

# ENGINEERING DESIGN AND OPERATIONS PLAN

## ENGINEERING DESIGN AND OPERATIONS PLAN

Stericycle Infectious Waste Transfer Facility

Colorado Springs, Colorado



**Stericycle**<sup>®</sup>  
Protecting People. Reducing Risk.™

**Prepared for:** Stericycle, Inc.  
4120 Mark Dabling Blvd.  
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## 1.0 INTRODUCTION AND OVERVIEW

Stericycle is a business services company that specializes in protecting people and reducing risk. Stericycle works with companies in a wide array of industries, such as healthcare, manufacturing, and retail, to improve employee and customer safety, ensure regulatory compliance, safely dispose of regulated materials, and manage corporate and personal risk. This Engineering Design and Operations Plan (EDOP) describes the design, waste acceptance, and operations of the Stericycle Infectious Waste Transfer Facility located in Colorado Springs, Colorado (Stericycle Colorado Springs facility or Facility). The Facility is located at 4120 Mark Dabling Blvd, Colorado Springs, CO 80907, on a parcel of land owned by Thunderbolt Management Group, Inc. in the NW quarter of Section 30, Township 13 South, Range 66 West, El Paso County, Colorado. A Vicinity Map is presented as Figure 1. Property owners within ½ mile of the Facility, corresponding to the parcels depicted on the Vicinity Map, are listed in Table 1. A Site Map is provided as Figure 2.

This EDOP has been prepared in accordance with Colorado Department of Public Health and Environment (CDPHE) "Regulations Pertaining to Solid Waste Sites and Facilities" 6 CCR 1007-2, Part 1 (Regulations) Section 13.7.

### 1.1 Facility Contacts

Title	Name	Phone Number	Email Address	Mailing Address
Facility	Stericycle Colorado Springs Facility	303-371-8170 ext. 11	N/A	4120 Mark Dabling Blvd. Colorado Springs, CO 80905
Property Owner	Thunderbolt Management Group, Inc.	719-91-0176	N/A	1309 E. Cheyenne Rd. Colorado Springs CO 80905
<b>Emergency Contacts</b>				
Transportation Manager	Doug Nix	303-901-3617	Doug.nix@stericycle.com	4120 Mark Dabling Blvd. Colorado Springs, CO 80905
Dacono Treatment Plant Manager	Collin Stone	303-901-3411	Collin.Stone@stericycle.com	5355 Colorado Blvd. Dacono, CO 80514
Area Safety Manager	Alan Inkley	801-503-5985	AInkley@stericycle.com	90 North Foxboro Drive North Salt Lake, UT 84054
Regional Operations Manager	Michael Philpott	425-291-9323	Michael.Philpott@stericycle.com	5355 Colorado Blvd. Dacono, CO 80514
Field Compliance Manager	Jay Vance	801-971-2042	Jay.vance@stericycle.com	90 North Foxboro Drive North Salt Lake, UT 84054

## 1.2 Narrative Description of General Operations

The Stericycle Colorado Springs facility (truck terminal) stores and transfers regulated medical waste (RMW), Animal and Plant Health Inspection Service (APHIS) waste (regulated garbage), and non-hazardous pharmaceutical waste. Transfers are conducted in a truck-to-truck manner from smaller route trucks to larger refrigerated transfer trailers. RMW and APHIS wastes transferred at the Facility are transported to Stericycle Dacono (autoclave steam sterilization facility) for treatment prior to eventual disposal. The Colorado Springs facility operates up to 52 weeks a year, 7 days a week, 24 hours a day, as needed, to manage and process incoming medical waste. Normal business hours are 8:00 a.m. to 4:30 p.m., Monday through Friday. A description of facility operations is provided in Section 6 of this EDOP.

## 2.0 LIST OF OPERATING PERMITS

The Stericycle Colorado Springs facility operates under the following permit:

- City of Colorado Springs Conditional Use Variance CPC UV 15-00133, approved on December 17, 2015

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### 3.0 JOB RESPONSIBILITIES AND TRAINING REQUIREMENTS

Job titles, duties, and descriptions for Stericycle Colorado Springs facility employees managing medical waste are included in Appendix A of this EDOP. Training requirements for employees are established specific to their job description and are provided in Appendix B of this EDOP. Personnel training records are available at the Stericycle Dacono Facility in hardcopy format and accessible through Stericycle's internal computer network.

Personal protective equipment (PPE) requirements for all job tasks in which facility personnel may come into contact with RMW (including sharps) are summarized in Table 2. These requirements are applicable to the drivers or any other employee potentially coming into contact with medical waste.

Training will be conducted, at a minimum:

- Upon hire
- When an existing employee is assigned additional duties related to medical waste management (e.g., through a re-assignment or promotion)
- When medical waste management procedures are changed or new procedures implemented
- On an annual refresher basis

Employee training will include all topics pertinent to the job description as per the applicable CDPHE and United States Department of Transportation (US DOT) Regulations.

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## 4.0 WASTE CHARACTERIZATION, ACCEPTANCE, AND HANDLING PLAN

Pursuant to Section 13.7.2(C)(4) of the Regulations, this section summarizes the Waste Characterization, Acceptance And Handling Plan (WCAP) for the Stericycle Colorado Springs facility, including waste screening methods and waste exclusion procedures. Procedures for managing and handling non-conforming or unacceptable (prohibited) wastes are also provided.

### 4.1 Waste Acceptance Policy

The Facility accepts RMW generated in a broad range of medical, diagnostic, therapeutic, and research activities in accordance with Stericycle's Regulated Medical Waste Acceptance Policy (provided in Appendix C of this EDOP). Herein, the term "medical waste" includes biohazardous, biomedical, infectious, or RMW as defined under federal, state, or local laws, rules, regulations, and guidelines. Except as defined by specific state regulations, "medical waste" excludes the following:

- Resource Conservation and Recovery Act (RCRA) hazardous waste
- RCRA hazardous waste pharmaceuticals
- All Drug Enforcement Agency (DEA) scheduled drugs (including controlled substances and bulk chemotherapy drugs)
- Waste containing mercury or other heavy metals
- Universal waste, including batteries
- Cauterizers
- Non-infectious dental waste
- Chemicals (such as solvents, reagents, corrosives, and ignitables) classified as hazardous under Federal and State regulations
- Regular garbage
- Gas cylinders

This facility cannot accept these excluded materials packaged as RMW. Additionally, this facility cannot accept bulk liquids, radioactive materials, or complete human remains.

The Facility also accepts "sharps," defined herein as any object contaminated with a pathogen or that may become contaminated with a pathogen through handling or during transportation and also capable of cutting or penetrating skin or a packaging material. Sharps may include needles, syringes, scalpels, sutures, broken glass, culture slides, culture dishes, broken capillary tubes, broken rigid plastic, and exposed ends of dental wires. These wastes are handled by Stericycle personnel only when encapsulated within closed containers.

This facility is also permitted to accept US Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) "regulated garbage" via two Compliance Agreements with the USDA and the Department of Homeland Security (DHS) Customs and Border Protection (CBP) (copies of which are maintained on site), which includes certain types of plant and animal material wastes originating from a

means of conveyance that has been in any port outside the US and Canada within the previous two-year period (e.g., food waste from international flights or military transport vehicles, quarantined materials).

This facility may also accept for transfer the following wastes:

- Trace chemotherapy contaminated waste (including vials, syringes and needles, spill kits, tubing and bags, contaminated gloves and gowns, and related materials as defined in applicable laws, rules, regulations, or guidelines)
- Pathological waste (including human or animal body parts, organs, tissues, and surgical specimen)
- Non-RCRA hazardous waste pharmaceuticals (this excludes DEA scheduled drugs and controlled substances)
- Information storage media (e.g., paper goods and magnetic tapes) for confidential data destruction

## 4.2 Waste Screening, Receipt, and Handling

All waste received at the Facility comes from Stericycle collection routes. Generator education/certification (e.g., via Stericycle.com) and driver education are the primary screening mechanisms to prevent unacceptable waste from entering the Stericycle Colorado Springs facility. Generators must demonstrate compliance with contractual provisions regarding waste contents by providing signed documentation with each load picked up by Stericycle. Driver education and training is an additional screening mechanism. Driver training requirements are included in Appendix B of this EDOP.

