

**Arriba Town Hall
711 Front Street
Arriba CO 80804
TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Monday June 13, 2016**

Call to Order Mayor Alex Flores called the meeting to order at 7:30. Roll call for the Arriba Town Board was read and those answering were Lindsey Michal, Leigh Anna Andersen, Bob Rush and Keith Hughes. Troy McCue arrived later.

Pledge of Allegiance was led by Mayor Alex Flores.

Public Audience included: Gerald & Carolyn Steinsiek, Vicki Wells, Frances Smith, Becky Carter, Jerry Norris, Diane Halsey, Curt Price, Ed E. and Jody Schiffers, Coleen Luft, Ora Hughes, and Ted Grundmeier, Jay Spurling, Maria Root, Austin McCue, Jeff Fike.

Austin McCue gave a report on his steers that he has in Town. He said that every day he makes sure they have water and feed, and makes sure they're healthy. He said he sprays them with fly spray every day so the flies don't bother them. He scoops manure daily to keep the smell away. He said that the Board is welcome to stop by anytime- he has a tub of cattle pellets near the pen to feed the steers.

Jeff Fike said that there was a bunch of questions that they had all asked the Board, some of them were significant that they would like to see the Board answer. He said that at one time there was a form circulated for specific questions for the Board.

He said the second thing was water quality. He said with Burlington's issues, and then in last week's paper, nitrates are showing up in Flagler's water. He asked what about our water testing? Are we qualified, all that sort of thing. He said he thinks we should look into that and get proactive.

The other thing was mosquito spraying, he said he's seen mosquito spraying lots of different ways. He asked do we need a chemical license for that? It doesn't seem like going 10 miles an hour in a 20 knot wind does much, it doesn't seem we get much fog. He said he didn't know if the Town needed knew equipment or if the fogger wasn't fogging.

Mayor Flores said that they make bigger foggers- like the one Flagler has.

Jay Spurling said that this was directed for Mr. King and him entering his building without permission, he finds that highly disrespectful. And untrustworthy. Mayor Flores asked Jay Spurling if he had called the police. Jay Spurling said yes, he had. Mayor Flores said that that sounded like a police matter and not a Town Board matter, unless he did it on Town business hours. Jay Spurling said he didn't know when it was done. Leroy King said it was done on the weekend. Jay Spurling said that was highly suspect, Leroy King knows where Jay lives, knows where Paul lives, he know Paul's number. He knows where Maria lives. This was not okay. He said he didn't care if it was his stuff or who's stuff was in there- doesn't matter at all. He said he was not happy. He said he did not press charges, but it won't happen again.

Approval of Agenda Trustee Michal moved to add Becky Carter with TEFAP to speak about commodities right after the approval of the Agenda. Trustee Bob Rush moved to approve the agenda as amended. Trustee Andersen seconded and the motion passed unanimously.

Becky Carter with TFAP Becky Carter said she was the director for Colorado Community Action Agency and their mission was to stabilize local families and move them out of poverty. She said that as of January they took over the TEFAP program for Lincoln County. She said that her goal was to make distribution of these recourses equitable to all of Lincoln County. Food is being distributed in Karval, Hugo, Limon and Arriba. They have a church that has been donating free bread to people also. She brought flyers for the Town about the TEFAP program. TEFAP stands for Temporary Emergency Food Assistance Program. She said it's really not for emergencies- it's a supplemental food. She said that the program is income based. She said that the food comes into Hugo the first Thursday of the month, volunteers from Arriba go to Hugo and bring the food back to Arriba. She said that the food comes from a program with the Department of Agricultural. She said it wasn't reject food, it was good quality food.

Carolyn Steinsiek said that in November they helped 9 families and last month they were able to help 40 families.

Becky Carter said that the bread they get comes from warehouses in Colorado Springs, they get the bread twice a month and she likes to bring it out and get it distributed. She said she didn't want to offend anybody, but asked if it would be a possibility to leave the bread at Town Hall? Mayor Flores said that he didn't see a problem with that. Becky Carter said that if there was too much they would come and get it out of the way. She said the bread was not an income thing- it's just free bread.

