

**Colorado Medical Home Coalition – Team Charter**

Updated: January 2<sup>nd</sup>, 2013

Name	Vision	Mission	Activities/Benefits	Who	Format/Structure
Colorado Medical Home Coalition	All Coloradans have access to and experience a patient/family-centered medical home.	Unite partners and align efforts to strategically promote a medical home approach statewide.	<p>Network with a focus on patient/family-centered medical home and community.</p> <ul style="list-style-type: none"> <li>• Build relationships with diverse medical home community partners who have a defined role in or lead a statewide project, program, or initiative.</li> <li>• Align medical home strategies, activities, goals, terminology, and standards</li> <li>• Collaborate, share resources, discuss new initiatives, strengthen, and leverage activities across state.</li> <li>• Avoid duplication and competition</li> <li>• Improve efficiency</li> <li>• Strive to include diverse stakeholder perspectives through the Colorado Medical Home Community Forum. Ideal representation includes payors, health professional educators, quality improvement, primary/specialty providers, pharmacists, purchasers, state agencies, oral health, mental health, rural and safety net clinics, hospital, families, patient advocates, ACC, schools, community-based organizations, etc.</li> </ul> <p>Share information and problem solve with a focus on patient/family-centered medical home and community.</p> <ul style="list-style-type: none"> <li>• Enhance knowledge of activities across the state, new projects, best practices, data, trends, lessons learned, reason behind individual efforts, etc.</li> <li>• Discuss current events related to medical home in Colorado</li> <li>• Solicit and provide feedback for messaging, website, reports, new projects, educational opportunities, etc.</li> <li>• Identify and brainstorm solutions around systemic barriers, including those raised through the Colorado Medical Home Community Forum</li> <li>• Shape and inform meeting agenda for Colorado Medical Home Community Forum</li> </ul>	<p>Defined role, decision maker, or leader working statewide on a Medical Home initiative, project, or program that represents geographic and stakeholder diversity in Colorado</p> <p>Note: If interested in bringing a new participant who meets above criteria, please email Colorado Medical Home Facilitator (CDPHE/HCPF).</p>	<p>Coordinator/facilitator:</p> <ul style="list-style-type: none"> <li>• Record and distribute minutes</li> <li>• Solicit input for meeting discussion items and devise agenda</li> <li>• Send reminders</li> <li>• Lead meeting</li> </ul> <p>Frequency:</p> <ul style="list-style-type: none"> <li>• A set meeting will be held every month in which the Colorado Medical Home Community Forum meetings are held.</li> <li>• Participants will hold the meeting time during the months in which the Colorado Medical Home Community Forum does not meet and, if necessary, use that reserved meeting time to discuss pressing issues, etc.</li> </ul> <p>Shared ownership:</p> <ul style="list-style-type: none"> <li>• Provide and rotate meeting space</li> <li>• Participate in development of agenda</li> <li>• Check-in regarding life-course/relevancy of group periodically</li> </ul>