

**TOWN OF PARACHUTE
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
January 15, 2015**

Meeting called to order at 6:30 p.m. by Mayor Roy McClung

ACTION MINUTES:

(A) ROLL CALL

TRUSTEES PRESENT:

Norman Feck, Timothy Olk, Juanita Williams and Tom Rugaard

TRUSTEES ABSENT:

John Loschke, John Yadloski

STAFF PRESENT:

Town Manager Stuart McArthur, Town Clerk Denise Chiaretta, Administrative Assistant Colleen Kyle, Public Works Director Mark King, Chief of Police Cary Parmenter, Community Development Specialist Derek Wingfield, Town Planner Davis Farrar

(B) PLEDGE OF ALLEGIANCE

(C) APPROVE AGENDA

Town Manager McArthur stated to the board that the following item needed to be struck from the agenda.

Item b. under departmental reports, resignation from John Yadloski

MOTION NO. 1;

Moved and seconded by Trustees Rugaard / Williams to approve the Agenda with the item b taken out.

Motion passed unanimously.

(D) CONSENT AGENDA:

- (1) APPROVAL OF MINUTES FROM THE DECEMBER 11, 2014, REGULAR BOARD MEETING AND THE DECEMBER 18, 2014 SPECIAL BOARD MEETING.
- (2) APPROVAL OF DECEMBER 2014, EXPENDITURES

MOTION NO. 2

Moved and seconded by Trustees Rugaard/Williams to approve Consent Agenda Items One & Two

Motion passed unanimously.

(E) PUBLIC COMMENTS FROM CITIZEN NOT ON THE AGENDA

There were none.

(F) DEPARTMENTAL REPORTS:

- (1) Mayor and Board of TrusteesMayor and Trustees

Mayor McClung informed the Board of Trustees that he met with WPX yesterday and they are looking at a 50% decrease in rigs in this area at some point in the future they may come and make a presentation to the Board.

Trustee Rugaard wanted to thank everyone that supported the fund raiser for Trustee Yadloski and was amazed at what a small community can do. They estimated the amount raised was \$11,000.00.

- a. Notification of Resignation from the Planning and Zoning

Commission by: Mary (Candy) Allbee

- b. Notification of Resignation from the Board of Trustees by: JohnYadloski

Item b was struck from the agenda.

- (2) Town Manager Monthly Update..... Stuart McArthur, Town Manager

Town Manager McArthur gave summary report on 2014 Budget..

Town Manager McArthur informed the Board on some of the activities being discussed for the upcoming year.

Winterfest is scheduled for the last weekend in January, Town will contribute \$175 for prizes and Mayor McClung volunteered to be the Grand Marshal.

Discussion on Grand Valley Days and Oktoberfest, the town has budgeted \$85,000 for events this year.

Town Manager McArthur stated that Town Hall hours have changed to Monday thru Thursday 7:30am to 5:30pm and Friday 7:30am to 11:30pm to accommodate customer service. More people will be able to come in after work or before work to make payments and take care of business.

\$60,000 allocated to Grand Valley Parks Assoc. contingent on Town being active in the plans for the event center. The Park Association is dependent on Town to submit grants as the Park Association cannot apply for grants.

(3) Town Planner Report (Comprehensive Plan)Davis Farrar, Town Planner

Town Planner Farrar gave an update on the future land use. Hope to have a complete survey by January 17th and present to the Town at the kickoff meeting January 21st at 6:30pm at Town Hall. Will have series of 8-10 meetings.

Town Manager McArthur wanted to have certain people participate on the advisory Committee, Roy McClung, Juanita Williams, Ashley Vacheeno, Keith Lamey, Dave Blair, Don Gray, DaveWalk, Eric Schmela, and Maria King. Others that are interested Judith Hayward, Mark King, Mary Anderson, Cary Jensen, Kelli Stanton, Debi Wolcheck, Jonathan Marcus, Derek Wingfiled, Ann Huber, Doyle Radel, Ava Lanz, Pastor AJ.

Farrar informed the Board that there would be an open meeting on February 2nd there would be keypad feedback from the residents that attend. Most of the town residents will be notified by mail.

(4) Police Department Monthly Update Cary Parmenter, Police Chief

Chief Parmenter informed the Board that one new car has been picked up and the other one will be ready in a few days.

Chief Parmenter has met the criteria and received accreditation, only 34 Police Departments in the state that have met the accreditation and we are one of them, he then added that the Police Department is going back to old patch for their uniforms.

(5) Public Works Monthly Update Mark King, Director of Public Works

Public Works Director King informed the board that Grub & Scrub meter blew apart on January 14, in the evening.

