

Gene A. Meisner
Commissioner District One

Rocky L. Samber, Chairman
Commissioner District Two

David G. Donaldson
Commissioner District Three



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OFFICE OF THE BOARD LOGAN COUNTY COMMISSIONERS

315 MAIN STREET SUITE 2
STERLING, COLORADO 80751

AGENDA

Logan County Board of Commissioners
Logan County Courthouse, 315 Main Street, Sterling, Colorado
Tuesday, January 12, 2016 - 9:00 a.m.

Call to Order Pledge of Allegiance Consent Agenda

Approval of the Minutes of the December 29, 2015 meeting.

Acknowledge receipt of the Tourist Information Center Coordinator's report for the month of December 2015.

Acknowledge receipt of the Landfill Supervisor's report for the month of December, 2015.

Acknowledge receipt of the Public Trustee's quarterly report for the fourth quarter of 2015.

Unfinished Business

New Business

The Board of Commissioners will consider making the following appointments:

- °Chairman of the Board. (Rocky Samber)
- °Vice Chairman of the Board. (Dave Donaldson)
- °Personal Secretary to the Board. (Jennifer Crow)
- °County Attorney. (Alan Samber)
- °Attorney for Human Services Department. (Kimberlee Keleher)
- °Budget Officer. (Debbie Unrein)
- °Emergency Management Coordinator. (Cody Adams)
- °Veteran Service Officer. (Fred Kubitz)
- °Fair Manager. (Todd Thomas)
- °Fair Finance Clerk. (Julie Lively)

- °Centennial Mental Health Board. (Rocky Samber)
- °Northeast Colorado Health Department Board. (Gene Meisner)
- °Northeast Colorado Transportation Authority Board. (Dave Donaldson)
- °South Platte Regional Transportation Authority. (Gene Meisner, Rocky Samber)
- °Northeast Colorado Association of Local Governments - Primary. (Dave Donaldson)
- °Northeast Colorado Association of Local Governments - Alternate. (Rocky Samber)
- °Board of Adjustment - Primary. (Rocky Samber)
- °Board of Adjustment - Alternate. (Gene Meisner)
- °CTSI: CCI County Health Pool - Primary. (Dave Donaldson)
- °CTSI: CCI County Health Pool - Alternate. (Debbie Unrein)

- °Official County Newspaper. (Journal-Advocate)
- °Northeast All Hazards Region Board. (Dave Donaldson)
- °Police Officer Standards and Training Board. (Dave Donaldson)
- °Logan County Economic Development Corporation. (Rocky Samber)
- °Logan County Lodging Tax Board. (Gene Meisner)
- °Chamber of Commerce Board. (Rocky Samber)
- °CTSI: Casualty and Property Insurance Pool Representative (Rocky Samber)
- °CTSI: Worker's Compensation Pool Representative. (Gene Meisner)
- °CTSI: Worker's Compensation Pool Safety Representative. (Dave Donaldson)

Consideration of the approval of Resolution 2016-1 concerning the review of the sufficiency of the official bonds of the following county officers: County Commissioner, Clerk and Recorder, Registrar of Titles, Examiner of Titles, Sheriff, Coroner, Treasurer, Public Trustee, and Assessor.

Designation of the location in the Courthouse where notices of meetings and agendas will be posted for 2016.

Consideration of the approval of the following Logan County Lodging Tax Board projects:

- °Tourist Information Center Coordinator Salary - \$30,000.
- °Sterling City Directory - \$236.

Consideration of the approval of letters of engagement between Logan County and Lauer, Szabo and Associates, PC for the following services for the year ending December 31, 2015:

- °Audit of Logan County's financial statements.
- °Agreed-Upon Procedures pertaining to the Solid Waste Financial Assurance.

Consideration of the approval of contracts between Logan County and Diller Mechanical Services, LLC for preventative maintenance on HVAC systems at the following Logan County buildings:

- °Heritage Center - \$920.00.
- °Central Services Building - \$2,168.00.
- °Courthouse - \$2,124.00.
- °Justice Center - \$8,385.00.

Consideration of the approval of Resolution 2016-2 directing the allocation of Federal Mineral Leasing Funds received and held by the Logan County Treasurer.

Consideration of the approval of an agreement between Logan County and CenturyLink QC for use of the County Right of Way under CR 33.7 for a 6-pair telephone cable.

Other Business
Miscellaneous Business/Announcements

County Offices will be closed Monday, January 18, 2016 in observance of Martin Luther King Jr. Day.

The next regular business meeting will be scheduled for Tuesday, January 19, 2016, at 9:00 a.m. at the Logan County Courthouse.

Executive Session as Needed
Adjournment

December 29, 2015

The Logan County Board of Commissioners met in regular session with the following members present constituting a quorum of the members thereof:

Rocky L. Samber	Chairman
David G. Donaldson	Commissioner
Gene A. Meisner	Commissioner

Also present:

Alan Samber	Logan County Attorney
Pamela M. Bacon	Logan County Clerk
Marie Granillo	Logan County Deputy Clerk
Jonathan Moore	Clean Energy Collective
Chad Wright	Logan County Road and Bridge
Callie Jones	Journal Advocate
Forrest Hershberger	South Platte Sentinel

Chairman Samber called the meeting to order at 9:00 a.m. The meeting opened with the Pledge of Allegiance.

Chairman Samber asked if there were any revisions for today's agenda. None were indicated.

The Board continued with the Consent Agenda items:

- Approval of the Minutes of the December 22, 2015 meeting.

Chairman Samber had a couple of edits in the minutes. On page one last paragraph: Commissioner Donaldson made a motion to except the three bids. That should be accept. Then in about the middle of page two, Commissioner Donaldson made a motion to approve the certification of levies of revenue for the budget year 2016 and authorize the chairman to sign. Commissioner Meisner moved to approve the Consent Agenda for the December 29, 2015 Board meeting. Commissioner Donaldson seconded and the motion carried 3-0.

Chairman Samber continued with Unfinished Business:

Commissioner Donaldson made a motion to award the bid for construction of a new bridge for bridge replacement project: LOG 56-73.9-158 to Yost Construction in the amount of \$241,286.50. Commissioner Meisner seconded and the motion carried 3-0.

Commissioner Meisner moved to award the bid for two 2015 Caterpillar motorgraders model numbers 140M3 for a total amount of \$454,864.00 to Wagner Equipment of Windsor, CO. Commissioner Donaldson seconded and the motion carried 3-0.

Chairman Samber continued with New Business;

Commissioner Donaldson made a motion to approve Resolution 2015-43 supplementing the budgets of the Logan County Buildings and Grounds Department, the Logan County Sheriff Department, and Office of Emergency Manager in the General Fund, the Logan County Road and Bridge Fund, the Logan County Justice Center Fund and the Logan County Ambulance Service Fund with unanticipated revenue. Commissioner Meisner seconded and the motion carried 3-0.

Chairman Samber announced a recess at 9:23 a.m. to re-draft Resolution 2015-44.

Chairman Samber reconvened the board meeting at 9:34 a.m.

Commissioner Donaldson made a motion to approve Resolution 2015-44 which is a Resolution granting a Conditional Use Permit for the construction maintenance and operation of a Community Solar Garden operated by Clean Energy Collective-CEC Solar 1128, LLC consisting of approximately 18,120 solar panels with total production not to exceed 2 megawatts as well as inverters and a ground-mounted racking system using single-axis tracker system, located on a 35 acre parcel in the southwest quarter of the southeast quarter of Section 35, Township 8 North, Range 52 West of the 6th Principle Meridian, Logan County, Colorado. Commissioner Meisner seconded and the motion carried 3-0.

The Board moved on to Miscellaneous Business/Announcements:

The next regular business meeting is scheduled for Tuesday, January 5, 2016 at 9:00 a.m. in the hearing chambers at the Logan County Courthouse.

