Gene A. Meisner
Commissioner District One

Rocky L. Samber, Chairman
Commissioner District Two

David G. Donaldson
Commissioner District Three

Office Phone
970-522-0888
FAX 970-522-4018
TTY 970-526-5383

Web: www.colorado.gov/logan
E-mail:commissioners@logancountyco.gov

OFFICE OF THE BOARD
LOGAN COUNTY COMMISSIONERS

315 MAIN STREET SUITE 2
STERLING, COLORADO 80751

AGENDA
Logan County Board of Commissioners
Logan County Courthouse, 315 Main Street, Sterling, Colorado
Tuesday, May 26, 2015 - 9:00 a.m.

Call to Order
Pledge of Allegiance
Revisions/Corrections to Agenda
Consent Agenda

Approval of the Minutes of the May 19, 2015 meeting.

Unfinished Business
New Business

Consideration of the approval of an Intergovernmental Agreement by and between Logan County, Colorado acting by and through the Logan County Clerk and Recorder and Buffalo School District RE-4J for conduct of a coordinated election to be held on November 3, 2015.

Consideration of the approval of a Fireworks Permit Application on behalf of Wholesale Fireworks - Richard Krehbiel for sale of fireworks at 198 Springdale Road, Sterling, Colorado.

Consideration of the approval of a Fireworks Permit Application on behalf of Ourtown Fireworks for sale of fireworks at 12915 CR 37, Sterling, Colorado.

Consideration of the approval of a Fireworks Display Permit Application on behalf of Sterling Boat Club to display fireworks at 23901 CR 330, Sterling, Colorado between July 3, 2015 and July 5, 2015.

Other Business
Miscellaneous Business/Announcements

There will not be a Work Session or Business meeting the week of June 1 due to Commissioners Samber and Donaldson attending the Colorado Counties, Inc. conference.

The next regular business meeting will be scheduled for Tuesday, June 9, 2015, at 9:00 a.m. at the Logan County Courthouse.

Executive Session as Needed
Adjournment

May 19, 2015

The Logan County Board of Commissioners met in regular session with the following members present:

Rocky L. Samber	Chairman
David G. Donaldson	Commissioner
Gene A. Meisner	Commissioner
Alan Samber	Logan County Attorney
Marie Granillo	Logan County Clerk Deputy
Rob Quint	Logan County Planning & Zoning
Callie Jones	Journal Advocate

Chairman Samber called the meeting to order at 9:00 a.m. The meeting opened with the Pledge of Allegiance.

Chairman Samber asked if there were any revisions or corrections for today's agenda. Commissioner Donaldson made a motion to make a change to the first New Business Item just by changing the date of the Colorado Disaster Emergency Act of 1993 to the Colorado Disaster Emergency Act of 1992. Commissioner Meisner seconded and motion carried 3-0.

The Board continued with the Consent Agenda items:

- Approval of the minutes of the May 12, 2015 meeting.
- Acknowledgement of the receipt of the Treasurer's Report for the month of April, 2015.
- Acknowledgement of the receipt of the Clerk and Recorder's report for the month of April, 2015.

Commissioner Meisner moved for the approval of the Consent Agenda for May 19, 2015 Board meeting. Commissioner Donaldson seconded and motion carried 3-0.

Chairman Samber continued with New Business:

Commissioner Donaldson made a motion to approve Resolution 2015-14 declaring a local disaster pursuant to C.R.S. § 24-33.5-709 and Colorado Disaster Emergency Act of 1992 relating to C.R.S. § 24-32-2101. Commissioner Meisner seconded and the motion carried 3-0.

Commissioner Meisner moved to approve Resolution 2015-15 establishing and adopting Bylaws for the Logan County Shooting Sports Board. Commissioner Donaldson seconded and the motion carried 3-0.

Commissioner Donaldson made a motion to approve an Engineering Services Agreement

between Logan County and Draht Consulting, LLC for design of a replacement bridge for structure #LOG 62-61.8-182A in the amount of $15,980.00 for those Engineering Services and authorize the chairman to sign. Commissioner Meisner seconded and the motion carried 3-0. The Board moved on under Miscellaneous Business/Announcements:

County Offices will be closed on Monday, May 25, 2015 for Memorial Day.

The next regular business meeting is scheduled for Tuesday, May 26, 2015 here in the hearing room at the Logan County Courthouse at 9:00 a.m.

Chairman Samber announced that the work session had been concluded with certain agenda items rescheduled to another date to enable members of the Board to attend a funeral.

There being no further business to come before the Board the meeting was adjourned at 9:10 a.m.

Submitted by: Tamra M. Baer
Logan County Clerk & Recorder

Approved: May 26, 2015

BOARD OF COUNTY COMMISSIONERS
LOGAN COUNTY, COLORADO

(seal)

By: _____
Rocky L. Samber, Chairman

Attest:

_____
Logan County Clerk & Recorder

LOGAN COUNTY
MAY 20 2015
CLERK & REC

INTERGOVERNMENTAL AGREEMENT
Coordinated Election
November 3, 2015

THIS AGREEMENT is made and entered into this 15 day of April, 2015, by and between **Logan County, Colorado,** acting by and through the **LOGAN COUNTY CLERK AND RECORDER** (hereinafter referred to as "County Clerk"), and **BUFFALO SCHOOL DISTRICT RE-4J** (hereinafter referred to as "District"), for administration of their respective duties concerning the conduct of the Coordinated Election to be held November 3, 2015.