Stericycle transports all wastes under the following policies:

- Transporters shall not accept waste that is improperly packaged.
- Regulated medical waste shall be transported in a manner that prevents leakage of the contents of the package.
- The integrity of the package shall be maintained at all times.
- The labeling and marking of the package shall be maintained at all times.
- All loads containing regulated medical waste shall be covered during transportation.
- The operator of each vehicle shall be knowledgeable of the Emergency Response and Contingency Plan (ERC plan, attached as Appendix D).
- Vehicles used for the transportation of regulated medical waste shall be thoroughly cleaned and disinfected before being used for any other purpose and in the event of leakage from packages.

Stericycle reserves the right to reject waste for pickup if the package is:

- Leaking
- Packaged incorrectly
- Not labeled or labeled incorrectly

- Structurally compromised
- Known to contain any other form of unacceptable waste

Identifiable unacceptable waste is not removed from the generator by Stericycle personnel. The waste remains onsite and the generator is notified.

### 4.3 Procedures in the Event of Receipt of Non-Conforming Waste

Packaged waste that is identified as being unacceptable will not enter Stericycle route vehicles or transport trailers. In the event that unacceptable waste (waste not meeting the specifications detailed in the above section, including but not limited to radioactive waste) is delivered to and identified as being unacceptable at the Dacono Facility (the point at which waste would be removed from generator packaging), the following steps will be taken to ensure proper management of this waste by the generator:

- Notify the generator
- Segregate the waste containers and place within the non-conforming waste storage area
- Require the generator or a third-party hazardous or radioactive waste company to remove the container(s) from the Facility
- Document the receipt and proper management of non-conforming waste and place documentation in operating record

### 4.4 Unacceptable Waste Handling

Unacceptable waste, upon identification, will be segregated until the generator (responsible party) makes arrangements for, and completes removal of, the waste from the Stericycle Dacono facility. If these wastes require special handling, appropriate measures will be taken to ensure that the waste is segregated in the correct manner. If the Stericycle Dacono facility lacks proper training or equipment to handle an unacceptable waste, Dacono Facility Stericycle personnel will not handle the material, and the generator will be held responsible for all necessary handling.

## 5.0 WASTE TRACKING SYSTEM

The waste tracking system employed at the Stericycle Colorado Springs facility documents the proper transportation and storage of infectious waste received in accordance with Section 13.7.2(C)(7) of the Regulations and other applicable requirements.

An electronic waste tracking system is used to document the date received, source, weight, and types of waste being transported or stored by Stericycle. A manifest containing pertinent information regarding the shipment accompanies each load of waste entering and exiting the Facility. Barcode labels on containers are individually scanned or manually entered into the tracking system. Documentation of consolidated manifests are retained on site for a period of three months from the date the waste load leaves the Facility; due to space considerations, the manifests are then stored at the Stericycle Dacono Facility. All other documentation is stored at or is electronically accessible from the Stericycle Dacono Facility; all of these records are accessible in less than 24 hours via electronic file transfer or fax.

Containers picked up by Stericycle route drivers are identified as to their source of generation through the use of barcode labels matched to tracking documents. Tracking documents are held by the Stericycle driver during transportation and are not kept separate from the waste shipment until its receipt at the Stericycle processing facility. Generators are identified in the tracking system using a facility number unique to each generator facility. Container labels are matched manually or electronically to facility numbers from the points of collection at the generator's facility.

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## 6.0 OPERATIONAL PROCEDURES

### 6.1 Waste Transfer

Acceptable waste entering the Facility is checked prior to transfer for appropriate tracking documentation as described in the above section. It is then off-loaded from route vehicles and transported to a refrigerated transfer trailer using transfer equipment approved by Stericycle (e.g., two-wheel dolly). Reusable sharps containers that are transferred off the route truck are immediately loaded onto a transfer trailer using transfer equipment approved by Stericycle (e.g., rolling racks that secure such containers). Proper PPE is employed during these activities, as described in Table 2. Stericycle-approved waste handling equipment and practices may be changed based on operational efficiency and/or equipment upgrades.

### 6.2 Waste Storage

Waste is stored in accordance with applicable regulations, in a manner and location that prevents leakage and maintains the integrity of the packaging at all times, and also provides protection from water, precipitation, and wind. Storage units, consisting of route trucks and refrigerated transfer trailers, are constructed of impervious, corrosion-resistant materials that can be cleaned and disinfected. All waste transfer trailers are located within the secured Facility compound. Trailers that are being loaded or unloaded will be parked on an area that provides adequate drainage and is free of standing water.

Trained personnel are always present during transfer operations. Route vehicles and trailers are labeled in accordance with transportation requirements regarding the type of waste being transported or handled. The Facility gates and the exteriors of trucks and waste storage containers are marked clearly with biohazard symbols and a sign on the gate reads: "Caution – Biohazardous Waste Storage Area – Unauthorized Persons Keep Out," as shown in Appendix E. Unauthorized persons are not allowed in areas used to store waste.

Once a transfer trailer is filled, it is hauled to a treatment facility within 48 hours. Medical waste will be stored for no longer than 72 hours. If odors or nuisance conditions develop, the waste shall be stored at 45°F or less, or be transported to an approved treatment or disposal facility. No waste materials will be stored outside of the trailers. The van bodies and cabs of route vehicles are locked and secured when loaded with waste on route and when unattended (out of sight of the driver). Transfer trailers are locked or sealed when loaded with waste away from the compound and unattended. All transfer trailers and route vehicles are locked and sealed when the Facility is vacated; both transfer trailers and route vehicles are parked at the facility overnight.

### 6.3 Medical Waste Containers

#### 6.3.1 Container Requirements

Generators are solely responsible for properly segregating, packaging, and labeling of RMW prior to pick up by Stericycle or prior to delivery, and are educated by Stericycle on infectious waste packaging

requirements. Transportation containers for medical waste are made of rigid, non-bulk packaging that conforms to the US DOT packaging requirements; these require that waste be stored, packaged, contained, and transported in a manner that prevents release of waste material and in a manner to prevent the occurrence of nuisance conditions. All RMW is accompanied by a properly completed shipping document (in accordance with 49 CFR 172.202).

Incoming wastes transferred via the Stericycle Colorado Springs facility are received in the following types of containers:

- Reusable plastic tubs
- Plastic sharps containers:
  - Reusable
  - Disposable
- Disposable corrugated fiberboard containers
- Pallets and secure bags/boxes of shredded paper waste

Prior to transport, disposable sharps containers and RMW are placed in reusable plastic tubs/containers or fiberboard boxes after having been enclosed in a leak-resistant, moisture impervious, orange/red plastic biohazard labeled bag. Biohazard bags used as transportation liners will meet current and applicable US DOT regulations and American Society for Testing and Materials (ASTM) standards. All transport containers are closed and/or sealed prior to transportation to prevent leakage or loss of containment of waste materials.

Puncture-resistant sharps containers (both disposable and reusable) do not utilize liners and remain sealed upon being picked up at the generator's location and throughout all transportation.

USDA APHIS regulated garbage is transported and handled in accordance with facility permits, Colorado solid waste regulations, and the current DHS CBP Compliance Agreement.

All transportation containers are properly labeled in compliance with Occupational Safety and Health Administration (OSHA), US DOT, and Colorado state regulations. As mentioned above, Stericycle reserves the right to reject waste for pickup or treatment if the package is not labeled correctly.

## 6.4 Controls and Inspections

### 6.4.1 Nuisance Condition Control

At the Stericycle Colorado Springs facility, procedures and practices that include personnel training, careful packaging, and the proper handling of waste prevent and control potential problems of fugitive dust, litter, odors, leaking or broken containers, equipment malfunctions, and disease vectors. The systematic approach to waste handling, which includes the storage and handling specifications and policies described

above, inhibits vector exposure to the waste materials. No waste materials will be stored outside of the locked and sealed trailers. Facility cleanliness is maintained on a continual basis. Truck and trailer floors are kept clear of debris, with all spills disinfected as appropriate and cleaned in a timely manner using a readily-accessible spill kit. Detailed spill response procedures are provided in Appendix D of this EDOP.

The Stericycle Colorado Springs facility conducts daily inspections to ensure the quality of the controls described above. The inspections are performed within the Facility compound to check for disease vectors, leaks, odors, dust, equipment malfunction, and any other site condition that may cause nuisance conditions to occur. Any problems identified in the course of these inspections are corrected immediately or as soon as practical, depending on the situation. Hard copy versions of each inspection checklist, including any necessary corrective actions taken, are documented and kept on site for a period of three months; due to storage limitations, the documents are then stored at the Stericycle Dacono Facility and are accessible in less than 24 hours by the means described in Section 5.0. An example inspection checklist is included in Appendix F of this EDOP. Inspection records will include, at a minimum, the following information:

- Date and time of inspection
- Printed name and signature of inspector
- Comments, including observations of any nuisance conditions observed
- Corrective actions recommended or performed

#### **6.4.2 Emergency Response and Contingency Plan**

The Facility has in place an Emergency Response and Contingency Plan (ERC plan) on which Facility personnel undergo routine training. A copy of the ERC plan is provided in Appendix D of this EDOP. This ERC plan outlines procedures for a variety of scenarios, including fire, other natural disasters, and spills.