County Offices will be closed on Friday, January 1st for New Years Day.

There being no further business to come before the Board the meeting was adjourned at 9:38 a.m.

Submitted by:



Logan County Deputy Clerk

Approved: January 5, 2016

BOARD OF COUNTY COMMISSIONERS
LOGAN COUNTY, COLORADO

(seal)

By: _____
Rocky L. Samber, Chairman

Attest:

Logan County Clerk & Recorder

Tourist Information Center

Marilee Johnson, Coordinator

December 2015

- For the month of December, we logged 3,419 visitors who signed the guest book inside the Tourist Information Center, compared to 3,717 last December. The volunteers assisted an average of 118 visitors a day, with the highest being on the day before Christmas Eve with 248 people. Most of the volunteers were in attendance that afternoon for a gift exchange and special treats. The visitors also enjoyed the festivities! For the year, travel was down with 69,291 visitors in 2015 compared to 75,491 in 2014.
- Currently featuring FiberSpace, Zoe's Nook and Barb's Gifts in the display case. Colorado Popcorn has provided more free samples to distribute to visitors.
- Coordinator in process of gathering high quality photographs for a new Sterling postcard, and seeking flyers from local businesses and restaurants.
- Received 27 leads as part of our 2015 National Park Trips and MyRockyMountainPark.com (Rocky Mountain Journal) marketing program. The targeted leads were generated from 11/17/15 to 12/21/15 at National Park Trips and MyRockyMountainPark.com. These email addresses were collected from consumers who are currently planning trips to the Rocky Mountain region and specifically requested information about Sterling and Logan County.
- Coordinator working to regularly promote Sterling and Logan County through social media outlets and website/blog. Facebook fans have increased from 302 to 933 during 2015. Women make up 69% of the fans. Forty-five percent of the fans are in the 25-34 and 35-44 age groups. Nine-hundred and twenty-two of the fans are from the US; 375 are from Sterling. Website had 69 views in past week, top searches were: **Sterling Co tree sculptures** and **Sterling Colorado**. Most active pages on site were *links, outdoor recreation, movies, and things to see and do*.
- Office was repainted and old furniture transferred to county surplus. New furniture purchased with donation funds. Still waiting for second desk.
- Referrals to local businesses/attractions include:

Barb's Gifts	1	Home Depot	1	Other restaurants	4
Motel	4	Tree Sculptures	2	Other stores/retail	3
Museum	3	Antique Stores	1	Sterling Milk Co	
Post Office		Zoe's Nook		McDonalds	2
J & L Café	6	HR Tire/Gas	2	River City Grill	2
N Sterling Reservoir		Quilts N Creations	1	Burger King	1
Village Inn	3	Reck Agri Services	1	Lock Works	
Old Town Bistro	1	Dollar Tree	1	Courthouse	2
Fairgrounds	1	Walgreens		Bow Wow Barn	1
Hair Shack	1	Walmart	1	Liquor Store	1
High Plains Spice		Fiber Space	1	Other Attraction	1
Cattleya Floral		Pawnee Ntl. Grassland			

**TOURIST INFORMATION CENTER
MONTHLY VISITORS TOTALS**

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
JANUARY	3,144	2,655	3,192	2,517	3,368	2,370	2,947	2,708	3,003	2,985	2,703	2,710	3,006	2,772
FEBRUARY	3,148	2,551	2,834	3,456	3,138	2,742	3,713	2,892	2,985	2,552	2,062	2,416	3,042	2,716
MARCH	5,646	4,237	6,107	5,696	5,422	6,278	6,019	5,163	4,770	5,682	4,074	3,802	5,121	3,702
APRIL	4,427	4,512	5,824	5,166	5,660	5,053	4,891	4,407	4,905	5,178	3,098	3,885	4,865	4,461
MAY	7,380	8,570	9,110	7,845	7,220	7,471	7,653	7,911	7,551	7,083	6,177	6,729	7,149	6,118
JUNE	14,362	13,713	15,571	13,042	12,899	12,453	11,397	11,943	11,676	11,203	9,867	10,282	9,950	8,593
JULY	14,732	17,903	21,568	16,789	14,296	15,794	15,672	13,800	14,109	15,884	11,406	12,998	12,239	11,186
AUGUST	11,136	14,518	14,573	11,577	10,699	12,172	10,518	10,892	11,663	10,970	9,190	8,978	9,470	8,458
SEPTEMBER	7,639	8,451	10,457	8,019	7,220	8,051	8,051	8,307	8,159	8,703	7,155	4,608	6,494	7,213
OCTOBER	4,694	5,615	5,918	5,107	4,985	6,219	5,437	5,306	5,802	5,922	5,295	3,975	6,524	5,923
NOVEMBER	3,120	3,990	3,229	3,742	3,899	4,432	3,926	4,317	4,408	3,552	3,565	3,009	3,914	4,730
DECEMBER	4,173	4,069	3,625	3,851	3,228	4,340	3,642	3,119	4,122	3,710	3,580	4,297	3,717	3,419
TOTAL	83,601	90,784	102,008	86,807	82,034	87,375	83,866	80,765	83,153	83,424	68,172	67,689	75,491	69,291

+

LOGAN COUNTY SOLID WASTE DEPARTMENT--MATT CHRISP, SUPERVISOR

315 Main Street Sterling, CO 80751
(970)522-8657 Fax---(970)522-1995

FOR DECEMBER 2015	TONS	PRICE	CHARGES
City of Sterling (Packers)CHG SF	368.23	@ \$1.07	\$394.01
City of Sterling (Dump Trucks)CHG CL	126.15	@ \$20.00	\$2,523.00
City of Sterling Cleanup CHG SFCC		@ \$1.07	\$0.00
Commercial (Packers & Roll Offs) C	911.51	@ \$21.00	\$19,141.71
Out of County OC	47	@ \$42.00	\$1,974.00
General Public	149.67	@ \$21.00	\$3,143.07
Area Town Clean-ups CPC		@ \$1.00	\$0.00
Petroleum Contaminated Soil PCS		@ \$25.00	\$0.00
			\$0.00
>5 Tons on Free Certificate Days XTON	3.62	@ \$21.00	\$76.02
Rural Free Certificate Days NC	67.43	NC	
TOTAL TONS	1673.61		
\$10.00 MINIMUM DIFFERENTIAL			\$493.48
E-Waste Recycling	38 items		\$283.00
E-Waste Recycling NC		NC	
GEW (Government E-Waste)		lb \$0.08	\$0.00
Outgoing Recycled Tires/Metal/Wood	8.28 tons		
Car Tires (CHG)	326	@ \$5.00	\$1,630.00
Truck Tires (CHG)	3	@ \$8.00	\$24.00
Car/Truck Tires (NC)		NC	
Tractor Tires (CHG)	2	@ \$12.00	\$24.00
Earth Moving Tires (CHG)		@ \$20.00	\$0.00
Tractor/Earth Moving Tires (NC)		NC	
R&B Illegally Disposed Tires & Matts (NC)	105	NC	
Mattresses/Box Spring (CHG)	76	@ \$3.00	\$228.00
Mattresses/Box Spring (NC)		NC	
Appliances (CHG)	1	@ \$5.00	\$5.00
Appliances (NC)		NC	
Analytical Reviews ARV		@	\$0.00
Unsecured/Unauthorized Loads (CHG)		@ \$10.00	\$0.00
CASH			\$3,275.15
CHARGE			\$26,664.14
TOTAL			\$29,939.29
GALLONS OF OIL RECEIVED	0		
TOTAL # OF VEHICLES	595		

April Swensen 1/2/2016

LOGAN COUNTY SOLID WASTE SUR-CHARGE REPORT

DECEMBER	TONS	CPC (CLOSURE)
CASH	193.42	295.34
CHARGE	985.81	1003.88
CITY OF STERLING	494.38	NA
TOTAL	1673.61	\$1,299.22
E-WASTE	0	NA
GEW		NA
RECYCLED METAL		NA
RECYCLED TIRES	8.28	NA
RECYCLED WOOD	0	NA
GRAND TOTAL TNS	1681.89	

Apyll Swensen 1/2/2016

PATRICIA BARTLETT
LOGAN COUNTY
TREASURER AND
PUBLIC TRUSTEE



315 Main St.
Sterling, CO 80751
Phone (970) 522-2462
Fax (970) 521-4179
<http://logancountyco.gov>

January 3, 2016

The Honorable Board of County Commissioners
Courthouse
Sterling, CO 80751

Herewith attached is the Public Trustee's Fourth Quarter Report showing a total collected of \$4,275.00.