Pursuant to the provisions of Article XIV, Section 18(2)(a) of the Colorado Constitution and Section 29-1-203, Colorado Revised Statutes, as amended, the County Clerk and District have each made a finding that it is in their best interest to conduct the election to be held on **November 3, 2015**, as a **"Coordinated Election"** as such term is defined in the Uniform Election Code of 1992, as amended ("Code"), and to that end, in consideration of the benefits and obligations contained herein, and subject to the terms and conditions as are hereinafter set forth, the parties enter into this agreement for the cooperative conduct and financing of the coordinated election as follows:

1. Said election will be conducted by the County Clerk as a **"Mail-in Ballot Election."** The type of election to be held is:

   _____ Ballot Issue (TABOR) _____ Ballot Questions __X__ Candidates

2. Except as otherwise provided in this Agreement, the County Clerk shall act as the coordinated election official for the conduct of the election for District for all matters in the Code which require action by the coordinated election official. The County Clerk will have primary responsibility for the coordination of the election for District and the procedures to be completed by the County Clerk hereunder. The District shall designate an election official who shall act as the primary liaison between the District and the County Clerk, and who will have primary responsibility for the conduct of election procedures to be handled by the District hereunder. Nothing herein shall be deemed or construed to relieve the County Clerk or the governing body of the District from their official responsibilities for the conduct of the election.

3. The District encompasses territory within Logan County. This agreement shall be construed to apply only to that portion of the District within Logan County.

4. Actual use of this Agreement for any election held by the District shall be conditioned upon:

   a. A determination, **by Resolution of the governing body of the District**, that an election is required and that the election should be held as a coordinated election, and execution by District of the Intergovernmental Agreement;

b. **Notice of Resolution and Intergovernmental Agreement** being delivered to the County Clerk no later than 70 days prior to the election date **(Tuesday, August 25, 2015).** [Section 1-7-116(2), C.R.S.]

c. Acceptance of the notice indicated in (2) above by the County Clerk and determination by the County Clerk that the County Clerk shall undertake its duties under the Agreement, with notice of such determination to be delivered to the District within five (5) days of the County Clerk's receipt of such notice indicated in (2) above.

Following the completion of a, b, and c above, the election procedures in the Agreement shall be activated.

THE COUNTY CLERK SHALL PERFORM THE FOLLOWING DUTIES FOR THIS COORDINATED ELECTION FOR THE DISTRICT:

1. **Costs:**

Determine the "least cost" method for mailing the TABOR Notice Package, if applicable.

Keep a careful and accurate accounting of time, supplies, and salaries that are chargeable to the District.

District's share of the county's costs shall consist of such costs that are directly proportional to the cost to the county in conducting an election for the District, and shall be calculated as follows:

a. The total number of registered electors in the District eligible to vote in District's election shall be multiplied by the total number of candidates and/or issues of the District ("voter opportunities").

b. The total number of voter opportunities for all District's in the coordinated election shall be divided into the total number of voter opportunities for District and multiplied by 100 to determine the District's percentage share of the county's costs.

Actual cost includes, but is not limited to, the costs of labor, training, printing, publication of general information to the voting public, and materials itemized, identified, and consumed for the conduct of the District's election.

The governing body calling the election shall pay the cost of conducting a nonpartisan election, including the cost of printing and supplies.

If more than one nonpartisan governing body calls an election and there is no statewide issue, the costs will be divided among the governing bodies based on the above formula 1(b.)

Counties are responsible for the costs of the off-year election, including the cost of printing and supplies, if a statewide issue is on the ballot. District will be charged only that portion of the actual cost of the election directly attributable to its election.

County Clerk will submit to District a statement of charges (for costs incurred by the county and not billed directly to the District by an outside vendor) in a timely manner.

2. **Ballot Preparation:**

County Clerk will create the layout of the text of the ballot in a format that complies with Title 1 and the Secretary of State Rules and arrange for the printing of the election ballots. The county will order the number of ballots reasonably expected to be required based on the number of registered voters in the District to be printed for each jurisdiction within the county.

District must certify the ballot content to the County Clerk **no later than, Friday, September 4, 2015,** in order to permit review, proofreading, and approval before the County Clerk authorizes the printing of the ballots. The District shall be solely responsible for the language, content, and accuracy of the ballot content. The ballot text shall be provided in Microsoft Word format, in Arial ten (10) point font and with no extraordinary formatting of any kind (including, but not limited to, no bullets, text boxes, charts, spreadsheets, bolding, strike-outs, strike-throughs, or symbols).

The certified list of candidates, ballot issue and or ballot questions shall be final and the County Clerk will not be responsible for making any changes after the certification.

Submit the certified version in English and Spanish Text (when it is applicable) The Clerk will notify you when applicable. No changes to the ballots may be made without the express written approval of the County Clerk after **Friday, September 4, 2015.**

The County Clerk shall fax or transmit electronically the printed ballot to District and District shall return the ballot following review, proofreading and approval within **one (1) working day of receipt**, by fax, electronic transmission or hand-delivery, *unless requested sooner by the printer*.

3. **Election Judges:**

The County Clerk will supervise, administer, and train election judges provided by the district/political parties for the preparation of the ballots for mailing, in the event the vendor chosen by the County Clerk is unable to process and mail the ballots.

The County Clerk will supervise, administer and train election judges provided by the district/political parties for verification of voted ballots prior to counting.

A maximum of three (3) people, to be appointed as election judges, shall be provided by the District to assist in all phases of the preparation of ballot for counting and canvassing. The number of judges will be determined by the County Clerk.

District shall provide personnel, if requested by the County Clerk; to serve as election judges for a maximum of fifteen (15) days before the election as needed to assist in preparation and verification of ballots prior to counting. In the event County Clerk must appoint judges to represent the District, a fee of $20.00 per hour per judge will be assessed to District. Appointees of District shall be sworn in and deputized as an election judge.

4. **Signature Verification:**

The County Clerk's office will supervise election judges in the verification of signatures on voted mail-in or mail ballots prior to being approved for counting.