Becky Carter said that in Limon they do a class called 'Simply Eating' and its basically a group of people that buy foods locally, get together and prepare it, eat it and clean up in a family setting. There was discussion about pursuing something like this to have in Arriba at the park building.

Becky Carter said that if anyone has boxes to donate to TEFAP or for the bread that would be helpful.

Approval of Minutes Trustee Tom Rush said that in the May 9th regular meeting minutes he didn't feel like the discussion concerning the aerator motor didn't show that maintenance had reported it stolen. He thought that it ought to be in the minutes that maintenance had reported it as stolen- he couldn't find it. He said he'd like to see that corrected. Trustee Tom Rush said that if it had been reported the insurance might have paid for it.

Trustee Andersen said that Josie Hart had said the Board should listen to the recording of the last meeting. The Board listened to the recording but didn't decide what needed to be corrected. Mayor Flores said to leave a note for Josie Hart to make corrections to the minutes.

Trustee Andersen moved to approve the minutes from the May 2nd special meeting as written and to approve the May 9th regular meeting as corrected. Trustee Bob Rush seconded and the motion passed unanimously.

Approval of Account Receivable and Payable

Trustee Tom Rush asked if the telephone in the shop was getting used quite a bit, as the bill seemed high. The bill for just the shop was around \$104. Leroy King said that was because of the internet service on it. Trustee Bob Rush asked if the Town was paying for the silver or gold package. Trustee McCue said he thought the shop could just have a basic internet plan.

Trustee McCue moved to approve the Receivables and Payables for May. Trustee Andersen seconded and the motion passed unanimously.

Approval of Bills

Trustee Bob Rush said that Josie Hart should look into the shop telephone bill because it shouldn't need to be that high.

Trustee McCue moved to approve the June bills for payment. Trustee Michal seconded and the motion passed unanimously.

Surge Protector for Wastewater Plant The quote for a surge protector from Shideler Electric came out to \$2,374.60. This covers all materials necessary, installation and labor.

Trustee Bob Rush said that he had talked to someone that has a surge protector unit for \$300 that will protect the entire building from power surge or lightning strike. Trustee Andersen asked why the one from Shideler was \$1000 and this other one was \$300. Leroy King said that surge protectors range from \$10 to \$10,000. Pat had told Leroy to get one that is around \$1000. Trustee Tom Rush said that the waste water plant had only gotten hit twice when he worked for the Town. Trustee Bob Rush said that installation for the \$300 surge protector would not be complicated. Trustee Bob Rush said that he would get a written quote for the Board.

North Lots / Tree Pile Mayor Flores said that the school kids never came to clean up the north lots. Trustee Tom Rush said that it would be dangerous to burn the tree pile right now because of the grain bags close by it.

Jay Spurling said he would like to drag some of the fruit tree wood out of there. Mayor Flores told him that was fine and to stop by Town Hall and pick up a key to get access to the north lots.

Trustee Tom Rush said that there was an issue with people driving through his property to get to the brush pile. He and Trustee Bob Rush said they were going to fence their property off.

Trustee Michal asked Leroy King if he would be willing to open the north lots up on a weekend for people. He said yes and he had done so over the weekend. Trustee Michal said that people wanting to haul stuff in there on the weekend should set up the time during to week to have it opened on the weekend.

Water Main Flushing Leroy King said that according to the State the lines need flushed every 5 years. Trustee Bob Rush said that there are 5-6 fire hydrants in Town that don't work. He said that this issue needed to be addressed. Trustee Tom Rush said they would need to be dug up and fixed. Trustee Bob Rush asked if a list could be put together of which fire hydrants don't work.

Leroy King said that Pat Parker was going to come down because he has a manifold that has to be placed on the hydrants that records the gallons used and prevents backflow. Pat Parker hopes to come out in July to flush the lines.

Mayor Flores said that he would call Pat Parker to schedule this.