In the event the Facility is unable to process incoming waste, the waste will be diverted to an alternate and appropriately-permitted facility. Such occurrences will be logged and the records of actions taken will be documented.

## 7.0 SECURITY AND ACCESS CONTROL

The Stericycle Colorado Springs facility compound is surrounded by a six-foot chain-link fence. The two entrances are secured by gate equipped with Knox padlocks; the gates are kept closed and locked outside of normal operating hours. Prior to working on site, all contractors are required to complete pertinent training and acknowledge Stericycle's applicable safety policies. Entrance to the Facility by third parties is restricted to normal business hours only, unless prior arrangements are made with Facility management. Waste material located or stored on-site will be secured at all times, with access limited to authorized personnel only.

## **8.0 CLOSURE PLAN**

### **8.1 Notifications**

The CDPHE, the City of Colorado Springs, and all customers will be notified in writing at least 60 days in advance of the proposed closure date.

Within 30 days of completing closure activities, the Facility will provide written notification to CDPHE and the City of Colorado Springs to document that proper management of all wastes has taken place in accordance with the closure requirements presented herein and that the closure requirements have been satisfied.

### **8.2 Measures Taken to Remove all Remaining Refuse and Residue**

The Facility will not accept new or additional waste deliveries for storage or transfer within 14 days ahead of the proposed closure date.

Within 14 days of the final waste load accepted at the Facility, all waste will be transported from the Stericycle Colorado Springs facility to an appropriate solid waste facility. All equipment will be thoroughly cleaned, disinfected, and removed from the Facility. The Facility and all waste storage containers will be properly cleaned and sanitized.

## TABLES

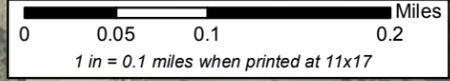
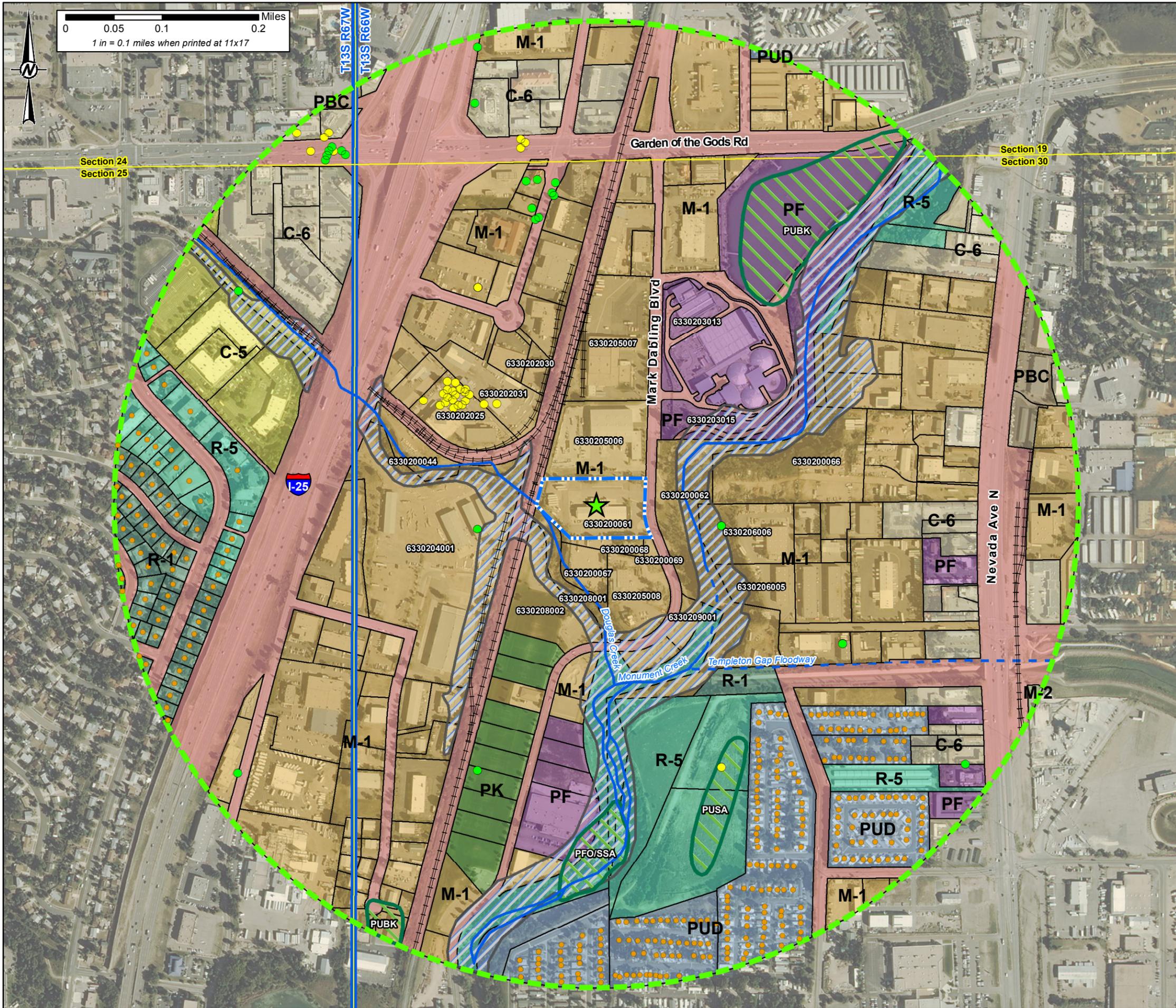
**TABLE 1**  
**LIST OF PROPERTY OWNERS WITHIN ½ MILE**

PARCEL ID	PROPERTY ADDRESS	BUILDING USE	OWNER	ZONING
6330202031	4275 NORTH PARK DR	MATERIAL STORAGE	4285 NORTH PARK LLC	M1 CU
6330202025	4225 SINTON RD	STORAGE WAREHOUSE	4225 SINTON ROAD PROPERTIES LLC	M1 CU
6330206006	30 MOUNT VIEW LN	STORAGE WAREHOUSE	MOUNT VIEW PARTNERS LLC	M1 SS
6330206005	20 MOUNT VIEW LN	DISTRIBUTION WAREHOUSE	MOUNT VIEW PARTNERS LLC	M1 SS
6330200062	MARK DABLING BLVD	VACANT LAND	COLORADO SPRINGS CITY OF	M1 SS
6330204001	4005 INTERPARK DR	INDUSTRIAL MANUFACTURING	4005 INTERPARK LLC	M1 UV SS
6330200061	4120 MARK DABLING BLVD	TRANSIT WAREHOUSE	THUNDERBOLT MANAGEMENT GROUP INC	M1 CU SS
6330208002	3950 MARK DABLING BLVD	EXEMPT POLITICAL SUBS/PUB SCHL	COLORADO SPRINGS CITY OF	M1 SS
6330200068	MARK DABLING BLVD	OFFICE	ATLAS LLC	M1 SS
6330200069	MARK DABLING BLVD	VACANT LAND	ATLAS LLC	M1
6330202030	4305 NORTH PARK DR	DISTRIBUTION WAREHOUSE	TRC PROPERTIES LLC	M1
6330205007	4330 MARK DABLING BLVD	DISTRIBUTION WAREHOUSE	ANHEUSER-BUSCH LLC	M1
6330205006	4202 MARK DABLING BLVD	DISTRIBUTION WAREHOUSE	BUILDING MATERIAL	M1
6330205008	4010 MARK DABLING BLVD	SERVICE GARAGE	ECLIPSE PROPERTIES D/B/A	M1 SS
6330208001	MARK DABLING BLVD	VACANT LAND	COLORADO SPRINGS CITY OF	M1 SS
6330200066	NETHERTON HTS	VACANT INDUSTRIAL LOTS	105 NETHERTON LLC	M1 P SS
6330200067	4110 MARK DABLING BLVD	VACANT LAND	ATLAS LLC	M1 SS
6330209001	3975 MARK DABLING BLVD	VACANT LAND	COLORADO SPRINGS CITY OF	M1 SS
6330200044	4225 SINTON RD	VACANT INDUSTRIAL LOT	4225 SINTON ROAD PROPERTIES LLC	M1 SS
6330203013	MARK DABLING BLVD	EXEMPT POLITICAL SUBS/PUB SCHL	COLORADO SPRINGS CITY OF	PF
6330203015	AERATION VW	EXEMPT POLITICAL SUBS/PUB SCHL	COLORADO SPRINGS CITY OF	PF SS

