

DRAFT

**TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Monday January 11, 2016
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

Call to Order Mayor Alex Flores called the meeting to order at 7:30. Roll call for the Arriba Town Board was read and those answering were Troy McCue, Karen Kovar, Jody Schifferns, Caleb Brent and Marcella Flores. Will Rowe was absent.

Pledge of Allegiance was led by Trustee Karen Kovar.

Public Audience included: Jerry Norris, Jerry Ayers, Vicki Wells, Beverly Langley, Gerald and Carolyn Steinsiek, Lynn Frances, Ed E Schifferns, Rick Claar, Rod & Diane Child, Doug and Dianne Reisman, Terry Dugan, Lindsey Michal, Jon Hart, Jake Michal and Deputy Erwin.

Carolyn Steinsiek asked if the minutes had been posted to the Town's website. Clerk Hart said yes, they had. Carolyn Steinsiek said that when she had checked it, the link for the Meeting minutes went to the Public Hearing minutes. Clerk Hart said thanks for letting her know, she would check that.

Approval of Agenda Trustee Kovar moved to approve the Agenda. Trustee Brent seconded and the motion passed unanimously.

Approval of Minutes Clerk Hart said that on the minutes from the December 18 Public Hearing and Regular Meeting minutes Jerry Norris is listed in the Public Audience but he in fact was not in attendance. Trustee Kovar moved to approve the minutes from the December 18th Public Hearing and Regular Meeting as amended. Trustee Brent seconded and the motion passed unanimously.

Approval of Account Receivable and Payable

Trustee Schifferns asked who the donations were from. Clerk Hart said that \$170 was from the Lions Club and Leigh Anna Andersen for the Christmas Event, the rest was donations to the Museum.

Trustee Schifferns asked what the payment to Advantage Computer was for. Clerk Hart explained it was for the water and sewer bill cards. Trustee Schifferns asked what the payment to Witt Boys was for. Leroy King said it was for the maintainer tire.

Trustee Kovar moved to approve the Receivables and Payables for December. Trustee Schifferns seconded and the motion passed unanimously.

Approval of Bills

Mayor Flores asked what the Juvenile Assessment was for. Clerk Hart explained that each municipality in Lincoln County is assessed a fee to contribute to the Juvenile Center.

Trustee Kovar moved to approve the January bills for payment. Trustee Brent seconded and the motion passed unanimously.

Amend Marijuana Ordinance #138 Clerk Hart said there have been no changes to the amended ordinance since the last meeting. There is a hearing set for Monday, February 8th at 7:00pm at Town Hall.

Agreement for Legal Services Trustee Kovar moved to approve the temporary agreement between the Town of Arriba and Corey Hoffmann PC for legal services. Trustee Schifferns seconded and the motion passed unanimously.

Resolution Confirming the Adoption of the 2016 Budget

Clerk Hart explained that since the Town did not publish the December 18th Public Hearing date in the newspaper the Town will have to adopt a resolution stating that the Town will operate under the 2015 Budget at 90% of the amounts appropriated.

Trustee McCue said that Town will need to revise the budget as needed in subsequent meetings. Trustee McCue read Resolution No. 2016-1 out loud. (Resolution No. 2016-1 is attached to these minutes.)

Trustee Schifferns moved to adopt Resolution No. 2016-1. Trustee Flores seconded and the motion passed unanimously.

Exemption from Audit Clerk Hart explained that the Town had received an agreement letter from Lauer, Szabo & Associates. She explained that Scott Szabo had told her that the law only requires a full Audit when the Town's budget or income is above a certain number, and Arriba is currently under that number. Trustee Kovar commented that it would be a good idea to have a full audit done every 5 years just to make sure things are being done correctly. Clerk Hart said she thought that 2012 was the last year for a full Audit. An Exemption from Audit is \$5,000 less than a full Audit.

Trustee Kovar moved to approve the agreement with Lauer, Szabo & Associates for an Exemption from Audit. Trustee McCue seconded and the motion passed unanimously.

Maintenance Report

Leroy King had a written report of what he has worked on the past month (by mention the report is a part of these minutes).

Leroy King said that there would be a State inspection of the water facility on February 17th.

Mayor Flores commented that the cattails out at the wastewater facility needed to be burned down, possibly after the next snowstorm.

Trustee Brent mentioned that the dip turning from Lincoln Ave onto Highway 63 seems to be getting worse.

Clerks Report Clerk Hart asked the Board if there was a Deputy Clerk or Assistant Clerk position open for the Town of Arriba. Mayor Flores said no there was not.

Clerk Hart stated that the Town did not publish the Initiative Petition or what is being called the “People’s Ordinance” in the newspaper. She said that she was still honoring the protest timeline which ends January 25th. Clerk Hart stated that she and the Town Attorney are working under the belief that the court case stayed the statutory deadlines and timelines.

