



Waste Tire Collection Facilities (Collection Facilities) must be in compliance with Section 10 of the Regulations Pertaining to Solid Waste Sites and Facilities, 6 CCR 1007-2. This document outlines Collection Facility requirements pertaining to registration, decals, shipment, manifesting, financial assurance, annual reporting, operational plans, and other Collection Facility requirements.

What is a Waste Tire Collection Facility?

A Waste Tire Collection Facility is any facility that accumulates or stores waste tires for transport to another location. Collection Facilities must not have more than seventy-five hundred (7,500) waste tires on-site at any one time.

Registration and Decals

- Collection Facilities must register with the Colorado Department of Public Health and Environment (the Department) as a Waste Tire Collection Facility by April 1, 2011 or prior to initiating business as a waste tire collection facility if not previously registered and every three years thereafter.
 - The Waste Tire Certificate of Registration Application Form (WT-1) is available at www.colorado.gov/cs/Satellite/CDPHE-HM/CBON/1251616360987.
- Once registered, the Collection Facility will receive a Certificate of Registration and a Waste Tire Facility decal from the Department.
- The Certificate of Registration must be maintained at the Collection Facility and be made available for inspection by the Department.
- The Waste Tire Facility decal must be displayed in a prominent location at the Collection Facility.
- Waste Tire Facility Certificates of Registration and decals are valid for three years from the date of issuance.

Acceptance and Shipment of Waste Tires & Manifests

- Collection Facilities must use a Waste Tire Hauler that is currently registered with the Department to haul waste tires.
- Collection Facilities must ensure that waste tires collected at their facility are delivered to a permitted Waste Tire Monofill or a registered waste tire Processor/End-User.
- The Collection Facility may not accept and/or offer a shipment of waste tires without an accompanying properly completed Uniform Waste Tire Manifest Form (Form WT-2).
- Collection Facilities must keep completed manifests on-site at their facility for three years from the date the tires were delivered. These manifests must be made available to the Department for inspection.

Financial Assurance and Annual Reporting

- The Collection Facility must maintain adequate financial assurance in compliance with Section 1.8 of the solid waste regulations.
- The Collection Facility must submit an annual report to the Department by May 1st of each year detailing their waste tire activities for the previous calendar year. This report must be submitted using the Waste Tire Facility Annual Reporting Form (Form WT-5), which is available at www.colorado.gov/cs/Satellite/CDPHE-HM/CBON/1251616360987.

Operational Planning

All Collection Facilities are required to have the following plans:

- Facility Operations Plan – must include information about facility activities, the capacity and type of equipment used at the facility, processing and storage methods, inventory tracking, security measures, implementation of Collection Facility requirements, and annual training requirements.
- Emergency Response Plan – must include information about emergency contacts, the type of emergency equipment on site and how it must be used, a map showing the location of emergency equipment and tire piles, and a description of emergency response procedures.
- Fire Prevention, Training and Firefighting Plan – must include information regarding how a facility will prevent fires and a plan to respond to fires. This plan must also identify the Facility Emergency Coordinator.
- Vector Control Plan – must describe how tires will be stored at the facility to prevent breeding and harboring of mosquitoes, rodents, and other pests.
- Closure and Post-Closure Plan – must describe how the facility will be cleaned up for final closure.

Other Requirements

- Collection Facilities must maintain all-weather access roads to those areas of active operation and as necessary to meet the Fire Prevention, Training and Firefighting Plan.
- Collection Facilities must collect litter at their facility to avoid fire hazards or nuisance conditions, and control vegetative growth to minimize potential fuel sources.
- The Collection Facility must maintain a working telephone at their facility.
- Fencing of at least six (6) feet in height surrounding the entire perimeter of the facility and security measures, including locked gates to prevent unauthorized entry, must be maintained.
- Signs must be posted at the facility entrance giving the name of the facility, hours of operation, a list of wastes accepted at the facility and a 24-hour emergency contact number.
- The facility must have an attendant on duty that is responsible for site activities while the facility is in operation.
- Collection Facilities must immediately notify the Department's Solid Waste Program in the event of a fire or other emergency involving waste tires. Reporting this event or emergency to the Department's Environmental Release and Incident Reporting Hotline would satisfy this reporting requirement. The Department's Environmental Release and Incident Reporting Hotline's number is 1-877-518-5608.
 - Within 2 weeks of notification, the Collection Facility must submit a written report detailing the emergency to the Solid Waste Program. This report must describe the origin of the emergency, actions taken, planned actions, results or anticipated results of actions, and an approximate date of resolution of the problems generated by the emergency.

For more information please contact:

Colorado Department of Public Health and Environment
Hazardous Materials and Waste Management Division
4300 Cherry Creek Drive South
Denver, Colorado 80246-1530

Customer Technical Assistance Line:
(303) 692-3320
(888) 569-1831 ext. 3320 toll-free
E-mail: comments.hmwmd@state.co.us
Website: www.colorado.gov/cdphe/hm

This guidance is intended to serve only as guidance to Waste Tire Collection Facilities in Colorado. This guidance should be used in conjunction with the Solid Waste Regulations Pertaining to Solid Waste Sites and Facilities, 6 CCR 1007-2.