5. **Preparation of Voter Lists:**

The County Clerk will be responsible for creating the voter registration lists and mailing labels for the election. The County Clerk will print or email one computer list of all registered electors in District for use in conjunction with petition verification at no cost. Additional lists will be furnished at a cost of one cent ($.01) per name, plus a $25.00 set up fee. A minimum fee of $25 will be charged for additional lists.

6. **Election Supplies:**

The County Clerk will provide all necessary equipment, supplies, forms, and personnel, (except personnel requested by County Clerk to be provided by District) to conduct the aforesaid election, at a rate based on the number of registered electors in the District, where applicable.

7. **Notice of Election:**

The County Clerk shall publish Notice of Election. District's candidates and/or ballot question will be included in the Notice. Publication of the notice by the County Clerk for a coordinated election shall satisfy the publication requirement for all political subdivisions participating in the coordinated election. [Section 1-5-205(1) and (1.4), C.R.S.] [C.R.S 1-7.5-107(2.5)(a)] **Wednesday, October 14, 2015** (at least 20 days before each election if conducting as a mail in ballot election)

8. **Election Day Preparation:**

The designated election official shall conduct a Logic and Accuracy Test.

The designated election official shall create a Testing Board consisting of at least two persons, one from each major political party.

The tests shall be sufficient to determine that the voting system is programmed, the election is correctly defined on the voting system, and all the voting system's input, output, and communication devices are working properly.

District may designate one person, who shall be allowed to witness all public tests and the counting of pretest votes and may witness the resetting of each device that passed the test to a preelection state of readiness and the sealing of each such device in order to secure its state of readiness.

9. **Election Day Activities:**

The County Clerk will provide support on the day of the election via telephone and/or in person, should the need arise, from 6:00 a.m. until counting of the District's ballots is completed.

10. **Counting of Ballots and Recounts:**

The County Clerk will conduct and oversee the process of counting the ballots and reporting the results.

The County Clerk will provide written materials as provided by law, train and supervise election judges provided by either the district or political party, who will be responsible for verifying and opening the voted ballots prior to counting.

The County Clerk will train and supervise judges who will serve as the verification board for the counting of ballots.

The County Clerk will establish backup procedures and backup site for the counting of the ballots, should the counting equipment fail during the count. Should the equipment fail and it is determined that the counting procedures will not be recovered within a reasonable period of time; the counting procedures will be moved to the predetermined and pre-tested site for the duration of the election counting procedures. All related costs are to be paid by the District (shared with all other Districts whose ballots are being counted during the election in the time frame using the backup procedures and site).

The County Clerk will instruct and otherwise oversee the **County Board of Canvassers,** and the Board of Canvassers provided by the District, if any.

The County Clerk will conduct a canvass of the votes cast and certify the results.

The County Clerk will certify the results of the District's election within the time required by law and forthwith provide the District with the results of the Abstract of Votes.

The County Clerk will conduct any recounts as provided by law within the time frame required.

11. **Storage and Records:**

The County Clerk shall store all election records, and any other such materials as required under the code, for period of at least (25) months after the election. Such storage shall be accessible by the District, if necessary to resolve any challenges or other legal questions that might arise.

12. **TABOR Notice:**

The County Clerk will print information in the TABOR Notice Exactly as such information is submitted by the District. The County Clerk will determine how to order notices for participating districts; however, materials supplied by the district shall be kept together as a group.

13. **Mailing the TABOR Notice:**

The County Clerk will determine the least cost method for mailing the TABOR Notice package. Nothing herein shall preclude the County Clerk from sending the TABOR Notice Package to persons other than the electors of the district if such transmittal arises from the County Clerks effort to mail the TABOR Notice package at the least cost.

14. **Property Owners:**

Special Districts Only: The County Clerk will be mailing TABOR notices to active registered electors who do not reside within the county where the political subdivision is located but are registered electors in the State of Colorado.

The County Clerk will obtain a list of property owners list for the district from the Logan County Assessor to be used to review against the voter registration.

THE DISTRICT AGREES TO PERFORM THE FOLLOWING DUTIES REGARDING THE COORDINATED ELECTION:

1. **Ballot Certification:**

The District must certify ballot content to County Clerk no later than **Friday, September 4, 2015**, in order to permit review, proofreading, and approval before the County Clerk authorizes the printing of the ballot. The order of the ballot and ballot content shall include the name and office of each candidate for whom a petition has been filed with the designated election official and any ballot issues or ballot questions to be submitted to the eligible electors. [Section 1-5-203(3) (a), C.R.S.]

The ballot content must be certified in the order in which it will appear on the ballot. The certified list of candidates, ballot issue and or ballot questions shall be final as submitted and the County Clerk will not be responsible for making any changes after the certification.

The District shall submit the final in English and Spanish Text (when applicable). The County Clerk will notify you if applicable. Send the file by e-mail to baconp@logancountyco.gov and submit a printed text copy of the file in English and Spanish (if applicable) on 8 ½ X 11 paper printed on 1 side only in a readable word format.

The District is responsible for final verification as to accuracy of its ballot upon return from publisher and within **one (1) working day** of notification by County Clerk, unless advised otherwise.

2. **Amendment 1 Notice:**

The District shall provide the full text of any required ballot issue (TABOR) notices to County Clerk by the end of the business day on **Tuesday, September 22, 2015**. [Section 1-7-904, C.R.S.]

The District shall provide all completed Article X, Section 20 notices in hard copy accompanied by a computer zip drive compatible with Microsoft Word or e-mail with a hard copy. The notice shall be provided in Microsoft Word format in Arial ten (10) point font and with no extraordinary formatting of any kind (including, but not limited to, no bullets, text boxes, charts, spreadsheets, bolding, strike-outs, strike-through, or symbols).