Street Maintenance Trustee Tom Rush said that the strip on Main and then the strip on Grant and Curtis needs filled. He suggested using cement as it might be easier. He said it's a 4 foot wide by 25 foot long by 6 inch deep patch that needs filled in. He said to figure 2 and a half yard for each spot. He said that cold mix is \$160 a ton, and hot mix is \$75 a ton from Stratton. Cement would last longer. Cement would be about \$140 a yard.

It would take about 3 days to set up. There are 4 spots total in Town that need done, but 2 definitely need to be done as soon as possible.

If the Town uses cement the cost will be about \$350 per spot.

Trustee McCue moved to spend up to \$800 on cement to patch 2 spots on the streets in Town. Trustee Andersen seconded the motion and the motion passed unanimously.

Street Signs Trustee Tom Rush said that there are about 7 signs that are faded out, and there are signs that are missing. The Board will make a list of the signs that are needed and Josie Hart will get price quotes for the signs.

Maintenance Report

Leroy King had a written report of what he has worked on the past month (by mention the report is a part of these minutes).

Mayor Flores said that Leroy King wished to discuss some things with the Board only. Trustee McCue moved to go into executive session. Trustee Andersen seconded the motion and the motion passed unanimously. Public audience was dismissed at this time.

The Board went into executive session at 8:20pm.

The Board came out of executive session at 8:28pm.

Clerks Report

Josie Hart did not attend the meeting. She had submitted a written report to the Board (by mention the report is a part of these minutes). Trustee Bob Rush read the report out loud. He asked if the Town owns Leisure Pines?

Trustee McCue explained that the Arriba Housing Authority was chartered within the Town of Arriba. The way the Town has always handled it is as long as Leisure Pines is operating it is its own entity and the only time that the Town of Arriba would have to do something would be if Leisure Pines ceased to operate, then the deed would come back to the Town. The deed for 116 Pine Street says Arriba Housing Authority and the second line says Town of Arriba.

Trustee Bob Rush said so if Leisure Pines becomes unstable and closed down the Town of Arriba would have to absorb the building.

Trustee McCue said that the Town Board could take a look at all of the safety reports that are done by HUD, he said that HUD comes out and looks at the Leisure Pines property every year.

The Leisure Pines Board consists of Leigh Anna Andersen, Troy McCue and 2 new people that will be coming on to the Board. Trustee Andersen said that Leisure Pine/s Board meetings will start to become public, she didn't know for sure yet how they would notify people of a Leisure Pines Board meeting.

Treasurer's Report / Bank Statements

Everything looked good on the report.

Trustees Report Trustee Hughes said that Mike Koehn came to his house with the concern that Elbert Street, that is south of his house, being unstable and when the road is graded and it rains all the water rushes into his yard. He's afraid that the next time there's a 3 inch rain it will flood his basement. Trustee Tom Rush said that the road did that because Mike Koehn wouldn't let the Town cut a ditch there about 10 years ago. He said that nothing could be done about it except taking a maintainer and cutting a ditch so the water will drain where it's supposed to. Trustee Michal said that Mike Koehn should attend a Board Meeting to talk directly to the Board about the issue.

Trustee Bob Rush said that the street conditions are getting bad. There's a lot of gravel in the ditches on some of the streets, he thought the Town needed to take the maintainer out there and reclaim a lot of gravel. He said maybe the streets should be surveyed just to true it all up.

Trustee Tom Rush said that the Town of Arriba sign needed to be put back on the side of the Town's pickup.

Trustee Michal said that she went to the CML training in Limon and she went with a few of the other Town of Arriba Board members to the CIRSA presentation in Hugo and had gotten some informational packets regarding Board ethics and the Board role as trustees and town officials and such.

LCEDC Report Trustee McCue said that he has attended a lot of conferences in June. One he attended address Broadband, he said that Lincoln County is in pretty good shape with broadband services. The issue is with the deficiencies Century Link has with their exclusive territory in Limon.

He said that he has submitted three blueprint initiative applications for grants for technical services for the Town of Hugo for repurposing or blight removal of vacant commercial buildings. He said that he submitted an application for strengthening the Lincoln County brand that will define a vision statement and mission statement for the county that will tie together all of the county services.

