GREATROCK NORTH
WATER & SANITATION DISTRICT

Date: February 24, 2014

To: Greatrock North Water and Sanitation District, Board of Directors

From: Lisa A. Johnson, District Manager

Re: March 4, 2014 Manager's Report

Agenda Action Items

II.A. Consent Agenda

1. February 4, 2014 minutes.
2. February 21, 2014 payables.
3. January 31, 2014 financial statements.
4. Approval of 2014 Disclosure Notice.
5. Ratify approval of agreement with TLECC for SCADA Programming for RO Plant Reduced Use.

I recommend approval of the consent agenda items.

III.A. Consider Acceptance of the Revised December 31, 2013 Financial Statements.

I will present the Revised December 31, 2013 financial statements at the meeting.

I recommend acceptance of the Revised December 31, 2013 Financial Statements.

IV.A. Consider Approval of a Proposal from Bishop Brogden Assoc. for Renewable Water Rights Acquisition

Mr. Sanchez has provided a scope of work related to the potential future acquisition of renewable water rights.

I recommend approval of the proposal from BBA.

V.B. Consider Approval of a Revised Proposal from TLECC for Generator Status Integration into SCADA

Mr. Simons has summarized this in his engineer's report and provided a recommendation.

V.C. Consider Approval of an Agreement with Coblaco Services, Inc. for RHF Exterior Tank Painting.

Mr. Simons has summarized this in his engineer's report and provided a recommendation.

VI.F. Consider approval of proposal from TLECC for Electrical Maintenance.

TLECC has completed their electrical preventative maintenance work on all facilities and has provided a report with recommendations. I have included the summary, recommendations for repair and estimate in the packet. The original report is over 260 pages long. If you would like a copy of the report, please email me and I will send it along to you. I will have a copy of the full report with me at the meeting for review.

I recommend approval of the proposal from TLECC for Electrical Maintenance.

Updates on Other District Related Items

Periodic meetings with Operations Staff – Mr. Rabas and I are meeting periodically to discuss on-going operations issues, concerns, and projects.

Items discussed at the February meetings:

-Reviewed the actions items status matrix.

-Discussed proposal received from TLECC for generator phase monitoring.

-Requested proposal to raise fire hydrants in BECR.

Review of monthly Water Resumes

Attorney Poznanovic reviewed the December resume, and did not find any cases that he thinks the District would have an interest in.

Attorney Davenport provided an update on Water Court Case No. 2013CW3108. An initial status conference is scheduled for Wednesday, March 12, 2014. Attorney Davenport will update me with a status of the case after this conference is complete.

Conducted February Facilities Inspection

Director Wyckoff and I inspected the facilities on February 20, 2014. Generally, the facilities are in excellent condition. A few issues that I asked Mr. Rabas or Mr. Simons to address are below:

GRN Facility

- No issued observed.

RHF Facility

- A piece of siding was discovered at this location. I asked Jeff if Dan LaCoe can use this siding to make the repair at GRN.
- Multiple parts from the pump replacement project were found. I asked Jeff if these parts are needed and if not, if they can be disposed of.

BECR Facility

- multiple light bulbs need to be replaced.
- I asked Jeff for a timeline of when Dan LaCoe will complete the pipe hanger project.
- I confirmed with Dan Cordova that the meter parts on the shelf are or will be used in the future.

Summary of mid-month meeting with Directors Fleck and Wyckoff

Directors Fleck and Wyckoff, Mr. Simons and I met on February 20, 2014 for our mid-month meeting. Items discussed at this meeting are as follows:

- Discussed bids for RHF tank painting project
- Director Fleck mentioned that he has noticed a sulphur smell in the water. Mr. Simons explained that as part of the ongoing EDOP process, certain monitoring is required such as sulphates. He will work with Mr. Rabas on the required monitoring and then report back the results once taken and received.
- Update on the efforts to re-classify Box Elder Creek
- Update on the TLECC proposal for generator phase monitoring.
- Discussion on the purchase of redundant fire pump.
- Update on the BECR pump station improvements project.