Clerk Hart said that she has had a complaint against the owner of 105 Elm Street, she said that Ron Hanns owns 103 Elm Street and he states that the property and house at 105 Elm Street has debris and shingles that blows off onto his property and onto his house. Jerry Ayers commented that Jeff Fike owns 105 Elm Street. Beverly Langley said that he didn’t own it yet because it is still under tax and there’s nothing anybody could do about the property. Clerk Hart said that she had told Ron Hanns that she would bring it up at a meeting so the Board was aware of the complaint.

Treasurers Report Everything looked good.

Trustees Report Trustee Schifferns asked if Thank You cards had been sent out to everyone that donated money or supplies for the Christmas event. Clerk Hart said yes, they had.

LCEDC Report Trustee McCue had a written report of what he has been doing with LCEDC and general news concerning other towns (by mention the report is a part of these minutes). Trustee McCue said that this report was given to the County Commissioners, he said it addresses ongoing Economic Development and community based activities for each town.

He said that on Fox 31 there was a news program featuring the Genoa Tower. Trish Langley is working on raising money to purchase the Tower and restore it.

He said that he would be going to a Karval Alliance meeting and said that they were working on a couple of projects down there.

He said that he made 8 contacts in Arriba last week.

Trustee McCue briefly explained special improvement districts in Limon to try to attract different businesses.

Rural Philanthropy Days is where state wide foundations get together in the summer, he said that he made a pitch for that for Lincoln County and came in second place. Holyoke was awarded the event for June 2016. There is a Listening Tour which will be hosted at

the Hugo Depot on February 26th from 4:30 to 6:00. This gives a chance for some local leaders to talk to those foundations about specific areas in Lincoln County. It is a preview of what the Philanthropy Days is about.

Trustee McCue said that he would be putting up a website for anyone interested in volunteering at the Lincoln Theater. He said that registering to be a volunteer will all be done through the website. He said that there will be a trial opening for the theater during the 5th and 6th of February, and possibly a grand event on Valentine's Day weekend. He said that the furnace is down right now. He said that there has been some cleaning and repairs done to the theater. Trustee McCue explained that the Lincoln Theater was donated to the Your Community Foundation in 2011. He said that there have been ideas about changing the inside of the theater a bit so that it can be used for other venues.

Trustee McCue said that there was some painting and some upgrades that still needed to be done to the theater.

Mayors Report Mayor Flores had nothing to report.

Executive Session Phone Conference Clerk Hart explained that Corey Hoffmann would not be available until 9:30. She said that any Board member can contact Corey Hoffmann at any time with questions.

Adjournment Trustee McCue moved to adjourn the meeting, Trustee Brent seconded and the motion carried unanimously. Mayor Flores adjourned the meeting at 8:14pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

Mayor Alex Flores

Approved by the Board on:

Town of Arriba
Board of Trustees Regular Meeting
Monday, January 11, 2016

7:00pm
7:30pm

Sign In Sheet

Carolyn Gerald Steinsiek

Wicki Weir

Douglas Reen

DIONNE REISMAN

Terrey Ayers

Roda Diane Child

Beverly Langley

Derry Noppis

Lyn Francis

Jessy Mihal + Mike Gil

Richard Clear

~~John~~

Resolution No. 2016-1

January 11, 2016

**A Resolution Confirming the Adoption of the Town of Arriba 2016 Budget
Pursuant to C.R.S. § 29-1-108(3)**

The Board of Trustees of the Town of Arriba, Lincoln County, Colorado, do hereby resolve to Resolution adopting the 2016 budget as follows.

Whereas, the Town of Arriba, (hereinafter referred to as the “Town”), in the County of Lincoln and the State of Colorado, is the body corporate operating as a statutory town pursuant to the general statutes of the State of Colorado; and

Whereas, due to circumstances unavoidable and unforeseen circumstances, the Town was unable to have a quorum to conduct its December 14, 2015 meeting, at which the Town’s public hearing for, and adoption of the 2016 budget was scheduled to occur in accordance with the Local Budget Law of Colorado, C.R.S. §§ 29-1-101, *et seq.* (the “Budget Law”);

Whereas, the Town attempted to adopt the budget at a December 18, 2015 Board of Trustees meeting, but the Town did not publish notice of the public hearing on the adoption of the 2016 budget for the December 18, 2015 meeting pursuant to C.R.S. § 29-1-106(1)(a), although the Board of Trustees meeting was noticed as required by C.R.S. § 24-6-402;

Whereas, C.R.S. § 29-1-108(3) provides that if the Town does not adopt its budget and make appropriations before certifying the mill levy by Dec. 15th, or fails to make the required appropriations by Dec. 31st, then 90% of the amounts appropriated for 2015 are deemed reappropriated for 2016 the specific purposes set forth in the 2015 appropriation resolution; and

Whereas, the Town therefore desires to confirm by the adoption of this Resolution that its unavoidable failure to meet the deadlines for the adoption of the in the 2016 budget requires it to be subject to an initial 2016 budget that reappropriates 90% of the amounts appropriated for 2015 for the 2016 budget year; and

Whereas, the Town further desires to confirm that nothing in this Resolution precludes it from amending the 2016 budget in conformance with C.R.S. § 29-1-109 of the Budget Law.

