

**Logan County Commissioners Work Session
March 20, 2018**

Present: Byron Pelton, Joe McBride, Dave Donaldson, Alan Samber, Valerie Richards, Lindsey Reeves, Marilee Johnson, Rob Quint, Jennifer Crow, Sarah Waite, Trae Miller.

Chairman Pelton called the meeting to order at 8:30 a.m.

REVIEW OF BUSINESS MEETING AGENDA - The Board reviewed the Business Meeting Agenda for the March 20, 2018 meeting.

The meeting recessed at 8:56 a.m. and reconvened at 10:08 a.m.

APPROVAL OF MINUTES FROM PREVIOUS SESSIONS - Commissioner McBride moved to approve the minutes of the March 6 and March 13, 2018 work sessions as written. Commissioner Donaldson seconded and the motion carried.

REVIEW DEPARTMENT OF HUMAN SERVICES (DHS) SCHEDULE OF BILLS - Valerie Richards met with the Board to review the DHS schedule of bills dated March 20, 2018. The Board approved all bills as presented.

REVIEW LOGAN COUNTY SCHEDULE OF BILLS - Lindsey Reeves met with the Board to review the Logan County schedule of bills dated March 20, 2018. The Board approved all bills as presented.

CO-WORKING SPACE GRANT - Trae Miller, Executive Director of Logan County Economic Development (LCEDC) discussed the state's REDI co-working space grant that he is working on. He presented budget numbers he is using for the grant. Contractors have given estimates for grant purposes. Insurance estimates are purposely high. Alan Samber reported that CTSI's TULIP insurance program is not appropriate for a long term project.

LCEDC will pay for utilities and insurance and recoup expenses through leasing the spaces. The LCEDC Board will need to approve the final grant application which is due March 30. Revenue projections are starting very low. Miller believes that there is a lot of potential for the space and that the numbers are attainable.

Commissioner Donaldson would like a week to review the proposed application and asked if the county's revenue growth limitations were discussed with Debbie Unrein to make sure that DOLA grant falls within the limitations.

Commissioner McBride has used a computer model for the floor plan layout. Main access is planned to be from the west with the north and east doors also utilized. The co-working space software, Proximity Space, manages memberships and syncs with an ap that controls electronic entry to the building. Proximity Space charges 5% of the revenue for use of the software platform. Proximity Space does a lot of the work involved with management of users.

The Board noted that the Annex is still a designated storm shelter in the lower level and that it will need to be taken off the storm shelter list.

LOGAN COUNTY AMBULANCE COLLECTION ASSIGNMENTS - Commissioner McBride moved to approve assignment of a Logan County Ambulance debt collections account to Wakefield and Associates, the account number ending in 5146 and allow the Chairman to sign. Commissioner Donaldson seconded and the motion carried 3-0.

Commissioner McBride noted that according to the Finance Department, the collection percentage is extremely low. There were no figures available for what percentage is being collected.

There being no further business to come before the Board, the meeting was adjourned at 10:38 a.m.