The District is responsible for assuring that the time lines for submission of the required Article X, Section 20 notice and summaries, if filed, are met. The coordinated election official shall not be responsible for failure to meet the Article X, Section 20 constraints if the notice and summaries are not submitted by the political subdivision within the deadline and in the form required by the coordinated election official.

The District is responsible for the process of receiving written comments relating to ballot issues/ballot questions and summarizing such comments.

3. **Costs:**

District shall remit payment for printing, supplies, judge salaries, training expenses, labor, publication fees, and mileage at the current county rate ($.52/mile), specific to the District's share of these identified election costs to the County Clerk upon receipt of the statement.

4. **Call and Notice:**

District shall be responsible for publication of a call for nominations, if applicable.

5. **Petitions - Preparation and Verification:**

District will be responsible for the approval of petitions and will verify the signatures on the petitions circulated within the District. The District will notify the County Clerk if it would like a hard copy voter registration list printed out or an e-mailed list.

District will do all tasks required by law concerning nomination of candidates by petition, including but not limited to: issue approval of nominating petition, as to form, where appropriate, determine candidate eligibility; receive candidates acceptance of nominations; accept notice of intent, petitions for nominations, and affidavits of circulators, verify signature on nominating petitions, and hear any protest of the nominating petitions.

6. **Property Ownership Verification:**

Special Districts only: Provide personnel to verify property ownership within said District and Colorado voter registration, upon request of County Clerk.

Per Secretary of State Rule 4.1.3 The designated election official of each participating political subdivision must certify the completeness and accuracy of the SCORE (Statewide Colorado Registration and Election) system address library for address ranges within the district no later than the seventieth (70^{th}) day before the election.

7. **Election Judges:**

A maximum of three (3) people, to be appointed as election judges, shall be provided by the District to assist in all phases of the preparation of ballot for counting and canvassing. The number of judges will be determined by the County Clerk.

District shall provide personnel, if requested by the County Clerk; to serve as election judges for a maximum of fifteen (15) days before the election as needed to assist in preparation and verification of ballots prior to counting. In the event County Clerk must appoint judges to represent the District, a fee of $20.00 per hour per judge will be assessed to District. Appointees of District shall be sworn in and deputized as an election judge.

8. **Testing of Ballots:**

Prior to election, ***upon request by District***, County Clerk shall supply District with official ballots that are clearly marked as test ballots. Ballots are to be secretly voted and a record retained of the test votes. A representative from the District will be required to be present for counting of the test decks prior to the election if test ballots are requested.

The County Clerk will determine testing times and District will be notified in advance. Request for test ballots should be made on or before **Friday, September 4, 2015.**

9. **Election Day Activities:**

District shall provide personnel, upon request of the County Clerk, to serve as election judges to assist with final ballot preparation prior to counting. In the event the County Clerk must appoint judges to represent District, a fee not to exceed $20.00 per hour per judge will be assessed to District. Appointees of the District will be sworn in and deputized as an election judge.

District shall provide support on the day of election via telephone and/or in person, should the need arise, from 6:00 a.m. until counting of the ballots is completed.

10. **Recount:**

District shall provide personnel, as requested by County Clerk, to assist in the event a recount is necessary. In the event County Clerk must appoint judges to represent District, a fee of $20.00 per hour per judge will be assessed to District. Appointees of District shall be sworn in and deputized as an election judge.

11. **Write-In Candidates:**

(if applicable) District will accept affidavits of intent for write-in candidacy by the close of business on the 64th day before the election **(Monday, August 31, 2015)** and forward a copy via fax or email daily to the County Clerk.

12. **Cancellation of Election:**

In the event that the election for which this Agreement was entered into is cancelled prior to the date such election was scheduled to occur and notice of such cancellation is provided to the County Clerk by the District, expenses incurred by the County Clerk on behalf of District relating to the election, both before and after the County Clerk's receipt of such notice, shall be paid by the District within thirty (30) days after receiving the County Clerk's invoice and receipt of all documentation of applicable costs. **Tuesday, September 1, 2015** (63 days before the election) is the deadline for cancellation of the election, if, in a nonpartisan election, there are not more candidates than offices to be filled and there are no ballot issues or questions. **Friday, October 9, 2015** (25 days before the election) is the last day to withdraw a ballot issue or ballot question that is not an initiative or recall election. [Section 1-5-208 (1.5), (2) and (5), C.R.S.]

THE PARTIES HERETO shall implement this Agreement in good faith, including acting in good faith in all matters that require joint or coordinated action.

LOGAN COUNTY CLERK & RECORDER

Pamela M Bacon

Pamela M. Bacon
315 Main Street, Ste. 3, Sterling, CO 80751
Phone: (970) 522-1544
Fax: (970) 522-2063
Email: baconp@logancountyco.gov

APPROVED:
BOARD OF COUNTY COMMISSIONERS
LOGAN COUNTY, COLORADO

Attest:

_____
Logan County Clerk & Recorder

(seal)

By: _____
Chairman of the Board

BUFFALO SCHOOL DISTRICT RE-4J

By: Mike Hettinger

Printed Name: Mike Hettinger
Title: School Board President

Designated Election Official for District:
Julie Tramp
Mailing Address: P O Box 198
Merino, CO 80741
Phone: (970) 522 - 7424
Fax: (970) 522 - 1541
Email: trampj@merino.k12.co.us

* * * * * *

On or before **Tuesday, August 25, 2015**: Resolution and Intergovernmental Agreement to County Clerk [1-7-116(2), C.R.S.] 70 days

No later than **Tuesday, September 1, 2015**: Deadline for cancellation of election (Nonpartisan candidate only election) [1-5-208(1.5), C.R.S.] 63 days

No later than **Friday, September 4, 2015**: Certify ballot content to County Clerk [1-5-203(3)(a), C.R.S.] 60 days

Friday, September 18, 2015: Last day to file pro/con comments pertaining to local ballot issue with the designated election official in order to be included in the issue mailing (Friday before the 45th day before the election) [1-7-901(4)]

No later than **Tuesday, September 22, 2015**: Provide full text of Article X, Section 20 ballot issue notice [1-7-904, C.R.S.] 42 days

No later than **Friday, October 9, 2015**: May withdraw one or more ballot issues or questions. [1-5-208(2), C.R.S.] 25 days

NO ELECTION MAY BE CANCELLED IN PART!

