

Phillips County Commissioner Meeting

May 19, 2014

The meeting was called to order by Commissioner Chairman Harlan Stern and opened with the Pledge of Allegiance. Those present were Commissioners Harlan Stern, Joe Kinnie and Don Lock, and County Administrator Randy Schafer.

Joe Kinnie made a motion to approve the minutes from the May 9, 2014 meeting as presented. Don Lock seconded the motion. Motion carried.

The board approved an accounts payable batch for the month of April.

A motion was made by Don Lock, seconded by Joe Kinnie, to accept the recommendation of the planning commission and approve a subdivision exemption for Larry and Carol Haynes for the sale of approximately nine (9) acres in the SE¼ of Section 35, T8N, R45W of the 6<sup>th</sup> P.M., subject to receipt of the final survey. Motion carried.

The board met with Landfill manager, Bill Andrews. The first topic of discussion was unsecured loads. The Commissioners have recently received a number of complaints from residents who have observed roofing contractors hauling unsecured loads to the landfill, stringing shingles and nails on the roadway.

After much discussion, a motion was made by Joe Kinnie, seconded by Don Lock, to change the current landfill fee for unsecured loads as follows:

Unsecured load fee for construction debris	\$100
Unsecured load fee for all other trash which might be blown out of the conveyance vehicle	\$30

Motion carried. This motion will not take effect until after final review at the next commissioners' meeting.

Landfill personnel is instructed to contact law enforcement when an unsecured load of construction debris enters the site.

A motion was made by Don Lock, seconded by Joe Kinnie, to implement a minimum two-day fee for roll-offs. The fee would be \$40 plus the \$50 delivery fee. Any additional days will be charged \$20 per day. Motion carried.

At 10:20 a.m. the met with Social Services Director Jackie Reynolds. The minutes of this portion of the meeting are maintained by the Department of Social Services.

A motion was made by Don Lock, seconded by Joe Kinnie, to approve a revised job description for the Social Services Case Manager. Motion carried.

A motion was made by Joe Kinnie, seconded by Don Lock, to approve the requested change of position for Income Maintenance Tech Ann McConnell. With new duties, she will be moved to the position of Case Manager, SS Grade 67, Step 4 with an annual salary of \$32,857.50, \$2,738.13 monthly, effective June 1, 2014. Motion carried.

The meeting for the Department of Social Services ended at 11:15 a.m.

Sharon Greenman, for Melissa Memorial Hospital, requested use of the Event Center for its annual health fair which is scheduled for March 21, 2015. The board granted the request and waived the rental fee.

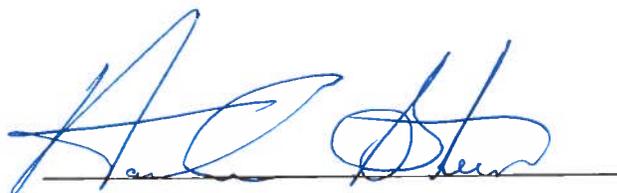
A motion was made by Don Lock, seconded by Joe Kinnie, to approve hiring Kent Mekelburg and Raymond Wilber as seasonal, part-time employees working as truck drivers for the Road & Bridge districts from May through September. They will be paid \$15/hour and receive no benefits. Motion carried.

A motion was made by Don Lock, seconded by Joe Kinnie, to approve moving part-time dispatcher Sara Kumm to regular part-time employee. She will be placed on the salary plan on GN40 Grade 11, Step 1 at \$10.60/hour. Motion carried. She will be eligible for a step increase on November 1, 2014 with a satisfactory performance appraisal.

The meeting adjourned at 12:01 p.m.

Submitted by Randy Schafer

Phillips County Administrator



Harlan Stern



Donald J. Lock



K. Joe Kinnie

Attest



Beth Zilla, County Clerk