**TABLE 2  
PERSONAL PROTECTIVE EQUIPMENT REQUIREMENTS**

Task	PPE Requirements
Handling RMW at Shipper Location	<ul style="list-style-type: none"> <li>■ Puncture-resistant gloves</li> <li>■ Safety glasses</li> <li>■ Steel-toed work boots</li> </ul>
RMW Spill Cleanup	<ul style="list-style-type: none"> <li>■ Impermeable (latex, polyethylene) gloves</li> <li>■ Safety glasses</li> <li>■ Steel-toed work boots</li> </ul>
Unloading RMW from Vehicle	<ul style="list-style-type: none"> <li>■ Gloves</li> <li>■ Safety glasses</li> <li>■ Steel-toed work boots</li> </ul>
Scanning Containers of RMW	<ul style="list-style-type: none"> <li>■ Gloves</li> <li>■ Safety glasses</li> <li>■ Steel-toed work boots</li> </ul>
Decontamination of Reusable Containers OR Decontaminating Vehicles	<ul style="list-style-type: none"> <li>■ Gloves</li> <li>■ Safety glasses</li> <li>■ Steel-toed work boots</li> <li>■ Oversized rubber boots (as needed)</li> <li>■ Apron (as needed)</li> </ul>

## FIGURES



**LEGEND**

- SITE LOCATION (4120 MARK DABLING BLVD)
- 1/2-MILE SITE RADIUS
- SITE PROPERTY BOUNDARY
- RESIDENCE
- WATER WELL APPLICATION LOCATION**
- WELL CONSTRUCTED
- WELL PERMIT ISSUED; COMPLETION STATUS UNKNOWN
- STREAM/RIVER
- CANAL/DITCH
- RAILROAD
- LAND OWNERSHIP PARCEL BOUNDARY (WITH PARCEL ID NUMBER - SEE TABLE 1)
- 100-YEAR FLOODPLAIN
- NWI WETLANDS (SEE NOTE 1)
- TOWNSHIP/RANGE BOUNDARY
- SECTION BOUNDARY
- ZONING DESIGNATIONS (SIMPLIFIED)**
- C-5 - INTERMEDIATE BUSINESS
- C-6 - GENERAL BUSINESS
- M-1 - LIGHT INDUSTRIAL
- M-2 - HEAVY INDUSTRIAL
- PBC - PLANNED BUSINESS CENTER
- PF - PUBLIC FACILITIES
- PK - PUBLIC PARKS
- PUD - PLANNED UNIT DEVELOPMENT
- R-1 - SINGLE FAMILY RESIDENTIAL
- R-5 - MULTI-FAMILY RESIDENTIAL
- CDOT RIGHT-OF-WAY

**NOTE**

1. NATIONAL WETLAND INVENTORY (NWI) WETLAND TYPE DESCRIPTIONS ARE AS FOLLOWS:  
 PUBK = PALUSTRINE, UNCONSOLIDATED BOTTOM, ARTIFICIALLY FLOODED;  
 PUSA = PALUSTRINE, UNCONSOLIDATED SHORE, TEMPORARY FLOODED;  
 PFO/SSA = PALUSTRINE, FORESTED, SCRUB-SHRUB, TEMPORARY FLOODED.

**REFERENCE**

1. AERIAL IMAGERY: ESRI BASEMAP SERVICES, NATIONAL AGRICULTURE IMAGERY PROGRAM, USDA, 2013.
2. LAND OWNERSHIP PARCEL BOUNDARIES AND ZONING INFORMATION: COLORADO SPRINGS UTILITIES, OBTAINED FEBRUARY 17, 2016.
3. WETLANDS: NATIONAL WETLANDS INVENTORY, UNITED STATES FISH AND WILDLIFE SERVICE.
4. 100-YEAR FLOODPLAIN DATASET: DIGITIZED FROM DATASET DISPLAYED ON THE CITY OF COLORADO SPRINGS "SPRINGSVIEWER" APPLICATION, [HTTP://GIS.COLORADOSPRINGS.GOV/](http://gis.coloradosprings.gov/) ACCESSED FEBRUARY 16, 2016.
5. WELL PERMIT DATASET: COLORADO DECISION SUPPORT SYSTEM (CDSS), COLORADO DEPARTMENT OF NATURAL RESOURCES. DOWNLOADED FEBRUARY 16, 2016.
6. STREAMS: NATIONAL HYDROLOGIC DATASET (NHD), USGS.

