

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE GREATROCK NORTH WATER AND SANITATION DISTRICT HELD JUNE 2, 2015

A regular meeting of the Board of Directors (referred to hereafter as “Board”) of the Greatrock North Water and Sanitation District (referred to hereafter as “District”) was convened on Tuesday, June 2, 2015 at 5:30 P.M., at United Power, 500 Cooperative Way, Brighton, Colorado. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Robert W. Fleck
John D. Wyckoff
Brian K. Rogers
Jeffrey Polliard
Dave Lozano

Also In Attendance Were:

Lisa A. Johnson; Special District Management Services, Inc.

Jennifer Gruber Tanaka, Esq.; White Bear Ankele Tanaka & Waldron, P.C.

Brad Simons, TZA Water Engineers

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosures of Potential Conflicts of Interest: Ms. Johnson advised the Board that, pursuant to Colorado law, certain disclosures may be required prior to taking official action at the meeting. Attorney Tanaka confirmed that disclosures of conflicts of interest were filed with the Secretary of State’s Office and the Board at least 72 hours prior to the meeting for those Directors with potential conflicts of interest. The Board reviewed the Agenda for the meeting, following which, Directors Lozano, Polliard, Fleck, Rogers and Wyckoff each confirmed that they had no additional conflicts of interest in connection with any of the matters listed on the Agenda.

ADMINISTRATIVE MATTERS

Agenda: Ms. Johnson distributed for the Board’s review and approval a proposed Agenda for the District’s regular meeting.

Following discussion, upon motion duly made by Director Wyckoff, seconded by Director Rogers and, upon vote, unanimously carried, the Agenda was approved, as presented.

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Board of Directors' Report: Director Wyckoff updated the Board on his recent conversations with the District's consultants regarding ways to become more efficient with their work in order to save costs. He has asked consultants to be cognizant of the task they are assigned to ensure accuracy in the delegation of duties. He has also asked consultants to inform the Board when and if the Board asks for research to be performed that has already been completed in the past and decisions were made based on that research.

Manager's Report: Ms. Johnson presented and the Board reviewed the June Manager's Report. A copy of the report is attached hereto and incorporated herein by this reference.

CONSENT AGENDA

Consent Agenda: The Board considered the following actions:

- Approve Minutes of the May 5, 2015 regular meeting.
- Ratify approval of payment of claims through the period ending May 8, 2015, as follows:

General Fund	\$ 39,221.89
Debt Service Fund	\$ -0-
Capital Projects Fund	\$ 5,494.50
Total Claims:	<u>\$ 44,716.39</u>

- Accept cash position schedule and unaudited financial statements through the period ending April 30, 2015.
- Review operations and maintenance update and monthly work orders.
- Review monthly water quality report.
- Ratify approval of an Independent Contractor Agreement with Redman Pothole Services, LLC for Curb Stop Repairs Services – Rocking Horse Farms and Box Elder Creek Ranch.
- Ratify approval of First Addendum to Independent Contractor Agreement (General Contracting Services) with Dan's Custom Construction, Inc. for Curt Stop Repair Services.

Following discussion, upon motion duly made by Director Wyckoff, seconded by Director Polliard and, upon vote, unanimously carried, the Board approved the consent agenda items.

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WATER MATTERS

Amended and Restated Water Lease Option Agreement between Box Elder Creek Ranch Water Company (“BECRWC”) and the District: Ms. Johnson updated the Board on the status of the Amended and Restated Water Lease Option Agreement between BECRWC and the District. She recommended the Board appoint a committee to review and approve the final draft agreement prior to transmitting to BECRWC.

Following discussion, upon motion duly made by Director Lozano, seconded by Director Rogers and, upon vote, unanimously carried, the Board appointed a committee to consist of Director Polliard and Wyckoff, Attorney Tanaka and Ms. Johnson to approve a final draft agreement and then transmit to BECRWC.

Review of Water Decree Related to Use of Domestic Water for Irrigation Use in Box Elder Creek Ranch: The Board reviewed correspondence from Attorney Poznanovic regarding use of domestic water for irrigation purposes in Box Elder Creek Ranch and confirmed that domestic water cannot be used in Box Elder Creek Ranch for irrigation purposes. Director Polliard will include this information in the newsletter on an annual basis.

ENGINEER’S REPORT

Engineer’s Report: Mr. Simons presented the Engineer’s Report to the Board. A copy of the report is attached hereto and is incorporated herein by this reference.

