

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
THE CHERRY CREEK VILLAGE WATER DISTRICT AND
THE BOARD OF DIRECTORS OF ITS WATER UTILITY ENTERPRISE
HELD
June 9, 2015**

A regular meeting of the Board of Directors of the Cherry Creek Village Water District and the Board of Directors of its Water Utility Enterprise (referred to hereafter as "Board") was held on Tuesday, June 9, 2015 at 9:07 a.m., at the offices of Community Resource Services, 7995 E. Prentice Avenue, Suite 103E, Greenwood Village, Colorado. This meeting was open to the public.

ATTENDANCE

The regular meeting of the Board was called and held, as shown, in accordance with Colorado law. The following directors were present:

John Forney
Phil Viseur
Roger Baer by phone
Joseph Ryan
Lou Schroeder

Also present were:

Tim Flynn, Esq.; Collins Cockrel & Cole P.C.
Greg Sekera; Kennedy/Jenks
Cathy Noon, CRS of Colorado

CALL TO ORDER

Director Forney called the meeting to order at 9:07 a.m. and led the Pledge of Allegiance.

QUORUM/QUALIFICATIONS/& DISCLOSURES

It was noted that a quorum was present. All of the Directors are qualified and there are no conflicts of interest disclosures required.

ADMINISTRATIVE ITEMS

Agenda: Upon review and discussion of the Agenda and a motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the agenda as amended to add V Director Matters 1) Discuss charges for water shut off at 4219 S. Alton St. and 2) Discuss potential water usage by Goldsmith Gulch Sanitation District for flushing operations.

Minutes: The minutes of the May 12, 2015 Regular Board meeting were presented to the Board. Following review and

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discussion, upon a motion duly made, seconded and, upon vote, unanimously carried, the Board approved the May 12, 2015 minutes as presented.

PUBLIC COMMENT

None.

FINANCIAL ITEMS

Review and Approve Payment of Claims: Ms. Noon reviewed the June 9, 2015 claims totaling \$9,052.32 represented by check numbers 4943-4950. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved June 9, 2015 claims

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending June 3, 2015. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the cash position as presented.

Review Financial Statements: Ms. Noon reviewed the financial statements dated June 3, 2015. After review, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the financial statements.

Centennial Bank CDs. - Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board ratified the renewal of two CDs at Centennial Bank for a term of 24 months at a rate of .5%

Review Delinquent Account Report: Ms. Noon presented the report to the Board for their review. After review, the Board accepted the Delinquent Account report.

DIRECTOR MATTERS

Charges For Address 4219 South Alton: After Review and discussion and a motion duly made, seconded and upon vote unanimously carried, the Board instructed CRS to bill back C&L charges related to the police activity on June 3 and 4, 2015 to the City of Greenwood Village.

Goldsmith Gulch Sanitation District Using CCVWD Water: Director Visuer asked if the contractors for Goldsmith (Ramey Environmental) had ever applied for a permit to use CCVWD Water for videoing & flushing their sanitation lines within the

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District. Mr. Sekera reported a truck is filled and then used to jet clean. Tim Flynn & Greg Sekera will inquire with Ramey as to whether the truck has historically been filled in the District.

MANAGEMENT ITEMS

Review Consumption Report: Ms. Noon reviewed the Consumption Report showing the January – May - 2015 total usage. After review, the Board accepted the Consumption report.

MAINTENANCE AND OPERATIONAL MATTERS

Engineering Report: Mr. Sekera reviewed the Engineering Report which is made a part of these minutes.

LEGAL

Timothy J. Flynn reported to the Board as follows:

- A. Denver Water Rate Structure Review Committee: Mr. Flynn distributed the Final Recommendation Report of the Committee and reported the Denver Water Board would review the work of the committee in consideration for implementation.
- B. Mr. Flynn will expedite his work on the Rules & Regulations for distribution to all customers.

ADJOURNMENT

There being no further business to come before the Board, upon a motion made, seconded and upon vote, unanimously carried, the meeting was adjourned at 10:08 a.m.

Respectfully submitted,



Secretary for the Meeting

June 3, 2015

Memorandum

To: Cathy Noon, District Manager
From: Greg S. Sekera, P.E.
Subject: Engineering Report for Board of Directors Meeting on June 9, 2015
Cherry Creek Village Water District
KJ Job No. 1546003*GENW

Briefly presented below are the items that we have been involved in during the past month.

1. System Maintenance – We coordinated the following maintenance items during the past month:
 - Master Meters – The most recent meter readings indicated that the Yosemite meter delivered 89% of the flow and the Dayton meter delivered 11%. Total water supplied to the District was 5.6 MG for the May period (0.3 MG less than the prior period).
 - Customer Complaints and Investigations – The following are investigations performed at the request of customers this past month.
 - i. 4450 S. Alton Street – Cathy and I will discuss with the Board the information we received from C&L regarding the water shut-off at this address last month.
 - Fire Hydrant and Valve Maintenance – I am meeting with C&L on June 4 in the field to review their findings from this year's fire hydrant and valve inspections. Following the meeting we will begin to prioritize the most critical work for the Board's review. I will discuss with the Board my observations from my field review with C&L.
 - Water Line Breaks – No occurrences this past month.
 - Cross-connection Control Program – No activity this past month on the program. The District's data has been submitted to Denver Water and they have begun managing the cross-connection control program for the District.
 - Facility Locates – Reviewed locate requests for miscellaneous construction in the District.
 - Maintenance Tracking – A copy of the maintenance tracking/schedule is attached.