

**TOWN OF PARACHUTE
BOARD OF TRUSTEES
MINUTES REGULAR MEETING
MARCH 19, 2015 6:30 P.M.**

Meeting called to order at 6:30 p.m. by: Mayor Roy McClung

ACTION MINUTES

(A) ROLL CALL

TRUSTEES PRESENT: John Loschke, Tom Rugaard, Juanita Williams

TRUSTEES ABSENT: Norman Feck and John Yadloski

STAFF PRESENT: Town Manager Stuart McArthur, Town Clerk Denise Chiaretta, Public Works Director Mark King and Police Chief Cary Parmenter

(B) PLEDGE OF ALLEGIANCE

(C) APPROVE AGENDA

MOTION NO. 1:

Motioned Loschke Seconded by: Rugaard to approve the agenda

Vocal vote – unanimously approved.

(D) CONSENT AGENDA:

(1) MINUTES FROM THE FEBRUARY 19, 2015, REGULAR MEETING

(2) EXPENDITURES PAID IN FEBRUARY 2015

MOTION NO. 2:

Moved and seconded by Rugaard/ Olk to approve the consent agenda

Vote call: Unanimously approved

(E) COMMENTS FROM CITIZENS NOT ON THE AGENDA

Diane Lawrence of Mama’s Restaurant spoke to the Board about the amount of her metered water bill and did not believe that she owned as much as was back billed to her.

Dustie Colella, a former employee, spoke to the Board about the changes that have taken place which she felt the Board should take more notice of.

Terry Kyle a former employee spoke to the Board about his opinion of how things were being done in regards to Public Works and Administration.

Janet Cross records clerk thanked the Board for the flowers and plant that was sent to her mother’s service.

(F) DEPARTMENTAL REPORTS:

(1) Mayor and Board of Trustees Mayor and Trustees

Mayor McClung stated that he again participated in the meals on wheels program for the Parachute area.

Trustee Loschke stated that he asked P.W.D. King if he could find out how many visitors stopped at the rest area in 2014.

19,000 visitors registered at the cabin and it is estimated that only about 10% of the visitors that stop go into the cabin.

Trustee Williams stated she did not attend the EAB meeting but did attend the AGNC meeting and is really impressed with what AGNC does for the town

(2) Town Manager Monthly Update..... Stuart McArthur, Town Manager

T.M. McArthur informed the Board that instead of having a workshop before meeting he is giving them more in

The one thing that he wants to do is put the phones on auto as it seems the office staff spend a lot of time answer

T. M. McArthur then gave the Board an over view of the grant applications he had submitted and should

The Town was awarded a grant from AGNC in the amount of \$6,589.69.

T.M. McArthur stated that he has been invited to attend the Grand River Hospital focus Group they are reaching School Districts administration building in Parachute.

.....T.M. covered some of the issues that have been brought up before, one is the bear proof containers shed if possible.

Grand Valley High School sent a letter of request for a contribution to the after prom event. It was decided to do

Williams will be attending the May 16th Board Meeting to give a presentation about the finalization of the effort

Trustee Williams wants to allow chickens in Town so an Ordinance before the Board in April.

There was discussion on bringing an Ordinance before the Board to adjust the bulk water rate as Ralph Snow of Black Frac believes it is too high. It was decided to bring an Ordinance before the board in April to reduce the rate.

T.M. McArthur asked the Board if they would be interested in having a presentation from Mr. Scott Eaton regarding having residential recycling. The Board directed Mr. McArthur to follow up with the presentation in May.

After some discussion it was decided that the residents should be surveyed to see what the interest is and if they are willing to pay additional costs.

T. M. McArthur stated that Derek is stilling working to get on line pay setup on our website, also the clean- up day is set for May 2, 2015.

T. M. McArthur informed the Board that he has had several request from persons interested in opening a retail marijuana outlet in Parachute and would like to bring someone in to give a presentation to the Board at the May meeting. The Board directed Mr. McArthur to pursue a presentation on marijuana in May.

