RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VILLAGE WATER DISTRICT AND THE BOARD OF DIRECTORS OF ITS WATER UTILITY ENTERPRISE HELD July 12, 2016

A regular meeting of the Board of Directors of the Cherry Creek Village Water District and the Board of Directors of its Water Utility Enterprise (referred to hereafter as "Board") was held on Tuesday, July 12, 2016 at 8:45 a.m., at the offices of Community Resource Services, 7995 E. Prentice Avenue, Suite 103E, Greenwood Village, Colorado. This meeting was open to the public.

ATTENDANCE

The regular meeting of the Board was called and held, as shown, in accordance with Colorado law. The following directors were present:

John Forney
Lou Schroeder
Phil Viseur
Joseph Ryan
Roger Baer

Also present were:
Tim Flynn, Esq.; Collins Cockrel & Cole P.C.
Greg Sekera; Kennedy/Jenks
Cathy Noon, CRS of Colorado

CALL TO ORDER

Director Forney called the meeting to order at 9:03 a.m.

QUORUM/QUALIFICATIONS/& DISCLOSURES

It was noted that a quorum was present. All of the Directors are qualified and there are no conflicts of interest disclosures required.

ADMINISTRATIVE ITEMS

Agenda: Upon review and discussion of the Agenda and a motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the agenda as amended to add V. A. Outside City Denver Water Rates to Director Matters.

Minutes: The minutes of the June 14, 2016 regular Board meeting were presented to the Board. Following review and discussion, upon a motion duly made, seconded and, upon vote, unanimously carried.

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PUBLIC COMMENT

None.

FINANCIAL ITEMS

Review and Approve Payment of Claims: Ms. Noon reviewed the July 12, 2016 claims totaling $117,315.33, represented by check numbers 5085 - 5096. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved the July 12, 2016 claims as amended.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending July 7, 2016. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the cash position as presented.

Review Financial Statements: Ms. Noon reviewed the financial statements for the period ending June 30 2016. After review, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the financial statements.

DIRECTOR MATTERS

Outside City Water Rates From Denver Water: Director Forney posed a question regarding Denver Water charges for Total Service and Read and Bill districts compared to the rates CCVWD charges its customers. Mr. Flynn reported that his experience has shown the CCVWD rate structure to be advantageous to the District's customers, both for cost and customer service. Mr. Flynn was requested to provide a copy of Denver Water's rate schedule for review by the Board at its August meeting.

Director Forney stated that he wants to discuss the CCVWD service charge, in the fall.

MANAGEMENT ITEMS

Review Consumption Report: Ms. Noon reviewed the Consumption Report showing the January – July - 2016 total usage. After review, the Board accepted the Consumption report.
Customer Refund Request: Ms. Noon reported a customer's request for a refund on their account due to overpayment. After reviewing the payment history, upon a motion duly made, seconded, and upon vote unanimously carried, the Board approved a refund in the amount of $708.81

Denver Water Backflow Program Update: Ms. Noon reported that the required information has been sent to Denver Water, however, staff at Denver Water has not responded despite numerous outreach efforts by Ms. Noon and CRS staff.

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MAINTENANCE AND OPERATIONAL MATTERS

Engineering Report: Mr. Sekera reviewed the Engineering Report which is made a part of these minutes. The Board inquired about satisfaction with the contractor's work on the Hydrant Replacement Project. Mr. Sekera stated that Diaz Construction's performance has been of good quality and timely. After review, upon a motion duly made, seconded, and upon vote, unanimously carried, the Board approved Change Order No. 1 to the Diaz Contract in the amount of $3,568 and Pay Estimate No. 2 in the amount of $28,849.60.

LEGAL

Rules and Regulations Revision Status Report: Mr. Flynn reported that a sample set of Rules and Regulations were sent to Ms. Noon and Mr. Sekera for their review and input.

ADJOURNMENT

There being no further business to come before the Board, upon a motion made, seconded and upon vote, unanimously carried, the meeting was adjourned at 10:10 a.m.

Respectfully submitted,

Cathy Noon

Secretary for the Meeting