**CLIENT**  
 STERICYCLE, INC.  
 4120 MARK DABLING BLVD  
 COLORADO SPRINGS, CO

**PROJECT**  
 ENGINEERING DESIGN AND OPERATIONS PLAN FOR  
 STERICYCLE COLORADO SPRINGS TRANSFER FACILITY

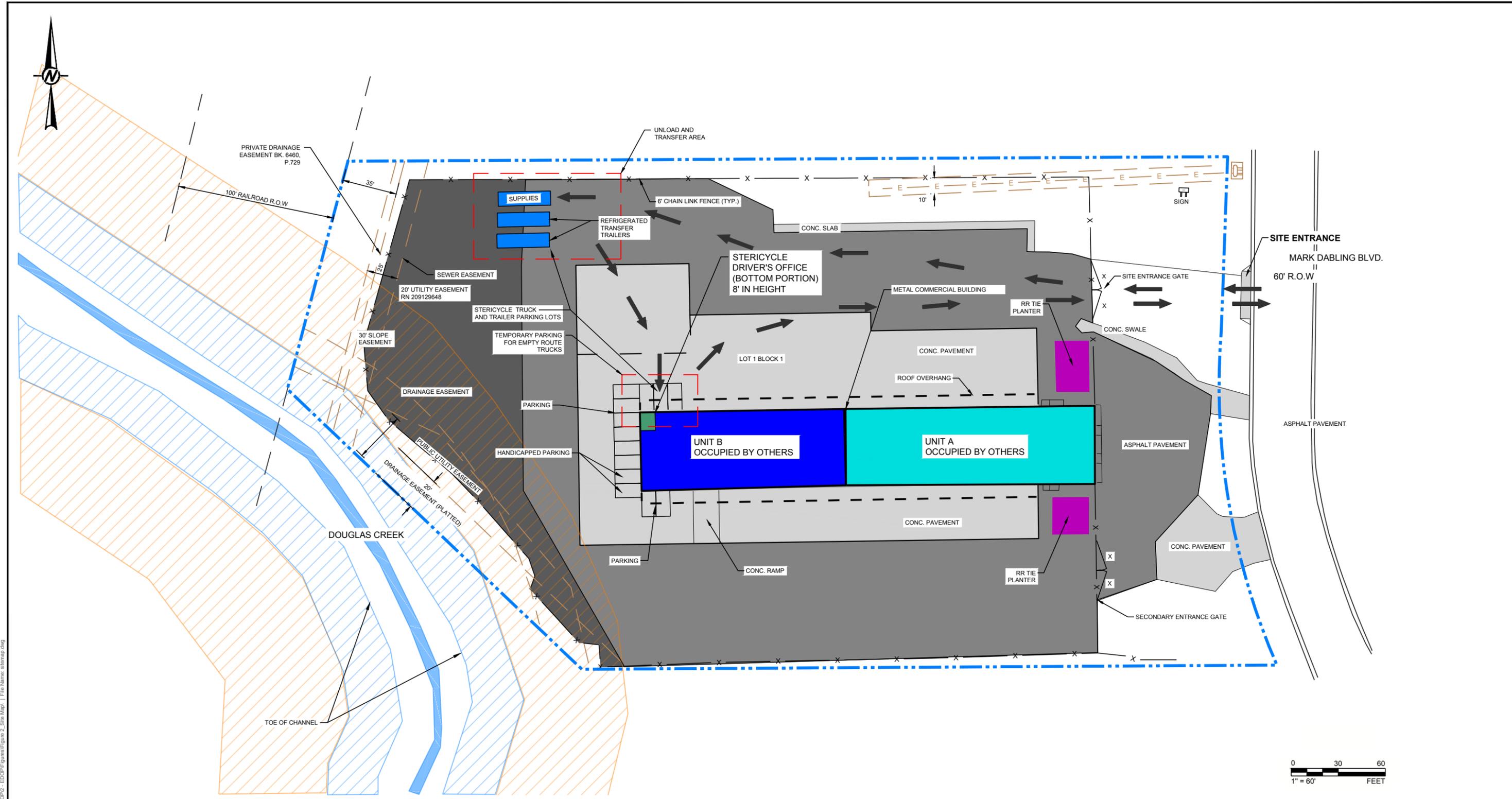
**TITLE**  
 SITE VICINITY MAP

CONSULTANT	YYYY-MM-DD	2016-02-25
	PREPARED	KJC
	DESIGN	KJC
	REVIEW	WO
	APPROVED	RK

PROJECT No.  
1650298

FIGURE  
**1**

IF THIS MEASUREMENT DOES NOT MATCH WHAT IS SHOWN, THE SHEET SIZE HAS BEEN MODIFIED FROM: 11x17



**LEGEND**

	APPROXIMATE PROPERTY BOUNDARY		ROOF OVERHANG
	FENCE LINE		ELEC. EASEMENT
	GRAVEL		UTILITY EASEMENT
	CONCRETE		STERICYCLE OFFICE
	ASPHALT		SPECIAL FLOOD HAZARD AREAS INUNDATED BY 100 YEAR FLOOD
	RR TIE PLANTER		OUTER BUFFER
	2-STORY METAL COMMERCIAL BUILDING		INNER BUFFER
	1-STORY METAL COMMERCIAL BUILDING		TYPICAL PROCESS FLOW

- NOTES**
1. THE STERICYCLE OFFICE OCCUPIES THE SMALL AREA IN GREEN ON THE GROUND FLOOR.
  2. MARK DABLING BOULEVARD IS A PUBLIC ROADWAY.
  3. DOUGLAS CREEK IS A TYPE II CREEK.
  4. THE AREA WITHIN THE STREAMSIDE OVERLAY ON THE SITE IS CURRENTLY OVER IMPERVIOUS ALLOWANCES FOR THE TOTAL FACILITY (INCLUDING STERICYCLE AND AIR CARGO). THIS APPLICATION DOES NOT CHANGE THE IMPERVIOUS SURFACE ON THE SITE. IF THE SITE REDEVELOPS IN THE FUTURE, STREAMSIDE OVERLAY REVIEW CRITERIA WILL APPLY AT THIS TIME.
  5. KNOX PADLOCKS ARE AVAILABLE AT BOTH GATES ON SITE.

**REFERENCES**

1. BASE MAP DIGITIZED FROM SHEET 2, TITLED "IMPROVEMENT LOCATION CERTIFICATE," PREPARED BY OLIVER WATTS, CONSULTING ENGINEER, DATED MARCH 24, 2014.
2. FLOOD INSURANCE RATE MAP TAKEN FROM FEMA FLOOD MAP DATED MARCH 17, 1997.
3. INNER BUFFER, OUTER BUFFER, & TOE OF CHANNEL DIGITIZED FROM IMAGE DOWNLOADED FROM WWW.COLORADOSPRINGS.GOV.

<b>CLIENT</b>	STERICYCLE, INC. 4120 MARK DABLING BLVD. COLORADO SPRINGS, CO.	
<b>CONSULTANT</b>	YYYY-MM-DD	2016-03-17
	DESIGNED	WNO
	PREPARED	WNO
	REVIEWED	JR
	APPROVED	RK

<b>PROJECT</b>	ENGINEERING DESIGN AND OPERATIONS PLAN FOR STERICYCLE COLORADO SPRINGS TRANSFER FACILITY	
<b>TITLE</b>	SITE MAP	
<b>PROJECT NO.</b>	CONTROL	REV.
1650298		0

FIGURE 2

Path: \\u:\u\name\golder\gis\proj\1650298\1650298\_Stericycle\_CO\_Springs\_EDCPS2\_EDCPS2\Figures\Figure 2\_Site Map\_1\_Files\Name\_sitemap.dwg

1" IF THIS MEASUREMENT DOES NOT MATCH WHAT IS SHOWN, THE SHEET SIZE HAS BEEN MODIFIED FROM ANSIB

**APPENDIX A  
JOB DESCRIPTIONS**



## JOB DESCRIPTION

Date:	January 2014	Job Class Code:	DRIV
Department:	Transportation	Position Title:	Driver
Version:	Revised-FINAL	Work Location:	Various
Reports to:	Transportation Supervisor or Transportation Manager	Grade/Band:	
		FLSA Status:	Non-Exempt

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**Position Purpose:** Briefly summarize the purpose of this position in one or two sentences.

Responsible for transporting waste from either a Stericycle location or customer location, to a transfer location or processing location.

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**Key Job Activities:** List the ongoing day-to-day essential job responsibilities in priority order (it is not necessary to list every activity--you may just list the most important 7 - 10. Indicate the estimated percentage of time spent on each of these activities.

### Activities

<b>Duties and responsibilities may vary based on location, design of facility, customer base and staffing process.</b>		<b>% Of Time Spent</b>
1)	Manages assigned routes ensuring that medical waste is transported in a timely and accurate manner. <ul style="list-style-type: none"> <li>• Responsible for picking up and transporting waste safely according to all federal, state, and local rules and regulations</li> <li>• Plans daily schedule based on Stericycle or customer needs by reviewing daily paperwork, e.g., manifest, route sheets, previous VCR, etc. provided by Transportation Manager/Supervisor or Dispatcher.</li> <li>• Communicates any issues to Transportation Manager/Supervisor and/or Dispatcher for resolution.</li> <li>• Ensures load is secured prior to operating vehicle on public highway.</li> </ul>	70%
2)	Ensures that assigned paperwork is completed legibly, neatly, accurately, and completely and returned to Transportation Manager/Supervisor or Dispatcher, at the time of debriefing, for processing.	10%

This copy of the position description is a formal company document. It is for internal use only.

## JOB DESCRIPTION

- 3) Communicates with Stericycle Transportation Manager/Supervisor and/or Dispatcher regarding any change to pickups. Ensures that Route Manager servicing the specific route is aware of any situations outside the norm in order to provide the highest level of customer service. Reports any problems/issues with accounts to the Transportation Manager/Supervisor and/or Dispatcher before the close of business each day. 10%
- 4) Performs a documented pre-trip inspection on vehicles prior to leaving yard to commence route. Performs a documented post-trip inspection on vehicles prior to being debriefed for the day. Reports any maintenance problems to Transportation Manager/Supervisor and/or Dispatcher for follow-up. Insures all defects have been corrected prior to operating the vehicles again. 10%
- 

**Scope of Work:** Briefly describe the level/type of contacts that will interact with the position; impact of the position on the business, level/type of authority, independence, complexity, analysis, judgement and decisions; and number of people reporting to this position and their titles.

**Contacts (Internal/External):** Regular contact with Stericycle plant and transportation employees in the transportation of waste.  
Occasional contact with various levels of personnel at assigned customer sites in the picking up of waste.  
Occasional contact with external inspectors and maintenance repair personnel.

**Financial Responsibility:\*** Manage route to minimize productivity costs and vehicle maintenance costs.

**Direct Reports:**

**Indirect Reports:**

**Other:**

\* Financial Responsibility i.e., revenue, assets, budgets, number of accounts, expenditures, etc.

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**Education and Experience Required (including certifications and/or software requirements for the position):**

Education equivalent to graduation from high school, or the equivalent GED.

Completion of an accredited driving school, or previous Commercial Driving experience required.  
Previous route management experience a plus.

This copy of the position description is a formal company document. It is for internal use only.

## JOB DESCRIPTION

Maintains current Commercial Driver's License (CDL), with an excellent driving record.

Demonstrates ability to read a map.

Demonstrates general computer skills and knowledge of internet.

Must be able to obtain a Medical Examiner's Certificate from a doctor approved by Stericycle.

May require mandatory immunizations and credentialing based on customer requirements.

Must work safely and carefully to prevent injury to self and others while driving, loading, and unloading vehicle. Requires constant mental and visual attention relative to the safe operation of the vehicle.

