

Logan County Commissioners Work Session
May 21, 2019

Present: Joe McBride, Byron Pelton, Jane Bauder, Alan Samber, Valarie Richards, Debbie Unrein, Rob Quint, Jeff Rice, Jerry Casebolt, Marilee Johnson and Jennifer Crow.

Chairman McBride called the meeting to order at 9:00 a.m.

APPROVAL OF MINUTES FROM PREVIOUS SESSION - Commissioner Pelton moved to approve the minutes of the May 14, 2019 work session as written. Commissioner Bauder seconded and the motion carried.

REVISIONS TO WORK SESSION AGENDA - Sheriff's commissary and purchasing and shooting sports range, etc.

REVIEW LOGAN COUNTY SCHEDULE OF BILLS - Valarie Richards met with the Board to review the Logan County Department of Human Resources schedule of bills dated May 21, 2019. The Board approved all bills as presented.

REVIEW DEPARTMENT OF HUMAN SERVICES (DHS) APPROVAL OF PAYROLL Valarie Richards met with the Board to review the DHS approval of payroll for pay period April 27, 2019 through May 10, 2019. The Board approved payroll as presented.

REVIEW LOGAN COUNTY SCHEDULE OF BILLS - Debbie Unrein met with the Board to review the Logan County schedule of bills dated May 21, 2019. The Board approved all bills as presented.

SHERIFF COMMISSARY - The Board discussed the Sheriff's Commissary account. Funds from the account were used to purchase a camera. Commissary funds are earmarked for use towards the safety and security of the inmates. The issue came up when the Sheriff was asked to complete a purchase requisition for the camera. The auditor was requesting information regarding what amount is solely the inmate's money and what amount is profit from the sale of the commissary items. The account balance is over \$50,000. A portion of the commissary amount is turned over to the county periodically.

The county purchasing policy should apply to the purchase of the camera. The policy was recently changed to state that if the item is budgeted in Capitol Expenditures and approved at budget meetings, the department does not have to do a purchase requisition.

The Board noted that all other accounts are under the Treasurer. The Board will ask the Sheriff for more information and possibly ask him to come to a work session to explain. It was noted that there was a \$10,000 adjustment by Trinity stemming from a problem when they changed banks. The account could not be balanced, there were no bank statements from the old bank and they changed banks.

SHOOTING SPORTS RANGE - The Board discussed the appointment of Dave Appelhans over the Shooting Sports Range for the rest of the year as the Board does not have the time to supervise. Dennis Vierow has been contacted and has no problem with it. It may be necessary to revise Dave's job description and compensation if the supervision requires a significant amount

of work. Commissioner Bauder will contact Dave Appelhans. The Board discussed the recent vandalism at the Shooting Sports Range and how to prevent more vandalism.

DRAFT ORDINANCE ATV/UTV - Alan Samber's last draft, took out language pertaining to county licensing. The ATV's/UTV's must have the state wildlife sticker and can only be driven in unincorporated areas. Alan Samber will add language to clarify that the vehicles cannot be driven through towns unless they adopt a similar ordinance. The City of Sterling has another registration/sticker for use of the vehicles in the Sterling city limits. The ordinance will not affect those uses that the state exempts, i.e. Ag uses.

REVIEW OF BUSINESS MEETING AGENDA - The Board reviewed the Business Meeting Agenda for the May 21, 2019 meeting.

ADJOURNMENT - There being no further business to come before the Board, the meeting adjourned at 9:35 a.m.