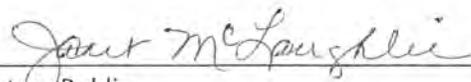
Patricia Bartlett, Logan County Public Trustee



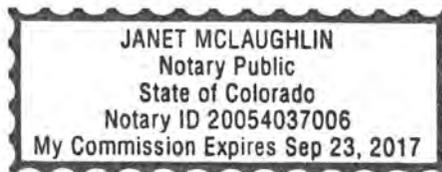
STATE OF COLORADO)
 :SS.
COUNTY OF LOGAN)

The foregoing instrument was acknowledged before me this 3rd day of January, 2016, by Patricia Bartlett, Logan County Public Trustee. Witness my hand and official seal.

My commission expires: September 23, 2017



Notary Public



**Logan County BOCC
Appointments and Assignments
2016**

Organizational Appointments	
Duty Position	Person
Chairman of the BOCC	Rocky Samber
Vice Chairman of the BOCC	Dave Donaldson
Personal Secretary to the Board	Jennifer Crow
County Attorney	Alan Samber
Attorney for Human Services	Kimberlee Keleher
Budget Officer	Debbie Unrein
Emergency Management Coordinator	Cody Adams
Veteran Service Officer	Fred Kubitz
Fair Manager	Todd Thomas
Fair Finance Clerk	Julie Lively
Required Board Assignments	
Duty Position	Person
Centennial Mental Health Board	Rocky Samber
Northeast Colorado Health Department Board	Gene Meisner
Northeast Colorado Transportation Authority (County Express)	Dave Donaldson
South Platte Regional Transportation Authority (Prairie Express)	Gene Meisner Rocky Samber
Northeast Colorado Association of Local Government - Primary	Dave Donaldson
Northeast Colorado Association of Local Government - Alternate	Rocky Samber
Board of Adjustment - Primary	Rocky Samber
Board of Adjustment - Alternate	Gene Meisner
CTSI: County Health Pool - Primary	Dave Donaldson
CTSI: County Health Pool - Alternate	Debbie Unrein

**Logan County BOCC
Appointments and Assignments
2016**

Other Assignments	
Function	Designee
Official Newspaper	Journal-Advocate

Elective Board Assignments	
Duty Position	Person
Northeast All Hazards Region Board	Dave Donaldson
Police Officer Standards and Training Board	Dave Donaldson
Logan County Economic Development Corporation	Rocky Samber
Logan County Lodging Tax Board	Gene Meisner
Chamber of Commerce Board	Rocky Samber
CTSI: Casualty & Property Insurance Pool	Rocky Samber
CTSI: Workers Compensation Pool	Gene Meisner
CTSI: Workers Compensation Pool Safety Representative	Dave Donaldson

**RESOLUTION
NO. 2016 - 1**

A Resolution concerning the review of the sufficiency of the official bonds of the following county officers: County Commissioner, Clerk and Recorder, Registrar of Titles, Examiner of Titles, Sheriff, Coroner, Treasurer, Public Trustee, and Assessor.

WHEREAS, C.R.S. § 24-13-105 requires the board of county commissioners to annually examine and inquire into the sufficiency of the official bond of the county elected officers and all other official bonds given by any county officer; and

WHEREAS, the requirement of the County Commissioner's bond is set forth under the provisions of C.R.S. §§ 30-10-311, 312 and 313. Pursuant to C.R.S. § 30-10-311(2), in lieu of the bond required in § 30-10-311(1), a county may purchase crime insurance coverage in an amount not less than ten thousand dollars (\$10,000) on behalf of the county commissioners to protect the people of the county from any malfeasance on the part of any commissioner while in office; and

WHEREAS, the requirement of the Clerk and Recorder bond is set forth under the provisions of C.R.S. § 30-10-401. Pursuant to C.R.S. § 30-10-401(2), in lieu of the bond required by § 30-10-401(1), a county may purchase crime insurance coverage in an amount not less than ten thousand dollars (\$10,000) on behalf of the Clerk and Recorder to protect the people of the county from any malfeasance on the part of the Clerk and Recorder while in office; and

WHEREAS, every County Clerk and Recorder shall, as Registrar of Titles, follow the bond requirements set forth in C.R.S. § 38-36-110. Pursuant to C.R.S. § 30-10-110(2), in lieu of the bond required in § 38-36-110, a county may purchase crime insurance coverage on behalf of the Clerk and Recorder, acting as Registrar of Titles, to protect the people of the county from any malfeasance on the part of the Clerk and Recorder while in office; and

WHEREAS, the bonding requirement of the Examiner of Titles is set forth in C.R.S. § 38-36-113, which provides that the Examiner shall give a bond in such amount and with such sureties as shall be approved by a judge of the district court. A copy of the bond shall be entered upon the records of said court and the original shall be filed with the registrar; and

WHEREAS, the requirement of the County Sheriff bond is set forth under the provisions of C.R.S. §§ 30-10-501 and 502. Pursuant to C.R.S. § 30-10-501(2), in lieu of the bond required by § 30-10-501(1), a county may purchase crime insurance coverage in an amount not less than ten thousand dollars (\$10,000) on behalf of the Sheriff to protect the people of the county from any malfeasance on the part of the Sheriff while in office; and

WHEREAS, the requirement of the County Coroner bond is set forth under the provisions of C.R.S. § 30-10-601. Pursuant to C.R.S. § 30-10-601(1.5), in lieu of the bond required by § 30-10-601(1)(b) of this section, a county may purchase crime insurance coverage in an amount not less than twenty-five thousand dollars (\$25,000) on behalf of the coroner to protect the people of the county from any malfeasance on the part of the coroner and any deputy coroner while in office; and

WHEREAS, the requirement of the County Treasurer bond is set forth under the provisions of C.R.S. § 30-10-701. Pursuant to C.R.S. § 30-10-701(2), in lieu of the bond required by § 30-10-701(1), a county may purchase crime insurance coverage in an amount determined by the Board of County Commissioners (heretofore ten thousand dollars) on behalf of the Treasurer to protect the people of the county from any malfeasance on the part of the Treasurer while in office; and

WHEREAS, the requirement of the Public Trustee bond is set forth under the provisions of C.R.S. § 38-37-102(2). Pursuant to C.R.S. § 38-37-102(4), in lieu of the bond in the amount of ten thousand dollars (\$10,000) required by § 38-37-102(2), a county may purchase crime insurance coverage on behalf of the Public Trustee to protect the people of the county from any malfeasance on the part of the Public Trustee and his or her employees; and

WHEREAS, the requirement of the County Assessor bond is set forth under the provisions of C.R.S. § 30-10-801. Pursuant to C.R.S. § 30-10-801(2), in lieu of the bond required by § 30-10-801(1), a county may purchase crime insurance coverage in an amount not less than ten thousand dollars (\$10,000) on behalf of the Assessor to protect the people of the county from any malfeasance on the part of the Assessor while in office; and

WHEREAS, the Board of County Commissioners has determined that crime insurance coverage in the amounts required by law is provided in the insuring agreement renewed annually between Logan County and the Colorado Counties Casualty & Property Pool (CAPP).