Concentrate Management: Mr. Simons updated the Board that due to the precipitation in May, operations staff has shifted focus from drawing down the ponds for maintenance purposes to managing the pond levels through movement of water between the two ponds.

Status of Pure Water Solutions, Inc. Inspection Report of Reverse Osmosis Unit and Components: Mr. Simons reported that Pure Water Solutions completed their onsite analysis of the Reverse Osmosis Unit. Additional questions were posed and Mr. Simons is working with operations staff to obtain the answers and provide to Pure Water Solutions. Pure Water Solutions will then provide a written report with recommendations for improvements to the Board at a future meeting.

Proposal to Aid in Locating Viable User of Concentrate Water: Mr. Simons continues to work with a consultant to locate a viable long-term user of the concentrate water.

Greatrock North Pump Station Project: Mr. Simons continues to work with a structural engineer regarding issues with the perimeter drain. Mr. Simons and Director Wyckoff discussed with the Board the possibility of completing this project as a design/build. Attorney Tanaka will provide design/build requirements to Mr. Simon for review and consideration in moving forward with

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the project.

OPERATIONS/ MAINTENANCE MATTERS

Status of Proposals to Replace/Repair Radiator on Generator at the Rocking Horse Farms Facility: Operations staff and Director Wyckoff were unable to obtain additional proposals to replace/repair the generator in Rocking Horse Farms. Director Wyckoff did, however, locate a possible vendor prior to the meeting. He will make contact with the vendor on Wednesday and solicit a proposal for the work.

Following discussion, upon motion duly made by Director Polliard, seconded by Director Wyckoff and, upon vote, unanimously carried, the Board approved a contract with a qualified professional to repair/replace the radiator in the generator at Rocking Horse Farms for a not to exceed amount of o\$7,631.91.

Request from Resident in Rocking Horse Farms to Re-locate Water Meter from Inside the Residence to a Meter Pit: A resident in Rocking Horse Farms recently contacted operations staff and requested to re-locate his water meter from inside his home to outside his home in a meter pit at his expense. Director Wyckoff has visited the resident's home and provided pictures of the curb stop and possible location of a meter pit. Ms. Johnson reported that a confirmation needs to be given that the proposed location of the meter pit would reside within the existing utility easement.

Following discussion, upon motion duly made by Director Wyckoff, seconded by Director Rogers and, upon vote, unanimously carried, the Board approved the request subject to confirmation that the meter pit would reside in the existing utility easement.

LEGAL MATTERS

Legal Matters: There were no legal matters to present.

OTHER BUSINESS

Attendance at the Annual SDA Conference: The Board discussed their availability to attend the annual SDA conference. Directors Wyckoff and Polliard are able to attend. Directors Fleck, Rogers and Lozano will review their schedules and contact Ms. Johnson with their availability.

Following discussion, upon motion duly made by Director Fleck, seconded by Director Polliard and, upon vote, unanimously carried, the Board approved the expenditure to send up to 5 Board members to the annual SDA conference.

COMMUNITY COMMENTS

Community Comments: Director Rogers reported that he has received several complaints from residents regarding the District' irrigating of their facilities

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during storm events. He recommends adding rain sensors to the facility sites. Director Wyckoff will solicit a cost to purchase and install rain sensors from the district's landscape maintenance provider.

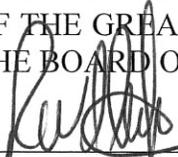
ADJOURNMENT

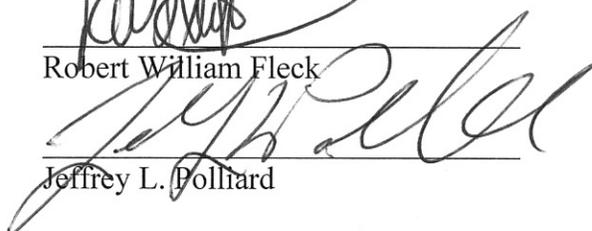
There being no further business to come before the Board at this time, upon motion duly made, seconded and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

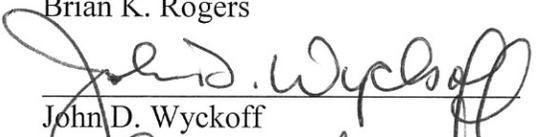
By 
Secretary for the Meeting

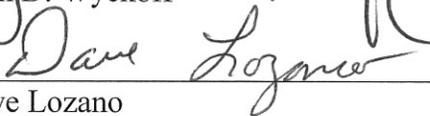
THESE MINUTES APPROVED AS THE OFFICIAL JUNE 2, 2015 MINUTES OF THE GREATROCK NORTH WATER AND SANITATION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Robert William Fleck