(3) Police Department Monthly Update Cary Parmenter, Police Chief

Chief Parmenter asked if there were any questions, there being none he reported that the department is trying 12 hr. shifts, but with training issues and vacations it has been cut back until everyone is back on track.

(4) Public Works Monthly Update Mark King, Director of Public Works

P.W.D. King stated that public works has been redoing the shop it is all sided and will be finished as time permits.

He reported that all meters are located, but some will have to be dug up.

The department has started cleaning the ditch and is getting the pressure built up for the irrigation; they will also be working on trees in the right of ways.

It was asked if the Town needs to go odd and even water days. P.W.D. King stated that as we really don't have anything in place to inforce the odd even watering days it would be better if we did not at this time.

Question from T.M. McArthur what do we do with persons that have no irrigation how do we charge them. Board directed staff to come back with a solution.

Now that everyone is metered should there be an ordinance in place to rate the people using potable water for their lawns due to the fact that they do not have irrigation. Board directed staff to pursue a solution.

It was decided to wait and watch the meter reading to see how much the readings go up when people start to water.

(5) Code Enforcement Monthly update Derek Wingfield, Community Development Specialist
Code Enforcement. Wingfield was not present.

For the record: Trustee Norm Feck arrived at the meeting at 7:29 p.m.

- (G) **BOARD CONSIDERATION OF A LICENSE TO ENCROACH AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND URSA OPERATING COMPANY AND APPROVING THE MAYOR'S SIGNATURE.**

MOTION NO. 3:

Moved and seconded by Trustees Rugaard / Feck to enter into a License to Encroach Agreement between the Town of Parachute and URSA Operating Company and authorizing the Mayor to sign same.

Motion passed unanimously.

- (H) **BOARD CONSIDERATION OF A RIGHT-OF-WAY REMEDIATION AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND URSA OPERATING COMPANY LLC AND APPROVING THE MAYOR'S SIGNATURE.**

MOTION NO. 4:

Moved and Seconded by Trustees Rugaard / Olk to enter into a Right-Of- Way Remediation Agreement between the Town of Parachute and URSA Operating Company LLC and authorize the mayor's signature.

Motion passed unanimously.

- (I) **BOARD CONSIDERATION OF ENTERING INTO AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND KARP.NEU.HANLON ATTORNEYS AT LAW TO PROVIDE PROFESSIONAL SERVICES FOR LEGAL SERVICES AND AUTHORIZE MAYOR TO SIGN.**

MOTION NO. 5:

Moved and Seconded by Trustees Williams / Rugaard to enter into an agreement between the Town of Parachute and KARP.NEU.HANLON Attorneys at Law to provide professional services for legal services and authorize the mayor to sign.

Motion passed unanimously.

Mr. Ed Sands, attorney at Sands Law Office, asked the Board that by entering into this agreement whether his services were terminated. Mayor answered yes.

- (J) **BOARD CONSIDERATION OF ENTERING PURCHASING THE NEPTUNE MRX920 MOBILE DATA COLLECTOR FOR WATER METER READING AND AUTHORIZE THE MAYOR TO SIGN.**

P.W.D. King gave an overview of the MRX 290 he had tested several and he feels this the best and the one we have is out dated. Cost is high but will be worth the savings in man hours to do correct readings.

MOTION NO. 6:

Moved and Seconded by Trustees Rugaard/ Feck to purchase the MRX 290 Mobile Data Collector.

Motion passed unanimously.

- (K) **BOARD CONSIDERATION OF A LICENSE AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND THE BATTLEMENT MESA GOLF COURSE, LLC, FOR ACCESS TO GOLF COURSE FOR SURVEYING OPERATIONS.**

Trustee Feck asked if this was a continual easement. No only to locate the water pipeline that is located on the Golf Course and create right of ways.

P.W.D. King stated that he would also have to bring in the potholer for more accurate locates.

MOTION NO. 7:

Moved and Seconded by Trustees Loschke / Rugaard to enter into a License Agreement between the Town of Parachute and the Battlement Mesa Golf Course, LLC. For access to the golf course for surveying operations as amended

Motion passed unanimously.

