

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
THE CHERRY CREEK VILLAGE WATER DISTRICT AND
THE BOARD OF DIRECTORS OF ITS WATER UTILITY ENTERPRISE
HELD
May 10, 2016**

A regular meeting of the Board of Directors of the Cherry Creek Village Water District and the Board of Directors of its Water Utility Enterprise (referred to hereafter as "Board") was held on Tuesday, May 10, 2016 at 8:45 a.m., at the offices of Community Resource Services, 7995 E. Prentice Avenue, Suite 103E, Greenwood Village, Colorado. This meeting was open to the public.

ATTENDANCE

The regular meeting of the Board was called and held, as shown, in accordance with Colorado law. The following directors were present:

John Forney
Lou Schroeder
Phil Viseur
Joseph Ryan
Roger Baer

Also present were:
Tim Flynn, Esq.; Collins Cockrel & Cole P.C.
Greg Sekera; Kennedy/Jenks
Cathy Noon, CRS of Colorado

CALL TO ORDER

Director Forney called the meeting to order at 9:03 a.m.

QUORUM/QUALIFICATIONS/& DISCLOSURES

It was noted that a quorum was present. All of the Directors are qualified and there are no conflicts of interest disclosures required.

ADMINISTRATIVE ITEMS

Director's Oaths and Election of District Officers: A notary administered the Oath of Office to Directors John Forney, Joseph Ryan and Lou Schroeder. Because the District's May 3, 2016 election was cancelled, each were deemed elected for a four-year term of office. Director Viseur then moved the Board to approve that the District Officers stay the same. Upon second by Director Forney, vote was taken and the motion carried unanimously. Unless changed sooner, the District officers shall

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be as follows until May 2018:

<u>Office</u>	<u>Director</u>
President	John Forney
Vice President	Lou Schroeder
Secretary	Phil Viseur
Assistant Secretary	Joseph Ryan
Treasurer/Asst. Secretary	Roger Baer

Agenda: Upon review and discussion of the Agenda and a motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the agenda as presented.

Minutes: The minutes of the April 12, 2016 regular Board meeting were presented to the Board. Following review and discussion, upon a motion duly made, seconded and, upon vote, unanimously carried, the Board approved the April 12, 2016 minutes.

PUBLIC COMMENT

None.

FINANCIAL ITEMS

Review and Approve Payment of Claims: Ms. Noon reviewed the May 10, 2016 claims totaling \$63,863.90, represented by check numbers 5064-5073. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved the May 10, 2016 claims as amended.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending May 4, 2016. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the cash position as presented.

Review Financial Statements: Ms. Noon reviewed the financial statements dated May 4, 2016. After review, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the financial statements.

DIRECTOR MATTERS

Review of Monthly Reports: The Board reviewed the necessity/value of the Accounts Receivable report provided monthly by CRS. Members of the Board felt the most pertinent information to the Board is how many customers are either late, on payment plans, or have had service shut-off and this information is on another report reviewed by the Board at each meeting. Following discussion, a motion was made, seconded

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and unanimously carried to discontinue having CRS provide the Accounts Receivable report.

MANAGEMENT ITEMS

Review Consumption Report: Ms. Noon reviewed the Consumption Report showing the January –May - 2016 total usage. After review, the Board accepted the Consumption report.

MAINTENANCE AND OPERATIONAL MATTERS

Engineering Report: Mr. Sekera reviewed the Engineering Report which is made a part of these minutes.

2016 Fire Hydrants Replacements Progress Pay Estimate No. 1:

Mr. Sekera reviewed the progress on the hydrant replacements with the Board. Additional water service interruption is necessary to complete the project due to the location of shut-off valves serving hydrants in the District. Affected businesses and residents will be notified. Both the hydrant replacement project and the valve inspection program indicate the need for additional shut-off valve maintenance and new locations in order to reduce the number of those inconvenienced when water must be turned off. Following a motion duly made, seconded and unanimously carried, the Board approved a project progress payment of \$24,985.00 to Diaz Construction

LEGAL

Adoption of Resolution Re-Affirming Water Use Rules: Director Schroeder moved that the Board approve Resolution 2016-5-1, which reaffirms the 2016 Water use rules for the 2016 Irrigation season, as previously adopted by the Board. Upon second by Director Forney, vote was taken and motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board, upon a motion made, seconded and upon vote, unanimously carried, the meeting was adjourned at 10:10 a.m.

Respectfully submitted,



Secretary for the Meeting