Jeffrey L. Pollard

Brian K. Rogers


John D. Wyckoff


Dave Lozano



Date: May 26, 2015
To: Greatrock North Water and Sanitation District, Board of Directors
From: Lisa A. Johnson, District Manager
Re: June 2, 2015 Manager's Report

Agenda Action Items

II.A. Consent Agenda

1. May 5, 2015 regular meeting minutes
2. May 8, 2015 Payment of Claims
3. April 30, 2015 Unaudited Financial Statements
4. Operations and Maintenance Update and monthly work orders
5. Water quality Report
6. ICA with Redman Pothole Services, LLC for Curb Stop Repair Services
7. First Addendum to ICA with Dan's Custom Construction, Inc. for Curb Stop Repairs

I recommend approval of the consent agenda items.

VI.A. Proposal Regarding Radiator Repair/Replacement on the Generator at RHF

Jeff Rabas tried to solicit proposals from Brighton Radiator and Transwest. Brighton Radiator will not travel to the site to repair. The District would need to bring the radiator to them which would require a rental generator to accomplish this. Transwest does not work on this type of radiator. I have included the original proposal from Rocky Mountain Power Generation in the packet for consideration by the Board.

I recommend approval of the proposal from Rocky Mountain Power Generation for the repair/replacement of the radiator on the generator in RHF.

VI.B Request from Resident to Re-Locate In-House Water Meter to Meter Pit

I recently received correspondence from Mr. Rabas informing me that a resident in Rocking Horse Farms has asked the District for permission to move his water meter pit from inside his home to a meter pit. The resident would like to hire Dan's Custom Construction to perform the work. The Board and staff will discuss and consider this request at the meeting.

VIII.A. SDA Conference

The annual SDA conference will be held in Keystone, Colorado on September 23, 24 and 25, 2015. Please plan to let me know if you would like to attend the conference this year at the meeting if possible.

Review of monthly Water Resumes and Other Water Related Matters

Attorney Poznanovic reviewed the March resume, and did not find any cases that he thinks the District would have an interest in opposing.

Curb Stop Project

Diversified Locating Services was contacted to locate the water service lines at the 11 properties where the District was unable to locate curb stops. Service lines were successfully located at 8 of the properties but REC has not been able to locate the curb stops.

Directors Fleck and Wyckoff approved a contract with Redman Pothole Services, LLC to assist with the curb stop repairs at 79 properties in RHF and BECR. In addition, they have also given preliminary approval of a contract with Dan's Custom Construction, Inc. to provide repairs services on an additional 10 curbs stops requiring excavation.

Summary of mid-month meeting with Directors Fleck and Wyckoff

There was no mid-month meeting in the month of May.



Ramey Environmental Compliance, Inc.
Management and Operation Solutions for
Water and Wastewater Treatment
303-833-5505

PO Box 99, Firestone, Colorado 80520
email: contact.us@RECinc.net
www.RECinc.net

**Greatrock North W & S District
Monthly Activities
April 27th – May 22nd**

4/27/15: Regular checks and readings. Cleaned the chlorine injector.

4/29/15: Regular checks and readings.

5/1/15: Regular checks and readings.

5/4/15: Regular checks and readings.

5/5/15: Additional site visit to complete locate at 16380 Queens View St.

5/6/15: Regular checks and readings. Attempt to locate valve for the North pond, unable to find.

5/8/15: Regular checks and readings.

5/11/15: Regular checks and readings. Collected and delivered monthly samples.

5/13/15: Regular checks and readings. Installed new filters in RO prefilters. Mixed RO antiscalent. Installed staff gauge in North pond.

5/15/15: Regular checks and readings.

5/18/15: Regular checks and readings. Checked the oil and fuel levels in all generators.

5/20/15: Regular checks and readings. Located the valve for the North pond and opened. Jeff and Mike located and closed the inlet valve to the South pond, opened the inlet valve to the North pond and closed the valve between the North and South ponds.

5/22/15: Regular checks and readings. Jeff met with Lisa and John to discuss curb stop project and RHF generator radiator leak.

