

# State of Colorado

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**John W. Hickenlooper**  
*Governor*

**Neil Peck**  
*Board Chair*

**Dana Shea-Reid**  
*Board Director*

**State Personnel Board**  
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Meeting Minutes  
December 19, 2017

The State Personnel Board met in public session on Tuesday, December 19, 2017, at 1525 Sherman Street, First Floor Conference Room 104, Denver, Colorado 80203.

The meeting was called to order at 9:00 a.m. Board Members Vonda Hall, Nora Kelly, Maurie Knaizer, Michelle Palmquist and Neil Peck were present in person.

Dana Shea-Reid, Board Director, and Leanne De Vos, Board Counsel, were present in person. Also present was 1<sup>st</sup> Assistant Attorney General Billy Seiber.

**I. REPORT OF DEPARTMENT OF PERSONNEL AND ADMINISTRATION [DPA] AND REPORT OF THE DIVISION OF HUMAN RESOURCES [DHR]**

Quarterly report has been postponed.

**II. REVIEW OF INITIAL DECISIONS OR OTHER FINAL ORDERS OF THE ADMINISTRATIVE LAW JUDGES ON APPEAL TO THE STATE PERSONNEL BOARD**

There are no Initial Decisions or other Final Orders of the ALJ before the Board this month.

**III. REVIEW OF PRELIMINARY RECOMMENDATIONS OF THE ADMINISTRATIVE LAW JUDGES TO GRANT OR DENY PETITIONS FOR HEARING**

There are no Preliminary Recommendations of the ALJ before the Board this month.

#### **IV. INITIAL DECISIONS OR OTHER FINAL ORDERS OF THE ADMINISTRATIVE LAW JUDGES**

- A. Damian Macias v. University of Northern Colorado, State Personnel Board case number 2016B021.

No formal action taken.

#### **V. REVIEW OF THE MINUTES FROM THE NOVEMBER 21, 2017 PUBLIC MEETING OF THE STATE PERSONNEL BOARD**

Ms. Palmquist moved to approve the minutes as amended. Mr. Knaizer seconded the motion. The motion passed on the affirmative vote of the following Board members: Ms. Hall, Ms. Kelly, Mr. Knaizer, Ms. Palmquist and Mr. Peck.

#### **VI. ACKNOWLEDGMENTS**

##### **DECISIONS OF THE STATE PERSONNEL BOARD MADE AT ITS NOVEMBER 21, 2017 PUBLIC MEETING:**

- A. Brittney Cisneros v. Department of Personnel & Administration, State Personnel Board case number 2017G080.

The Board voted to adopt the findings of fact and conclusions of law in the ALJ's Order of Dismissal and made an Order of the Board.

- B. Edwin Herndon v. Department of Corrections, Office of Inspector General, State Personnel Board case number 2017G056(c)

The Board voted to adopt the Preliminary Recommendation of the ALJ and deny the petition for hearing.

- C. Jennifer Lopez v. Department of Human Services, Office of Children, Youth & Families, Division of Youth Corrections, Gilliam Youth Service Center, State Personnel Board case number 2018G002.

The Board voted to adopt the Preliminary Recommendation of the ALJ and deny the petition for hearing.

#### **VII. ADMINISTRATIVE MATTERS & COMMENTS**

##### **A. ADMINISTRATIVE MATTERS**

- Board Counsel De Vos advised the Board that there were no new appeals at Court of Appeals and current cases on appeal are in their stages of briefing. A request for an extension of time is expected in the next couple of days for McCauley v. DOR.

- Counsel Dev Vos introduced Billy Seiber, the recently assigned 1<sup>st</sup> Assistant Attorney General in a reorganization for the expanding Business and Licensing Unit in the Attorney Generals' Office. Mr. Seiber replaces Eric Maxfield, who served in that capacity for several years and who served as Board Counsel when needed.

#### B. OTHER BOARD BUSINESS

Director Shea-Reid stated there was no business to report this month other than to update the Board on the status of the recent rulemaking. The adopted rules were filed with the Secretary of State (SOS) on December 8, 2017. The SOS will publish the rules in the Register on December 27. The effective date of the rules is January 14, 2018 at which time they will be posted publically, and copies of the will be provided to the Board. Director Shea-Reid thanked the Board members for their work in this significant rulemaking.

#### C. GENERAL COMMENTS FROM ATTORNEYS, EMPLOYEE ORGANIZATIONS, PERSONNEL ADMINISTRATORS, AND THE PUBLIC

None.

On behalf of the Board, Director Shea-Reid wished everyone happy holidays and the best of the New Year.

The Board meeting adjourned by consensus at 9:10 a.m.

**DATED THIS 16th DAY OF JANUARY, 2018.**

**SIGNATURES**

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Neil Peck, Board Chair

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Michelle Palmquist, Vice Chair

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Vonda Hall, Member

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Nora Kelly, Member

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Maurie Knaizer, Member

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