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Logan County, Colorado, that having authorized and purchased crime insurance coverage as allowed by the foregoing statutes and described hereinabove, for the elected and other appropriate officials of Logan County, and having reviewed same on this date as required by C.R.S. § 24-13-105, the Board of County Commissioners is satisfied that said insurance coverage meets the sufficiency of the official bond requirements for the offices of County Commissioner, Clerk and Recorder, Registrar of Titles, Examiner of Titles, Sheriff, Coroner, Treasurer, Public Trustee and County Assessor, and does find and determine that each of the insurance coverages in lieu of Bonds of these County officials does meet the requirements of the specific statute related to each bonding requirement for the respective official and that the insurance coverage is severally and legally sufficient. The Clerk and Recorder of Logan County shall record this Resolution in the records of the County Clerk and Recorder and shall make entry to the records of the Board of County Commissioners noting the Board's authorization and approval to purchase insurance coverage in lieu of Bonds for the respective County Officials, all as set forth under the provisions of C.R.S. § 24-13-117.

ADOPTED this 12th day of January, 2016.

BOARD OF COUNTY COMMISSIONERS
LOGAN COUNTY, COLORADO

(Aye)(Nay)
Rocky L. Samber, Chairman

(Aye)(Nay)
Gene A. Meisner

(Aye)(Nay)
David G. Donaldson

I, Pamela M. Bacon, County Clerk and Recorder in and for the County of Logan, State of Colorado, do hereby certify that the foregoing Resolution was adopted by the Board of County Commissioners of the County of Logan and State of Colorado, in regular session on the 12th day of January, 2016.

County Clerk and Recorder

LOGAN COUNTY LODGING TAX BOARD

FUNDING REQUEST FORM

Date: 1/5/16 Project Title: Tourist Information Center Coordinator Salary

Responsible Party: (Signature) Marilee Johnson, Logan County BOCC

Funds Payable to: (Organization) Logan County

Mailing Address: 315 Main St. Sterling CO 80751

By completing this form, the responsible party agrees to include the words "Funds provided by www.ExploreSterling.com" in all media announcements and/or printed material about the project. Changes in details for an event, such as location, length of event, etc. that were presented to the LTB at the time the request was submitted and accepted must be cleared with the board before any bills will be paid. Failure to do this will also affect funding for future projects. Fifty percent or more of the advertising funds used to promote the event should be spent to reach outside of Logan County.

Date(s) of Activity: 2016

Total cost of project: \$33,092

Amount requested: \$30,000

Describe briefly how funds will be used then attach detailed information to this form as requested in the guidelines on the back. 2016 Salary – Tourist Information Center Coordinator

THIS PART OF FORM TO BE COMPLETED BY LODGING TAX BOARD

The Logan County Lodging Tax Board Requests approval from the County Commissioners in the amount of \$ 30,000⁰⁰ for the activity outlined in this request with the understanding that the funds will be used as described.

LCLTB Endorsement: *Dennis J. [Signature]* Date: 1-4-16

LCLTB Treasurer's Endorsement: *[Signature]* Date: 1/4/16

Logan County Commissioners approve the amount of \$ _____

Commissioners Endorsement _____ Date: _____

Reimbursement forms must be obtained from the finance department at the Logan County Courthouse.

For reimbursement, return completed forms and receipts within 90 days of completion of the event

See Reverse Side REVISED SEPT 2013

LOGAN COUNTY LODGING TAX BOARD

FUNDING REQUEST FORM

Date: 1/5/16 Project Title: Sterling City Directory

Responsible Party: (Signature) Marilee Johnson, TIC Coordinator

Funds Payable to: (Organization) Pat Kloberdanz/City Directory, Inc.

Mailing Address: _____

By completing this form, the responsible party agrees to include the words "Funds provided by www.ExploreSterling.com" in all media announcements and/or printed material about the project. Changes in details for an event, such as location, length of event, etc. that were presented to the LTB at the time the request was submitted and accepted must be cleared with the board before any bills will be paid. Failure to do this will also affect funding for future projects. Fifty percent or more of the advertising funds used to promote the event should be spent to reach outside of Logan County.

Date(s) of Activity: 2016

Total cost of project: \$236

Amount requested: \$236

Describe briefly how funds will be used then attach detailed information to this form as requested in the guidelines on the back. 2-1/2 x 2-1/2" ad, listing in white pages. 3"x3" popup on website. We will receive three courtesy directories.

THIS PART OF FORM TO BE COMPLETED BY LODGING TAX BOARD

The Logan County Lodging Tax Board Requests approval from the County Commissioners in the amount of \$ 236 for the activity outlined in this request with the understanding that the funds will be used as described.

LCLTB Endorsement: [Signature] Date: 1-4-16

LCLTB Treasurer's Endorsement: [Signature] Date: 1/4/16

Logan County Commissioners approve the amount of \$ _____

Commissioners Endorsement _____ Date: _____

Reimbursement forms must be obtained from the finance department at the Logan County Courthouse.

For reimbursement, return completed forms and receipts within 90 days of completion of the event

See Reverse Side REVISED SEPT 2013

December 28, 2015

To the Board of County Commissioners
Logan County
315 Main Street
Sterling, Colorado 80751

We are pleased to confirm our understanding of the services we are to provide Logan County (the County) for the year ended December 31, 2015. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Logan County as of and for the year ended December 31, 2015. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis.
2. Budgetary comparison schedules.

We have also been engaged to report on supplementary information other than RSI that accompanies the County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report contained with our auditors' report on the financial statements:

1. Schedule of expenditures of federal awards.
2. Colorado Department of Highways Local Highway Finance Report.
3. Combining and individual fund financial statements.

To the Board of County Commissioners
Logan County
December 28, 2015
Page 2

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements taken as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and aware agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CRF) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our single audit. Our reports will be addressed to the Board of County Commissioners of Logan County. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the single audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the County's major programs. The purpose of these procedures will be to express an opinion on the County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Logan County in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts; and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements).

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings, if applicable, should be available for our review prior to February 1, 2016.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the Board of County Commissioners; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

To the Board of County Commissioners
Logan County
December 28, 2015
Page 8

The audit documentation for this engagement is the property of Lauer, Szabo & Associates, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Lauer, Szabo & Associates, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the cognizant or oversight agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to complete the audit in time to provide for the timely submission and presentation of the audit to the Board of County Commissioners no later than June 30, 2016, provided the information for our audit is made available to us no later than April 1, 2016. Scott Szabo is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

To ensure that Lauer, Szabo & Associates, P.C.'s independence is not impaired under the *AICPA Code of Professional Conduct*, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$24,700. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2014 peer review report accompanies this letter.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

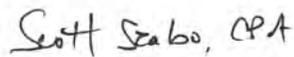
To the Board of County Commissioners
Logan County
December 28, 2015
Page 9

We appreciate the opportunity to be of service to the County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

LAUER, SZABO & ASSOCIATES, P.C.

Certified Public Accountants



Scott Szabo, CPA

RESPONSE:

This letter correctly sets forth the understanding of Logan County.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____



A Professional Corporation of
Certified Public Accountants

System Review Report

To the Shareholders
Lauer, Szabo and Associates, P.C.
and the Peer Review Board of the Colorado Society of CPA's

We have reviewed the system of quality control for the accounting and auditing practice of Lauer, Szabo and Associates, P.C. in effect for the year ended May 31, 2014. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As part of our peer review we considered reviews by regulatory authorities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*.