Operations Maintenance issues:

- **Pond aerator installation** – *completed 4/10/15*
- **Status of valve box inserts and markers project** – *still in progress*
- **Check valve replaced at BECR, stop leak?** – *the leak has stopped for now*
- **RHF leaking radiator** – *looking for repair alternatives other than Rocky Mountain Power Generation's quote. Discussed with Lisa and John on 5-22-15 with action needed from the Board.*

April 27th to May 22nd

RO Run Time Hrs	133.90 hrs
RO Concentrate Flow – 1 pond	265,122 gallons

4/13/15

Monthly Testing	TDS(mg/L)	Calcium (mg/L)	Magnesium (mg/L)	Total Hardness(mg/L)
BE	386	30.7	5.5	99.6
RHF	326	21.1	3.6	67.7
GRN	332	21.4	3.7	68.6

5/11/15

Monthly Testing	TDS(mg/L)	Calcium (mg/L)	Magnesium (mg/L)	Total Hardness(mg/L)
BE	401	26.2	4.7	84.8
RHF	347	22.6	3.9	72.6
GRN	366	23.1	4.0	73.9

Completed Work Order List Report

Completed	Equipment Number	Task	Priority	WO#	Type
5/18/2015	BOX BP1 VFD	Clean Eqp Clean Equipment	5	489.01	Scheduled
5/18/2015	BOX BP2 VFD	Clean Eqp Clean Equipment	5	490.01	Scheduled
5/18/2015	BOX BP3 VFD	Clean Eqp Clean Equipment	5	491.01	Scheduled
5/18/2015	BOX Generator	Ck Oil Check Oil Level(069)	5	493.01	Scheduled
5/18/2015	BOX Generator	Ck Fuel Check Fuel Level	5	492.01	Scheduled
5/18/2015	GN Generator	Ck Oil Check Oil Level(069)	5	495.01	Scheduled
5/18/2015	GN Generator	Ck Fuel Check Fuel Level	5	494.01	Scheduled
5/18/2015	RHF Generator	Ck Oil Check Oil Level(069)	5	497.01	Scheduled
5/18/2015	RHF Generator	Ck Fuel Check Fuel Level	5	496.01	Scheduled
5/11/2015	Boxelder Pump Buildi	TDS and Hardness	1	488.01	Scheduled
5/11/2015	GRN Pump Building	TDS and Hardness	1	488.03	Scheduled
5/11/2015	GRN Pump Building	Exercise Exercise Valves	2	485.01	Scheduled
5/11/2015	RHF Building	TDS and Hardness	1	488.02	Scheduled
5/11/2015	Water Sampling	Bacti Bacti Sampling(069)	1	498.01	Scheduled
4/20/2015	ALV-1 Well	EDOP Sampling	1	462.01	Scheduled
4/20/2015	ALV-2 Well	EDOP Sampling	1	463.01	Scheduled
4/20/2015	BOX BP1 motor	grease grease pump motor	1	467.01	Scheduled
4/20/2015	North Concentrate Pond	EDOP Sampling	1	464.01	Scheduled
4/20/2015	South Concentrate Pond	EDOP Sampling	1	465.01	Scheduled
4/17/2015	BOX BP1 VFD	Clean Eqp Clean Equipment	5	468.01	Scheduled
4/17/2015	BOX BP2 motor	grease grease pump motor	1	469.01	Scheduled
4/17/2015	BOX BP2 pump	grease grease pump motor	5	470.01	Scheduled
4/17/2015	BOX BP2 VFD	Clean Eqp Clean Equipment	5	471.01	Scheduled
4/17/2015	BOX BP3 motor	grease grease pump motor	1	472.01	Scheduled
4/17/2015	BOX BP3 VFD	Clean Eqp Clean Equipment	5	473.01	Scheduled
4/17/2015	BOX BP4 fire pump	grease grease pump motor	1	474.01	Scheduled
4/17/2015	BOX Generator	Ck Fuel Check Fuel Level	5	475.01	Scheduled
4/17/2015	GN Booster pump 1	grease grease pump motor	1	476.01	Scheduled
4/17/2015	GN Booster pump 2	grease grease pump motor	1	477.01	Scheduled
4/17/2015	GN Booster Pump 3	grease grease pump motor	1	478.01	Scheduled
4/17/2015	GN Generator	Ck Fuel Check Fuel Level	5	479.01	Scheduled
4/17/2015	RHF BP2 motor	grease grease pump motor	1	480.01	Scheduled
4/17/2015	RHF FH1	FH Flush Fire Hydrant Flush	2	481.01	Scheduled
4/17/2015	RHF fire pump	grease grease pump motor	1	482.01	Scheduled
4/17/2015	RHF Generator	Ck Fuel Check Fuel Level	5	483.01	Scheduled
4/13/2015	Boxelder Pump Buildi	TDS and Hardness	1	466.01	Scheduled
4/13/2015	GRN Pump Building	TDS and Hardness	1	466.03	Scheduled
4/13/2015	RHF Building	TDS and Hardness	1	466.02	Scheduled
4/13/2015	Water Sampling	Bacti Bacti Sampling(069)	1	484.01	Scheduled