---

**Key Competencies (Non-technical Behavioral Skills, i.e. presentation, negotiation, customer service skills), you may just list the most important 7-10, in priority order:**

Demonstrates the following skills:

- Customer Focus
- Priority Setting
- Ethics and Values
- Organizing
- Interpersonal Savvy
- Integrity and Trust
- Process Management Skills
- Dealing with Ambiguity

**Other (i.e. physical requirements, travel, etc. that is not covered above:**

Position requires the following physical activity:

- Climbing – ascending or descending ladders, stairs, ramps and the like using feet and legs and/or hands and arms. Body agility is emphasized;
- Balancing – maintaining body equilibrium to prevent falling and walking, standing or crouching on narrow, or slippery surfaces.;
- Stooping – bending body downward and forward by bending spine at the waist;
- Kneeling – bending legs at knee to come to a rest on knee or knees;
- Crouching – bending the body downward and forward by bending leg and spine;
- Reaching – extending hand (s) and arm (s) in any direction;
- Standing – for sustained periods of time;
- Walking – moving about on foot to accomplish tasks;
- Pushing – using upper extremities to press against something with steady force in order to thrust forward, downward or outward;
- Pulling – using upper extremities to exert force in order to draw, haul or tug objects in a sustained motion;

This copy of the position description is a formal company document. It is for internal use only.

## JOB DESCRIPTION

- Lifting – raising objects from a lower to a higher position or moving objects horizontally from position-to-position;
- Fingering – typing with the fingers, separating pages of documents, etc.;
- Grasping – applying pressure to an object with the fingers and palm;
- Talking – expressing or exchanging ideas by means of the spoken word;
- Hearing – perceiving the nature of sounds at normal speaking levels with or without correction;
- Repetitive motion – substantial movements (motions) of the wrists, hands and/or fingers;
- Sitting – for extended periods of time.

Position requires physical requirements of exerting up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently and/or up to 20 pounds of force constantly to lift, push, or pull objects.

Position requires incumbent to have visual acuity (include colors, depth, perception and field vision) to operate a motor vehicle.

The conditions the worker will be subject to in this position:

- The worker is subject to both environmental conditions. Activities occur inside and outside.
- The worker is subject to hazards. Includes a variety of physical conditions such as proximity to moving vehicles, electrical current, and exposure to chemicals.
- Potential exposure to infectious materials is a risk. Use of company-provided personal protective equipment is required.

Position does require traveling on an assigned route daily.

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**Employee Signature**

*(Please sign a copy of this job description and return to human resources)*

-----  
**Employee Printed Name**

-----  
**Date**

**APPENDIX B**  
**TRAINING REQUIREMENTS**

<b>Training Requirements - Drivers</b>	<b>Frequency</b>
Access to Exposure and Medical Records	Every Year
	Within 90 Days Of Hire Date
Accident and Injury Reporting Requirements	Within 10 Days Of Hire Date
Backing Training G.O.A.L.	Every Year
Bloodborne Pathogens	Every Year
	Within 10 Days Of Hire Date
Defensive Driving Course	Every 3 Years
Distracted Driving	Every 3 Years
DOT CSA Training	Every Year
DOT Hazardous Materials	Every 3 Years
	Within 90 Days Of Hire Date
Driver Qualifications	Once
Operations Plan (EDOP)	Every Year
Emergency Action Plans	Within 10 Days Of Hire Date
Fire Extinguishers - Portable	Every Year
Hazard Communication	Within 10 Days Of Hire Date
Hours of Service	Every Year
New Driver Orientation Video	Within 10 Days Of Hire Date
Personal Electronic Device Training	Once
Personal Protective Equipment - PPE	Every Year
	Within 10 Days Of Hire Date
Proper Lifting	Every Year
	Within 30 Days Of Hire Date
Receipt of FMC Safety Regulations - Drivers	Within 30 Days Of Hire Date
Slip, Trip, Fall or Walking/Working Surfaces	Every Year
	Within 30 Days Of Hire Date
Spill Response	Every Year
Vehicle Condition Reports - VCRs	Every Year
Waste Acceptance Protocol	Every 2 Years
Wellness Training for Drivers	Once
Whistleblower Policy and Procedures	Once



**APPENDIX C**  
**STERICYCLE WASTE ACCEPTANCE POLICY**



## REGULATED MEDICAL WASTE ACCEPTANCE POLICY

Stericycle policy requires compliance with all applicable regulations regarding the collection, transportation and treatment of regulated medical waste. Federal Department of Transportation (DOT) Regulations require the generator of regulated medical waste to certify that the packaging and documentation of transported regulated medical waste complies with DOT regulations regarding waste classification, packaging, labeling and shipping documentation. To ensure that neither Stericycle nor the generator of regulated medical waste violates applicable regulations, it is imperative that all parties understand the rules regarding proper identification, classification, segregation and packaging of regulated medical waste. The purpose of this policy is to summarize the minimum requirements for preparing your medical waste for collection, transportation and treatment. Additional facility or state-specific waste acceptance policies may apply based on permit specifications. Please contact your local representative for further information. You may also call (866) 338-5120.

### REGULATED MEDICAL WASTE

Stericycle accepts medical waste generated in a broad range of medical, diagnostic, therapeutic and research activities. The term "medical waste" includes biohazardous, biomedical, infectious or regulated medical waste as defined under federal, state or local laws, rules, regulations and guidelines. Except as defined by specific state regulations, this **excludes** RCRA hazardous waste pharmaceuticals, all DEA scheduled drugs including \*controlled substances, bulk chemotherapy, waste containing mercury or other heavy metals, batteries of any type, cauterizers, non-infectious dental waste, chemicals such as solvents, reagents, corrosives or ignitable materials classified as hazardous waste under Federal and State EPA Regulations. In addition, Stericycle **cannot accept** bulk liquids, radioactive materials, or complete human remains (including heads, full torsos and fetuses). Stericycle **cannot accept** these excluded materials packaged as regulated medical waste. All lab wastes or materials which contain or have the potential to contain infectious substances arising from those agents listed under 42 CFR 72.3 are strictly prohibited from medical waste by federal law and must be pretreated prior to disposal. Separate protocol and packaging requirements apply for the disposal of non-hazardous pharmaceuticals. Hazardous waste transportation services may be offered in certain geographical locations, under separate contract. Please contact your local representative for details and packaging specifications.

*\* Un-dispensed from DEA Registrant*

### WASTE SEGREGATION AND PACKAGING

The generator is solely responsible for properly segregating, packaging and labeling of regulated medical waste. Proper segregation and packaging reduces the potential for accidental release of the contents and exposure to employees and the general public. DOT regulations require (49 CFR 173.197) that all packages of regulated medical waste be prepared for transport in containers meeting the following requirements: 1) rigid; 2) leak resistant; 3) impervious to moisture; 4) of sufficient strength to prevent tearing or bursting under normal conditions of use and handling; 5) sealed to prevent leakage during transport; and 6) puncture resistant for sharps. All regulated medical waste must be accompanied by a properly completed shipping document (See 49 CFR 172.202).

### MANAGEMENT OF NON-CONFORMING WASTE

As required by regulation and company policy, Stericycle employees may refuse containers that are non-conforming because of their contents or are improperly packaged, leaking, damaged or likely to create a risk of exposure to employees or the general public. Any waste found to be non-conforming to this Waste Acceptance Policy identified in route to, or at a Stericycle location, may be returned to the generator for proper packaging and disposal, or may be rerouted for appropriate destruction; this may include improperly marked regulated medical waste which should have been identified for incineration (i.e. pathological, chemotherapy or non-hazardous pharmaceuticals). Proper segregation and packaging is essential to ensure compliant and safe handling, collection, transportation and treatment of regulated medical waste.

### STERICYCLE REGULATED MEDICAL WASTE ACCEPTANCE POLICY CHECKLIST

#### ACCEPTED REGULATED MEDICAL WASTE

- Sharps - Means any object contaminated with a pathogen or that may become contaminated with a pathogen through handling or during transportation and also capable of cutting or penetrating skin or a packaging material. Sharps includes needles, syringes, scalpels, broken glass, culture slides, culture dishes, broken capillary tubes, broken rigid plastic, and exposed ends of dental wires.
- Regulated Medical Waste or Clinical Waste or (Bio) Medical Waste - Means a waste or reusable material derived from the medical treatment of an animal or human, which includes diagnosis and immunization, or from biomedical research, which includes the production and testing of biological products.

