GREATROCK NORTH
WATER & SANITATION DISTRICT

Date: April 29, 2013

To: Greatrock North Water and Sanitation District, Board of Directors

From: Lisa A. Johnson, District Manager

Re: May 7, 2013 Manager's Report

Agenda Action Items

II. A. Consent Agenda

1. April 2, 2013 Regular Meeting Minutes.
2. April 16, 2013 claims.
3. Financial statements ending March 31, 2013.
4. Ratify the approval of completion of services and termination of agreement – Box Elder Creek Ranch Building Exterior Painting Services.

I recommend approval of the consent agenda items.

Updates on Other District Related Items

2nd Quarter Facility Inspection and response in red from REC.

Greatrock North Facility

-siding on the pump station has not been repaired - Dan will repair in the next couple of weeks.
-pump corrosion – is it getting worse? Anything we can do to mitigate the issue? - We need a half days' time to clean and paint. Estimated cost of completing this is $750.00

Rocking Horse Farms Facility

- can you dispose of the dog kennels stored inside the pump station? - Mike will dispose of.
- the vent on the door is in need of repair. Do we still need the vent or could we replace the door with an unvented door? - Mike just covered for the winter but says the vent is fine. Did you see something else wrong with it?
- the electrical fitting at the well on the top of the hill is still in need of repair. - Dan's Electrician will be out in the morning to look at.
- found lots of trash at this site – broken bottle, cell phone, wood and steel pieces (they are all located by the generator). - Mike picked up last week.

Box Elder Creek Ranch Facility

- maps – when will they be hung in the new hanging file cabinet? - Within the next Month Mike needs a heavy duty stapler we will purchase and charge to the District.
- I noticed several devices are utilizing one electrical outlet via extension cord, etc. Can you solicit a proposal to install another electrical outlet in the facility by the computer? - I will ask Timberline to provide a quote.
- can you ask Mike to remove the boxes that the computer and printer came in? - Yes, once we can get a small dumpster to toss things away.
- how do we dispose of the chemical in the R.O. building that we don't use anymore? Not sure, we will have to see if we can use it elsewhere. It may have to stay for a while.
- the tubing that drains into the floor in front of the chemicals, is this the line that sends the concentrate to the ponds? Should this be secured to the drain in the floor or is it okay to be free standing like it is? - This is for the permeate and is used when a CIP is done and it's used for filling the anti-scaliant drum. It's fine with us the way it is.
- Trash and debris continues to be an issue at all sites. Is it difficult to pick up the trash and debris and dispose of it elsewhere? Get a dumpster and Mike will dispose of trash while on site. Do we need a trash container with trash service at one of the sites? - Yes, Boxelder.
- Emergency Preparedness Plan – does this need to be posted at all locations? - Just where the records are keep (boxelder). It will get eaten by mice at the other locations.

Summary of Discussions from mid-month meeting with Directors Fleck and Wyckoff – Ms. Bollinger and I met with Directors Fleck and Wyckoff on April 19, 2013. Discussions centered on concentrate management efforts. It is thought that if the District could empty the ponds of concentrate water and sediment, we could then perform maintenance on the existing ponds and ultimately have two empty ponds and possibly no need for a third pond. Ms. Bollinger was asked to schedule a meeting with East Cherry Creek Valley WSD to discuss a possible IGA with them to receive our concentrate water. She will also determine how long it would take to fill the existing ponds, once empty, with concentrate at a 70/30 blend/treat ratio during the winter.

We also discussed not treating any water during the summer months. I was asked to talk with Jeff Rabas about this idea and what issues, if any, he sees with this.

Lastly, we discussed the individual R.O. units for each home that was discussed at the last board meeting. Ms. Bollinger talked with Chuck the Water Man about this idea and Chuck shared with her his thoughts and costs to install, etc. Directors Fleck and Wyckoff asked Ms. Bollinger to invite Chuck the Water Man to the June meeting to discuss this idea further with the entire Board of Directors.

Total Water Production from March 6, 2013 through April 5, 2013 = 1,678,145

Total Usage billed from March 6, 2013 through April 5, 2013 = 1,819,780