

## Phillips County Commissioner Meeting

March 07, 2014

The meeting was called to order by Commissioner Chairman Harlan Stern and opened with the Pledge of Allegiance. Those present were Commissioners Harlan Stern, Joe Kinnie and Don Lock, County Administrator Randy Schafer, and County Clerk Beth Zilla.

Don Lock made a motion to accept the contract between the Sheriff's office, Clerk's office and Rocky Mountain Imaging to purchase an Image Silo software program in the amount of \$5,719 plus the purchase of a new desktop computer for the Sheriff's office. County IT tech, Lance Williams will be involved in the installation. Joe Kinnie seconded the motion. Motion carried.

The board approved accounts payable for the month of February.

Don Lock made a motion to approve the minutes from the February 28, 2014 with the amendment of adding type of equipment for road and bridge for an aggregate blending hopper for the Energy Impact Grant. Joe Kinnie seconded the motion. Motion carried.

The board met with Julie Elliot and Denise Swanson from NCRS and the Haxtun Conservation District. They asked the commissioners to consider purchasing projectors and screens for the Event Center. The board agreed to explore the possibility. Denise will have Brian from Elite sound from Denver come and meet with the board to discuss the options of projectors and screens.

Don Lock made a motion to allow the County Clerk's office to be closed on April 10, 2013 to allow staff to attend a meeting in Sterling. Joe Kinnie seconded the motion. Motion carried.

The board agreed to have Randy Schafer draft a letter to be sent to the United State Department of the Interior, U.S. Fish and Wildlife Services that the Commissioners stating that the board does not support placing the Lesser Prairie Chickens on the endangered species list.

The board discussed the request from Pleasant Valley community in regards to clean up and funding for improvements. The board agreed to help with the clean-up.

Joe Kinnie made a motion to move Dan Waln to the position of Maintenance Supervisor effective March 17, 2014. Dan will supervise all maintenance staff and will also have primary responsibility for the fairgrounds complex. Dan will be placed on GN40 Grade 20, Step 4 with the annual salary of \$30,118.40/year or \$2509.87/month. Don Lock seconded the motion. Motion carried.

Don Lock made a motion to hire Steven Seuss as Assistant Maintenance Supervisor with primary responsibility for the Courthouse Square, effective March 17, 2014. Steven will be put on GN40 Grad 20 Step 2 at \$28,392/year, \$2,366.00/month. Joe Kinnie seconded the motion. Motion carried.

Don Lock made a motion to hire Kerri Doleshall as the Weed and Pest Manager. Kerri will be placed on GN40 Grade 26 Step 2 at \$32,947.20/year, \$2,745.60/month effective April 01, 2014. Joe Kinnie seconded the motion. Motion carried.

The board reviewed the following Treasurer's Reports:

- Budget Reports
- January Revenue/Expenses
- R&B Revenue/Expenses
- Cash Transactions Report

The board reviewed the following Event Center Rental Agreements:

- Holyoke Federal Credit Union
- Kristen Koch
- Haxtun Conservation District
- 21<sup>st</sup> Century
- Isabel Ochoa

The board reviewed a draft organizational chart prepared by Randy Schafer.

The board reviewed a potential plans to tie the County's 125<sup>th</sup> Celebration with fundraising efforts for a new fairgrounds structure if an identified goal can be set. A fundraising committee would be organized to setup and run those events.

The board gave final approval to the fairgrounds building committee survey which will go out March 7-10 and be expected back by March 21<sup>st</sup>.

The meeting adjourned at 2:30 p.m.

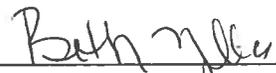
Submitted by Beth Zilla  
Phillips County Clerk

  
\_\_\_\_\_  
Harlan Stern

  
\_\_\_\_\_  
Donald J. Lock

  
\_\_\_\_\_  
K. Joe Kinnie

Attest:

  
\_\_\_\_\_  
Beth Zilla, County Clerk