In our opinion, the system of quality control for the accounting and auditing practice of Lauer, Szabo and Associates, P.C. in effect for the year ended May 31, 2014, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Lauer, Szabo and Associates, P.C. has received a peer review rating of *pass*.

Anderson & Whitney P.C.

November 11, 2014



**LAUER, SZABO &
ASSOCIATES, PC**

Certified Public Accountants

205 Main St. • P.O. Box 1886 • Sterling, CO 80751-7886
Phone 970-522-2218 • FAX 970-522-2220

December 28, 2015

Logan County Commissioners
315 Main Street
Sterling, Colorado 80751

We are pleased to confirm our understanding of the service we are to provide for Logan County, Colorado (the County).

We will apply the agreed-upon procedures as listed in the Regulations Pertaining to Solid Waste Disposal Sites and Facilities 6 CCR 1007-2, as amended, Section 1.8.11(C)(7) for the year ended December 31, 2015. This engagement is solely to assist the County and the Colorado Department of Public Health and Environment to determine the County's compliance with the financial assurance test relating to its landfill. Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described in the attached schedule either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or we will not issue a report as a result of this engagement.

Because the agreed-upon procedures listed below do not constitute an examination, we will not express an opinion on the financial assurance test. In addition, we have no obligation to perform any procedures beyond those listed below.

Our procedures will include the following:

1. We will compare the financial ratios required by Section 1.8.11(A)(1)(b)(i) and (ii).
2. We will conduct a comparison between the data and statements contained in the County Commissioners' letter, including the requirements of Section 1.8.11(A)(2), 1.8.11(A)(3)(c), and 1.8.11(A)(3)(d), and the data and statement contained in the County's audited financial statements for the year ended December 31, 2015.
3. We will recompute totals, and percentages used in calculating the conditions of the County's financial test.

We will submit a report listing the procedures performed and our findings. This report is intended solely for the use of the County and the Colorado Department of Public Health and Environment, and should not be used by anyone other than these specified parties. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

Logan County, Colorado
Financial Assurance Test
December
Page 2

You are responsible for compliance with the financial assurance test in accordance with Regulations Pertaining to Solid Waste Disposal Sites and Facilities 6 CCR 1007-2, as amended, Section 1.8.11(C)(7); and for selecting the criteria and procedures and determining that such criteria are appropriate for your purposes.

Scott Szabo is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report production, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$725. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Logan County, Colorado, and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional procedures arises, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter. If additional specified parties of the report are added, we will require that they acknowledge in writing their responsibility for the sufficiency of the procedures.

Sincerely,

LAUER, SZABO & ASSOCIATES, P.C.
Certified Public Accountants

Scott Szabo, CPA

Scott Szabo, CPA

RESPONSE:

This letter correctly sets forth the understanding of Logan County, Colorado.

By: _____

Title: _____

Date: _____



PROFESSIONAL PERFORMANCE AT ALL LEVELS

Heritage Building 821 N. Division Ave. Sterling, CO
12/31/15
1156-D

<i>Preventive Maintenance Labor Expense Per Year</i>	\$	840.00
<i>Preventive Maintenance Material Cost Per Year</i>	\$	80.63
<i>Tax</i>	\$	-
TOTAL CONTRACT AMOUNT	\$	920.00
<i>Payment per quarter</i>	\$	230.00



Service Task Summary Equipment List/Schedule

Building: Heritage Building 821 N. Division Ave. Sterling, CO

Date: 12/31/2015

PM #: 1156-D

		Cooling		Heating	
		May-16		Oct-16	

Dsign#	Equipment Description	Type of Visit	Heat MH/Unit	Cool MH/Unit						
1	RTU-1	Mid Season	-	-						
		Seasonal	2.00	2.00		X	2.00		X	2.00
2	RTU-2	Mid Season	-	-						
		Seasonal	2.00	2.00		X	2.00		X	2.00
Total Hours for quarterly maintenance			8.00							
Travel/Set Up Time per year			2.50							
Total PM Hours			10.50							

Condenser Cleaning Time -



Heritage Building 821 N. Division Ave. Sterling, CO
PREVENTIVE MAINTENANCE MATERIAL LIST

PM#: 1156-D

Date: 12/31/2015

EQUIPMENT	MATERIAL DESCRIPTION	CHANGES PER YEAR	QUANTITY PER CHANGE	ANNUAL QUANTITY
Consumables		1	1	1



Heritage Building 821 N. Division Ave. Sterling, CO

PM#: 1156-D

Date: 12/31/2015

COMMENTS / NOTES / REVISIONS:

1. This maintenance proposal covers a check of components for proper operation 2 times per year on equipment listed on the "Service Task Summary, Equipment list, and Schedule" page.
2. DMS can modify this proposal to work with your budget, process and schedule. We can decrease/increase visits per year or number of checks performed per peice of equipment per visit.
3. This maintenance proposal does not cover part replacement, diagnosing of equipment failures or labor associated with such work. All such work will be at the T&M Contract Labor Rate plus material/parts and consumables charge.
4. **Payment Terms:** Net 30 from billing invoice date. A late payment charge of 1% per month (12% annually) will be accessed if payment is not received within 60 days of the invoice date. This applies to both maintenance and repair invoices.



Diller Mechanical Services, LLC
9144 W.C.R. #26
Ft. Lupton, CO 80621

Proposal for:	Logan County Central Services Bldg.	
Contact:	Chance Wright	Proposal Created by: Nate Diller
Company:	Logan County	Phone: 970-397-8362
Address:	315 Main St.	Email: natediller@dillermechanical.com
City, State Zip	Sterling, CO 80751	
Phone:	970-520-9919	
Building Address:	Central Services Bldg. 508 S. 10th Ave. Sterling, CO	
Date:	12/31/2015	
	Contract Amount:	PM #: 1155-D
	\$2,168.00	

This agreement is between Diller Mechanical Services and Logan County. Contract begins January 1, 2016 and terminates December 31, 2016. The value of this agreement is \$2,168.00.

The terms of payment are (check applicable line):
____ - Quarterly payments

The **Service Task Summary** page and the material list that follow reflect all of the equipment, hours and parts required to maintain your equipment. Clarifications and exceptions are noted in the Notes and Comments page. In most cases, Diller Mechanical Services schedules bi-annual preventive maintenance visits into our service contracts. Visiting the clients building(s) equipment every six months provides proper maintenance coverage to allow DMS to catch developing problems before they become costly repairs. We target a specific month in which to perform each of our two maintenance visits included in our 12-month contract. Diller Mechanical Services reserves the right to perform visits up to 1 month before/after the date shown in the Summary Page. Service visits can be performed sooner than originally scheduled if necessary due to emerging service problems or scheduling conflicts with a process. Our goal is to provide timely maintenance to ensure the efficient operation of the customer's equipment at the lowest possible cost. Please review this proposal carefully. We wish to provide you and your facility with the highest quality service, repairs and maintenance.

Our response time is dependent on the urgency level of your service call. An *Emergency* call is for repairs on mission critical equipment. Mission critical equipment includes, but is not limited to, computer room A/C equipment or equipment that supports critical process equipment. An example of an *Urgent* service call would be an area that is either too hot or too cold. Scheduled preventive maintenance is considered a *Routine* call. Our response times are as follows.

Emergency: DMS will respond within 2.5 hours

Urgent: DMS will respond the same day the service call was made.

Routine: DMS will be at your facility as soon as our normal schedule will allow

Termination: Client and Contractor shall have the right to terminate this Agreement at any time upon giving at least thirty (30) days written notice of its intention to exercise its right of termination.

Payment Terms: Net 30 from billing invoice date. A late payment charge of 1% per month (12% annually) will be assessed if payment is not received within 60 days of the invoice date. This applies to both maintenance and repair invoices.

