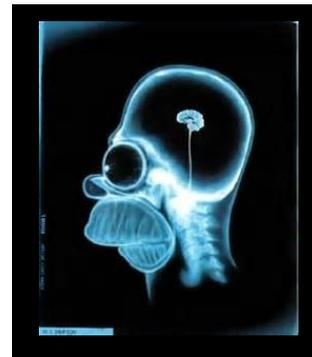


Service Company Report

From the desk of Brian Vamvakias, Unit Leader

The purpose of this publication is to keep the X-ray Service Companies informed of the latest information that affects interaction with the Colorado Department of Public Health and Environment's X-Ray Certification Unit. This publication is produced on a monthly basis, emailed to the constituents and will be available on the X-Ray Certification Unit's web page. For more information on content please contact Tracey Luty by email at tracey.luty@state.co.us.



Application and Registration Information

Application Forms

The Colorado X-ray Certification Unit has published new versions of the service company registration, R-60 forms. The new forms can be found on the [x-ray certification unit's website](#):

R-60 Service Company Registration - For companies that provide both sales and x-ray machine services in Colorado.

R-60Sales Co Registration - For companies who only sell X-ray producing machines in Colorado but do not provide services.

Registration Renewal Timeliness

The following regulations apply to all registrations including Service Company Registrations:

2.4.6.5 The registrant shall notify the Department in writing within thirty (30) calendar days of making any change of information contained in the application for registration and/or the Notice of Registration.

2.4.6.6 Except as provided by 2.4.6.7, each Notice of Registration shall expire at the end of the month in the year stated therein.

2.4.6.7 In any case in which a registrant, not less than thirty (30) calendar days prior to the expiration of the registrant's authorization, has filed an application in proper form for renewal or for a new registration authorizing the same activities, such existing authorization shall not expire until final action by the Department.

This means that the X-ray Certification Unit must be informed of any change to physical address, phone, e-mail address, or primary contact information in writing within 30 days. E-mail will be considered acceptable notification. Additionally, if the X-ray certification unit does not receive a registration renewal at least 30 days prior to registration expiration, and the renewal cannot be completed by the registration expiration,

you must cease performing any X-ray services until the registration renewal has been completed.



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Fee Change

A new Colorado Radiation Regulation fee structure was presented to stakeholders in October 2014. The Colorado Board of Health is expected to approve the proposed new fee structure on February 18, 2015. [The proposed new fee structure was included in Part 12 of the changes to the radiation regulations in October 2014.](#) The Secretary of State typically publishes regulations six weeks after approval. We anticipate the collection of the new fees to begin in April 2015. The new fees are outlined below:

Proposed Fee Structure

- Service Company Registration Fee - the proposed registration fee for service companies will be a \$100 due each year.

Process

Service Company Registration Fee

- After the new rule is published, the service company registration fees for renewals or new registration will be \$100 annually.
- Registration forms will be updated to reflect the new fees and annual renewal process.



Reports of Assembly

Colorado Regulations require companies to notify our agency when a radiation machine is installed, sold, leased or rented to someone in Colorado. This is required for ALL radiation machines, including those used in non-healing arts.

Notification must be received by our agency within 15 days of the date of the machine transfer to the customer. Service companies that habitually violate this regulation will come under further review by the department.



COLORADO

Department of Public
Health & Environment



Our fax number has
changed.
The new number is
303-691-7841

X-Ray Certification Program

4300 Cherry Creek Drive South, Denver, Colorado 80246

Contact Information

Fax: Fax: 303-691-7841
Email: cdphe.hmxraycomments@state.co.us
Website: www.colorado.gov/cdphe/xray
Radiation Regulations: www.colorado.gov/cdphe/radregs



COLORADO

Hazardous Materials
& Waste Management Division
Department of Public Health & Environment