

**TOWN OF BENNETT, COLORADO**  
**BOARD OF TRUSTEES**  
**Regular Meeting**  
**January 26, 2016**

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**1. CALL TO ORDER**

The Board of Trustees of the Town of Bennett met in regular session on Tuesday, January 26, 2016, at the Bennett Town Hall, 355 4<sup>th</sup> Street, Bennett, Colorado. Mayor Charles Bayley called the meeting to order at 7:00 p.m. The following persons were present upon the call of the roll:

Mayor: Charles Bayley

Trustees Present: Darvin Harrell  
Grider Lee  
Royce Pindell  
Rich Pulliam  
Larry Vittum

Staff Present: Daymon Johnson, *Public Works Director*  
Deb Merkle, *Community Development*  
Jose Rocha, *Economic Development*  
Trish Stiles, *Town Administrator*  
Lynette F. White, *Town Clerk*

Public Present: Eric Brunner, Carl Gerber, Daniel Hyatt, Steven Vetter, Commander Karl Smalley,  
Lieutenant Tami Twombly

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Charles Bayley.

**3. APPROVAL OF AGENDA**

TRUSTEE PINDELL MOVED, TRUSTEE VITTUM SECONDED to approve the agenda as presented. The Mayor declared the motion carried by unanimous vote.

**4. CONSENT AGENDA**

TRUSTEE PINDELL MOVED, TRUSTEE VITTUM SECONDED to approve the consent agenda as presented. The Mayor declared the motion carried by unanimous vote.

**A. Approval of Minutes**

1. Approval of December 16, 2015 Special Meeting Minutes
2. Approval of December 8, 2015 Regular Meeting Minutes

**5. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

There were no comments on items not on the agenda presented from the public in attendance.

**6. REGULAR BUSINESS**

**A. Public Hearing**

**1. Case No. 16.01CUP – Corridor Collision Conditional Use Permit Review**

Mayor Charles Bayley called the matter of Case No. 16.01CUP to order. This is a public hearing on the call up and review of the conditional use permit held by Corridor Collision. The public hearing was opened at 7:05 p.m.

Lynette White, Town Clerk, stated that in accordance with State statute, notice of the public hearing was properly posted and published in the Eastern Colorado News January 8, 2016.

Mayor Bayley announced that there's been a request from counsel for Corridor Collision to continue this hearing because she is unable to attend the hearing. Staff is recommending the Board continue the hearing until the Board's regular meeting on March 22, 2016.

TRUSTE PINDELL MOVED, TRUSTEE PULLIAM SECONDED that the public hearing on call-up and review of the Conditional Use Permit held by Corridor Collision be continued until the Board of Trustees' regular meeting on March 22, 2016 at 7:00 p.m. at Bennett Town Hall. The Mayor declared the motion carried by unanimous vote.

**B. Action/Discussion Items**

**1. Adams County Sheriff 4<sup>th</sup> Quarter Report/Update**

Commander Karl Smalley, presented the Adams County Sheriffs 4<sup>th</sup> Quarter Report on traffic violations, calls for service and provided a comparison on 2014/2015 statistics. Commander Smalley emphasized the importance of citizen involvement to notify the Sheriff's department of suspicious activity in their neighborhoods.

Commander Smalley advised that reports of issues related to a disruption of local businesses on social media have been investigated by the Adams County Sheriff's office and were determined to be false.

**2. Arapahoe County Sheriff 4<sup>th</sup> Quarter Report/Update**

Lieutenant Tami Twombly, presented the Arapahoe County Sheriff's 4<sup>th</sup> Quarter Report on traffic violations, calls for service and deputy initiated calls. Overall in the 4<sup>th</sup> quarter there were 6 (six) service calls received, with no significant repeating or trouble addresses at this time.

**3. Trustee Vacancy – Discussion, Direction or Action**

Lynette White, Town Clerk, advised the Board of Trustees of the options available to fill the Board position left vacant with the resignation of Jim Pieters. The Board has the option to appoint to the position to serve until the next regular election, April 5, 2016 or leave the position vacant until the election.