Our goal is to provide timely maintenance which ensures optimal, efficient operation of your equipment.

Thank you,
Diller Mechanical Services, LLC

Nate Diller

Digitally signed by Nate Diller
DN: cn=Nate Diller, ou=Diller Mechanical Services, LLC, o=Operations
Manager, email=natediller@dillermechanical.com, c=US
Date: 2015.12.31 11:32:42 -0700

Diller Mechanical Services Signature

Date

Logan County Signature

Date



Central Services Bldg. 508 S. 10th Ave. Sterling, CO
12/31/15
1155-D

<i>Preventive Maintenance Labor Expense Per Year</i>	\$	1,920.00
<i>Preventive Maintenance Material Cost Per Year</i>	\$	248.59
<i>Tax</i>	\$	-
TOTAL CONTRACT AMOUNT	\$	2,168.00
<i>Payment per quarter</i>	\$	542.00



Service Task Summary Equipment List/Schedule

Building: Central Services Bldg. 508 S. 10th Ave. Sterling, CO
Date: 12/31/2015
PM #: 1155-D

	Cooling	Heating
	May-16	Oct-16

Dsign#	Equipment Description	Type of Visit	Heat MH/Unit	Cool MH/Unit				
1	RTU-1	Mid Season	-	-				
		Seasonal	0.75	1.00	X	1.00	X	0.75
2	RTU-2	Mid Season	-	-				
		Seasonal	0.75	1.00	X	1.00	X	0.75
3	RTU-3	Mid Season	-	-				
		Seasonal	0.75	1.00	X	1.00	X	0.75
4	RTU-4	Mid Season	-	-				
		Seasonal	0.75	1.00	X	1.00	X	0.75
5	RTU-5	Mid Season	-	-				
		Seasonal	0.75	1.00	X	1.00	X	0.75
6	RTU-6	Mid Season	-	-				
		Seasonal	0.75	1.00	X	1.00	X	0.75
7	RTU-7	Mid Season	-	-				
		Seasonal	0.75	1.00	X	1.00	X	0.75
8	RTU-8	Mid Season	-	-				
		Seasonal	0.75	1.00	X	1.00	X	0.75
9	RTU-9	Mid Season	-	-				
		Seasonal	0.75	1.00	X	1.00	X	0.75
10	RTU-10	Mid Season	-	-				
		Seasonal	0.75	1.00	X	1.00	X	0.75
11	RTU-11	Mid Season	-	-				
		Seasonal	0.75	1.00	X	1.00	X	0.75
12	RTU-12	Mid Season	-	-				
		Seasonal	0.75	1.00	X	1.00	X	0.75

Total Hours for quarterly maintenance

Travel/Set Up Time per year

Total PM Hours

	21.00				12.00		9.00
	3.00						
	24.00						

Condenser Cleaning Time

-



Central Services Bldg. 508 S. 10th Ave. Sterling, CO
PREVENTIVE MAINTENANCE MATERIAL LIST

PM#: 1155-D

Date: 12/31/2015

EQUIPMENT	MATERIAL DESCRIPTION	CHANGES PER YEAR	QUANTITY PER CHANGE	ANNUAL QUANTITY
Consumables		1	1	1
Hotel	Hotel	1	1	1



Central Services Bldg. 508 S. 10th Ave. Sterling, CO

PM#: 1155-D

Date: 12/31/2015

COMMENTS / NOTES / REVISIONS:

1. This maintenance proposal covers a check of components for proper operation 2 times per year on equipment listed on the "Service Task Summary, Equipment list, and Schedule" page.
2. DMS can modify this proposal to work with your budget, process and schedule. We can decrease/increase visits per year or number of checks performed per piece of equipment per visit.
3. This maintenance proposal does not cover part replacement, diagnosing of equipment failures or labor associated with such work. All such work will be at the T&M Contract Labor Rate plus material/parts and consumables charge.
4. **Payment Terms:** Net 30 from billing invoice date. A late payment charge of 1% per month (12% annually) will be assessed if payment is not received within 60 days of the invoice date. This applies to both maintenance and repair invoices.



Diller Mechanical Services, LLC
9144 W.C.R. #26
Ft. Lupton, CO 80621

Proposal for:	Logan County Court House Annex		
Contact:	Chance Wright	Proposal Created by:	Nate Diller
Company:	Logan County	Phone:	970-397-8362
Address:	315 Main St.	Email:	natediller@dillermechanical.com
City, State Zip	Sterling, CO 80751		
Phone:	970-520-9919		
Building Address:	315 Main St. Sterling, CO 80751	Boiler, Cooling Tower, Pumps & (4) Rotunda/Attic Heat Pumps	
Date:	12/30/2015		
	Contract Amount:	\$2,124.00	PM #: 1091-E

This agreement is between Diller Mechanical Services and Logan County.
Contract begins January 1, 2016 and terminates December 31, 2016.
The value of this agreement is \$2,124.00.

The terms of payment are (check applicable line):
 - Quarterly Payments

The **Service Task Summary** page and the material list that follow reflect all of the equipment, hours and parts required to maintain your equipment. Clarifications and exceptions are noted in the Notes and Comments page. In most cases, Diller Mechanical Services schedules bi-annual preventive maintenance visits into our service contracts. Visiting the clients building(s) equipment every six months provides proper maintenance coverage to allow DMS to catch developing problems before they become costly repairs. We target a specific month in which to perform each of our two maintenance visits included in our 12-month contract. Diller Mechanical Services reserves the right to perform visits up to 1 month before/after the date shown in the Summary Page. Service visits can be performed sooner than originally scheduled if necessary due to emerging service problems or scheduling conflicts with a process. Our goal is to provide timely maintenance to ensure the efficient operation of the customer's equipment at the lowest possible cost. Please review this proposal carefully. We wish to provide you and your facility with the highest quality service, repairs and maintenance.

Our response time is dependent on the urgency level of your service call. An *Emergency* call is for repairs on mission critical equipment. Mission critical equipment includes, but is not limited to, computer room A/C equipment or equipment that supports critical process equipment. An example of an *Urgent* service call would be an area that is either too hot or too cold. Scheduled preventive maintenance is considered a *Routine* call. Our response times are as follows.

Emergency: DMS will respond within 2.5 hours

Urgent: DMS will respond the same day the service call was made.

Routine: DMS will be at your facility as soon as our normal schedule will allow

Termination: Client and Contractor shall have the right to terminate this Agreement at any time upon giving at least thirty (30) days written notice of its intention to exercise its right of termination.

Payment Terms: Net 30 from billing invoice date. A late payment charge of 1% per month (12% annually) will be assessed if payment is not received within 60 days of the invoice date. This applies to both maintenance and repair invoices

Our goal is to provide timely maintenance which ensures optimal, efficient operation of your equipment.