LOGAN COUNTY
MAY 20 2015
CLERK & REC

Official Notice of Intent for the
Buffalo School District Re-4J
to Participate in the Coordinated Election
on November 3, 2015

The Board of Education of Buffalo School District Re-4J in the County of Logan, State of Colorado the Board of Education shall conduct its regular biennial school election on November 3, 2015 as provided by state law and participate in the election coordinated by the County Clerk and recorder of Logan, Morgan and Washington Counties. The Buffalo School District Re-4J shall contract with the County Clerk and Recorder of Logan, Morgan and Washington Counties for the administration of the regular biennial school election and enter into an intergovernmental agreement with Logan, Morgan and Washington Counties for this purpose. The County Clerk and Recorder shall serve as the coordinated election official for the November 3, 2015 coordinated election.

The Board of Education designates Julie Tramp, District Business Manager to serve as the school-designated election official for the 2015 regular biennial school election. The school-designated election official shall perform election duties on behalf of the Board of Education, including but not limited to accepting and verifying candidate packets as well as rendering all interpretations and making all initial decisions as to controversies or other matters arising in the conduct of the regular biennial school election to the extent that each of these responsibilities is consistent with the intergovernmental agreement.

A call for nominations for school directors to be elected at the regular biennial school election shall be published by the Buffalo School District Re-4J between August 5, 2015 and August 28, 2015.

The Board of Education directs the school designated election official to forward this notice of intent to participate in the November 3, 2015 to the coordinated election official by July 24, 2015, the deadline established in state law.

FIREWORKS PERMIT APPLICATION

(PLEASE TYPE OR PRINT CLEARLY)

APPLICANT INFORMATION **FEE 100.00**

NAME Wholesale Fireworks - Richard Krebbiel DATE May 19, 2015

ADDRESS _____ PHONE _____

CITY Sterling ST CO ZIP 80751

BUSINESS LOCATION 198 Springdale Road

BUSINESS OWNER INFORMATION

NAME Northeast Colorado Shrine Club - Jerry Wardrip PHONE 522-0244

ADDRESS 408 Adams Circle

CITY Sterling ST CO ZIP 80751

PROPERTY OWNER INFORMATION

NAME Sterling Masonic Lodge PHONE _____

ADDRESS 198 Springdale Road

CITY Sterling ST CO ZIP 80751

PROPOSED STRUCTURE

☐ TENT ☐ STAND (WOOD) ☐ STAND (METAL) ☐ TRAILER ☒ OTHER existing Building (SPECIFY)

SIZE ___ FT. LONG X ___ FT. WIDE X ___ FT. HIGH **OCCUPANT LOAD** _____ FACTOR = 30

EXITS NO. 2 WIDTH Single SEPARATION _____

F/X EQUIPMENT NO. OF EXTINGUISHERS 4 TYPE Meet Current Requirments

LOGAN COUNTY SALES TAX LICENSE NUMBER

00 794535-0001

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING FIREWORKS WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW.

Jerry Wardrip
APPLICANTS SIGNATURE

May 19, 2015
DATE

paid $100 cash 5-19-2015

NE COLO SHRINERS
2015 FIREWORK STAND
Stlg Masonic Lodge

LOGAN COUNTY PLANNING & ZONING CODE ENFORCEMENT DIVISION
315 MAIN STREET STERLING, COLORADO 80751
OFFICE 970-522-7879 FAX 970-522-4018

FIRE DEPARTMENT CHECKLIST

FOR DEPARTMENT USE ONLY

☐ Proper size, number and separation of exits.
☐ Exits are illuminated. Fixtures have separate sources of power when the occupant load exceeds 300.
☐ Exit signs are installed. Fixtures have separate sources of power when occupant load exceeds 300.
☐ Occupant load sign installed near the front entry/exit.
☐ NO SMOKING OR OPEN FLAME signs are installed
☐ Temporary building is structurally stable and anchored to the ground.
☐ There is a minimum of 50 feet between the stand and any other structure.
☐ Vegetation has been removed for a distance of thirty (30) feet around the structure.
☐ Fire extinguishers are of the appropriate type, mounted correctly, in an acceptable location.
☐ All electrical cords are sufficient in size and in good repair. No open electrical boxes or connections.
☐ Aisles are a minimum of 44 inches in width.
☐ No provisions for living inside the structure are present.
☐ Comments: Sales of Fireworks cannot commence until the Sterling Fire Department and Logan County Planning and Zoning inspections have been passed.

