



Minutes
TOWN OF BLUE RIVER
PLANNING AND ZONING COMMISSION REGULAR MEETING
June 4, 2019
6:00p.m.
Blue River Town Hall

1. Call to Order

Chair Tim Johnson called the meeting to order at 6:00 p.m.

Roll Call

Mike Costello

Garret Tuxhorn

Doug O'Brien

Tim Johnson

Ken Robertson

Dan Farber

Kurt Stecken was excused. Also present, John McCormick, Building Official; and Michelle Eddy, Town Administrator/Clerk.

2. Reading and approval of the Minutes-Minutes, P/Z Meeting, May 7, 2019

O'Brien moved and Costello seconded to approve the minutes of May 7, 2019. Motion passed unanimously.

3. Approval of the Agenda (Additions, Deletions, Change of Order)

4. New Business

• **0136 Calle de Plata-New Construction**

- Plans were presented. The Building Official recommended approval.
- Robertson moved and O'Brien seconded to approve the new construction project at 0136 Calle de Plata. Motion passed unanimously.

• **Review of permit extensions and expired permits fees and policies.**

- The Building Official presented information on permit extensions and expired permits. He asked the Commission to consider putting in formal regulations.
- Discussion on the minimum requirements for CO. The Building Official is recommending removing temporary certificate of occupancy from the Town Code.
 - Discussion to create a bonding structure for landscaping and minor CO finishes.
 - Decision to remove temporary certificates of occupancy and replace with a bonding structure. The bond of 125% will be for landscaping, the home must be 100% done. If landscaping is not complete at end of bond then CO is revoked.
 - Recommend allowing a year extension on main permits for administrative fee. Extension fees for each year beyond that.

5. Public Comment

6. Other Business

Next meeting scheduled for **Tuesday, July 9, 2019**

There being no further business before the Commission, Costello made a motion to adjourn the meeting and O'Brien seconded the motion. Chair Tim Johnson adjourned the meeting at 6:23 p.m.

Respectfully submitted:

Michelle Eddy, Town Clerk

The order and times of agenda items listed above are approximate and intended as a guideline for the Town of Blue River and may be changed at the meeting.