#### ACCEPTED REGULATED MEDICAL WASTE WHICH MUST BE IDENTIFIED AND SEGREGATED FOR INCINERATION

- Trace Chemotherapy Contaminated Waste - RCRA Empty drug vials, syringes and needles, spill kits, IV tubing and bags, contaminated gloves and gowns, and related materials as defined in applicable laws, rules, regulations or guidelines
- Pathological Waste - Human or animal body parts, organs, tissues and surgical specimen (decanted of formaldehyde, formalin or other preservatives as required per hazardous waste rules).
- Non-RCRA Pharmaceuticals - Must be characterized and certified as non-RCRA hazardous material by the generator. Excludes all DEA scheduled drugs, including controlled substances\*
- **California Only** - Solidified Suction Canisters - Suction canisters that have been injected with solidifier materials to control liquids or suction canisters made of high heat resistant plastics such as polysulfone

#### REGULATED MEDICAL WASTE NOT ACCEPTED BY STERICYCLE

- Untreated Category A Infectious Substances
- Complete Human Remains (including heads, full torsos, and fetuses)
- Bulk Chemotherapy Waste
- Mercury-Containing Dental Waste - Non-contact and contact amalgam and products, chairside traps, amalgam sludge or vacuum pump filters, extracted teeth with mercury fillings and empty amalgam capsules
- Any Mercury Containing Material or Devices - Any mercury thermometers, Sphygmomanometers, lab or medical devices
- RCRA Hazardous Pharmaceutical Waste and all DEA Federal and State controlled substances\*
- Chemicals - Formaldehyde, formalin, acids, alcohol, waste oil, solvents, reagents, fixer developer, fluorescein
- Compressed Gas Cylinders, Canisters, Inhalers and Aerosol Cans
- Hazardous or Universal Waste - any other waste determined by Federal or State EPA regulations including but not limited to batteries, bulbs, heavy metals, etc.
- Radioactive Waste - Any container with a radioactivity level that exceeds regulatory or permitted limits; lead-containing materials

*\*Consult Stericycle Representative for specific requirements*

*Additional waste acceptance policies may apply based on state or permit specific requirements. Hazardous waste transportation services may be offered in certain geographical locations, under separate contract. Please refer to your local Stericycle Representative for additional information and options for possible hazardous waste handling. For additional information on container and labeling requirements contact our Stericycle Customer Service Department at (866) 338-5120.*

**APPENDIX D**  
**EMERGENCY RESPONSE AND CONTINGENCY PLAN**



## **EMERGENCY RESPONSE AND CONTINGENCY PLAN**

### **Stericycle Transfer Facility**

### **Colorado Springs, Colorado**

#### **EMERGENCY RESPONSE PLAN**

##### ***Contact Information:***

One or more of the following emergency coordinators may be contacted in the event of an emergency:

**Rob Kemp** – Transportation Supervisor

(303) 704-2090

**Doug Nix** – Transportation Manager

(303) 901-3617

**Alan Inkley** – Area Safety Manager

(801) 503-5985

##### ***Emergency Coordinator:***

The acting Emergency Coordinator has full authority to decide to implement this plan if he believes an emergency at the facility might threaten human health or the environment.

The following potential emergencies might reasonably be expected at this facility and thus call for the implementation of this Emergency Response Plan:

- Fires and explosions;
- Hazardous releases (chemical or biological); or
- Natural disasters.

##### **Emergency Coordinator Duties:**

During an emergency, the Emergency Coordinator will do the following:

1. Assess the situation to determine whether an emergency exists requiring activation of emergency procedures;
2. Supervise all efforts, including evacuating employees;
3. Call outside emergency services;
4. Take all necessary measures to contain the hazard and prevent its spread to other nearby areas, with the assistance of emergency personnel;
5. Direct the shutdown of facility operations when required;
6. If the emergency is a biological agent, turn off the ventilation system in the building;
7. If the emergency is a hazardous material spill, ensure that the hazardous material and any material



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Protecting People. Reducing Risk.™

- with which in came into contact (gravel, soil, etc.), will be scraped up using shovels and/or brooms;
8. Provide for management of the waste and contaminated material by the emergency crew or outside contractor, as appropriate;
  9. Ensure that contaminated soil, liquids, or other material is placed in drums and handled as a hazardous waste;
  10. Ensure that the emergency crew restores all emergency equipment to full operational status;
  11. Assisted by other qualified persons, begin to investigate the cause of the emergency and take steps to prevent a recurrence of such or similar incidents;
  12. Ensure that the cause of the emergency has been investigated and eliminated and that cleanup and restoration have progressed at least to the point of not jeopardizing the health and safety of the employees, and that EPA, state, and local authorities have been notified, if required; and
  13. Ensure that for spills or releases involving a hazardous substance at or above its reportable quantity, the following necessary information is recorded and reported: name of chemical(s) involved, whether the substance is listed under 40 CFR 302—extremely hazardous substances, estimated quantity of the released substance, time of the release and duration, medium into which the substance was released, health risks associated with the release, precautions taken to respond to the release, name and telephone numbers of persons who can be contacted for further.

**IN THE EVENT OF MAJOR FIRE, NATURAL DISASTER, FATALITY OR MAJOR SPILL:**  
Emergency Coordinator will notify the following individuals immediately:

**Chris Stromerson, Area Director – Safety & Health (425) 338-5249**



### ***Personal Injury:***

In the event of personal injury, the following steps will be taken:

1. Determine the nature and extent of the injury.
2. Call emergency medical technicians if necessary: 911
3. Locate first aid supplies and administer first aid as necessary or, if not trained, notify first aid trained co-worker.
4. Notify Emergency Coordinator immediately.

Medical arrangements can be accommodated by the Emergency Coordinator at the following facilities:

*For non-urgent weekday care:*

**Concentra**  
5320 Mark Dabbling Blvd,  
Bldg 7, Ste 100  
CO Springs, CO 80918  
**(719) 592-1584**

*For urgent night and weekend care (24 hrs):*

**Penrose Hospital**  
2222 N. Nevada Ave.  
CO Springs, CO 80907  
**(719) 776-5000**

### ***Evacuation Procedures:***

When employees detect an emergency that requires an evacuation, such as a fire or hazardous release, they should evacuate the office and meet at the Rally Point.

Some emergencies require evacuation or escape procedures, while some require employees to stay indoors, or in a safe area. Our emergency escape procedures are designed to respond to many potential emergencies, depending on the degree of seriousness. Nothing in these procedures precludes the Emergency Coordinator's authority in determining whether employees should remain inside or evacuate.

At this location, the following types of emergency evacuations exist:

1. Fire;
2. Explosions;
3. Tornados;
4. Hazardous spills; and
5. Hazardous chemical or biological releases.

The emergency evacuation procedures and assignments are designed to respond to many potential emergencies that require them, including: fires, explosions, tornados, or hazardous releases. Employees need to know what to do if they are alerted to a specific emergency.

After an alarm is sounded, signal given, or employees are otherwise driven to evacuate, employees shall vacate the building by the nearby building exit adjacent to the office and head north toward the exterior Rally Point. The Rally Point is located at the supply trailer, to the north of the transfer trailers at the northern part of the property.

**Procedures to Account for Employees:**

Trained evacuation personnel assist in safe and orderly evacuation for all types of emergencies that require evacuation. Once evacuation is complete, they conduct head counts. The employees selected are trained in the complete workplace layout and the various alternative escape routes from the workplace. Before leaving, these employees check rooms and other enclosed spaces in the workplace for employees who may be trapped or otherwise unable to evacuate the area. A list of trained evacuation personnel appears below:

**Rob Kemp** – Transportation Supervisor

(303) 704-2090

**Doug Nix** – Transportation Manager

(303) 901-3617

**Alan Inkley** – Area Safety Manager

(801) 503-5985

This list provides a sufficient number of employees who have been designated by the company and are trained to:

1. Direct and assist in safe and orderly emergency evacuation;
2. Provide guidance and instruction for all types of emergency situations;
3. Be aware of employees with special needs, who may require extra assistance;
4. Use the buddy system; and
5. Avoid hazardous areas during an emergency evacuation.

The list of trained personnel includes at least one person from every area for every shift. The trained personnel also serve as a resource of information about emergency procedures and conduct head counts once evacuation is complete.

Supervisors must be aware of the locations of those employees working on a particular day when an emergency occurs, as well as suppliers, customers, and other non-employees on the premises, when an emergency occurs, and be aware of who is absent or otherwise away from the premises. Accounting for employees and non-employees will aid local responding fire/rescue departments in determining whether rescue efforts are necessary.

All departments will report to the Emergency Coordinator in charge or trained evacuation personnel.

Once each evacuated group of employees have reached their evacuation destinations, each trained evacuation employee:

1. Takes roll of his or her group;
2. Makes sure all persons are accounted for;
3. Reports in to a central checkpoint managed by the Emergency Coordinator; and
4. Assumes role of department contact to answer questions.

Head count results should be given to the **emergency response provider**, if requested.