NOW THEREFOR BE IT RESOLVED by the Board of Trustees of Arriba, Colorado

Section 1. The Town hereby confirms that pursuant to C.R.S. § 29-1-108(3), its initial 2016 budget and appropriation consists of 90% of the amounts appropriated for 2015 in the 2015 Budget, and are deemed reappropriated for 2016. Copies of the 2015 budget and appropriation resolution are attached hereto as **Exhibit 1**, and incorporated herein by this reference.

Section 2. Nothing in this Resolution shall be construed to preclude the Town from amending the budget in conformance with the Budget Law pursuant to C.R.S. § 29-1-109.

Dated 1/11/2016

Signed

Alex Flores, Mayor

Attest

Josie Hart, Town Clerk

12-15 Checked heat in park building
Plowed snow
Shoveled town hall sidewalks

12-16 Plowed snow off streets
Cleaned snow off parking lot at park
Went to Hugo to get Christmas candy
Turned water off at 209 Main
Took chlorine and Ph. Test

12-17 Took Christmas tree to firehouse
Went to Flagler for battery for truck
Sent samples to lab
Checked heat in park building

12-18 Worked at wastewater plant

12-21 Worked in the shop

12-22 Checked heat in park building
Worked at wastewater plant

12-23 Took chlorine and Ph. Test
Filled chlorine tank at wastewater plant
Work in shop

12-24 Worked at wastewater plant

12-28 Worked at wastewater plant

12-29 Took Christmas tree out firehouse and put away
Checked heat in park building

12-30 Took chlorine and Ph. Test
Filled chlorine tank at wastewater plant
Read well meters

12-31 Read water meters
Checked heat in park building
Worked in shop

1-4 Worked on water meter at 22 Lincoln
Worked on taking down street decoration
Took Christmas tree down from park and put away

1-5 Checked heat in park building
Worked in shop

Maintenance Report

- 1-6 Took chlorine and Ph. Tests
Filled the chlorine tank at wastewater plant
Worked at wastewater plant
- 1-7 Checked heat in park building
Worked at wastewater plant
- 1-8 Worked in shop
- 1-11 Pat called about water inspection on 2-17
Worked on paper work for inspection

Lincoln County Commissioners

January 12, 2016

Lincoln County EDC Report

- I. Arriba –**
 - A. 8 business retention visits (Everything Mechanical, D-J Petroleum, Legacy Lane, Arriba Welding Technologies, Flagler COOP-Arriba Elevator, Double D Shoeing, Jay Spurling Enterprises, Chivon Steinseck possible startup)
 - B. Ongoing town board issues with local antagonist, responding to Initiative effort
- II. Genoa-**
 - A. Hosted Meet & Greet with Trish Langley on 1/7/16
 - B. Business Retention visit with Dry Creek Seed
- III. Hugo –**
 - A. 6 business retention visits (Vimar, Inc., Maye G’s Place, Jean’s Family Kitchen, Hedlund Abstract Office, Main Street Mama’s, Osborne’s Supermarket)
 - B. Hosted ECS Meeting for Developmentally Disabled with Vicki Duran 1/7/16
 - C. Working on University-led hotel feasibility study
 - D. Project #15-003 negotiated extension on land purchase, Project #15-023 remodel/temp location
 - E. Will host Rural Philanthropy Days Listening Tour at Hugo Depot on 2/26/16
- IV. Limon –**
 - A. 8 business retention visits (Superior Builders, Spencer for Hire, Ben’s Family Pharmacy, AllAbout Auto & Truck Repair, Lincoln Theatre, Limon Public Schools, Veris Environmental, Liggy’s Bakery, Farm Credit Services, RAAZ Roofing, Prairie Realty)
 - B. 3 active SBDC Clients: #15-016 Family buyout, #15-011 Recycling concern, #15-024 Large scale recycling opportunity, possible connection to FTZ
 - C. Participated in Limon Heights development meeting 1/11/16 regarding upcoming plans there, possible TIF funding.
 - D. Participating with YCF on theater cleaning/arrangement for operating as volunteer concern.
- V. Karval –**
 - A. Signing new project for Blue Cliff Pheasant loan program for new lodging
 - B. Working with Karval Alliance to locate grant sponsorship for solar project for school
 - C. Will attend Karval Alliance meeting 1/13/16
- VI. Small Business Development Center (SBDC) Activities**
 - A. Ongoing consulting workload and client prioritization
 - B. Online staff meeting 1/11/16
- VII. New Membership expansion –** Currently resting at 14 new members, Superior Builders and Farm Credit Services of South Colorado latest two members.
- VIII. Legislative Forum** very well attended with many positive comments. Setting up Ag Sector luncheon.