Mayor Bayley opened the discussion with a suggestion to appoint Carl Gerber to the Board to fill the Trustee position.

TRUSTEE PINDELL MOVED, TRUSTEE LEE SECONDED to approve the appointment of Carl Gerber to the Board of Trustees to serve until the regular election, April 5, 2016. Voting was as follows;

YES: Bayley, Harrell, Lee, Pulliam, Pindell, Vittum

NO: None

The Mayor declared the motion carried by unanimous vote.

#### 4. **Muegge House – Radio Station Lease**

Jose Rocha, Economic Development, presented a proposed partnership between the Town of Bennett and Max Media of Denver. Max Media is interested in the lease of office space within the Muegge House, to establish a small, compact broadcasting unit within the community. This location would serve as a backup to the main studio located in Aurora, Colorado.

Daniel Hyatt reviewed the proposal which would provide the Town of Bennett with the following benefits;

- \$55,000 in advertising value, to include commercials, updates on projects, alerts
- On line radio commercials
- Onsite exposure with station deejays, vehicles, tents, music, etc.
- Providing employment

Town Staff was directed to draft a lease agreement for presentation at the regular Board Meeting, Tuesday, February 9, 2016.

#### 7. **TOWN STAFF REPORTS**

##### **Town Administrator**

Trish Stiles, Town Administrator provided the following update;

- HUD has determined CDBG Grant is not applicable for Bennett Community Food Bank
- Sales Tax Oversight Committee vacancy will be filled by Trustee Rich Pulliam
- DRCOG Representative will be determined
- Water main break repair cost has a current estimate of approximately \$16,000

##### **Public Works Director**

Daymon Johnson, Public Works Director, reviewed the following;

- Contractors have been contacted for recommendations on the repair of the water main break
- Snow plow purchased from the Dillon Public Works Dept should be received by the end of the week
- Well Connections on Well Nos. 3 and 6
- Kumar and Associates have initiated testing of the streets
- Shared Services Building update

TRUSTEE VITTUM MOVED, TRUSTEE LEE SECONDED to waive the purchasing requirements for a Request for Proposal (RFP) for the Shared Services Building completion.

Voting was as follows;

YES: Harrell, Lee, Pulliam, Pindell, Vittum, Bayley

NO: None

The Mayor declared the motion carried by unanimous vote.

##### **Town Treasurer**

Rachel Summers, Town Treasurer, advised the following;

- Budget Message has been provided to the State of Colorado and posted on the Town website
- 4<sup>th</sup> Quarter Financials are being completed
- Preparations are under way for the 2015 Audit
- Grant update
- Well No. 9 repairs are covered by warranty

**Town Clerk**

Lynette White, Town Clerk provided the following;

- Bennett Municipal Election update – nominations petitions received
- I 70 Corridor Day at the Capitol, Friday, February 5, 2016
- Town Board Retreat, Thursday, January 28, 2016

**8. TRUSTEE COMMENTS AND COMMITTEE REPORTS**

**Rich Pulliam**

Trustee Pulliam inquired on the status of the 1<sup>st</sup> Street Annexation and would like to begin discussion on changing the Regular Board Meeting day from the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday to the 2<sup>nd</sup> and 4<sup>th</sup> Monday.

**Grider Lee**

Trustee Lee provided an update on the arrangements for transportation to the I 70 Corridor Day at the Capitol; transportation will be provided by the Bennett School District departing the Muegge House location at 6:30 am.

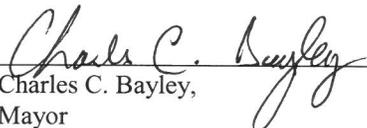
**Larry Vittum**

Trustee Vittum requested status on the annexation of Mount View Cemetery.

**9. ADJOURNMENT**

TRUSTEE PULLIAM MOVED, TRUSTEE PINDELL SECONDED to adjourn the meeting. The Mayor declared the motion carried by unanimous vote. The meeting was adjourned at 9:00 p.m.



  
Charles C. Bayley,  
Mayor