

**TOWN OF ARRIBA  
BOARD OF TRUSTEES REGULAR MEETING  
Monday March 9, 2015  
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order**

Mayor Flores called the meeting to order at 7:30. Roll call for the Arriba Town Board was read and those answering were Karen Kovar, Jody Schiffers, Will Rowe, Caleb Brent and Marcella Flores. Troy McCue arrived later.

**Pledge of Allegiance** was led by Marcella Flores.

**Public Audience** included: Lynn Francis, and Todd Simon with Work Force Inc.

Todd Simon showed the Board a map of which sewer lines he plans to clean this year. He said that he wasn't sure how many manhole covers would need to be brought up to grade.

The Board asked if Leroy King could go ahead of him and find and uncover the manhole covers.

Todd Simon said that Leroy King could but he has the proper equipment and 3 men to do the job.

He said that once the manhole covers are found, mapped out, and brought up to grade then it will make his job easier in the years to come. He wanted to know how much the Town wanted to spend this year. He said that he won't go past this amount- whether it's the cost of actual line cleaning or cost of finding the manholes and bringing them up to grade.

Trustee Schiffers moved to approve Todd Simon cleaning the sewer lines and necessary work to manholes covers not to exceed \$5,000. Trustee McCue seconded the motion and the motion passed. Todd Simon told the Board that the Town has a rod machine (a rotor router) and boxes of rods for it, he asked if the Town uses it at all. The Board said it has not been used in years. Todd Simon told the Board that he would clean an extra 300 feet of sewer line for a box of these rods. The Board agreed this was fine.

**Approval of Agenda** Trustee Kovar moved to approve the Agenda as written. Trustee Rowe seconded and the motion passed.

**Approval of Minutes** Trustee Kovar moved to approve the minutes of the February 9 and February 24 meetings. Trustee McCue seconded and the motion passed.

**Approval of Accounts Receivable and Payable February** The Board reviewed the receivables and payables. Clerk Hart answered general questions about a few of the items. Trustee McCue moved to approve the February receivables and payables. Trustee Kovar seconded and the motion passed.

**Approval to Pay March Bills**

The Board reviewed the bills.

Trustee Rowe moved to approve the March bills for payment. Trustee Kovar seconded and the motion passed.

**Code Enforcement –Property Cleanup** Clerk Hart told the Board that Trustee McCue had put together a draft letter. Trustee Kovar asked how the Board decides a property is unsafe. The Board agreed that it would depend if it visibly looked unsafe. Trustee Kovar said she was concerned that a property owner would argue the point that a building wasn't structurally unsafe. The Board agreed that property owners do have a right to contest the findings of the Board concerning the properties.

Trustee Rowe told the Board that wording from Ordinance #112 would need to be added to the letters depending on if the letter concerned structures or properties. The Board agreed that with this added wording the letters looked good to send out. The letters would need to be mailed certified except those that are in-Town, these letters will need to be delivered by the Sherriff's office according to Ordinance #112.

Clerk Hart told the Board that she hasn't been able to find physical addresses for Ron Petty's property by the antique store and Jack Eberle's properties on Lincoln Ave. She said it might take a while to find out.

**LCEDC** Trustee McCue told the Board that Lisa Nolder resigned from LCEDC and that he was taking over as Interim Executive Director of LCEDC. He said that if it goes well it will become a permanent position for him. Trustee McCue shared what he plans to do for LCEDC. One being a Facebook page for LCEDC, as well as plans to attend each town's Board meetings in Lincoln County, plus visiting businesses in Lincoln County.

**ECCOG CEDS- Arriba's List** Trustee McCue explained that CEDS stood for Comprehensive Economic Development Strategies. The List that the Board put together in 2009 is as follows:

*Install a community sign to direct traffic to the museums and businesses-* the Board felt that additional signs were still needed, possibly at the rest area.

*Complete Improvements to College Ave-* the Board agreed this should be changed to read *Make Improvements to College Avenue.*

*Develop a Community Garden-* the Board discussed the possibility of putting a community garden on the land by the antique store, Trustee Schiffers said she would ask the property owners about this. There is no water on the property so water would need to come from somewhere else, the Antique store possibly.

*Enhance playground equipment for youths, particularly those 8-12 years old-* Trustee McCue wondered about looking into different funding options for this.