No employees are to return to the buildings until advised by the Emergency Coordinator (after determination has been made that re-entry is safe). If anyone is injured or contaminated, the Emergency Coordinator will activate rescue and first aid actions. If appropriate, depending on the duration and extent of the emergency incident, the Emergency Coordinator may send employees home by normal means or provide them with transportation to an off-site location.

***Tornado Watch/Warning:***

Stericycle will monitor possible tornadoes using the public address system and alarm system. If a tornado warning is issued, all personnel will report to interior areas of the building until an “all-clear” is issued by the weather service.

***Spill Response:***

In the event of a spill or loss of containment of waste (either outdoors within property boundaries or during transit) the following actions will be taken:

1. Determine, and write down, the location and severity of incident.
2. If there are any injuries, refer to Personal Injury section above.
3. Notify Emergency Coordinator immediately.
4. The Emergency Coordinator will, if appropriate, notify the Colorado Department of Public Health and Environment's (CDPHE) Emergency Preparedness and Response Division (EPRD) (877) 518-5608 and provide necessary information.
5. If the spill is manageable, in the opinion of the Emergency Coordinator, respond with a truck to the spill with the following spill supplies and personal protective equipment (PPE):
  - Vermiculite
  - 25% bleach solution
  - Tub liners
  - Spray bottles
  - Water
  - Respirators
  - Tyvek coveralls
  - Gloves
  - Rubber overboots
  - Barricade tape
  - Duct tape
  - Cellular telephone
  - Shovels
  - Empty regulated medical waste tubs
6. Appropriate PPE will be donned
7. The spilled material will be placed in red bags to the extent possible (and then into tubs or bins)
8. The affected area, and any remaining residue will be disinfected with bleach (or other appropriate disinfectant)
9. Vermiculite (or other suitable absorbent) will be spread on the spill area, a sufficient time should be allowed to elapse (at least 10 minutes), and the entirety of the absorbent should be placed in red bags.
10. Steps 7 through 9 will be repeated as necessary
11. The spill area and any tools or materials used in the cleanup procedure will be sprayed with disinfectant one final time.



In the event of a spill determined to be unmanageable by Stericycle personnel, the emergency coordinator, or designee, will notify CHEMTREC to conduct reporting of the spill, and contact Emergency Response and Training Solutions (ERTS) to clean up the spill.

Contact Information:

CHEMTREC - (800) 424-9300

ERTS - (800) 210-6804

**Note that no waste is stored, handled, or shall otherwise enter the office or any other indoor space on the property.**

***Fire Protection Plan:***

**Telephone Number and Responding Fire Department in Case of Fire**

Stericycle has posted the following emergency telephone numbers near telephones, or emergency notice boards, and other conspicuous locations for use when telephones serve as a means of reporting emergencies:

Fire, Police, Ambulance: **Dial 911**

The local fire department is CO Springs Fire Department- Main Number: **(719) 385-7204**

**In case of Fire or Explosion:**

1. Call CO Springs Fire Department - 911 or Main Number: 719-385-7204
2. Make announcement over public address system to evacuate building.
3. Non-fire-fighting employees gather at the Rally Point, on the north side of the property next to the supply trailer and get a head count.
4. Employees trained in first aid will provide first aid to any injured person.
5. All employees trained in fire safety procedures are authorized to fight fires with appropriate fire-fighting equipment.
6. Notify Emergency Coordinator(s) immediately.

**Fire Extinguishers**

The primary lessor provides properly maintained fire extinguishers of appropriate class/type for use by trained personnel during emergencies. As described in Appendix B of this EDOP, Stericycle personnel are trained in fire extinguisher use. The primary fire extinguisher for use by Stericycle personnel in case of emergency is located adjacent to the Stericycle office by the north entrance to the building.

**Fire Alarms**

The building that houses the Stericycle office uses a fire alarm system that automatically activates in case of fire. This system is designed and maintained in accordance with local and state fire code. The primary lessor is responsible for the maintenance of this system.



## CONTINGENCY PLAN

### *Facility Shutdown / Alternate Waste Management Plan:*

In the event that the Stericycle Colorado Springs facility is unable to store or transfer waste which has been accepted due to an unforeseen circumstance necessitating the suspension of operations, waste will be sent to another approved facility for storage, transfer, treatment and/or disposal.

Should the facility be anticipated to be shut down for a significant period, arrangements shall be made to divert incoming waste to an alternate facility approved to manage the wastes.

**APPENDIX E**  
**BIOHAZARD SYMBOLS AND WARNINGS DISPLAYED AT FACILITY**

**Project Title: Stericycle EDOP**

**PHOTO 1**

Biohazard symbols and warnings contained on Stericycle route trucks and trailers.



**PHOTO 2**

Biohazard symbols and warnings contained on Stericycle route trucks and trailers.



**PHOTO 3**

Warning sign posted on main entrance gate to the facility.



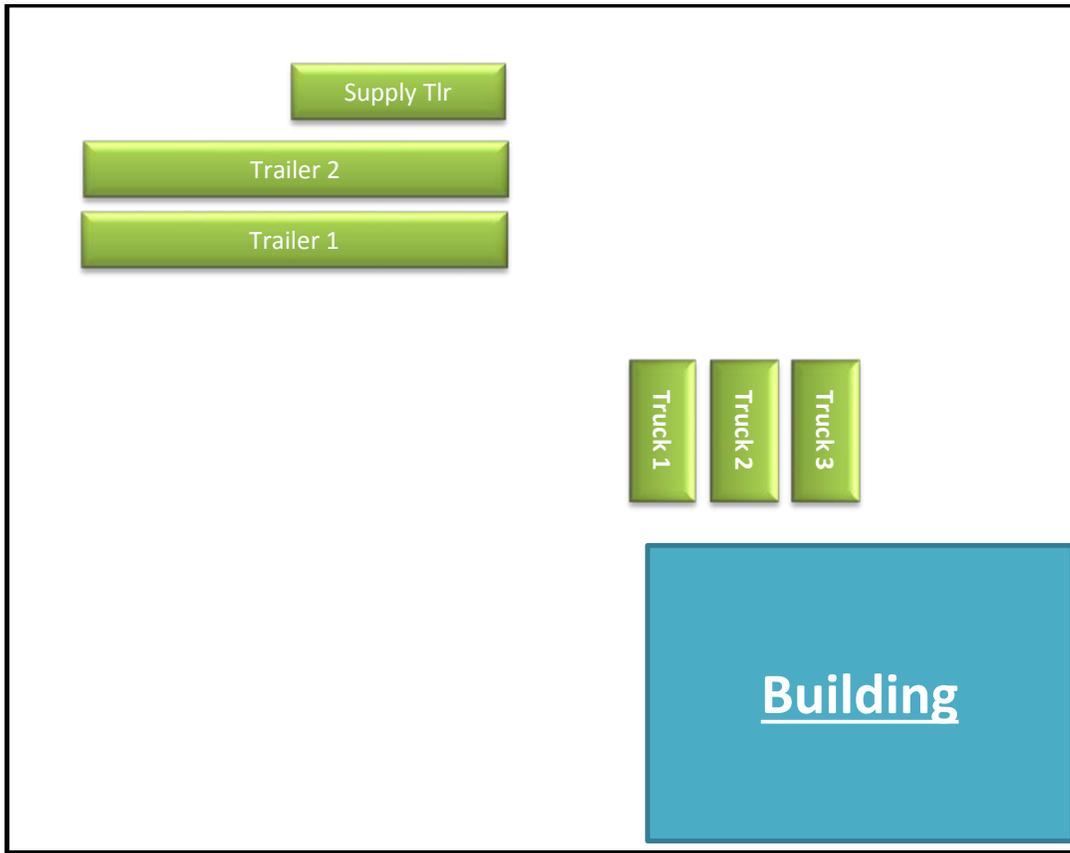
**PHOTO 4**

Stericycle containers are all preprinted with biohazard warnings.



**APPENDIX F**  
**EXAMPLE FACILITY INSPECTION CHECKLIST**

Colorado Springs  
Daily Yard Walk



# DAILY YARD WALK

<input type="checkbox"/>

- 1 Visual Inspection of Trailers. Look for Damage, proper markings, and required paperwork for each.
- 2 Check and verify that Refer units are operational and in good working order.
- 3 Verify that trucks and Trailers are Locked and secured.
- 4 Walk area around Trucks & Trailers for trash and debris, remove as needed.
- 5 Office space is clean and organized.

Comments

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Yard walks are to be completed on a daily basis by an on-site designated Employee. All issues should be reported to the direct supervisor. Yard walk document should be filed and kept on site. 3 months of documented yard walks should be available.

Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_