INSPECTION APPROVED _____ DATE ___/___/___
SIGNATURE FOR BUILDING INSPECTOR

INSPECTION APPROVED _____ DATE ___/___/___
SIGNATURE FOR FIRE DEPARTMENT

SALES TAX LICENSE HAS BEEN ACQUIRED ☑ YES ☐ NO

APPLICATION SUBMITTED ON OR BEFORE JUNE 8 ☑ YES ☐ NO

APPLICANT HAS MET ALL REQUIREMENTS OF THE FIRE DEPARTMENT ☑ YES ☐ NO

THE PERMIT FEE HAS BEEN PAID IN FULL ☑ YES ☐ NO

PERMIT APPROVED ON THIS DAY _____

Rocky L. Samber, Chairperson, Logan County Commissioners

Gene A. Meisner, Logan County Commissioner

David G. Donaldson, Logan County Commissioner

NE COLO SHRINERS
2015 FIREWORK STAND
Stlg Masonic Lodge

LOGAN COUNTY
REGULATIONS FOR THE SALE OF FIREWORKS FROM TEMPORARY STRUCTURES

1. A Logan County sales tax license must be obtained from the Finance Department.
2. Fireworks may be sold from a temporary structure from June 15 through July 5.
3. The cost of the permit is $100.00.
4. Application for a fireworks permit shall be submitted on or before June 8.
5. The temporary structure and the contents therein shall meet all applicable fire codes.
6. The sale of fireworks shall meet all applicable state statutes.
7. Structures shall not be erected prior to submission of application.
8. Upon completion of the structure and prior to opening for business an inspection of the temporary structure shall be made by the Fire Department and the Building Department.
9. All structures shall be complete and ready for business. Incomplete structures will not be inspected and will be subject to a $75.00 re-inspection fee.
10. A minimum of ½ days notice is required for inspections.
11. Arrangements for an inspection may be made through the Planning & Zoning at 522-7879.
12. All required corrections shall be made prior to opening for business
13. Upon final approval by the Fire Department and the Planning Coordinator a permit will be issued. The permit shall be prominently displayed in the structure at all times.
14. The temporary structure is subject to reinspection by the Logan County at any time.
15. Temporary structures shall be completely removed within three days following July 4. Failure to remove said structure within the allotted time could jeopardize the status of future permits.

NE COLO SHRINERS
2015 FIREWORK STAND
Stlg Masonic Lodge

FIREWORKS PERMIT APPLICATION

(PLEASE TYPE OR PRINT CLEARLY)

$100.00

APPLICANT INFORMATION **FEE 1(**

NAME Our Town Fireworks DATE _____

ADDRESS PO Box 248 PHONE 605 484 3027

CITY New Underwood ST SD ZIP 57761

BUSINESS LOCATION 12915 County Rd 37 outside city limits

BUSINESS OWNER INFORMATION

NAME Dale Boydston, President PHONE 605 484 3027

ADDRESS same as above

CITY Alternate contact Karen Boydston 605 381-3091 ST _____ ZIP _____

onsite contact: Joanne Conley 970-580-2406

PROPERTY OWNER INFORMATION

NAME First Christian Church PHONE _____

ADDRESS 12915 County Rd 37

CITY Sterling (outside city limits) ST CO ZIP 80751

PROPOSED STRUCTURE

(TENT (STAND (WOOD) (STAND (METAL) (TRAILER √(OTHER 48' walk thru container

(SPECIFY)

SIZE 48 **FT. LONG X** 8 **FT. WIDE X** 8 **FT. HIGH** **OCCUPANT LOAD** _____

FACTOR

EXITS NO. 2 **WIDTH** 8' x 36" **SEPARATION** 40'

F/X EQUIPMENT NO. OF EXTINGUISHERS 2 TYPE ABC

LOGAN COUNTY SALES TAX LICENSE NUMBER 02 55607-0015

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAM
TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING FIREWORKS
COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT F
TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL

$100 paid 5-7-2015 √# 9772

Holiday Enterprises 2015
Fireworks Sales Stand
1st Christian Church

LOGAN COUNTY PLANNING & ZONING CODE ENFORCEMENT DIVISION
315 MAIN STREET STERLING, COLORADO 80751
OFFICE 970-522-7879 FAX 970-522-4018

Holiday Enterprises 2015
Fireworks Sales Stand
1st Christian Church

FIRE DEPARTMENT CHECKLIST

FOR DEPARTMENT USE ONLY

- ☐ Proper size, number and separation of exits.
- ☐ Exits are illuminated. Fixtures have separate sources of power when the occupant load exceeds 300.
- ☐ Exit signs are installed. Fixtures have separate sources of power when occupant load exceeds 300.
- ☐ Occupant load sign installed near the front entry/exit.
- ☐ NO SMOKING OR OPEN FLAME signs are installed
- ☐ Temporary building is structurally stable and anchored to the ground.
- ☐ There is a minimum of 50 feet between the stand and any other structure.
- ☐ Vegetation has been removed for a distance of thirty (30) feet around the structure.
- ☐ Fire extinguishers are of the appropriate type, mounted correctly, in an acceptable location.
- ☐ All electrical cords are sufficient in size and in good repair. No open electrical boxes or connections.
- ☐ Aisles are a minimum of 44 inches in width.
- ☐ No provisions for living inside the structure are present.
- ☐ Comments: Sales of Fireworks cannot commence until the Sterling Fire Department and Logan County Planning and Zoning inspections have been passed.