*Provide free local network television access and local WiFi areas for Arriba residents-* the Board discussed possibilities for this, but were unsure how and if this could work.

*Expand the town park and community building-* the Board discussed adding a sidewalk/ bike trail around the park.

*Acquire blighted properties for demolition or restoration, to rent or to resell-* the Board agreed to change this to read *Rectify blighted properties for demolition or restoration, to rent or to resell.*

Trustee Rowe suggested putting sidewalk repair on the list.

Clerk Hart said that Jo Downey with ECCOG would like the list by the end of March but if that's not possible she would be meeting with each town in April or May.

**Revise Mobile Home Ordinance** The current ordinance states the mobile homes older than 1976 are not allowed because 1976 was when a code change incurred. Trustee Schiffers suggested changing it to not allow mobile homes older than 20 years in town. The Board discussed whether 20 years would be good or if should be 10-15 years. The Ordinance will need to be published after it is revised.  
This will be discussed more at the next meeting.

**Maintenance** Leroy King had a written report of what he has worked on the past month (by mention the report is a part of these minutes). Trustee Rowe asked Leroy King about turning the heat down at the Park Building, he noted that it has definitely helped the cost come down on the heating bill. Leroy King told the Board that the water heater was leaking water everywhere last week. He said that he made repairs to it but that there were complaints of the smell from the wet floor/carpet.

**Clerks Report** Clerk Hart told the Board that a CIRSA representative will be out on March 11 at 10:30.

Clerk Hart said that she had just gotten a text from Caleb Brent (Caleb left earlier in the meeting saying he felt sick) in the text Caleb told Clerk Hart that Monte Rand wanted to know was responsibility for the water hole where he parks his truck. The Board agreed that Monte Rand should come to a meeting to talk to the Board about it. Clerk Hart told the Board that the mud hole down by the bus stop was pretty bad and the town should probably do something about it. Leroy King said that he could take care of it. Clerk Hart told the Board that Cheryl Witt had called her concerned about the sewer smell from the Post Office's water. Trustee Rowe suggested that they need to clean the pipes, he recommended a powder that he used at his own house. The Board discussed that the problem at the Post Office was probably because the water and water heater weren't used often enough. Clerk Hart asked the Board how they wanted to reimburse Paula Figurelli for taking up the water samples. From Arriba to the lab its around 125 miles, paid at the current IRS rate of 57.5 cents per mile it come out to \$143.75 round trip. Leroy King felt that this was too high a reimbursement as Paula Figurelli does go up there for shopping when she takes the samples. The Board discussed different options for calculating reimbursement. The Board agreed that she should be reimbursed from Arriba to the lab one way only which would come out to \$71.87 per trip.

**Treasurers Report** All accounts looked good, no discrepancies had been found. There were some notes about a couple of returned checks on the report.

**Trustees Report** Trustee McCue said that he had asked Mayor Flores if he thought being the LCEDC Executive Director and being on the Town Board would be a problem, Mayor Flores had told him that things would work out. Trustee McCue said that he would be very careful about conflicts of interests. Trustee McCue said that because he is the executive director he is no longer on the LCEDC Board representing Arriba. Arriba will need to find someone to represent

them on the LCEDC Board. Trustee McCue explained that as corporate sponsors are built the LCEDC Board is not to go over 12 people, at this point LCEDC Board members would have to be elected.

Trustee Schiffers told the Board that her husband Ed E. Schiffers said that if the Town doesn't get the brush pile burned soon the Town might not be able to burn it at all as the County might have a permanent fire ban law.. Trustee Schiffers said there was also a concern with the pot holes on Colorado Ave/Front Street and wondered if Leroy King could do something about it. Trustee Schiffers shared a pamphlet with the Board that is about Lincoln County and the Town's in it, no one knew who put it together and published it but it was riddled with misinformation and spelling mistakes.

The Board agreed that the March Action meeting would be cancelled because of Spring Break.

**Mayors Report** Mayor Flores had nothing to report.

**Adjournment** Trustee McCue moved to adjourn the meeting, Trustee Kovar seconded. Mayor Flores adjourned the meeting at 9:20pm.

Submitted by: Josie Hart

Signed by:

Approved by the Board on: April 13, 2015