Public Works Director King went on to tell the Board that water meters are 71% complete and a trial run was done today to work out the bugs so February billing will be done through the meters, the town will communicate information as much as possible by newsletter and in billings for upcoming meter reads starting in February.

Public Works Director King stated that the City of Rifle will have an IGA for us hauling the inmates to and from Rifle daily.

- (6) Code Enforcement Monthly UpdateDerek Wingfield, Community Development

C.D. S Wingfield is working with public works on some of the snow removal issues.
C.D. S. Wingfield stated that the website is still being worked on, it is live, still working to have on line payments setup.
There have been some building permits being issued.
C.D.S. Wingfield will be working with Charlie Davis with Safebuilt which the Town wants to contract with to do our Planning and Zoning.

(G) BOARD OF TRUSTEES TO APPOINT A MEMBER OF THE BOARD TO THE PLANNING AND ZONING COMMISSION

Moved and seconded by Trustees Rugaard / Feck to table Item G. to the March Board of Trustees Regular Meeting.

Motion passed unanimously.

(H) BOARD CONSIDERATION OF RESOLUTION NO. 2015-01

A RESOLUTION OF THE TOWN OF PARACHUTE, COLORADO, DESIGNATING THE PLACES AND THE OFFICIAL NEWSPAPER OF GENERAL CIRCULATION WHERE THE POSTING OF THE PUBIC NOTICE OF PUBLIC MEETINGS AND OF ORDINANCES, AND OTHER ACTIONS TAKEN BY THE BOARD OF TRUSTEES

Town Clerk Chiaretta stated that this is an annual housekeeping Resolution

MOTION NO. 3:

Moved and seconded by Trustees Rugaard/Williams to adopt Resolution NO. 2015-01

A RESOLUTION OF THE TOWN OF PARACHUTE, COLORADO, DESIGNATING THE PLACES AND THE OFFICIAL NEWSPAPER OF GENERAL CIRCULATION WHERE THE POSTING OF THE PUBIC NOTICE OF PUBLIC MEETINGS AND OF ORDINANCES, AND OTHER ACTIONS TAKEN BY THE BOARD OF TRUSTEES

Motion passed unanimously.

(I) BOARD CONSIDERATION OF ORDINANCE NO. 678

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO AMENDING CHAPTER 7.10 OF THE PARACHUTE MUNICIPAL CODE CONCERNING THE APPOINTMENT AND COMPENSATION OF THE CLERK OF THE PARACHUTE MUNICIPAL COURT.

STAFF: STUART McARTHUR, TOWN MANAGER

Mayor McClung stated that this is the result of the special meeting held in December regarding who should appoint the court clerk.

MOTION NO. 4:

Moved and seconded by Trustees Rugaard/Williams to approve Ordinance NO. 678

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO AMENDING CHAPTER 7.10 OF THE PARACHUTE MUNICIPAL CODE CONCERNING THE APPOINTMENT AND COMPENSATION OF THE CLERK OF THE PARACHUTE MUNICIPAL COURT.

Motion passed unanimously

(J) EXECUTIVE SESSION

MOTION NO. 5:

Moved and seconded by Trustees Williams/Rugaard to go into Executive Session under C.R. S. 24-6-402(4)€ for determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations

Motions Passed Unanimously

Mayor McClung stated that the date is January 15, 2015 and the time is 7:54 p.m. as the presiding officer Roy McClung Mayor as required by law this executive session is being recorded and the following persons well be attending the executive session.

Trustees Williams, Rugaard, Feck Olk and Town Manager McArthur

MOTION NO. 6:

Motion to move out of executive session at 8:19 p.m.

Returned to regular meeting at 8:20 p.m

(K) CORRESPONDENCE / OTHER MATTERS

THANK YOU FOR 2014 DONATIONS

AMERICAN LEGION POST #78 JOHN SCALZO

LIFT UP

ADVOCATE SAFE HOUSE

(L) MOTION TO ADJOURN

Moved and seconded by Trustees Williams / Rugaard to adjourn.

So moved.

Meeting adjourned at 8:22 p.m.

Mayor

Town Clerk

*The preceding Action Minutes were prepared in accordance with the Town of Parachute Board of Trustees Rules of Order and Procedure, General Rules 9.9. These Minutes contain a record of actions that were **TAKEN** at the meeting, not a transcript of what was said by members of the Board, staff or other parties present. A recording of the meeting is available for review in the Town Clerk's Office for thirty days after the meeting.*

*Note: If you have corrections to the minutes that are minimal (incorrect spelling etc.), **please contact the Town Clerk the day prior to the meeting**. A corrected copy of the minutes will then be prepared for approval by the Board of Trustees.*