He said that he just got done with Rural Philanthropy Days in Haxton and Holyoke. He said that a group went up every day, he said he got to sit on a panel to talk about workforce then the rest of it was approaching funders for different economic development in community based projects, such as the Bethel Church recreation project. He said that Maryann Saffer and Susan Leach both attended the Philanthropy Days event and had a good discussion on what could be done with the recreational facilities out at Bethel. He said that Lincoln County would like to make a pitch for a being a host for the next Philanthropy Days event in 4 years.

Trustee McCue said that he is getting ready to go to a conference in Washington DC to promote the foreign trade zone. What they will do is meet with foreign companies to talk about the future and see if Lincoln County could possibly serve their needs in the foreign trade zone.

He said that Taco Bell in Limon should open in July.

Mayors Report Mayor Flores had nothing to report.

Adjournment Trustee Michal moved to adjourn the meeting, Trustee McCue seconded and the motion carried unanimously. Mayor Flores adjourned the meeting at 8:55pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

Mayor Alex Flores

Approved by the Board on:

Town of Arriba
Board of Trustees Regular Meeting
Monday, June 13, 2016
7:30pm

Sign In Sheet

Wicki Wicki
Frances Smith
Becky Carder
Jenny Horn's
C Lutt
Ed & Schyff
Gord Schyff
Diane Farrey
Gerald & Carolyn Skinsuit
Lorrie
Mairi Root
Gay Sperling
D C Hughes
Karl Gudman

AM
Austen McGue

Maintenance Report

5-10 Pushed tree limbs up on pile
Worked on sprayer and filled it ready to spray park

5-11 Took chlorine and Ph. Tests
Filled chlorine tank at wastewater plant
Sprayed weeds in park

5-12 Drug Lincoln and College streets
Worked at wastewater plant

5-13 Mowed park
Sprayed weeds around tennis court

5-16 Worked at wastewater plant
Worked in shop
Locked gate on north lot

5-17 Worked in shop

5-18 Took chlorine and Ph. Tests
Filled chlorine tank at wastewater plant

5-19 Drug College and Lincoln streets

5-20 Worked on shop door
Worked on streets

5-23 Mowed and weedeat park, town hall and around water tank

5-24 Mowed along streets

5-25 Took chlorine and Ph. Tests
Filled chlorine tank at wastewater plant
Sent samples to the lab

5-26 Mowed weeds at wastewater plant

5-27 Worked in shop

5-31 Read well meters
Read water meters
Called Schaal about south in town well

6-1 Took chlorine and Ph. Tests
Filled chlorine tank at waste water plant
Worked on streets
Schaal fixed well

6-2 Rolled hoses in park
Started mowing park

Maintenance Report

- 6-2 Did two water shut offs
Repaired kitchen sink faucet in park building
- 6-3 Finished mowing park
Started water on park
- 6-6 Worked at wastewater plant
- 6-7 Mowed and weedeat around water tank, town hall and shop
- 6-8 Took chlorine and Ph. Tests
Filled water tank at wastewater plant
Worked on mosquito sprayer
- 6-9 Worked at wastewater plant
Mowed weeds at waste water plant
- 6-10 Mowed weeds around out of town wells
Mowed weed along steets
- 6-13 Mowed the park

Dog Clinic on Wednesday June 15 from 4pm to 6 pm here at Town Hall- (I will be working all day)

Water Quality Report for Consumers is available on the website and has also been posted around Town.

The water mains will be flushed sometime in July. This can stir up a lot of sediment which will probably come out in people's faucets.

Leighanna, Troy and Alex need to sign the signature cards for the bank!

There was an inquiry from an investigator working with a lawyer concerning supposed accidents/injuries at Leisure Pines. I was questioned about how the Town handles complaints of property neglect, violations, and properties that are unsafe. I told the person the Town doesn't handle and has no ordinances in place regarding businesses. I told the person that Leisure Pines is not connected to Town Hall and that it is its own entity.