

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
THE CHERRY CREEK VILLAGE WATER DISTRICT AND
THE BOARD OF DIRECTORS OF ITS WATER UTILITY ENTERPRISE
HELD
March 11, 2014**

A regular meeting of the Board of Directors of the Cherry Creek Village Water District and the Board of Directors of its Water Utility Enterprise (referred to hereafter as "Board") was held on Tuesday, March 11, 2014 at 8:45 a.m., at the offices of Community Resource Services, 7995 E. Prentice Avenue, Suite 103E, Greenwood Village, Colorado. This meeting was open to the public.

ATTENDANCE

The regular meeting of the Board was called and held, as shown, in accordance with Colorado law. The following directors were present:

John Forney
Lou Schroeder
Phil Viseur
Joseph Ryan
Roger Baer

Also present were:

Tim Flynn, Esq.; Collins Cockrel & Cole P.C.
Greg Sekera; Kennedy/Jenks
Cathy Noon, CRS of Colorado
Tim Lowe and Brandi Honeycutt, Denver Water
John Sheldon, Greenwood Village Public Works
Bob Doyle, GWV Resident

CALL TO ORDER

Director Forney called the meeting to order at 9:15 a.m.

QUORUM/QUALIFICATIONS/& DISCLOSURES

It was noted that a quorum was present. All of the Directors are qualified and there are no conflicts of interest disclosures required.

ADMINISTRATIVE ITEMS

Agenda: Upon review and discussion of the Agenda and a motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the agenda.

Minutes: The minutes of the February 11, 2014 Regular Board meeting were presented to the Board. Following review and discussion, upon a motion duly made, seconded and, upon

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vote, unanimously carried, the Board approved the February 11, 2014 minutes.

Presentation on Residential Irrigation Conservation: Director Forney led introductions of visitors to the meeting: Bob Doyle, Greenwood Village (GWV) resident; John Sheldon, GWV Director of Public Works; Brandi Honeycutt Denver Water Conservation Specialist and Tim Lowe, Denver Water Distributor Relations Manager. Mr. Sheldon acknowledged the successful completion of the Village Greens Park water tap project and thanked the Board for their cooperation.

Mr. Doyle provided the Board with background on a conservation pilot program he worked on with Denver Water and 14 Greenwood Hills homes last summer. The purpose of the program was to educate and provide information on residential irrigation water conservation. Denver Water provided irrigation water audits to residential users using GIS review of their irrigated area and their historical water usage. Fourteen homes participated with thirteen of those reducing their consumption even with accounting for variations in summer weather. A variety of tools were used from changing out sprinkler heads to complete landscaping modifications. Following the success of the pilot program, Mr. Doyle and Denver Water plan to propose to Greenwood Village City Council (on March 17, 2014) expanding the conservation program to the entire City. Mr. Sheldon wanted to inform the District of the program and inquire if there was interest for the District to participate in the program as the City of Greenwood Village may help promote the conservation efforts in their communications to residents. With the exception of Cherry Creek Village Water District customers, all GWV residents/businesses are billed through Denver Water and therefore Denver Water has access to each of these customer's billing and consumption data for purposes of water audits. The Board inquired about the obligations the District would incur if it participated in the program and how the program could be tailored to work with the District, which bills its customers directly. Denver Water's representatives stated that Denver Water would perform, at no cost, a residential irrigation audit for any District customer that requested an audit. If Denver Water has GIS data available with respect to the residential properties inside the District, it may be able to provide that data to CCVWD customers, together with guidelines for the amount of water that should be consumed based upon each customer's amount of land that is being

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irrigated. It was pointed out that commercial and large irrigation customers within Denver Water's service area, whether inside the City or out, are able to work directly with Denver Water on conservation methods, including audits of their irrigation systems.

The Board thanked Mr. Doyle and Denver Water for their efforts and information. Following the presentation, the Board discussed the program and the variations that might work best for CCVWD customers. Direction was given to have Ms. Noon prepare a letter (adapted from the one being sent directly by Denver Water to GWV residents) to be sent to CCVWD residential customers providing information about the ability to have a residential audit, review their consumption data online, and work directly with Denver Water on conservation ideas. As always, conservation tips and information will be provided in customer invoices.

FINANCIAL ITEMS

Review and Approve Payment of Claims – Ms. Noon reviewed the March 11, 2014 claims totaling \$26,804.45 represented by check numbers 4770 – 4781. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved the March 11, 2014 claims as presented.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending March 6, 2014. Following review and discussion, the Board accepted the cash position as presented.

Review Financial Statements: Ms. Noon distributed the financial statements dated March 6, 2014. After review, the Board accepted the financial statements.

Review Delinquent Account Report: Ms. Noon presented the report to the Board for their review. After review, the Board accepted the Delinquent Account report.

DIRECTOR MATTERS

Delinquency Policy: The board re-confirmed that penalties on "late" payments do not get reversed even if it is a first time penalty for the resident.

Board Members Checks: Director Forney asked board

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members to notify Community Resource Services as soon as possible if a Director will be absent for a board meeting. This will circumvent voiding a paycheck.

MANAGEMENT ITEMS

Review Consumption Report: Ms. Noon reviewed the Consumption Report showing the January – February 2014 total usage. It was noted that usage was 15.6% lower than the same period in 2013.

Online Payment Update: Cherry Creek Village Water District Website online utility link has been implemented and is available for the customers. Notification of the online payments was included in the last billing cycle. Residents may review their usage and payment history as well as pay their bill online.

MAINTENANCE AND OPERATIONAL MATTERS

Engineering Report – Mr. Sekera reviewed the engineering report with the Board, said report attached and made a part of these minutes

Water Usage Discrepancies – The discrepancies between customer usage per CCVWD billing and water usage charged per Denver Water invoices has historically been about 3%; early 2014 was at 5%. Mr. Sekera will continue to monitor the inconsistencies.

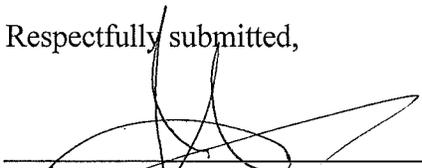
LEGAL

2014 Directors Election Update – As of March 3, 2014 there were not more candidates for the position of director than seats available. As a result, the election was cancelled by the Designated Election Official and Directors Viseur and Baer are deemed elected, each for a four year term ending in 2018. Mr. Flynn stated that his office will be publishing and filing with the Division of Local Government the appropriate notices of cancellation as required by law. Oaths of Office for the newly elected Directors will be administered at the Board's May meeting.

ADJOURNMENT

There being no further business to come before the Board, upon a motion made, seconded and upon vote, unanimously carried, the meeting was adjourned at 10:54 a.m.

Respectfully submitted,


Secretary for the Meeting