**GREATROCK NORTH WATER AND SANITATION DISTRICT
ENGINEER'S REPORT
MAY 26, 2015**

Concentrate Management Options

As noted at the April Board meeting, we have shifted our attention from concentrate disposal to concentrate management and are looking at several options. The GridBee mixing equipment to enhance evaporation has been tabled due to questionable case history and additional cost considerations. The beneficial reuse applications by Industrial Water Permitting and Recycling are being evaluated in light of limited use of any State approvals. Another option, the Altela technology, recently informed me that they will be conducting a pilot demonstration for East Cherry Creek Valley, but I do not have the details as of the time of this report.

As for the evaporation ponds, the south pond elevation was at 4.66 feet on May 11 – an estimated 6 inches from overtopping the pond. The valve between the ponds was opened on May 12 to transfer water from south pond to north pond. The south pond was isolated on May 20 with water elevation of 3.86 feet and the concentrate flows were directed to the north pond. The elevation in south pond on May 25 was 3.83 feet. Mike Atwood is to provide the north pond elevations from manual measurements to me on May 27.

Greatrock North Pump Station Improvements

I am working through a couple of design issues, including addressing a perimeter drain to address perceived groundwater issues and the selection of distribution pumps.

Reverse Osmosis Condition Assessment

Pure Water Solutions is scheduled to attempt to calibrate the unit's parameter sensors, including inlet conductivity, permeate conductivity, permeate temperature, inlet pH, inlet oxidation reduction potential (ORP), permeate flow, and concentrate flow, on May 27. I have coordinated the site visit with Ramey Environmental Compliance. Other items to be discussed with Pure Water while on-site include anti-scalent and dosing procedures, membrane replacement options, change in pre-filters, and back-washable multi-media filtration addition.

LAMP RYNEARSON COMPANIES

Engineer's Report**May 26, 2015****Page Two****Well, Pump, and Motor Replacements**

The District has recently initiated efforts to better understand its well infrastructure and the potential need for replacement of pumps and motors, as well as the well structures themselves. As a part of that effort, TZA Water Engineers is working with Bishop-Brogden Associates to compile the historical aspects of the wells constructed, the pumps installed, and any other improvements (i.e. water level measuring devices) integrated at each site. This information will be used to evaluate the benefits of a pump, motor, and well maintenance program to detect changes in well performance. Early detection of deterioration in well performance will allow less expensive repairs, rehabilitation, or treatment procedures in order to maximize production capacity. This preventative maintenance program will be discussed with the District's Manager, and a formal proposal will be brought to the Board if deemed appropriate.

Other Activities

Water Quality and Hardness – Below are tables of water quality data from a series of sampling events:

The total dissolved solids tabulated below show the effects of increased irrigation and the recent precipitation. The production ratios for the month of May as May 25, 2015 were approximately:

- 39% reverse osmosis permeate (37% on April 27, 2015)
- 42% unfiltered Upper Arapahoe well water (39% on April 27, 2015)
- 19% unfiltered alluvial (Alluvial Well No. 1) well water (24% on April 27, 2015)

Total Dissolved Solids (TDS)			
Date	BECA Tanks	RHF Tank	GN Tank
05/11/15	401 mg/l	347 mg/l	366 mg/l
04/13/15	386 mg/l	326 mg/l	322 mg/l
March 2015	274 mg/l	324 mg/l	302 mg/l
02/02/15	350 mg/l	394 mg/l	383 mg/l
01/14/15	350 mg/l	394 mg/l	417 mg/l
12/03/14	417 mg/l	552 mg/l	511 mg/l
10/01/14	538 mg/l	603 mg/l	594 mg/l
07/11/14	565 mg/l	597 mg/l	599 mg/l
03/05/14	586 mg/l	543 mg/l	566 mg/l
01/08/14	553 mg/l	559 mg/l	575 mg/l
10/28/13	677 mg/l	643 mg/l	594 mg/l

Engineer's Report
May 26, 2015
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The total hardness results tabulated below also reflect improved water quality:

