

**Logan County Commissioners Work Session
March 27, 2018**

Present: Byron Pelton, Joe McBride, Dave Donaldson, Shannon Graves, Lindsey Reeves, Michelle Hoff, Marilee Johnson, Lisa Young, Trae Miller, Dennis Hunt, Chance Wright and Jennifer Crow.

Chairman Pelton called the meeting to order at 9:00 a.m.

APPROVAL OF MINUTES FROM PREVIOUS SESSION - Commissioner Donaldson moved to approve the minutes of the March 20, 2018 work session as written. Commissioner McBride seconded and the motion carried.

REVIEW DEPARTMENT OF HUMAN SERVICES (DHS) SCHEDULE OF BILLS - Shannon Graves met with the Board to review the DHS schedule of bills dated March 27, 2018. The Board approved all bills as presented.

DEPARTMENT OF HUMAN SERVICES (DHS) PAYROLL REVIEW - Shannon Graves met with the Board to review the DHS payroll for the period March 3, 2018 through March 16, 2018. The Board reviewed various payroll reports. The payroll was approved as presented.

REVIEW LOGAN COUNTY SCHEDULE OF BILLS - Lindsey Reeves met with the Board to review the Logan County schedule of bills dated March 27, 2018. The Board approved all bills as presented.

LOGAN COUNTY PAYROLL REVIEW - Michelle Hoff met with the Board to review the Logan County payroll for the period March 5, 2018 through March 18, 2018. The Board reviewed various payroll reports. The payroll was approved as presented.

CO-WORKING SPACE GRANT APPLICATION - Trae Miller, Executive Director of Logan County Economic Development discussed the REDI grant application he is writing. Miller reported that the grant narrative final version has been entered online. The narrative, survey questionnaires, letters of support and preliminary floor plans were reviewed. Miller and Commissioner McBride discussed the grant with Finance Director Debbie Unrein who will be listed as primary contact for the county. The DOLA administrator has reviewed the grant application and has not found any issues. The application is ready for final approval from the commissioners. The Logan County Economic Development Corp. Board has reviewed the application and has provided a letter of support. The City of Sterling has provided a letter of support for the application. The City will be asked to participate by waiving building permit fees and possibly the water bill, etc.

Private investments, include KCI's investment of fiber optic infrastructure valued at \$16,000 and will provide free internet for the space for three years. Media Logic Radio has committed \$5,000 in free advertising.

The square footage of the space is 3,433 square feet. Logan County's in-kind contribution will be \$1,500 per month calculated based upon \$.50 per square foot. Miller will be in charge of managing the renovation of the building. If awarded, the grant funds will be available in August.

\$62,577 is the amount being requested. The awarded amount could differ.

The Board stressed that any hard equipment i.e. fixtures put into the facility becomes property of Logan County. Miller noted that the lease agreement would contain this restriction. No tax dollars will be used for the project. The Board agreed to submit the grant application

FIFTH TUESDAY MEETINGS WITH THE CITY OF STERLING - Commissioner Pelton reported that he attended a business roundtable recently where a fifth Tuesday meeting between the County and the City of Sterling was suggested. May 29, 2018 is the next fifth Tuesday. The Board agreed that Commissioner Pelton should approach the City Council to request the fifth Tuesday meeting at the Courthouse May 29 at 6:00 p.m.

COMMISSIONERS PROCEEDINGS - The Board reviewed and the Commissioners Proceedings - publication of bills paid for the month of February, 2018. The Board had several questions which will be discussed with the Finance Department and then the final copy circulated for signature.

The meeting recessed at 10:18 a.m. and reconvened at 10:34 a.m.

GOCO GRANT APPLICATION - Dennis Hunt of County Technical Services, Inc. (CTSI) met with the Board to discuss a GOCO grant application which will be used to build another barn to permanently house portable horse stalls. The stalls were purchased with the a previous GOCO grant. Dennis Hunt reported that he has contacted Greg Etl with DOLA who is favorably speaking to GOCO about a Logan County Fairgrounds GOCO application. The grant cycle is not out yet. Applications will be available sometime in July with the deadline to be in November and the award in March 2019.

GOCO likes to see community contributions towards grant rather than the county fully funding the match. The last grant had participation from a local electrician who offered a portion of his services at no charge. Mr. Hunt will write the grant and provide administration services over the two-year completion time for the grant award.

Plans are for the building to be an open building with wind and weather barrier walls on the north and west. The building will be large enough for adding additional stalls in the future. An additional tie rack will be built between the old and new building and new concrete cleanouts at the end of the old and new buildings. Wright has estimates on two different sizes of buildings, one is 85' wide x 188' long the maximum size to allow room for future expansion. The other option is a 60' wide x 110' long building. The county will need to finalize the size of the building that they want to construct and give the plans to Hunt by July. Chance Wright will oversee construction.

The county does not have a fairgrounds master plan which GOCO likes to see, which can be an obstacle in the grant process, but can be worked around. The county should have a very good chance for funding as there has not been an application submitted from the county in some time. The maximum grant request is \$350,000. A 25% match is required of which 10% must be cash. GOCO is a stickler for community involvement and likes to see letters of support.

Hunt was told there may be a second GOCO application for the Sunset Memorial Gardens park project. Hunt noted that the county's projects will have to be prioritized. Second priority

applications will be funded after all first priority applications have been awarded if there are dollars left.

There are different types of grants within GOCO. The county could apply for a planning grant to help create a master plan for the fairgrounds. Mr. Hunt can help with this in the future. Having a fairgrounds master plan will give the county more points for future grant applications.

Hunt was asked to schedule a budgeting session for county department heads. Commissioner McBride will work with Mr. Hunt to set up the budgeting session and invite area counties.

There being no further business to come before the Board, the meeting was adjourned at 11:11 a.m.