INSPECTION APPROVED _____ DATE ___/___/___
SIGNATURE FOR BUILDING INSPECTOR

INSPECTION APPROVED _____ DATE ___/___/___
SIGNATURE FOR FIRE DEPARTMENT

SALES TAX LICENSE HAS BEEN ACQUIRED ☑ YES ☐ NO

APPLICATION SUBMITTED ON OR BEFORE JUNE 8 ☑ YES ☐ NO

APPLICANT HAS MET ALL REQUIREMENTS OF THE FIRE DEPARTMENT ☑ YES ☐ NO

THE PERMIT FEE HAS BEEN PAID IN FULL ☑ YES ☐ NO

PERMIT APPROVED ON THIS DAY _____

_____
Rocky L. Samber, Chairperson, Logan County Commissioners

_____
Gene A. Meisner, Logan County Commissioner

_____
David G. Donaldson, Logan County Commissioner

LOGAN COUNTY
REGULATIONS FOR THE SALE OF FIREWORKS FROM TEMPORARY STRUCTURES

1. A Logan County sales tax license must be obtained from the Finance Department.
2. Fireworks may be sold from a temporary structure from June 15 through July 5.
3. The cost of the permit is $100.00.
4. Application for a fireworks permit shall be submitted on or before June 8.
5. The temporary structure and the contents therein shall meet all applicable fire codes.
6. The sale of fireworks shall meet all applicable state statutes.
7. Structures shall not be erected prior to submission of application.
8. Upon completion of the structure and prior to opening for business an inspection of the temporary structure shall be made by the Fire Department and the Building Department.
9. All structures shall be complete and ready for business. Incomplete structures will not be inspected and will be subject to a $75.00 re-inspection fee.
10. A minimum of ½ days notice is required for inspections.
11. Arrangements for an inspection may be made through the Planning & Zoning at 522-7879.
12. All required corrections shall be made prior to opening for business
13. Upon final approval by the Fire Department and the Planning Coordinator a permit will be issued. The permit shall be prominently displayed in the structure at all times.
14. The temporary structure is subject to reinspection by the Logan County at any time.
15. Temporary structures shall be completely removed within three days following July 4. Failure to remove said structure within the allotted time could jeopardize the status of future permits.

Holiday Enterprises 2015
Fireworks Sales Stand
1st Christian Church

FIREWORKS DISPLAY PERMIT APPLICATION
LOGAN COUNTY, COLORADO

Name of Organization: Sterling Boat Club

Name of Organization Contact: Tom Bedford

Organization Contact Address: 312 S. 2nd Street, Sterling

Organization Contact Telephone #: 970.520.7552

Date of Proposed Display: One evening between Friday, July 3, 2015 and Sunday, July 5th, 2015

Name and Address of Person(s) to be setting off/lighting/operating the display:

Name: Mark Fitzjohn

Address: 349 Plainview Ave, Sterling

Telephone #: 970.522.4718

Prior Experience: Set off fireworks for City of Sterling display for years

Name: Jeff Gardner

Address: 451 Delaware St, Sterling

Telephone #: 970.580.7179

Prior Experience: ~~Setto~~ Set off fireworks for City of Sterling display for years

Exact Location of Display: (Please attach map) Boat Dock at Sterling Boat Club

Time of Display: (Limited to one Hour) Dusk

Purpose of Display: Entertainment

Number of Persons Expected to be in Attendance: All Sterling Boat Club member & campers in State Park area

Proposed Method of Safeguarding the Participants, Neighbors, and Others from damages from display: (Please note fire extinguishers, shovels, and other equipment that will be available onsite.) See next pg.

Sterling Boat Club
Firework Display Permit 2015
c/o Tom Bedford
23901 CR 330, Sterling

Every boat in the boat club is equipped with fire extinguishers as well as in our shop. We also have shovels on site as well as a tractor if needed. We are right next to the reservoir so we have unlimited water. We also have hoses and water out lets available

Nearest Telephone and Distance from Display Area: Cell phones on most all in attendance

Methods of Crowd Control: The Sterling Boat Club is a member only, fenced in area. Non member are not allowed on the premises. Boat Club members watch from their camping area.

Applicant Signature: see attached

Applicant Name: Tom Bedford

Applicant Title: President

Applicant Address: 312 S. 2nd St, Sterling

Applicant Telephone #: 970.520.7552

Sterling Boat Club 2015
Firework Display Permit
c/o Tom Bedford
23901 CR 330, Sterling

Conditions of Permit:

1. All fireworks displays performed in the State of Colorado must be conducted by a certified fireworks display operator or a certified pyrotechnic operator, whichever classification is appropriate. For information contact: Colorado Department of Safety, Division of Fire Safety, 700 Kipling, Lakewood, CO 80215, (303) 239-4463.

2. Permittee must comply with Logan County Resolution of May 5, 1987, regarding fireworks displays.

3. Permittee must comply with Colorado Revised Statute section 12-28-103 and any related or applicable State of Colorado statute regarding fireworks displays.

4. Permittee must comply with National Fire Protection Association Codes 1123 – 1990, Code for the Outdoor Display of Fireworks and/or any other National Fire Protection Association Codes as adopted by the County or as prescribed by State law.

5. Permittee must comply with International Fire Code Section 3308, Fireworks Display.

6. Any resulting permit is null and void on days when burning is restricted or banned by Logan County Red Flag Burning Restrictions Ordinance, Ordinance Number 2009-1, or the Logan County Open Fire and Open Burning Restriction Ordinance, Ordinance Number 2006-01.

7. Other Conditions: _____

_____

_____

_____

APPROVED:

Signed at Sterling, Colorado on this_____ day of _____, _____.

THE BOARD OF COUNTY COMMISSIONERS
LOGAN COUNTY, COLORADO

_____
Rocky L. Samber (Aye) (Nay)

_____
Gene A. Meisner (Aye) Nay)

_____
David G. Donaldson (Aye) (Nay)

Sterling Boat Club
Firework Display Permit
c/o Tom Bedford
23901 CR 330, Sterling

Below for Office Use Only

Chk # 1909

Permit Fee $ 25.00 Paid (Non-Refundable) 25.00 Pd 5/8/2015

Performance Bond on Deposit (Not less than $1,000.00) _____

Fire Chief or Sheriff's Written Report Received _____

Sterling Boat Club
Firework Display Permit
c/o Tom Bedford
23901 CR 330. Sterling

FIRWORKS DISPLAY PERMIT APPLICATION
LOGAN COUNTY, COLORADO

Name of Organization: Sterling Boat Club

Name of Organization Contact: Tom Bedford

Organization Contact Address: 312 S. 2nd St., Sterling, CO 80751

Organization Contact Telephone #: (970) 520-7552

Date of Proposed Display: One evening between Fri., July 3 to Sun., July 5, 2015

Name and Address of Person(s) to be setting off/lighting the display:

Name: Mark Fitzjohn

Address: 349 Plainview Ave. Sterling, CO 80751

Telephone: (970) 522-4718

Prior Experience: Set off fireworks for the City of Sterling display for years.