(L) BOARD CONSIDERATION TO TERMINATE THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND RPI CONSULTING LLC AND APPROVE THE MAYOR TO SIGN LETTER OF TERMINATION.

T.M. McArthur talked with DOLA regarding any repercussions. He was told do not just go back to other responders and decide from there. We need to do our own and not use a boiler plate. Else recommended the Senora Institute and also Better Cities out of Ogden Utah.

MOTION NO. 8:

Moved and Seconded by Trustees Loschke / Rugaard to terminate the Professional Services Agreement between the Town of Parachute and RPI Consulting LLC and approved the mayor to sign letter of termination.

Motion passed unanimously.

(M) BOARD TO ACCEPT JOHN YADLOSKI'S LETTER OF RESIGNATION

Motion to bring from the table.

MOTION NO. 9:

Moved and Seconded by Trustees Rugaard / Feck to bring from the table of resignation from John Yadloski

Motion passed unanimously.

MOTION NO. 10:

Moved and Seconded by Trustees Loschke / Olk to accept with regret letter of resignation from John Yadloski

Motion passed unanimously.

(N) BOARD TO APPOINT A MEMBER OF THE BOARD OF TRUSTEES TO THE PLANNING AND ZONING COMMISSION

Motion to bring from the table.

MOTION NO. 11:

Moved and seconded by Trustees Loschke / Olk to bring from the table the appointment of a member of the Board of Trustee to the Planning and Zoning Commission.

Motion passed unanimously.

Mayor McClung asked if there was anyone on the Board that was interested in being on the Planning and Zoning Commission. Trustee Olk stated that he would like to volunteer for the position.

Mayor McClung asked if anyone else was interested. They were not.

MOTION NO. 12:

Moved and Seconded by Trustees Rugaard / Feck to appoint Tim Olk to the Planning and Zoning Commission.

Motion passed unanimously.

(O) BOARD CONSIDERATION OF AN ORGANIZATION RESOLUTION AND AGREEMENT FOR CREDIT CARD PROGRAM WITH UMB BANK AND AUTHORIZATION OF TOWN TO SIGN.

MOTION NO. 13:

Moved and Seconded by Trustees Feck / Olk to enter into an organization Resolution and Agreement for a credit card program with UMB Bank and authorize the mayor to sign same.

Motion passed unanimously.

(P) BOARD CONSIDERATION OF ORDINANCE NO. 680

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, ENACTING CHAPTER 6.12 OF THE PARACHUTE MUNICIPAL CODE CONCERNING LICENSED LIQUOR ESTABLISHMENT

REQUIREMENTS.

Town Clerk Chiaretta explained to the Board that a liquor store in Town wanted to do a tasting but the, Town of Parachute did not have anything in place to regulate tastings and that what this ordinance does.

MOTION NO. 14:

Moved and Seconded by Trustees Williams / Loschke to adopt Ordinance NO.680

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, ENACTING CHAPTER 6.12 OF THE PARACHUTE MUNICIPAL CODE CONCERNING LICENSED LIQUOR ESTABLISHMENT REQUIREMENTS.

Motion passed with Trustees Williams, Olk, Feck and Loschke voting yes and Trustee Rugaard voting no.

(Q) EXECUTIVE SESSION: None

(R) OTHER MATTERS

(S) MOTION TO ADJOURN

Moved and Seconded by Williams / Rugaard to adjourn meeting.

So moved. Vocal vote approved unanimously

Adjourned at 8:45 p.m.

Mayor

ATTEST:

Town Clerk

The preceding Action Minutes were prepared in accordance with the Town of Parachute Board of Trustees Rules of Order and Procedure, General Rules 9.9. These Minutes contain a record of actions that were TAKEN at the meeting, not a transcript of what was said by members of the Board, staff or other parties present. A recording of is available for review in Town Clerk's Office for thirty day after the meeting.

*Note: If you have corrections to the minutes that are minimal (incorrect spelling etc.), **please contact the Town Clerk the day prior to the meeting.** A corrected copy of the minutes will then be prepared for approval by the Board of Trustees.*