Total Hardness (as CaCO ₃)			
Date	BECR Tanks	RHF Tank	GN Tank
05/11/15	84.8 mg/l	72.6 mg/l	73.9 mg/l
04/13/15	99.6 mg/l	67.7 mg/l	68.6 mg/l
March 2015	53.7 mg/l	68.3 mg/l	59.1 mg/l
02/02/15	83.4 mg/l	113.8 mg/l	104.6 mg/l
01/14/15	105.2 mg/l	123.0 mg/l	111.7 mg/l
12/03/14	115.3 mg/l	194.5 mg/l	169.8 mg/l
10/01/14	188.8 mg/l	231.7 mg/l	225.6 mg/l
07/11/14	221.5 mg/l	222.7 mg/l	220.4 mg/l
05/16/14	165.2 mg/l	209.6 mg/l	198.1 mg/l

For comparison, hardness values are generally classified as:

Classification	Mg/l
Soft	0 – 60
Moderately hard	61 – 120
Hard	121 – 180
Very hard	GTE 181

Draft Storage Tank Rule – The Water Quality Control Division has drafted a Storage Tank Rule (<https://docs.google.com/file/d/0B0tmPQ67k3NVUzAyd2dEekt5Tnc/edit>) are now expected to become effective in April of 2016. In addition to quarterly periodic (visual) inspections, this rule will require comprehensive inspections to be scheduled at least every five years.

Warranty Inspections – Ramey Environmental Compliance is tracking the 11-month warranty inspections for the following projects:

- Rocking Horse Farms Pump Station – The warranty inspection was conducted by Jeff Rabas on July 18, 2014.
- Box Elder Creek Ranch Pump Station – The warranty inspection was conducted by Brad Simons on January 26, 2015.
- Rocking Horse Farms Tank Repainting – The improvements were inspected and accepted on June 11, 2014. A preliminary warranty inspection was conducted by Ramey Environmental Compliance on April 24, 2015 and I have contacted Coblaco to address some minor surface rust.

Engineer's Report
May 26, 2015
Page Four

Utility Billings and Energy Costs – TZA is tracking the United Power utility bills and associated water operations on a monthly basis. Below are monthly comparisons, as well as a summary of the four-month periods for 2014 and 2015.

	April 2014 Billings				April 2015 Billings			
	On Peak	Off Peak	KWH	Billing	On Peak	Off Peak	KWH	Billing
Alluvial	2617		2617	\$308.58	2571		2571	\$303.44
BECR	1560	8040	9600	\$739.18	2080	10560	12640	\$969.53
GN	840	3360	4200	\$361.64	1080	4680	5760	\$476.23
RHF	560	1360	1920	\$188.77	680	1720	2400	\$228.95
	Totals		18337	\$1,598.17	Totals		23371	\$1,978.15

The 2015 billings for April are 124% of the 2014 billings for the similar period. This increase can largely be attributed to the increase in the CTD2 rate from \$0.049 per KWH to \$0.05858 per KWH (120% increase) and the increase in taps.

	YTD 2014 Billings (4 months)				YTD 2015 Billings (4 months)			
	On Peak	Off Peak	KWH	Billing	On Peak	Off Peak	KWH	Billing
Alluvial	9259		9259	\$1,099.15	8422		8422	\$1,005.58
BECR	9840	41120	50960	\$4,544.78	10040	45880	55920	\$4,365.02
GN	4160	15360	19520	\$1,601.37	4560	18440	23000	\$1,929.47
RHF	2560	6040	8600	\$826.28	2600	6480	9080	\$873.25
	Totals		88339	\$7,294.25	Totals		96422	\$8,173.32

The 2015 year-to-date billings are 112.1% of the 2014 billings for the similar period. This increase can largely be attributed to the increase in the CTD2 rate from \$0.049 per KWH to \$0.05858 per KWH (120% increase).

Quarterly Operations Review – TZA Water Engineers will continue to participate in the Quarterly Operations Reviews at the request of the District Manager. Action items from the January 26, 2015 meeting are highlighted below:

- 1) Discuss service matters with Timber Line Electric and Control Corporation since Anthony's departure.
- 2) Confirm curb stop specifications and communicate to the group. Recommendations communicated to District Manager via e-mail on January 27, 2015.
- 3) Contact Pure Water Solutions to request quote to calibrate Thornton display and RO probes, etc. Pure Water Solutions presented a proposal to the District on February 20, 2015 which was forwarded to the District Manager via e-mail on the same date. Pure Water Solutions requested modifications to the form of Independent Contractor Agreement and has signed the revised form.

The Second Quarter Operations Review was conducted on May 5, 2015