Thank you,
Diller Mechanical Services, LLC

Nate Diller

Digitally signed by Nate Diller
DN: cn=Nate Diller, o=Diller Mechanical Services, LLC, ou=Operations
3d4a9e91-9e0f-4e0a-8032-9f1d8e6c4a0c, email=natediller@dillermechanical.com, postalCode=80621
Date: 2015.12.31 09:05:56 -0700

Signature _____ Date _____

Diller Mechanical Services, LLC

Signature _____ Date _____

Logan County Representative



315 Main St. Sterling, CO 80751
12/30/15
1091-E

<i>Preventive Maintenance Labor Expense Per Year</i>	\$	1,840.00
<i>Preventive Maintenance Material Cost Per Year</i>	\$	284.96
<i>Tax</i>	\$	-
TOTAL CONTRACT AMOUNT	\$	2,124.00
<i>Semi-Annual Payment</i>	\$	1,062.00



Service Task Summary Equipment List/Schedule

Building: 315 Main St. Sterling, CO 80751
Date: 12/30/2015
PM #: 1091-E

Dsign#	Equipment Description	Type of Visit	Heat MH/Unit	Cool MH/Unit	Winter	Spring	Summer	Fall
						May-16		Nov-16
49	Large Attic Heat Pump-1 McQuay	Mid Season	-	-				
		Seasonal	1.00	1.00		X	1.00	X
50	Rotunda Heat Pump-1 McQuay	Mid Season	-	-				
		Seasonal	1.00	0.75		X	0.75	X
51	Rotunda Heat Pump-2 McQuay	Mid Season	-	-				
		Seasonal	1.00	0.75		X	0.75	X
52	Attic Storage Heat Pump-1 McQuay	Mid Season	-	-				
		Seasonal	1.00	0.75		X	0.75	X
53	Boiler-1	Mid Season	-	-				
		Seasonal	2.00	0.75		X	0.75	X
54	Cooling Tower-1	Mid Season	-	-				
		Seasonal	3.00	3.00		X	3.00	X
55	Circulating Pumps	Mid Season	-	-				
		Seasonal	1.00	1.00		X	1.00	X
Total Hours for quarterly maintenance			18.00			8.00		10.00
Travel/Set Up Time per year			5.00					
Total PM Hours			23.00					



315 Main St. Sterling, CO 80751
PREVENTIVE MAINTENANCE MATERIAL LIST

PM#: 1091-E

Date: 12/30/2015

EQUIPMENT	MATERIAL DESCRIPTION	CHANGES PER YEAR	QUANTITY PER CHANGE	ANNUAL QUANTITY
Boiler	Combustion Analyzer	1	1	1
Consumables	Grease, Rags	1	1	1



PROFESSIONAL PERFORMANCE AT ALL LEVELS

315 Main St. Sterling, CO 80751

PM#: 1091-E

Date: 12/30/2015

COMMENTS / NOTES / REVISIONS:

1. This maintenance proposal covers a check of equipment/components for proper operation 2 times per year on equipment listed on the "Service Task Summary, Equipment list, and Schedule" page.
2. DMS can modify this proposal to work with your budget, process and schedule. We can decrease/increase visits per year or number of checks performed per piece of equipment per visit.
3. This maintenance proposal does not cover part replacement, diagnosing of equipment failures or labor associated with such work. All such work will be at the T&M Contract Labor Rate plus material/parts and consumables charge.
4. **Payment Terms:** Net 30 from billing invoice date. A late payment charge of 1% per month (12% annually) will be assessed if payment is not received within 60 days of the invoice date. This applies to both maintenance and repair invoices.



Diller Mechanical Services, LLC
9144 W.C.R. #26
Ft. Lupton, CO 80621

Proposal for:	Logan County Justice Center	
Contact:	Chance Wright	Proposal Created by: Nate Diller
Company:	Logan County	Phone: 970-397-8362
Address:	315 Main St.	Email: natediller@dillermecanical.com
City, State Zip	Sterling, CO 80751	
Phone:	970-520-9919	
Building Address:	Logan County Justice Center, 110 North Riverview Dr.	
Date:	12/31/15	
	Contract Amount: \$8,385.00	PM #: 1025-G

This agreement is between Diller Mechanical Services and Logan County.
Contract begins 1/1/2016 and terminates 12/31/2016. The value of this agreement is \$8,385.00.

The terms of payment are (check applicable line):
 - Quarterly Payments

The **Service Task Summary** page and the material list that follow reflect all of the equipment, hours and parts required to maintain your equipment. Clarifications and exceptions are noted in the Notes and Comments page. In most cases, Diller Mechanical Services schedules bi-annual preventive maintenance visits into our service contracts. Visiting the clients building(s) equipment every six months provides proper maintenance coverage to allow DMS to catch developing problems before they become costly repairs. We target a specific month in which to perform each of our two maintenance visits included in our 12-month contract. Diller Mechanical Services reserves the right to perform visits up to 1 month before/after the date shown in the Summary Page. Service visits can be performed sooner than originally scheduled if necessary due to emerging service problems or scheduling conflicts with a process. Our goal is to provide timely maintenance to ensure the efficient operation of the customer's equipment at the lowest possible cost. Please review this proposal carefully. We wish to provide you and your facility with the highest quality service and maintenance.

Our response time is dependent on the urgency level of your service call. An *Emergency* call is for repairs on mission critical equipment. Mission critical equipment includes, but is not limited to, computer room A/C equipment or equipment that supports critical process equipment. An *Urgent* service call would be an area that is either too hot or too cold. Scheduled preventive maintenance is considered a *Routine* call. Our response times are as follows.

Emergency: DMS will respond within 2.5 hours

Urgent: DMS will respond the same day the service call was made.

Routine: DMS will be at your facility as soon as our normal schedule will allow

Termination: Client and Contractor shall have the right to terminate this Agreement at any time upon giving at least thirty (30) days written notice of its intention to exercise its right of termination.

Payment Terms: Net 30 from billing invoice date. A late payment charge of 1% per month (12% annually) will be accessed if payment is not received within 60 days of the invoice date. This applies to both maintenance and repair invoices.

Our goal is to provide timely maintenance which ensures optimal, efficient operation of your equipment.

Thank you,
Diller Mechanical Services, LLC

Nate Diller

Digitally signed by Nate Diller
DN: cn=Nate Diller, o=Diller Mechanical Services, LLC, ou=Operations
Manager, email=natediller@dillermecanical.com, c=US
Date: 2015.12.31 10:09:33 -0700

Signature _____ Date _____
Diller Mechanical Services, LLC

Signature _____ Date _____
Logan County Representative



Service Task Summary Equipment List/Schedule

Building: Logan County Justice Center, 110 North Riverview Dr.

Date: 12/31/2015

PM #: 1025-G

Design#	Equipment Description	Type of Visit	Heat MH/Unit	Cool MH/Unit	Winter	Spring	Summer	Fall
						May-16		Oct-16
15	MUA-6 Aaon / Detention Bldg.	Mid Season	-	-				
		Seasonal	1.50	2.50		X	2.50	X
16	Boiler-1 Bryan / Mech. Room	Mid Season	-	-				
		Seasonal	3.00	3.00		X	3.00	X
17	Boiler-2 Bryan / Mech. Room	Mid Season	-	-				
		Seasonal	3.00	3.00		X	3.00	X
Total Hours for quarterly maintenance			76.00			40.50		35.50
Set Up/Travel Time per year			8.50					
Total PM Hours			84.50					
Condenser Cleaning Time			-					



Logan County Justice Center, 110 North Riverview Dr.
PREVENTIVE MAINTENANCE MATERIAL LIST

PM#: **1025-G**

Date: 12/31/2015

EQUIPMENT	MATERIAL DESCRIPTION	CHANGES PER YEAR	QUANTITY PER CHANGE	ANNUAL QUANTITY
Intellipak (4), Boilers (2)	Combustion Analyzer	6	1	6
Hotel		2	3	6
Misc Items	Consumables,Rags, Grease, PPE	1	1	1



Logan County Justice Center, 110 North Riverview Dr.

PM#: 1025-G

Date: 12/31/2015

COMMENTS / NOTES / REVISIONS:

1. This maintenance proposal covers a check of components for proper operation 2 times per year for applicable equipment listed on the "Service Task Summary/Equipment List/Schedule" page.
2. DMS can modify this proposal to work with your budget, process needs and schedule. We can decrease/increase visits per year or number of checks performed per visit.
3. This maintenance proposal does not cover part replacement, diagnosing of equipment failures or labor associated with such work. All such work will be at the T&M Contract Labor Rate (\$84.00 per hour) plus material/parts and consumables charge.
4. **Payment Terms:** Net 30 from billing invoice date. A late payment charge of 1% per month (12% annually) will be assessed if payment is not received within 60 days of the invoice date. This applies to both maintenance and repair invoices.

