study Session Minutes.

## RECORD OF PROCEEDINGS

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MOTION: Treasurer Serafini made a motion to approve the Consent Agenda.  
SECOND: Secretary Morris.  
APPROVAL: Motion carried unanimously.

### 7. Other Action Items

None.

### 8. Reports/Informational Items

#### City Liaison Report:

Chief Bodane reported on his recent meeting with the Brighton City Manager. It was noted that the City of Brighton has discussed with the City of Thornton Thornton's intention to annex areas north of Road 2; Thornton is considering asking the District to provide services in its annexed areas. Chief Bodane will meet with the City Manager of Thornton to discuss this issue.

#### Platte Valley Medical Center Report:

Justin Trelease presented the PVA monthly report, noting the following:

- Fire District and PVA employees discussed geriatric care and had a Q&A session with Brighton Care Center's Director of Nursing.
- Case studies in cerebrovascular accidents (strokes)/transient ischemic attacks were reviewed with Dr. Candace Harrod.
- The first of three Mass Casualty Management courses was held; PVAS, ACSO, and outside providers from surrounding fire departments attended.
- PVA has hired six paramedics and one EMT (three full-time, four PRNs). The full-time new hires have completed the in-house orientation and have started their field rides.

#### Chief's Report:

In addition to his written report, Chief Bodane reported the following to the Board:

- North Area Fire Chiefs group is considering forming a separate fire dispatch center. It is thought that a fire-only dispatch center would provide better and faster service to the fire agencies than a combined police/fire agency does. Many of the agencies involved are dissatisfied with Adcom's customer service and their Fire Chiefs think there would be better service, at a lower cost, by another agency. Chief Bodane will keep the Board advised regarding further discussions.
- The Directors are registered to attend the August 3-4 IAFC 2012 Fire-Rescue International Conference, to be held at the Denver Convention Center.
- The District has hired two new firefighters, Chris Signer and Ryan Tate. They will start employment May 29<sup>th</sup> and will start shifting the middle of June.
- Platte Valley Medical Center implemented changes to the standard medical operating procedures (medical protocols) a year ago, without the Fire District's input, though the District's agreement with Platte Valley Medical Center states that the District's input is required before any changes are made. Chief Bodane has requested, but not yet received, a copy of the changes from PVA; President Scott Gerhardt stated that the changes must be delivered to Chief Bodane by the end of the business day on May 24.
- Chief Bodane has been notified that the City of Thornton plans to annex 120 acres at 136<sup>th</sup> and Yosemite, which is comprised of farm land next to a small subdivision. This is consistent with the IGA with the City of Brighton. District Legal Counsel Michelle Ferguson is reviewing the documents and a meeting with the Thornton City Manager will be scheduled.

#### Division Chief – Fire Marshal Report:

In addition to his written report, Division Chief Krengel addressed a question, posed by Director Riggi, regarding the route of the Cherokee high pressure pipeline. Chief Krengel will bring to the next meeting a drawing showing the preferred pipeline route and the proposed alternate route.

#### Division Chief – Technical Services Report:

Division Chief Schissler added the following to his written report:

- The new Tahoe arrived May 9<sup>th</sup>; it will be outfitted and in service in approximately 6 weeks.
- Attack 52 – skid was shipped on May 16<sup>th</sup>. Vehicle will be in service by May 25<sup>th</sup>.
- Engine 51 – while turning a sharp alley corner, the engine clipped the fenderette on the passenger rear wheels and scraped the door. Repair cost was approximately \$312.

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### Division Chief – Operations:

In addition to his written report, Division Chief Schuppe noted that thirteen reserve candidates will undergo Career eligibility testing on May 18<sup>th</sup> and 19<sup>th</sup>.

### Financial Report:

In addition to the written report, it was noted that 2012 property tax collections are scheduled to be 1.8% less than last year. However, on May 10<sup>th</sup> the District received 3% over the budgeted Adams County collections, \$85,000 more than last year.

### Attorneys' Report

Attorney Emily Powell, attending in the place of District legal counsel Michelle Ferguson, had nothing to add to her firm's written report.

## 9. Old Business

Nothing to report.

## 10. New Business

### A. Certification of Official Abstract of Election.

Designated Election Official Chief Bodane noted that the canvass board has certified the election results, re-electing Scott Gerhardt, Arlin Riggi, and Frank Serafini. A copy of the certification was mailed to each of the Directors.

### B. Seating of Board Members

Notary Carol Thompson administered Oaths of Office to the elected incumbent Directors, Scott Gerhardt, Arlin Riggi, and Frank Serafini.

Board took a break at 6:33p.m. Board reconvened at 6:38p.m..

### C. Election of Slate of Officers.

Attorney Emily Powell opened the floor for nominations and asked for a motion nominating a member of the Board to the office of President.

MOTION: Director Serafini made a motion to nominate Dean Morris to the office of President.

SECOND: Director Riggi.

APPROVAL: Motion carried unanimously.

Attorney Powell asked for a motion to nominate a member of the Board to the office of Vice President.

MOTION: Director Serafini made a motion to nominate Scott Gerhardt to the office of Vice President.

SECOND: Director Riggi.

APPROVAL: Motion carried unanimously.

Attorney Powell asked for a motion to nominate a member of the Board to the office of Treasurer.

MOTION: Director Riggi made a motion to nominate Frank Serafini to the office of Treasurer.

SECOND: Director Morris.

APPROVAL: Motion carried unanimously.

Attorney Powell asked for a motion to nominate a member of the Board to the office of Secretary.

MOTION: Director Morris made a motion to nominate Arlin Riggi to the office of Secretary.

SECOND: Director Serafini.

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APPROVAL: Motion carried unanimously.

Attorney Powell asked for a motion to nominate a member of the Board to the office of Assistant Secretary.

MOTION: Director Gerhardt made a motion to nominate Mike Benallo to the office of Assistant Secretary.

SECOND: Director Serafini.

APPROVAL: Motion carried unanimously.

### 11. Adjournment

MOTION: Treasurer Serafini made a motion to adjourn the meeting at 6:43 p.m.

SECOND: Vice President Gerhardt.

APPROVAL: Motion carried unanimously.

The meeting was adjourned at 6:43 p.m.

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Arlin Riggi, Secretary