



**COLORADO**

Department of Health Care  
Policy & Financing

Department of Health Care Policy & Financing  
1570 Grant Street  
Denver, CO 80203

March 23, 2017

**RE: Home and Community Based Services Prior Authorizations and Service Delivery**

Dear Home and Community Based Services Provider,

On March 1, 2017, the Department of Health Care Policy and Financing (Department) launched a new Medicaid Management Information System (MMIS) known as the interChange. For reference, the case management subsystem of the interChange is called the Bridge. Once the interChange is fully operational, Case Management Agencies (CMA) will be required to submit all newly created and revised PARs through the Bridge.

While the Department is working to fully implement all pieces of the new system, CMAs were asked to suspend the submission of new or revised Prior Authorization Requests (PAR) starting in February of 2017. As an interim process, the Department has been manually entering PARs. Due to unforeseen technical difficulties, PAR submission is taking longer than anticipated.

The Department recognizes the need for providers to have confidence in their authority to render services as outlined by the CMA. Therefore, the purpose of this correspondence is to provide written authorization from the Department to render services in the attached PAR. As the provider, you must log into the provider portal to verify an individual's eligibility and benefit plan prior to rendering the prior authorized service.

If you have questions regarding the PAR, please work directly with your CMA.

Thank you for your collaboration during this time of transition.

Sincerely,

A handwritten signature in cursive script that reads "Brittani Trujillo".

Brittani Trujillo  
Case Management Services Coordinator  
Division for Intellectual and Developmental Disabilities

Our mission is to improve health care access and outcomes for the people we serve while demonstrating sound stewardship of financial resources.  
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