RESOLUTION

No. 2016 - 2

A RESOLUTION DIRECTING THE ALLOCATION OF FEDERAL MINERAL LEASING FUNDS RECEIVED AND HELD BY THE LOGAN COUNTY TREASURER.

WHEREAS, C.R.S. §34-63-101, as amended, provides for distribution of Federal Mineral Leasing Funds to political subdivisions; and

WHEREAS, the Logan County Treasurer received and holds a distribution for the account of U.S. Mineral Leases in the amount of \$24,405.43; and

WHEREAS, said monies are to be allocated by the political subdivisions in such manner as the Board of County Commissioners deems appropriate; and

WHEREAS, the Board of County Commissioners has determined that the funds received should be allocated to and invested in the Logan County General Fund by the Logan County Treasurer.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Logan County, Colorado, that the Logan County Treasurer is directed to deposit into the Logan County General Fund the sum of \$24,405.43.

Adopted this 12th day of January, 2016.

**BOARD OF COUNTY COMMISSIONERS
LOGAN COUNTY, COLORADO**

Rocky L. Samber, Chairman (Aye) (Nay)

Gene A. Meisner (Aye) (Nay)

David G. Donaldson (Aye) (Nay)

I, Pamela M. Bacon, County Clerk and Recorder in and for the County of Logan, State of Colorado, do hereby certify that the foregoing Resolution was duly adopted by the Board of County Commissioners of the County of Logan, State of Colorado, in its regular session assembled this 12th day of January, 2016.

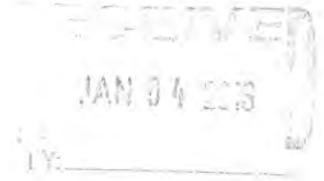
County Clerk and Recorder

PATRICIA BARTLETT
LOGAN COUNTY
TREASURER AND
PUBLIC TRUSTEE



315 Main St.
Sterling, CO 80751
Phone (970) 522-2462
Fax (970) 521-4179
<http://logancountyco.gov>

Memo



To: Board of County Commissioners

From: Patricia Bartlett, Logan County Treasurer

Patty

Date: 1/4/2016

Re: Federal Mineral Leasing

Please be advised that I am currently holding \$24,405.43 for the account of U. S. Mineral Leases. In accordance with Section 34-63-101, C.R.S., et seq., would you please direct by Resolution as to the allocation of these funds.

If you should have any questions, please do not hesitate to contact me.

Name: CenturyLink QC

job # N.036882

Address: 3702 Automation Way, Suite 106, Ft Collins, CO 80525

Row Permit # 2015-39

AGREEMENT TO USE LOGAN COUNTY RIGHT OF WAY
INDIVIDUAL PERMIT

THIS AGREEMENT made this (County fills in) 12 day of January, 2016, by and between the County of Logan, State of Colorado, hereinafter called "County", and CenturyLink QC the undersigned easement holder or landowner, hereinafter called "Applicant".

WHEREAS, Applicant owns the following described premises, or has an easement on, over or through said premises, to-wit (legal description): 17196 County Road 33.7

_____ ; and

WHEREAS, Applicant desires to install and construct a 56' trench & place a 6-pair cable, which will be located (**Circle One**) ~~along~~, ~~under~~, or across County Road 33.7, to benefit the above described premises; and

WHEREAS, the County is willing to allow such installation and construction by Applicant, but only upon the terms and covenants contained herein.

NOW, THEREFORE, in consideration of paying the County the sum of \$100.00 or \$200.00 and keeping of the terms and covenants contained herein, the parties agree as follows:

- Applicant agrees to furnish the County in writing in advance of installation the exact location and dimensions of said installation and construction.
- Buried installations must be at no less than 48 inches below the lowest level of any borrow ditch paralleling the County Road and an "Individual permit" must be submitted for each instance.
- Applicant shall have the right to install and construct 56' trench & place a 6-pair cable, described above, in the right of way of County Road 33.7, but such installation and construction shall be done only in the following manner. All work within the county ROW shall be performed only during regular business hours of the Logan County Road & Bridge Department to enable supervision and inspection of the work.
- All work authorized by this Agreement shall be completed no later than _____.
- It is understood that no paved or oil-surfaced road shall be cut and will be crossed by boring only. For other roads and crossings of County property after installation. Applicant shall restore the surface to the same condition as existed prior to such construction.
- All cost and expense of installation, construction, maintenance, removal, or replacement is to be paid by the Applicant.
- The traveling public must be protected during this installation with proper warning signs or signals both day and night. Warning signs and signals shall be installed by and at the expense of Applicant.

ROW 2015-39
Century Link QC
17196 CR 33.7, Sterling
SE4SE4 Section 2-8-53

Name : CenturyLink QC
Address : 3702 Automation Way, Suite 106, Fort Collins, CO 80525
Row Permit # 2015-39

Applicant hereby releases the County from any liability for damages caused by said job # N.036882, whether caused by employees or equipment of the County, or others, at any time. Further, Applicant agrees to protect, save and hold harmless, and indemnify the County from and against all liability, loss, damages, personal injuries or expenses suffered by or imposed against the County by reason of the construction, installation or maintenance of the above described improvement.

No perpetual easement or right of way is granted by this instrument and should Applicant's use of said right-of-way interfere with the County's use, or intended use of said right-of-way, Applicant will remove or relocate the same upon demand of the County. Applicant shall pay all costs of such removal or relocation.

This Agreement shall be a covenant running with the above-described real property and shall be binding upon the parties hereto, their heirs, successors, personal representatives, and assigns.

Other Provisions: _____

Owner #1 NA Printed name _____

Signature _____
Owner #2 _____ Printed Name _____

Signature _____

Individual Right-of-Way Permit Applicant:

Joy Giegel for CenturyLink QC
Printed name

Joy Giegel
Signature

Address: 3702 Automation Way, Suite 106
Fort Collins, CO 80525

Application Fee Paid \$200 ✓ # 8081278
Date 12-30-2015 Rd. # 26
12-30-2015

Signed at Sterling, Colorado the day and year first above written.

**THE BOARD OF COUNTY COMMISSIONERS
LOGAN COUNTY, COLORADO**

Rocky L. Samber (Aye) (Nay)

Gene A. Meisner (Aye) (Nay)

David G. Donaldson (Aye) (Nay)

Project No: 04-001-5
 Job No: 1204
 Job Name: STERLING EXCH
 Design Eng: GALEN MONSON
 Telephone: 573-291-1457
 Issue:
 Issue Date:
 Plot No:

CONTRACTOR: Estimate and Describe
 Work to be Done by Contractor, Enclosures Having
 a Need to Refer.

Reason for Failure:

17300 COUNTY RD 33.7

COUNTY RD 36.2
(GRAVEL)

DRIVEWAY

10' PEEL 1/2" HD

(CURB)

FENCE

X X

X

X

X

PERMIT NOTE:
 TRENCH 56" IN COUNTY
 ROAD RIGHT OF WAY AND
 PLACE 1-6 PAIR CABLE.

PLACING NOTE:
 TRENCH AND BURY A TOTAL
 OF 1054' AND PLACE 1-6 PAIR
 CABLE.

838'

160'



17300 COUNTY RD 33.7

JOB N.C36882
 STERLING EXCH
 LOGAN COUNTY
 T. 8N, R. 53W, SEC. 2
 PERMIT DWG 1 OF 1

PLACING DETAILS AND INFORMATION ONLY. DO NOT ORDER MATERIAL OR POST INFORMATION FROM THIS SHEET.

Sheet: 004 of