Name: Jeff Gardner

Address: 451 Delaware St. Sterling, CO 80751

Telephone: (970) 580-7179

Prior Experience: Set off fireworks for the City of Sterling display for years.

Exact Location of Display: (Please attach map): Boat dock at Sterling Boat Club

Time of Display: (Limited to one Hour) Dusk

Purpose of Display: Entertainment

Number of Persons Expected to be in Attendance: All Sterling Boat Club members as well as Campers in the State Park area.

Sterling Boat Club\
Firework Display Permit 2015
c/o Tom Bedford
23901 CR 330. Stlg

Proposed Method of Safeguarding the Participants, Neighbors, and Others from damages from display: (Please note fire extinguishers, shovels, and other equipment that will be available onsite.)

Every boat in the boat club is equipped with fire extinguishers as well as in our shop. We also have shovels on site as well as a tractor if needed. We are right next to the reservoir so we have unlimited water. We have hoses and water outlets available.

Nearest Telephone and Distance from Display Area: Cell phones on most all in attendance.

Methods of Crowd Control: The Sterling Boat Club is a members only fenced in area…Non-Members are not allowed on premises. Boat Club members watch from their camping area.

Applicant Signature: _____

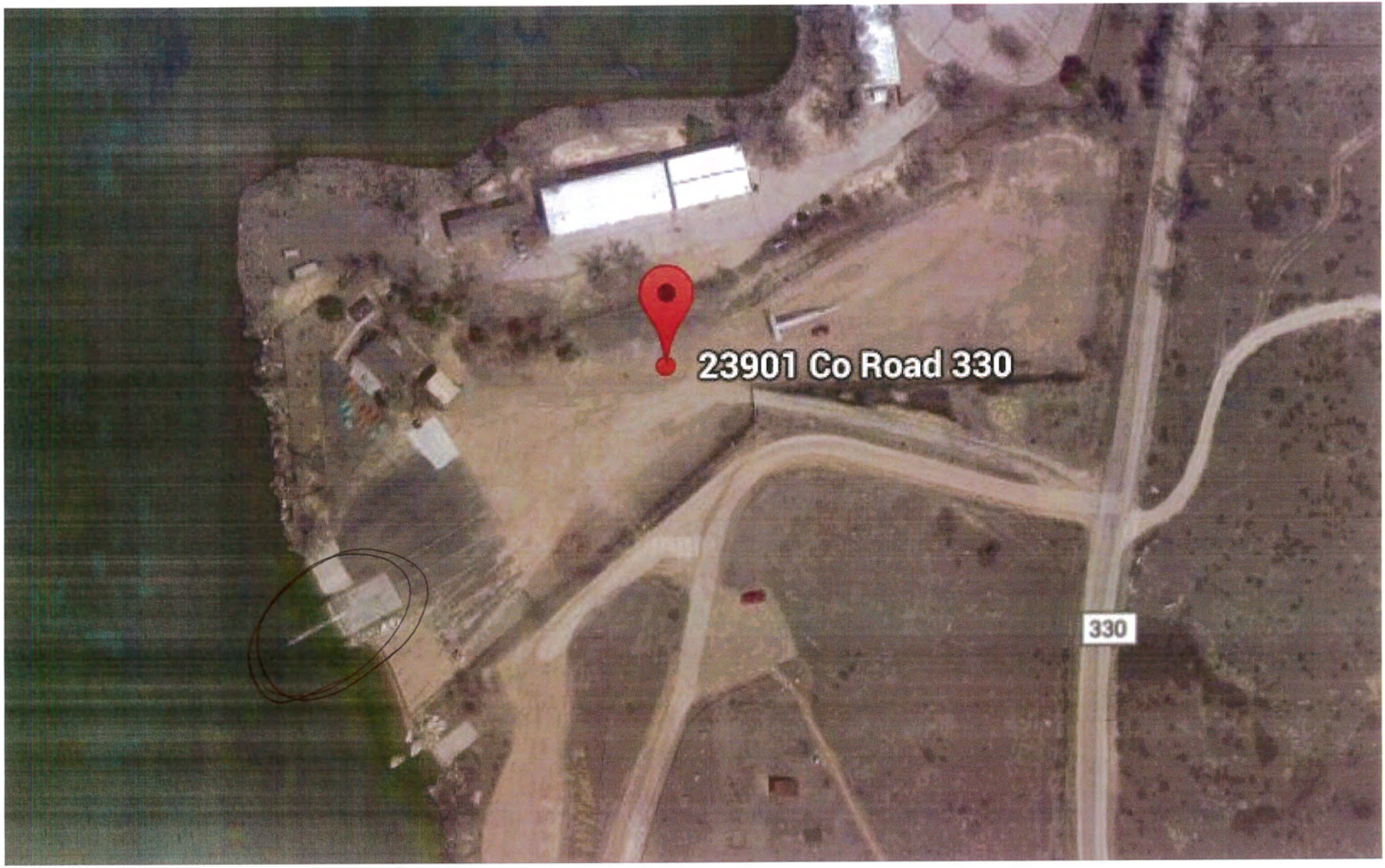
Applicant Name: Tom Bedford

Applicant Title: President

Applicant Address: 312 S. 2nd St., Sterling, CO 80751

Applicant Telephone #: (970) 520-7552

Sterling Boat Club
Firework Display Permit 2015
c/o Tom Bedford
23901 CR 330. Sterling



Sterling Boat Club.

Sterling Boat Club
Firework Display Permit
c/o Tom Bedford
23901 CR 330. Sterling